

Agenda: 2023 English Learner Advisory Committee (ELAC) Meeting #1

Alpha Elementary

Tuesday, August 23, 2023 @ 8:30am

Cafeteria

- I. **Welcome and Introduction**
- II. **Call The Meeting To Order 9:07am**
- III. **Call For Additions/Deletions of Agenda Items none**
- IV. **Public Input** (3 min/person, 15 total) *Discussion about Parent Square and how it isn't relied on by parents because it doesn't work much of the time. Mr. Quaschnick to contact PRC to see what can be done.*
- V. **New Business**
 - A. **ELAC Basics**
 - a. ELAC Norms
 - b. Purpose of the ELAC
 - c. Parliamentary Procedures
 - i. Bylaws
 - ii. Robert's Rules
 - e. Roles and responsibilities of ELAC officers
 - f. Nominations & Elections for ELAC officers:
 - i. Chairperson *Will Quaschnick*
 - ii. President *Jasmin Herrera*
 - iii. Secretary *Maricela Garcia*
 - iv. DELAC representative *Jasmin Herrera*
 - v. DELAC alternate representative *Maria Placencia and Maricela Garcia*
 - B. **MUSD's Uniform Complaint Procedures, including William's requirements**
 - C. **Initial Student Identification & ELPAC Testing: August 21, 2023**
 - D. **New Parent Notification Letter**
 - E. **Needs Assessment Survey** *Committee recommends paper survey, Parent Square reminder*
 - F. **ELAC Calendar** *Committee requests 9:00am start time to allow for parents to do Jr. High late start drop offs on Tuesdays. Accommodation made.*
- VII. **DELAC Representative Report**
- VIII. **Dual Language Instruction Program Promotion & Announcements**
- IX. **Next Meeting: September 26, 2022 @ 8:30am @ Cafeteria**
- X. **Adjournment**

Date Posted: _____

(Notice of the meeting shall be posted at the school site, or other appropriate place accessible to the public, at least 72 hours before the time set for the meeting. The notice shall specify the date, time, and location of the meeting and contain an agenda describing each item of business to be discussed or acted upon. *Copies of all distributed materials must be attached to the secretary's official minutes. These minutes must be maintained for three years.*)