

**MADERA UNIFIED SCHOOL DISTRICT**  
**Every Child, Every Day, Whatever it Takes!**

**Board of Trustees Meeting**  
**AGENDA**

**Regular Meeting**

**Tuesday, December 13, 2011**

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**5:30 PM – Closed Session • 7:00 PM – Public Meeting**

**7:15 PM – Public Hearing:** Per Government Code Section 4217.10-4217.18, regarding proceeding with a self-funding energy retrofit program.

**7:20 PM – Public Hearing:**

**Martin Luther King Middle School**

Martin Luther King Middle school did not meet the Teacher Experience Index (TEI) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

**Millview Elementary School**

Millview Elementary school did not meet the Class Size Reduction (CSR) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

**OUR MISSION**

Highest Student Achievement  
Orderly Learning Environment  
Financially Sound and Effective Organization

**Gustavo Balderas, Superintendent**

**Robert E. Garibay, Board President**

**Ricardo Arredondo, Board Clerk**

**Lynn Cogdill, Board Trustee**

**Jose Rodriguez, Board Trustee**

**Michael Salvador, Board Trustee**

**Ray G. Seibert, Board Trustee**

**Maria Velarde-Garcia, Board Trustee**

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

- 1. 5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened  
Public Hearing for visitors who wish to address the Board on Closed Session items: Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

- A. Personnel
  - 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
  - 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
- B. Pupil Personnel Matters
  - 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
- C. Negotiations (Government Code Section 54957.6)
- D. Anticipated Litigation pursuant to subdivision (b) of Section 54954.9
- E. Adjournment of Closed Session

<b>7:00 PM – Public Meeting Begins</b>
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**2. Reconvene Public Session**

**3. Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, Invocation**

**4. Closed Session Reportable Actions** (Government Code Section 54957.1)

**5. Adoption of Agenda**

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

**6. Student Board Representative Report**

**Madera South High:** Cristal Rivera

**Madera High:** Azka Fayyaz

**7. Communications**

A. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

B. Student and Staff Recognition

- American Express – CASH Rebate Check
- Madera High Robotics Program

**8. Consent Agenda**

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:
1. Request Approval of regular Board Meeting Minutes of November 15, 2011  
[Board Minutes](#)
  2. Request Adoption of Resolution #28-2011/12: Approval of October 31, 2011 Budget and Expense Transfer reports.  
[Agenda Item Cover and Supporting Documents](#)
  3. Request Adoption of Resolution #30-2011/12 Authorized Signatures on Designated Madera Unified School District Accounts/Documents  
[Agenda Item Cover and Resolution](#)
  4. Request Adoption of Resolution #31-2011/12: Certify the Accounting of School Facilities Developers' Fees for Fiscal Year 2010-11.  
[Agenda Item Cover and Supporting Documents](#)
  5. Request Approval to accept the following donations: S&J Ranch on behalf of Raudel Munoz to Alpha School, \$1000; To the MHS Robotics Department \$100 by JBT Food Tech, \$150 by PGHS Nasa First Robotics Team, \$150 by Orcutt USD, \$150 by Evergreen Valley HS, \$150 by Michael Schuh, \$150 by Davinci HS, \$150 by Hoover Educational Foundation, \$150 by Richmond HS, \$150 by Archer School for Girls, \$150 by Pistoiresi Ambulance Service, \$150 by Midland Tractor.  
[Agenda Item Cover](#)
  6. Request approval to solicit bids for wireless internet services  
[Agenda Item cover](#)
  7. Request Approval of Consultant Services Agreement between Madera Unified School District and Victor Jimenez to provide DJ Services at MLK Middle School at school functions from December 16, 2011 to June 1, 2012  
[Agenda Item Cover](#)  
[Consultant Agreement MLK](#)
  8. Request approval of Consultant Service Agreement between Madera Unified School District and Barbara Bailey to provide Perkins Outreach Services for Madera High School and Madera South High School effective January 9, 2012 through March 15, 2012  
[Agenda Item Cover.doc](#)  
[MUSD Consultant Services Agreement.doc 2012](#)
  9. Request Approval for Madera High School grades 9-12 band trips  
[Agenda Item Cover](#)  
[Grades 9-12 Band Trips](#)
  10. Request Approval of Memorandum of Understanding (MOU) between Madera County Superintendent of Schools (MCSOS) Foster Youth Services Program, and Madera Unified School District to provide services in support of Foster Youth Services operated by MCSOS for the period of January 9, 2012 through June 1st, 2012.  
[Agenda Item Cover](#)  
[MOU MCSOS FYS](#)

11. Request Approval of the amended Single Plan for Student Achievement (SPSA) for schools moving into Program Improvement Year 1  
[Agenda Item Cover](#)
12. Request Ratification of Services Agreement between Madera Unified School District and Educational Resource Consultants (ERC) to assist in the preparation of grant proposals to California Department of Education for the period of November 1st, 2011 through grant submission  
[Agenda Item Cover](#)  
[ERC Services Agreement](#)
13. Request Ratification of Service Agreement between University of California, Merced and Madera Unified School District for the UC Scholars Early Academic Outreach Program (EAOP) at Madera High School with an effective date of September 1st, 2011 through August 31st, 2012  
[Agenda Item Cover](#)  
[UC Merced EAOP MHS](#)
14. Request Ratification of Service Agreement between University of California, Merced and Madera Unified School District for the UC Scholars Early Academic Outreach Program (EAOP) at Madera South High School with an effective date of September 1st, 2011 through August 31st, 2012  
[Agenda Item cover](#)  
[UC Merced EAOP MSHS](#)
15. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:
  - Report(s) of Administrative Hearing Panel(s)
  - Expulsion Status Review Report(s) by the Superintendent's Designee
  - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 17646, 15295, 200076, 201166, 200074, 203163, 15932, 2411, 977525, 987359, 997406, 5374, 303496, 16576, 1002102, 403880, 17377, 11833, 986915, 995396, 7402, 17079, 5184, 17734, 997315, 304090, 15573, 202557, 8209, 7127, 996867, 202851, 997385, 14833, 4659, 201998, 977549, 6391, 977154, 977975, 4979, 20439, 200157, 301293, 7822, 502854, 7573, K-2009/10, 997447, 995421, 302366, 303447, 7657, 5232, 603101, 5238, 987292, 995068, 402210, 202018, 17122, 200781, 17465, 5160, 997249, 302089, 15473, 200041, 15345, 17224, 200459, 7077, 200254, 5207, 15284, 9078, 2735 and 5350.

[Agenda Item Cover](#)

16. Request Approval of the October 31, 2011 Financial Report  
[Agenda Item Cover and Supporting Documents](#)

17. Request Approval of October 31, 2011 Student Body Statement of Club Trust Accounts  
[Agenda Item Cover and Supporting Documents](#)
18. Request Approval of Commercial Warrant Listing  
[Agenda Item Cover and Warrant Listing](#)
- B. Human Resources Items
  1. Request Approval of Staffing and Coaches Lists  
[Staffing List 12-13-11](#)  
[Coaches List 12-13-11](#)
- C. Field Trip/Employee Conference Requests
  1. Field Trips 12/13/11  
[Daily Field Trips](#)  
[Student Overnight or Out of State Field Trips](#)

**7:15 PM – Public Hearing:** Per Government Code Section 4217.10-4217.18, regarding proceeding with a self-funding energy retrofit program.

**9. Old Business**

- A. Request Adoption of Resolution No. 29-2011/12 that approves entering into a Lease Agreement with PNC Equipment Finance, LLC to provide a fifteen year lease financing for the energy retrofit project with IES  
[Agenda Item Cover](#)  
[Resolution No. 29-2011/12](#)  
[Master Equipment Lease-Purchase Agreement](#)  
[Escrow Agreement](#)
- B. Request approval of an agreement between Madera Unified School District and Indoor Environmental Services (IES) for an energy retrofit project  
[Agenda Item Cover](#)  
[IES Agreement](#)  
[20-year Cash Flow Analysis](#)
- C. Request Approval of Global Adoption of updated Madera Unified School District Board Policy and Administrative Regulations prepared by the California School Boards Association (CSBA)  
[Agenda Item Cover](#)

**7:20 PM – Public Hearing**

**Martin Luther King Middle School**

Martin Luther King Middle school did not meet the Teacher Experience Index (TEI) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

**Millview Elementary School**

Millview Elementary school did not meet the Class Size Reduction (CSR) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

## **10. New Business**

- A. Request Approval to submit a waiver request on behalf of Millview Elementary School  
[Agenda Item Cover](#)  
[Millview waiver](#)
- B. Request Approval to submit a waiver request on behalf of Martin Luther King Middle School  
[Agenda Item Cover](#)  
[MLK waiver](#)
- C. Request Approval of the individual Single Plan for Student Achievement (SPSA) for John Adams Elementary School for the 2011-2012 school year.  
[Agenda Item Cover](#)
- D. First Reading of New Course Proposals for Grades 9-12: Human Biology, Medical Chemistry, Graphic Design, Sports & Entertainment Marketing, and Microsoft Office Specialist  
[Agenda Item Cover](#)  
[Human Biology](#)  
[Medical Chemistry](#)  
[Graphic Design](#)  
[Sports & Entertainment Marketing](#)  
[Microsoft Office Specialist \(MOS\)](#)
- E. Request Approval to contract with Performance Fact, Inc. to develop a system-wide strategic alignment plan for Madera Unified School District  
[Agenda Item](#)  
[Performance Fact, Inc.](#)
- F. Request Approval of the 2010-11 Audit Report  
[Agenda Item Cover](#)  
[2010-11 Audit Report](#)
- G. Request Approval of the 2011-12 First Interim Report  
[Agenda Item Cover and Supporting Documents](#)

## **11. Information and Reports**

- A. Superintendent's Time

## **12. Announcements**

## **13. Miscellaneous**

- A. Board Member Committee and Information Reports

## **14. Advanced Planning**

### **Next Regular Board Meeting**

Tuesday, January 24, 2012 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**15. Suggested Future Agenda Items**

**16. Adjournment**

**Board Room Accessibility:** The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)]

# HUMAN RESOURCES STAFFING LIST

## BOARD AGENDA – DECEMBER 13, 2011

### CERTIFICATED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Inez Gregor	Teacher	Nishimoto	01/09/12-01/31/12	Personal Leave

### CERTIFICATED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Sylvia Rendon	Teacher	District	12/31/11	Resignation
2. Kimberly Bondietti	Principal	Lincoln	01/02/12	Resignation

### CERTIFICATED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. One 40% FTE position	Nurse	District	2011/2012	New Position (Health Svs. Funding)

### CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Daniel Mello	Teacher	MHS	2011/2012	Replacement
2. Jeanette Luedders-Sanchez	Teacher	Special Services	2011/2012	New Position (Special Ed. Funding)
3. Lisa Avalos	Nurse	District	2011/2012	Replacement

### CERTIFICATED OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

### CLASSIFIED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

### CLASSIFIED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

### CLASSIFIED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Nine (9) part-time positions	CN Assistant I's	Child Nutrition	2011/2012	3.50	New Positions (Cafeteria Funding)

### CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Elizabeth Brincefield	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.
2. Danna Petty	Bus Driver	Transportation	2011/2012	8.00	Increase in hrs.
3. Stephanie Balbas	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
4. Herman Real	Bus Driver	Transportation	2011/2012	5.75	Increase in hrs.
5. Krystal Souza	Bus Driver	Transportation	2011/2012	7.00	Increase in hrs.
6. Ron Schoettler	Bus Driver	Transportation	2011/2012	7.75	Increase in hrs.
7. Jose Valladares	Bus Driver	Transportation	2011/2012	5.75	Increase in hrs.
8. Norma Hunter	Bus Driver	Transportation	2011/2012	7.00	Increase in hrs.
9. Rosalinda Herrera	Bus Driver	Transportation	2011/2012	5.75	Increase in hrs.
10. Lisa Ervin	Bus Driver	Transportation	2011/2012	7.75	Increase in hrs.
11. Blanca Bowden	Bus Driver	Transportation	2011/2012	8.00	Increase in hrs.
12. Annette Duarte	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.
13. Veronica Denney	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.
14. Lydia Gilleran	Bus Driver	Transportation	2011/2012	5.50	Increase in hrs.
15. Wendy DeVoto	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.



**HUMAN RESOURCES STAFFING LIST (Con't)**  
**BOARD AGENDA – DECEMBER 13, 2011**

**CLASSIFIED EMPLOYMENT**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
16. Kathy Franklin	Bus Driver	Transportation	2011/2012	6.25	Increase in hrs.
17. Ray Gould	Bus Driver	Transportation	2011/2012	8.00	Increase in hrs.
18. Tom Whitaker	Bus Driver	Transportation	2011/2012	6.25	Increase in hrs.
19. Mark Powell	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
20. Olimpia Martinez	Bus Driver	Transportation	2011/2012	5.25	Increase in hrs.
21. Lisa Hardin	Bus Driver	Transportation	2011/2012	7.50	Increase in hrs.
22. Donna Hoffman	Bus Driver	Transportation	2011/2012	7.00	Increase in hrs.
23. Ewing Hatfield	Bus Driver	Transportation	2011/2012	6.25	Increase in hrs.
24. Jaime Arteaga	Bus Driver	Transportation	2011/2012	7.25	Increase in hrs.
25. Jason Moss	Bus Driver	Transportation	2011/2012	7.25	Increase in hrs.
26. Dan McConnell	Bus Driver	Transportation	2011/2012	7.50	Increase in hrs.
27. Daniel Loera	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
28. Pam Francher	Bus Driver	Transportation	2011/2012	6.75	Increase in hrs.
29. Lizbeth Gutierrez	Bus Driver	Transportation	2011/2012	5.75	Decrease in hrs.
30. April Parsons	Relief Bus Driver	Transportation	2011/2012	4.00	Replacement
31. Margaret Lopez	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
32. Ann Petty	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/2012	3.50	New Position (Special Ed.
Funding)					
33. Evayon Henson	Paraprofessional Aide - Special Needs	Special Services	2011/2012	3.50	Replacement
34. Susan Rodriguez	Paraprofessional Aide - Special Needs	Special Services	2011/2012	3.50	Replacement

**CLASSIFIED OTHER**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
None					

**COACHES**

1. See Attached List

## **Coaches List**

**Board Agenda  
December 13, 2011**

<b>Last Name</b>	<b>First Name</b>	<b>Site</b>	<b>Sport</b>	<b>Year</b>
Eller	David	MHS	Football	2011/2012
Low	Blaine	MHS	Football	2011/2012
Salinas	Erica	MHS	Volleyball	2011/2012
Perez	Carlos	Desmond	Football	2011/2012
Beltz	Cori	Desmond	Cheer	2011/2012
Ybarra	Elyse	Nishimoto	Volleyball	2011/2012
Chavez	Francisca	Parkwood	Soccer	2011/2012
Pell	Ron	Millview	Basketball	2011/2012
Torrez	Robert	Millview	Football	2011/2012
Romero	Aida	Millview	Football	2011/2012
Maciel	Guadalupe	Millview	Track	2011/2012
Hernandez	Jacob	Chavez	Soccer	2011/2012
Lopez	Alvaro	Chavez	Wrestling	2011/2012
Lopez	Alvaro	Chavez	Soccer	2011/2012
Ayala	Heliodoro	Sierra Vista	Soccer	2011/2012
Tapia	Monica	Sierra Vista	Soccer	2011/2012
Navarro	Javier	Parkwood	Wrestling	2011/2012
Moreno	Cynthia	Alpha	Soccer	2011/2012
Gutierrez	Luis	Alpha	Volleyball	2011/2012