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**MADERA UNIFIED SCHOOL DISTRICT**  
**Every Child, Every Day, Whatever it Takes!**

**Board of Trustees Meeting**  
**AGENDA**

**Regular Meeting**

**Tuesday, December 13, 2011**

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**5:30 PM – Closed Session • 7:00 PM – Public Meeting**

**7:15 PM – Public Hearing:** Per Government Code Section 4217.10-4217.18, regarding proceeding with a self-funding energy retrofit program.

**7:20 PM – Public Hearing:**

**Martin Luther King Middle School**

Martin Luther King Middle school did not meet the Teacher Experience Index (TEI) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

**Millview Elementary School**

Millview Elementary school did not meet the Class Size Reduction (CSR) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

**OUR MISSION**

Highest Student Achievement  
Orderly Learning Environment  
Financially Sound and Effective Organization

**Gustavo Balderas, Superintendent**

**Robert E. Garibay, Board President**

**Ricardo Arredondo, Board Clerk**

**Lynn Cogdill, Board Trustee**

**Jose Rodriguez, Board Trustee**

**Michael Salvador, Board Trustee**

**Ray G. Seibert, Board Trustee**

**Maria Velarde-Garcia, Board Trustee**

The public is welcome to comment on any item listed on the Closed Session agenda immediately following the Call to Order of Public Meeting at 5:30 p.m.

1. **5:30 PM: Call to Order of Public Meeting** – Closed Session Immediately Convened  
Public Hearing for visitors who wish to address the Board on Closed Session items: Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on Closed Session items. Speakers seeking to comment on other items are requested to make those comments during the Public Comment portion of the meeting at 7:00 p.m. Speakers are limited to three (3) minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.

**Audio File No. 09 – 2011/12**

- A. Personnel
  - 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation (Government Code Section 54957, 54957.1)
  - 2. Public Employee Appointment/Employment—Staffing List (Government Code Section 54957)
- B. Pupil Personnel Matters
  - 1. Student Hearings/Expulsions (Education Code 35146, 48900, 48918)
- C. Negotiations (Government Code Section 54957.6)
- D. Anticipated Litigation pursuant to subdivision (b) of Section 54954.9
- E. Adjournment of Closed Session

<b>7:00 PM – Public Meeting Begins</b>
----------------------------------------

- 2. **Reconvene Public Session**
- 3. **Pledge of Allegiance, Opening and Acknowledgement of Visitors and Media, Invocation**
- 4. **Closed Session Reportable Actions** (Government Code Section 54957.1)
- 5. **Adoption of Agenda**  
Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda (Board Bylaw 9323.2).

- 6. **Student Board Representative Report**

**Madera South High:** Cristal Rivera

**Madera High:** Azka Fayyaz

- 7. **Communications**

- A. Public Hearing for visitors who wish to speak on a subject not on the board agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to three (3) minutes. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time. If you wish to address the Board, come to the microphone and state your name and address.
- B. Student and Staff Recognition
  - American Express – CASH Rebate Check
  - Madera High Robotics Program

- 8. **Consent Agenda**

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board or staff requests specific items be considered and discussed separately and/or removed from the Consent Agenda prior to the adoption of the Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the consent agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:
1. Request Approval of regular Board Meeting Minutes of November 15, 2011  
[Board Minutes](#)
  2. Request Adoption of Resolution #28-2011/12: Approval of October 31, 2011 Budget and Expense Transfer reports.  
[Agenda Item Cover and Supporting Documents](#)
  3. Request Adoption of Resolution #30-2011/12 Authorized Signatures on Designated Madera Unified School District Accounts/Documents  
[Agenda Item Cover and Resolution](#)
  4. Request Adoption of Resolution #31-2011/12: Certify the Accounting of School Facilities Developers' Fees for Fiscal Year 2010-11.  
[Agenda Item Cover and Supporting Documents](#)
  5. Request Approval to accept the following donations: S&J Ranch on behalf of Raudel Munoz to Alpha School, \$1000; To the MHS Robotics Department \$100 by JBT Food Tech, \$150 by PGHS Nasa First Robotics Team, \$150 by Orcutt USD, \$150 by Evergreen Valley HS, \$150 by Michael Schuh, \$150 by Davinci HS, \$150 by Hoover Educational Foundation, \$150 by Richmond HS, \$150 by Archer School for Girls, \$150 by Pistoiresi Ambulance Service, \$150 by Midland Tractor.  
[Agenda Item Cover](#)
  6. Request approval to solicit bids for wireless internet services.  
[Agenda Item cover](#)
  7. Request Approval of Consultant Services Agreement between Madera Unified School District and Victor Jimenez to provide DJ Services at MLK Middle School at school functions from December 16, 2011 to June 1, 2012  
[Agenda Item Cover](#)  
[Consultant Agreement MLK](#)
  8. Request approval of Consultant Service Agreement between Madera Unified School District and Barbara Bailey to provide Perkins Outreach Services for Madera High School and Madera South High School effective January 9, 2012 through March 15, 2012  
[Agenda Item Cover.doc](#)  
[MUSD Consultant Services Agreement.doc 2012](#)
  9. Request Approval for Madera High School grades 9-12 band trips  
[Agenda Item Cover](#)  
[Grades 9-12 Band Trips](#)
  10. Request Approval of Memorandum of Understanding (MOU) between Madera County Superintendent of Schools (MCSOS) Foster Youth Services Program, and Madera Unified School District to provide services in support of Foster Youth Services operated by MCSOS for the period of January 9, 2012 through June 1st, 2012.  
[Agenda Item Cover](#)  
[MOU MCSOS FYS](#)

11. Request Approval of the amended Single Plan for Student Achievement (SPSA) for schools moving into Program Improvement Year 1  
[Agenda Item Cover](#)
12. Request Ratification of Services Agreement between Madera Unified School District and Educational Resource Consultants (ERC) to assist in the preparation of grant proposals to California Department of Education for the period of November 1st, 2011 through grant submission  
[Agenda Item Cover](#)  
[ERC Services Agreement](#)
13. Request Ratification of Service Agreement between University of California, Merced and Madera Unified School District for the UC Scholars Early Academic Outreach Program (EAOP) at Madera High School with an effective date of September 1st, 2011 through August 31st, 2012  
[Agenda Item Cover](#)  
[UC Merced EAOP MHS](#)
14. Request Ratification of Service Agreement between University of California, Merced and Madera Unified School District for the UC Scholars Early Academic Outreach Program (EAOP) at Madera South High School with an effective date of September 1st, 2011 through August 31st, 2012  
[Agenda Item cover](#)  
[UC Merced EAOP MSHS](#)
15. The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:
  - Report(s) of Administrative Hearing Panel(s)
  - Expulsion Status Review Report(s) by the Superintendent's Designee
  - Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 17646, 15295, 200076, 201166, 200074, 203163, 15932, 2411, 977525, 987359, 997406, 5374, 303496, 16576, 1002102, 403880, 17377, 11833, 986915, 995396, 7402, 17079, 5184, 17734, 997315, 304090, 15573, 202557, 8209, 7127, 996867, 202851, 997385, 14833, 4659, 201998, 977549, 6391, 977154, 977975, 4979, 20439, 200157, 301293, 7822, 502854, 7573, K-2009/10, 997447, 995421, 302366, 303447, 7657, 5232, 603101, 5238, 987292, 995068, 402210, 202018, 17122, 200781, 17465, 5160, 997249, 302089, 15473, 200041, 15345, 17224, 200459, 7077, 200254, 5207, 15284, 9078, 2735 and 5350.

[Agenda Item Cover](#)
16. Request Approval of the October 31, 2011 Financial Report  
[Agenda Item Cover and Supporting Documents](#)

17. Request Approval of October 31, 2011 Student Body Statement of Club Trust Accounts  
[Agenda Item Cover and Supporting Documents](#)
18. Request Approval of Commercial Warrant Listing  
[Agenda Item Cover and Warrant Listing](#)
- B. Human Resources Items
  1. Request Approval of Staffing and Coaches Lists  
[Staffing List 12-13-11](#)  
[Coaches List 12-13-11](#)
- C. Field Trip/Employee Conference Requests
  1. Field Trips 12/13/11  
[Daily Field Trips](#)  
[Student Overnight or Out of State Field Trips](#)

**7:15 PM – Public Hearing:** Per Government Code Section 4217.10-4217.18, regarding proceeding with a self-funding energy retrofit program.

## 9. Old Business

- A. Request Adoption of Resolution No. 29-2011/12 that approves entering into a Lease Agreement with PNC Equipment Finance, LLC to provide a fifteen year lease financing for the energy retrofit project with IES  
[Agenda Item Cover](#)  
[Resolution No. 29-2011/12](#)  
[Master Equipment Lease-Purchase Agreement](#)  
[Escrow Agreement](#)
- B. Request approval of an agreement between Madera Unified School District and Indoor Environmental Services (IES) for an energy retrofit project  
[Agenda Item Cover](#)  
[IES Agreement](#)  
[20-year Cash Flow Analysis](#)
- C. Request Approval of Global Adoption of updated Madera Unified School District Board Policy and Administrative Regulations prepared by the California School Boards Association (CSBA)  
[Agenda Item Cover](#)

### **7:20 PM – Public Hearing**

#### **Martin Luther King Middle School**

Martin Luther King Middle school did not meet the Teacher Experience Index (TEI) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

#### **Millview Elementary School**

Millview Elementary school did not meet the Class Size Reduction (CSR) requirement of the Quality Education Improvement Act (QEIA) by the end of the 2010-2011 fiscal year. School districts can request a waiver of that requirement through the State Board of Education during their next regularly scheduled meeting in March 2012.

## **10. New Business**

- A. Request Approval to submit a waiver request on behalf of Millview Elementary School  
[Agenda Item Cover](#)  
[Millview waiver](#)
- B. Request Approval to submit a waiver request on behalf of Martin Luther King Middle School  
[Agenda Item Cover](#)  
[MLK waiver](#)
- C. Request Approval of the individual Single Plan for Student Achievement (SPSA) for John Adams Elementary School for the 2011-2012 school year.  
[Agenda Item Cover](#)
- D. First Reading of New Course Proposals for Grades 9-12: Human Biology, Medical Chemistry, Graphic Design, Sports & Entertainment Marketing, and Microsoft Office Specialist  
[Agenda Item Cover](#)  
[Human Biology](#)  
[Medical Chemistry](#)  
[Graphic Design](#)  
[Sports & Entertainment Marketing](#)  
[Microsoft Office Specialist \(MOS\)](#)
- E. Request Approval to contract with Performance Fact, Inc. to develop a system-wide strategic alignment plan for Madera Unified School District  
[Agenda Item](#)  
[Performance Fact, Inc.](#)
- F. Request Approval of the 2010-11 Audit Report  
[Agenda Item Cover](#)  
[2010-11 Audit Report](#)
- G. Request Approval of the 2011-12 First Interim Report  
[Agenda Item Cover and Supporting Documents](#)

## **11. Information and Reports**

- A. Superintendent's Time

## **12. Announcements**

## **13. Miscellaneous**

- A. Board Member Committee and Information Reports

## **14. Advanced Planning**

### **Next Regular Board Meeting**

Tuesday, January 24, 2012 at 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, California 93637

**Audio File No. 09 – 2011/12**

**15. Suggested Future Agenda Items**

**16. Adjournment**

**Board Room Accessibility:** The Madera Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation to participate in the public meeting, please contact the Office of the Superintendent at 559-675-4500 extension 220 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)]

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011**

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, November 15, 2011**, at 5:30 p.m.

**ROLL CALL**

Robert E. Garibay, President  
Ricardo Arredondo, Clerk

Lynn Cogdill, Trustee  
Jose Rodriguez, Trustee  
Michael Salvador, Trustee  
Ray G. Seibert, Trustee  
Maria Velarde-Garcia, Trustee

Azka Fayyaz, Student Board Representative, Madera High School  
Cristal Rivera, Student Board Representative, Madera South High School

Gustavo Balderas, Superintendent  
Kelly Porterfield, Associate Superintendent, Business and Operations  
Deborah A. Wood, Associate Superintendent, Educational Services  
Jake Bragonier, Public Information Officer  
Teri Bradshaw, Director, Fiscal Services  
Mike Lennemann, Director, Human Resources  
Robert Chavez, Chief Academic Officer  
Julia Reese, Chief Academic Officer  
Janet Morgan, Senior Administrative Assistant

Gladys Wilson, Translator  
Marcus Sosa, Director of Student Services  
Marisa DiMauro, Director of Categorical Programs  
Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment  
Paul van Loon, Director of Special Services  
Brett Moglia, Security Supervisor  
Lupe Rodriguez, Director of Maintenance and Operations  
Rosalind Cox, Director of Facilities Construction and Management  
Jeff Smith, Transportation Supervisor  
Carl Garcia, Shop Supervisor  
Sandra Perez, Director of Child Nutrition  
Alma DeLuna, Director of English Learners  
Barbara Gonzalez, Interim Director of Transportation, Director of Purchasing and Warehouse

Kathy Horn, MUTA President  
Danna Petty, CSEA President

There were approximately 60 visitors/District employees in attendance.

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011**

**1. Call to Order of Public Meeting – Closed Session Immediately Convened**

President Garibay called the Public Session of the Board of Education to order at 5:30 p.m. and immediately adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

**2. Reconvene Public Session/Call to Order Regular Meeting**

**3. Pledge of Allegiance, Opening, Acknowledgement of Visitors and Media, and Invocation**

President Garibay adjourned the Closed Session at 6:55 p.m. and reconvened the Regular Meeting by calling the Public Session to order at 7:03 p.m. President Garibay welcomed the visitors and asked Trustee Seibert to lead the flag salute. President Garibay asked Pastor Eddie Gallegos of Good News Ministries to lead the invocation. President Garibay explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 08-2011/12.

**4. Closed Session Reportable Actions (Government Code Section 54957.1)**

Superintendent Balderas announced there were no reportable Closed Session actions.

**5. Adoption of Agenda – Motion No. 68-2011/12**

President Garibay stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

President Garibay asked for items 8A18 and 8A21 to be pulled for separate vote; and for Item 11A to be moved preceding Old Business.

Trustee Cogdill asked for item 8A16 to be pulled for separate discussion and vote.

**It was moved by Trustee Cogdill, seconded by Trustee Salvador, and unanimously carried to adopt the Agenda as amended.**

Ayes:	Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk Arredondo and President Garibay
Noes:	None
Absent:	None
Abstained:	None

**6. Student Board Representative Report**

Azka Fayyaz, Student Board Representative for Madera High School and Cristal Rivera Student Board Representative for Madera South High School each presented highlights of activities at their respective school sites.

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011**

**7. Communications**

**7A. Public Hearing**

President Garibay opened the meeting for visitors to speak on a subject not on the Board Agenda.

- Ron Montoya; 1828 Pierce Lane, Madera; talked about applying for after school program grant; said parents felt railroaded; felt parents weren't told this would be on the agenda; he invited Superintendent Balderas met with him and 40 parents regarding Club Yes; feels it is the staff that makes the program work;
- Juan Perez Lopez, 618 South D Street; spoke through interpreter about the after school program; spoke about the program helping kids with homework and the parents know where they are after school.
- Sylvia Cortez; got a letter saying the budget would be cut for Club Yes; feels it's important to help kids do their homework and keeps them from being out on the streets; feels the program has helped her son.
- Sandra Schaefer, 412 North B St., Madera; bringing an issue to the table – mental health; her son has an IEP; her concern is educating teachers more on mental health - teachers don't always follow his IEP; discussed her son's issues; concerned for other children as well; need consistency
- Chuck Ginsel; advocate for SPED throughout the valley; has sat in on many IEPs and talked about the rate of suspension for SPED students; suggested we look at the psychologists and/or the policy; SPED students are getting lost in large classrooms; talked about IDEA; wants to be part of the solution; a committee of parents has been put together and will meet again on December 15<sup>th</sup> and asked for the help of the district.
- Joey Rios; resident of madera; a parent with a son on an IEP; wants board members to step up and pay attention to what's going on; teachers are not informed; parents and students are depending the help of this board to make a change.

President Garibay thanked those who came forward to speak and asked department directors to contact these parents for a discussion.

**7B. Student and Staff Recognition**

- City of Madera/Allied Waste - \$1,000 donation

PIO Jake Bragonier introduced representatives from the City of Madera and Allied Waste who then presented a \$1,000 donation to Madera Unified in the name of General Builders Supply and Oldcastle Precast, Inc., in recognition of their recycling activities.

- Recognition of MUSD bus driver safety

Mr. Bragonier introduced Transportation Interim Director, Barbara Gonzalez, along with Jeff Smith, Transportation Supervisor and Carl Garcia, Shop Supervisor to present awards to nine district bus drivers for their years of service with no at-fault accidents. Honored were Jeanette Brady, Danna Petty,

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011**

Robert Ward, Deborah Fuller, Pam Francher, Robin Pira, Sonia Bautista and  
Renee Marshall

**8. Approval of Consent Agenda – Motion No. 69-72-2011/12**

Document Numbers 121-2011/12 through 141-2011/12

Resolution Numbers 14-2011/12 through 27-2011/12

Commercial Warrants, Exhibit A

Staffing Changes, Exhibit B

Field Trip/Employee Conference Requests, Exhibit C

**It was moved by Trustee Salvador, seconded by Trustee Cogdill, and  
unanimously carried to approve the Consent Agenda as amended.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk Arredondo and  
President Garibay

Noes: None

Absent: None

Abstained: None

**8A. Routine Business Transactions, Annual Renewal of Programs, Bids,  
Agreements, Notices of Public Hearings, and Proclamations:**

**8A1.** Approval of Regular Board Meeting Minutes of October 25, 2011

**8A2.** Adoption of Resolution No. 25-2011/12: Approval of September 30, 2011  
Budget and Expense Transfer Reports **RESOLUTION NO. 25-2011/12**

**8A3.** Adoption of Resolution No 27-2011/12 authorizing the submittal of an  
application to the San Joaquin Valley Air Pollution Control District for a grant  
for five vehicles of up to \$20,000 each, for a total of \$100,000.  
**RESOLUTION NO. 27-2011/12**

**8A4.** Approval to contract with Butler Amusement, Inc. to provide services  
for a carnival event at Madera High School **DOCUMENT NO. 121-2011/12**

**8A5.** Request approval to contract with Butler Amusement, Inc. to provide services  
for a carnival event at Madera High School **DOCUMENT NO. 122-2011/12**

**8A6.** Ratification of Memorandum of Understanding between Madera County  
Superintendent of Schools and Madera Unified School District for services  
provided in support of the Educating Homeless Children and Youth Grant  
(EHCY) beginning July 1, 2011 thru June 30 2012.  
**DOCUMENT NO. 123-2011/12**

**8A7.** Approval for Madera Unified School District to apply for the Access to  
Learning through Online Education grant offered through the Outreach and  
Technical Assistance Network. As an agency receiving Workforce Investment  
Act Title II funds Madera Adult School is eligible to apply.

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011**

**DOCUMENT NO. 124-2011/12**

- 8A8.** Ratification of Memorandum of Understanding between Madera County Workforce Investment Board and Madera Unified School District, Madera Adult School with effective dates of July 1st, 2011 to June 30, 2014.

**DOCUMENT NO. 125-2011/12**

- 8A9.** Ratification of Individual Services Agreement between Madera Unified School District and Creative Alternatives, Inc., Joseph Novack Academy for a Nonpublic School placement with effective dates of October 24, 2011 through May 23, 2012.

**DOCUMENT NO. 126-2011/12**

- 8A10.** Approval for Madera South High School grades 9-12 athletic trips

**DOCUMENT NO. 127-2011/12**

- 8A11.** Approval of Contract for Services between Madera Community Action Partnership of Madera County and Madera Unified School District, Madera Adult School to provide Community Education classes to participants in the Shunammite Program with effective dates of November 15, 2011 through June 30, 2012.

**DOCUMENT NO. 128-2011/12**

- 8A12.** Approval for Madera Unified School District to submit the 2012-2013 Continued Funding Application to Child Development Division, California Department of Education.

**DOCUMENT NO. 129-2011/12**

- 8A13.** Approval of Memorandum of Understanding between Encourage Tomorrow Educational Program and Madera Unified School District. The contract is from December 1st, 2011 through May 10, 2012.

**DOCUMENT NO. 130-2011/12**

- 8A14.** Approval of Memorandum of Understanding between Madera Unified School District and Encourage Tomorrow Educational Programs to provide the Junior Biologist Program at Alpha Elementary from January 1st, 2012 through March 30th, 2012

**DOCUMENT NO. 131-2011/12**

- 8A15.** Approval to accept the following donations: \$30 from Gonzalez Trucking to Pershing Elementary School; \$100 from Joan Shimamoto to Pershing Elementary School; \$2700 from Tiny Acorn Community Development of Coarsegold to Madera Unified School District.

**DOCUMENT NO. 132-2011/12**

- 8A16.** Approval of Consultant Service Agreement between Madera Unified School District and Mary Vaughan to prepare all state and federal program documents in accordance with California Department of Education's 2011-2012 Federal Program Monitoring review guidelines for the period of November 16, 2011 through April 30, 2012.

Trustee Cogdill asked if this contract was for Mrs. Vaughan to work on the after school grant. Associate Superintendent Woods responded that it was not and explained the work on the 2011-12 state and federal program documents that would be done by Mrs. Vaughan. Trustees Seibert and Salvador asked additional clarifying questions prior to President Garibay calling for a motion.

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**It was moved by Trustee Salvador, seconded by Trustee Velarde-Garcia, and unanimously carried to approve the Consultant Service Agreement between Madera Unified School District and Mary Vaughan.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk  
Arredondo and President Garibay  
Noes: None  
Absent: None  
Abstained: None

**MOTION NO. 70-2011/12  
DOCUMENT NO. 133-2011/12**

**8A17.** Approval of an Agreement for Legal Services between Kronick, Moskovitz, Tiedemann & Girard, A Professional Corporation ("KMTG") and Madera Unified School District ("Client") **DOCUMENT NO. 134-2011/12**

**8A18.** Approval to Adopt the Findings, Conclusions and Recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:

- Report(s) of Administrative Hearing Panel(s)
- Expulsion Status Review Report(s) by the Superintendent's Designee
- Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their District-assigned identification numbers: 301979, 302532, 995945, 16011, 201725, 401375, 203111, 402492, 16294, 6966, 202744, 401512, 401511, 603816, 17463, 997603, 402817, 303003, 5766, 301706, 15483, 202824, 200355, 301301, B-2011/12, 997588 and 17228

Trustee Velarde-Garcia explained that she must recuse herself from voting on this item due to a conflict of interest.

Trustee Cogdill said that he learned at a meeting yesterday that 20% of the expulsions are African-American students and 12.7% are SPED students. Mr. Cogdill stated he would like a report on this.

**It was moved by Trustee Salvador, seconded by Trustee Rodriguez, and carried by majority to accept the findings, conclusions and recommendations as stated above.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Clerk Arredondo and President Garibay  
Noes: None  
Absent: None  
Abstained: None  
Recused: Trustee Velarde-Garcia

**MOTION NO. 71-2011/12  
CONFIDENTIAL DOCUMENT NO. 135-2011/12**

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**8A19.** Approval of the September 30, 2011 Student Body Statement of Club Trust Accounts. **DOCUMENT NO. 136-2011/12**

**8A20.** Approval of the September 30, 2011 Financial Report **DOCUMENT NO. 137-2011/12**

**8A21.** Approval of Commercial Warrant Listing

President Garibay explained that he must recuse himself from voting on this item due to a conflict of interest. He then passed the gavel to Clerk Arredondo.

Trustee Cogdill asked that since there were no charter bus expenses over the last 3 meetings if that means we have eliminated the use of charter busses. Mr. Porterfield explained this only means there were none charged during that period.

**It was moved by Trustee Salvador, seconded by Trustee Velarde-Garcia, and carried by majority to approve the commercial warrant listing.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Velarde-Garcia, and Clerk Arredondo  
Noes: None  
Absent: None  
Abstained: Trustee Seibert  
Recused: President Garibay

**MOTION NO. 72-2011/12  
DOCUMENT NO. 138-2011/12**

**8B. Human Resources Items**

**8B1.** Adoption of Resolution Nos. 14-24 2011/12 of Assignment of Teachers to Departmentalized Classes for the 2011/12 School Year **RESOLUTION NOS. 14-24-2011/12**

**8B2.** Adoption of Resolution No. 26-2011/12 of Assignment of Staff Developers to Specific Subject Areas for the 2011/12 School Year **RESOLUTION NO. 26-2011/12**

**8B3.** Approval of Staffing Changes and Coaches **DOCUMENT NO. 139-2011/12**

**8B4.** Approval of Classified Job Description: Paraprofessional Aide - Special Needs – Preschool **DOCUMENT NO. 140-2011/12**

**8C.** Approval of Field Trip/Employee Conference Requests **DOCUMENT NO. 141-2011/12**

**ITEM 11 A WAS DISCUSSED HERE**

**9. Old Business**

**9A.** Request Approval of Revised Agenda Item cover document

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Superintendent Balderas presented a recap of the reasons for revising the Agenda Item cover document and Trustee Salvador explained why he asked this to be brought forward.

**It was moved by Trustee Velarde-Garcia, seconded by Trustee Salvador, and unanimously carried to approve the Revised Agenda Item cover document.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk  
Arredondo and President Garibay  
Noes: None  
Absent: None  
Abstained: None

**MOTION NO. 73-2011/12  
DOCUMENT NO. 142-2011/12**

**10. New Business**

- 10A.** Approval to proceed with Global Adoption of Madera Unified School District Board Policy and Administrative Regulations through the services of California School Boards Association (CSBA)

Superintendent Balderas explained the need to update Madera Unified's current Board Policy/Administrative Regulations and requested approval to utilize the Services of CSBA for this purpose. Our current contract with CSBA will cover the cost of this undertaking. Mr. Balderas further explained that the updated policies would be brought back to the December meeting requesting Global Adoption. Each Board member was provided a disk containing current BP/AR along with a second disk containing the proposed revised BP/AR for their review prior to the request for adoption.

**MOTION NO. 74-2011/12  
DOCUMENT NO. 143-2011/12**

- 10B.** Discussion and board direction of energy retrofit savings project with Indoor Environmental Services (IES)

Kelly Porterfield and Chris Bristow of IES presented a PowerPoint overview of the three funding options for the Board to consider.

Following questions and discussion, the consensus of the Board was to recommend moving forward with Option #1.

**Public Comment:**

Sylvia Mulherin asked about the cost of disposing of LED vs fluorescent. Mr. Bristow responded that LED was not yet a viable option due to cost of the lighting and low performance of the available product.

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Kathy Horn asked about using some of the money we have on hand to do repairs on some of our older schools. Mr. Porterfield responded that we have hired School Facilities Consultants to find out which of our schools are available for modernization funds. This will be tied into our long range facilities master plan.

**11. Information and Reports**

**11A. 2011 Williams Annual Report**

Dianna Young Marsh, Director of Regional Leadership Services for the Madera County Office of Education was on hand to provide this report to the Board. Mrs. Marsh gave background on the Williams Settlement and explained how the visits were conducted within Madera Unified.

**11B. Educational Services Report**

**Student Services, Security and Gang Intervention Report**

Kelly Porterfield introduced Marcus Sosa, Director of Student Services along with Gang Intervention Specialist, Lawrence Fernandez and Security Supervisor, Brett Moglia who presented their report in tandem to the Board.

Members of the Board asked clarifying questions and discussed various aspects of this report.

**11C. Business and Operations Update**

**Trigger Tracker**

Due to the late hour, Kelly Porterfield commented that the Board has previously received a copy of the Trigger Tracker and asked that they contact him if they have questions.

**Budget Committee Composition**

Mr. Porterfield provided a list of committee members and asked each Board member to appoint a community member to this committee from their area of representation. We will delay this until after the realignment.

Mr. Porterfield announced that we have three community meetings scheduled to discuss realignment – one at each middle school. Trustee Cogdill asked for a 4<sup>th</sup> meeting at Parkwood. Mr. Porterfield will contact Doug Johnson of National Demographics and set up the 4<sup>th</sup> meeting.

**11D. Superintendent's Time**

Superintendent Balderas wished everyone a safe and happy Thanksgiving.

**12. Announcements**

President Garibay made the following announcements:

- On Friday, November 18<sup>th</sup>, the Trustees Essay Contest award winners and family members will enjoy dinner and a show at Roger Rocka's in Fresno.

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- There will be a Special Board Workshop on Thursday, December 8<sup>th</sup> here in the Board Room covering the Brown Act. It was noted that the Board will convene a closed session following a one-hour open meeting.
- We will hold community meetings to discuss redistricting on Monday, December 5<sup>th</sup> at 6:00 pm in the Thomas Jefferson gym; on Friday, December 9<sup>th</sup> at 6:00 pm in the Desmond Cafeteria; and on Monday, December 12<sup>th</sup> at 6:00 pm in the MLK cafeteria.

Reporter Bill Coate noted that the Madera Tribune is on the verge of publishing the student essays from the aforementioned contest.

**13. Miscellaneous**

Trustee Cogdill asked how a board member becomes a liaison to another group and stated that he wants to be assigned to the SPED committee as a board member. President Garibay asked Trustee Cogdill to provide the Board with details about the committee that is being formed.

**14. Advanced Planning**

President Garibay made the following announcement:

**Next Regular Board Meeting and Annual Organizational Meeting  
Tuesday, December 13, 2011 at 7:00 p.m.**


**Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637**

**15. Suggested Future Agenda Items**

Trustee Cogdill feels an important issue is nursing issues in our schools in regards to medications, first aid and CPR.

**16. Adjournment – Motion No. 75-2011/12**

President Garibay adjourned the Public Session at 10:37 p.m.



Janet Morgan, Senior Administrative Assistant  
to the Superintendent and Board of Trustees

Dated: November 15, 2011

# MINUTE RECORD of Madera Unified School District Board of Education REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011

**MINUTES OF NOVEMBER 15, 2011**

**MOTION NO. 69-72-2011/12**

**DOCUMENT NOs. 121-2011/12 through 141-2011/12**

**RESOLUTION NOs. 14-2011/12 through 27-2011/12**

## Recapitulation of Business Transactions and Warrants – Exhibit A

### Staff Changes and Coaches – Exhibit B

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board, staff, or the public request for specific items to be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

## EXHIBIT A – CONSENT CALENDAR

### APPROVAL OF WARRANTS – MOTION NO. 72-2011/12

#### DOCUMENT NO. 138-2011/12

BUSINESS TRANSACTIONS	
APPROVAL OF COMMERCIAL WARRANTS	
BOARD DATE: November 15, 2011	
<b>FUND</b>	<b>AMOUNT</b>
01 GENERAL FUND	\$3,250,367.68
11 ADULT EDUCATION	\$8,000.81
12 CHILD DEVELOPMENT	\$11,012.92
13 CAFETERIA	\$57,183.34
14 DEFERRED MAINTENANCE	\$6,330.45
15 PUPIL TRANS EQUIP	\$0.00
17 STONE SCHLRSHP TRUST	\$0.00
21 BUILDING FUND-BOND PROCEEDS 2003	\$0.00
25 DEVELOPERS' FEES	\$2,500.00
26 PRISON MITIGATION FEES	\$0.00
30 STATE SCHOOL BLDG	\$0.00
31 REFURBISHMENT	\$0.00
32 ROOF REPLACEMENT	\$0.00
35 COUNTY SCHOOL FACILITIES FUND	\$0.00
40 SPECIAL RESERVE	\$99,000.00
41 BUILDING FUND	\$0.00
42 AG FARM BUILDING FUND	\$0.00
43 C.O.P. SPEC. RESERVE	\$0.00
49 SPEC RESERVE/REDEV AGENCY	\$0.00
53 STATE SCH LOAN REPAY	\$0.00
54 LEASE/PUR OVERRIDE	\$0.00
56 C.O.P. DEBT SERVICE	\$0.00
67 INSURANCE RESERVE	\$0.00
73 MUSD TRUST FUND	\$0.00
74 ATHLETIC FUND	\$0.00
<b>TOTAL ALL FUNDS</b>	<b>\$3,434,395.20</b>
	<b>PAYROLL</b>
<b>10/31/11 &amp; 11/07/11 PAYROLLS</b>	<b>(INCL'S PD BENEFITS)</b>
01 GENERAL	\$10,445,839.77
11 ADULT EDUCATION	\$104,177.15
12 CHILD DEVELOPMENT	\$100,620.46
13 CAFETERIA	\$350,477.48
25 DEVELOPER FEES	\$11,487.50
35 SCHOOL FACILITIES FUND	\$468.28
74 ATHLETIC FUND	\$0.00
<b>PAYROLL TOTAL ALL FUNDS</b>	<b>\$11,013,070.64</b>
BY: MELANIE SERROS, ACCOUNTS PAYABLE	
11/8/2011	
BY: JANET PAVLOVICH, POSITION CONTROL	
11/22/2011	

<p align="center"><b>MINUTE RECORD of Madera Unified School District Board of Education</b>  <b>REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011</b></p>
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**EXHIBIT B – CERTIFICATED HUMAN RESOURCES ITEMS**  
**MOTION NO. 69 -2011/12**  
**DOCUMENT 139-2011/12**

**CERTIFICATED LEAVES OF ABSENCE**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Heather Rodriguez	Teacher	MHS	11/2/11-02/29/12	Personal Leave
2. Alison Neuner	Teacher	MHS	10/26/11-06/01/12	Personal Leave

**CERTIFICATED SEPARATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

**CERTIFICATED NEW POSITION**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. One 46% FTE position	Teacher	Preschool	2011/12	New Position (First 5 Funding)

**CERTIFICATED EMPLOYMENT**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Allison Hopkins	TSA	Sierra Vista	2011/12	Replacement
2. Natalie Chornopysky	TSA	Sierra Vista	2011/12	Replacement

**CERTIFICATED OTHER**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

**CLASSIFIED LEAVES OF ABSENCE**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

<p align="center"><b>MINUTE RECORD of Madera Unified School District Board of Education</b>  <b>REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011</b></p>
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**EXHIBIT B – CLASSIFIED HUMAN RESOURCES ITEMS**  
**MOTION NO. 69 -2011/12**  
**DOCUMENT 139-2011/12**

**CLASSIFIED SEPARATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Blanca Duarte	CN Assistant I	Child Nutrition	11/19/11	Resignation

**CLASSIFIED NEW POSITION**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. One position	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/12	3.50	New Position (Special Ed. Funding)
2. One position	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/12	6.00	New Position (Special Ed. Funding)
3. One position	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/12	6.50	New Position (Special Ed. Funding)
4. One position	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/12	7.00	New Position (Special Ed. Funding)
5. One position	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/12	7.00	New Position (Special Ed. Funding)
6. One position	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/12	7.50	New Position (Special Ed. Funding)

**CLASSIFIED EMPLOYMENT**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Lisa Gipson	Paraprofessional Aide - Special Needs	Special Services	2011/12	6.00	Replacement
2. Tracy Harlow	Health Services Assistant	Health Services	2011/12	3.50	Replacement
3. La Donna Nolen	CN Assistant I	Child Nutrition	2011/12	3.00	Replacement
4. Desiree Torres	Classroom Aide	Preschool	2011/12	3.00	Replacement
5. Hilda Garnica	Administrative Asst. III	Information & Technology	2011/12	8.00	Limited Term
6. April Parsons	Relief Bus Driver	Transportation	2011/12	4.00	Replacement
7. Margaret Lopez	Bus Driver	Transportation	2011/12	6.00	Replacement
8. Lizbeth Gutierrez	Bus Driver	Transportation	2011/12	6.75	Replacement

**CLASSIFIED OTHER**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
None					

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**EXHIBIT B - HUMAN RESOURCES ITEMS - COACHES  
MOTION NO. 69 -2011/12  
DOCUMENT 139-2011/12**

<b>Last Name</b>	<b>First Name</b>	<b>Site</b>	<b>Sport</b>	<b>Year</b>
Contreras	Steve	MSHS	Football	2011/2012
Diaz	Sami	MHS	Dance	2011/2012
Perkins	Crystal	MHS	Dance	2011/2012
Ramirez	David	MHS	Tennis – Girls	2011/2012
Perez	James	MHS	Tennis – Girls	2011/2012
Keune	Robyn	MHS	Volleyball – Girls	2011/2012
Malady	Leslie	MHS	Volleyball – Girls	2011/2012
Matousek	Jared	MHS	Volleyball – Girls	2011/2012
Jefferson	Rhonda	MHS	Volleyball – Girls	2011/2012
Treanor	Sarah	MHS	Cheer	2011/2012
Hawkins	Michael	MHS	Cheer	2011/2012
Shaubach	Judy	MHS	Cheer	2011/2012
Smith	Jason	MHS	Cheer	2011/2012
Stanford	Russ	MHS	Cheer	2011/2012
Martines	Richard	MHS	Waterpolo – Boys	2011/2012
Larrivee	Kevin	MHS	Waterpolo – Boys	2011/2012
Baymiller	Erik	MHS	Waterpolo – Girls	2011/2012
Tatro	Kevin	MHS	Waterpolo – Girls	2011/2012
Dover-Starnes	Collen	MHS	Golf – Girls	2011/2012
Adams	Doug	MHS	Golf – Girls	2011/2012
Romine	Jow	MHS	Wrestling	2011/2012
Stanford	Maricela	MHS	Cross Country	2011/2012
Stanford	Russ	MHS	Cross Country	2011/2012
Hergelian	Rita	MHS	Cross Country	2011/2012
Spraggins	Colleen	MHS	Gymnastics	2011/2012
McKinney	Scott	MHS	Football	2011/2012
Riche	Tim	MHS	Football	2011/2012
Pancotti	Andrew	MHS	Football	2011/2012
Cordero	David	MHS	Football	2011/2012
Gallegos	Anthony	MHS	Football	2011/2012
Mejia	Tim	MHS	Football	2011/2012
Sally	Will	MHS	Football	2011/2012
Haflich	Gary	MHS	Football	2011/2012
Cosgrove	Daniel	MHS	Football	2011/2012
Hatfield	Kevin	MHS	Football	2011/2012
Booth	Robert	MHS	Football	2011/2012
Romine	Joe	MHS	Football	2011/2012
Giersch	Bernadette	MHS	Cheer	2011/2012
Evans	Taylor	MHS	Dance	2011/2012

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**Coaches List (Continued)  
Board Agenda  
November 15, 2011**

Gage	Brad	Desmond	Football	2011/2012
Jimenez	Noel	Desmond	Football	2011/2012
Stairs	Wayman	Desmond	Football	2011/2012
Bishop	Jode	Desmond	Football	2011/2012
Amyx	Dave	Desmond	Football	2011?2012
Offer	Michelle	Desmond	Football	2011/2012
Sosa	Anastasia	Desmond	Tennis – Girls	2011/2012
Madrigal	Benjamin	Desmond	Cross Country	2011/2012
Prandini	Julie	Desmond	Cross Country	2011/2012
Burns	Nick	Desmond	Golf	2011/2012
Guglielmana	Steve	Desmond	Volleyball	2011/2012
Hansen	Kiley	Desmond	Volleyball	2011/2012
Gallegos	Saul	Parkwood	Soccer	2011/2012
Torrez	Robert	Millview	Soccer	2011/2012
Rivera	Jesus	Millview	Soccer	2011/2012
Coleman	Darrell	MHS	Football	2011/2012
Colunga	Samuel	La Vina	Soccer	2011/2012
Valdivia	Gloria	La Vina	Soccer	2011/2012
Gunter	Kathleen	La Vina	Soccer	2011/2012
Valdivia	Juan	La Vina	Soccer	2011/2012
Domoto	Jamie	Howard	Soccer	2011/2012
Hatfield	Kevin	Howard	Soccer	2011/2012
Nesseth	Katie	Howard	Soccer	2011/2012
Messner	Timothy	Howard	Soccer	2011/2012
Rodriguez	Maria	Howard	Wrestling	2011/2012
Marino	Tony	Pershing	Soccer	2011/2012
Atherton	Monique	Pershing	Soccer	2011/2012

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**EXHIBIT C – FIELD TRIPS/EMPLOYEE CONFERENCE REQUESTS  
MOTION NO. 69 -2011/12  
DOCUMENT 141-2011/12**

10/24/11	MSHS	Rouse	Students to Fresno State University 11 students—1 adult	Fresno, CA	MSHS \$350	School Bus
10/29/11	MHS / MSHS	Peña	Students to Fresno State University 20 students—1 adult	Fresno, CA	UpWard Bound \$450	School Bus
11/14/11	MSH	Rouse	Students to Fresno State University 11 students—1 adult	Fresno, CA	MSHS \$350	School Bus
11/18/11	Howard	Beveridge	4 <sup>th</sup> grade students to Saroyan Theater for music concert 60 students—9 adults	Fresno, CA	Howard Parent Club \$250	School Bus
11/19/11	MHS / MSHS	Peña	Students to Fresno State University 20 students—1 adult	Fresno, CA	UpWard Bound \$450	School Bus
11/26/11	TJ	Cook	Football Team to Fresno State University Football game 100 students—5 adults	Fresno, CA	TJ Parent Club \$425	School Bus
12/1/11	MSHS	Latimer	Students to Fresno State University 35 students—2 adults	Fresno, CA	MSHS Choir \$625	School Bus
12/3/11	MSHS	Britton	MSHS Cheerleaders to Oakland Parade 40 students—2 adults	Oakland, CA	MSHS Athletics \$1125	School Bus
12/9/11	Sierra Vista	Nishioka	6 <sup>th</sup> grade student to Point Lobos 90 students—12 adults	Carmel, CA	Sierra Parent Club \$2500	School Bus
12/9/11	Eastin Arcola	Denno	Flag Football team to Sequoia High School 12 students—4 adults	Merced, CA	Eastin Arcola \$120	Vans
12/10/11	MHS/ MSHS	Peña	Students to Fresno State University 20 students—1 adult	Fresno, CA	UpWard Bound \$450	School Bus
12/12/11	MSHS	Rouse	Students to Fresno State University 11 students—1 adult	Fresno, CA	MSHS \$350	School Bus
12/17/11	MHS	Stanford	“Block M” students to Disneyland 45 students—4 adults	Anaheim, CA	MHS ASB \$2500	Charter Bus
2/24/12	Eastin Arcola	Denno	Basketball team to Sequoia High School 12 students—4 adults	Merced, CA	Eastin Arcola \$120	Vans
2/25/12	MHS / MSHS	Peña	Students to Fresno State University 20 students—1 adult	Fresno, CA	UpWard Bound \$450	School Bus
3/24/12	MHS / MSHS	Peña	Students to Fresno State University 20 students—1 adult	Fresno, CA	UpWard Bound \$450	School Bus
3/9/12	Berenda	Mitchell	4 <sup>th</sup> grade students to San Juan Bautista 110 students—18 adults	San Juan Bautista, CA	Berenda Parent Club	Charter Bus
4/21/12	MHS / MSHS	Peña	Students to Fresno State University 20 students—1 adult	Fresno, CA	UpWard Bound \$450	School Bus
5/5/12	MHS / MSHS	Peña	Students to Fresno State University 20 students—1 adult	Fresno, CA	UpWard Bound \$450	School Bus

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 15<sup>TH</sup> DAY OF NOVEMBER, 2011**

5/18/12	Eastin Arcola	Denno	Softball team to Sequoia High School 12 students—4 adults	Merced, CA	Eastin Arcola \$120	Vans
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12/27/11 to 12/30/11	MHS	Romine	Wrestling team to Sierra/Nevada Classic 14 students—4 adults	Reno, NV	\$320 Transportation \$ 1,000 Lodging	MHS Athletic Boosters	Vans
1/19/12 to 1/21/12	MHS	Romine	Wrestling team to Tim Brown Invitational 14 students—4 adults	Sacramento, CA	\$240 Transportation \$ 900 Lodging	MHS Athletic Boosters	Vans
3/22/12 to 3/24/12	MHS	Shaubach	Varsity Girls Softball to Tournament 18 students—4 adults	Diamond Bar, CA	\$260 Transportation \$1960 Lodging	MHS Athletics Boosters	Vans



## AGENDA ITEM MADERA UNIFIED SCHOOL DISTRICT

### OUR MISSION

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Kelly Porterfield, Associate Superintendent of Business  
Teri Bradshaw, Director of Fiscal Services

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request adoption of Resolution #28-2011/12: Approval of the October 31, 2011 Budget and Expense Transfer reports.

**Description of Item:**

During the month it became necessary to make budget and expense transfers in the normal operation of the district. The Budget and Expense Transfer reports aid the Board in making the necessary financial decisions to meet the goals of the District.

**Financial impact:**

All transfers are within budgeted amounts and fall within the parameters established by the Board. The General Fund transfers represent minor adjustments made by principals and department heads within their accounts to pay their bills.

Worksheet #1 lists the total budget revisions by fund.

Worksheet #2 lists the income and expense budget revisions.

Worksheet #3 lists expense and loan transfers between funds.

MADERA UNIFIED SCHOOL DISTRICT  
Madera, California  
BUDGETARY TRANSFERS RESOLUTION #28-2011/12

NOW, THEREFORE, BE IT RESOLVED that due to changes in priorities by various schools and departments (Support Services) the following Inter-budgetary and undistributed Reserve transfers from 10/1/11 to 10/31/11 are submitted for your approval:

(Worksheet 01)	FUND	07/01/11 Adjusted Beginning Balance	Previously Approved Revisions	Budget Adjusted for Revisions Apprvd to Date	October 31, 2011 Proposed Budget Revisions		Audit Adj Restatements	Projected Fund Balance Given all Revisions	Breakdown of Projected June 30, 2012 Fund Balance				
					INCOME	EXPENSE			*Non- Spendable	Restricted	Committed	** Assigned	***Unassigned (includes 3% REU)
01	General	35,643,799	(6,285,870)	29,357,929	(4,744,204)	(4,688,596)	\$ -	29,302,321	522,232	3,357,703	-	2,991,797	22,430,589
11	Adult Education	877,169	(411,148)	466,021	(3,890)	(3,176)		465,307	2,000	-	463,307	-	-
12	Child Development	45,834	(45,834)	(0)	1,999	1,999		(0)	-	-	-	-	-
13	Child Nutrition	5,612,756	(241,543)	5,371,213	30,000	(66,801)		5,468,014	225,601	5,171,947	-	70,467	-
14	Deferred Maintenance	402,149	-	402,149	-	-		402,149	-	-	402,149	-	-
17	Sp Reserve Other Than Capital Outlay	(12,261)	12,261	0	-	-		0	-	-	-	-	-
21	Building Fund - Bond Proceeds	13,702,155	(10,729,122)	2,973,033	-	-		2,973,033	-	2,973,033	-	-	-
25	Developer Fees	3,767,606	(28,000)	3,739,606	(20,000)	9,072		3,710,534	-	3,710,534	-	-	-
27	Redevelopment Agency	454,996	-	454,996	4,000	-		458,996	-	-	-	458,996	-
35	County School Facilities	4,014,887	(3,137,256)	877,631	(10,000)	1,421		866,210	-	-	-	866,210	-
40	Special Reserve - Capital Outlay	1,112,366	-	1,112,366	(5,000)	154,000		953,366	-	-	-	953,366	-
41	Special Reserve - Building	274,320	-	274,320	-	-		274,320	-	-	-	274,320	-
56	Debt Service Fund	608,096	-	608,096	(1,000)	-		607,096	-	-	-	607,096	-
73	Foundation Trust - Scholarship	80,842	(40,692)	40,150	-	-		40,150	-	38,650	1,500	-	-
75	Foundation Trust - Memorial Schlrs	2,393	-	2,393	(70)	-		2,323	-	2,323	-	-	-
<b>TOTAL ALL FUNDS</b>		<b>\$ 66,587,109</b>	<b>\$ (20,907,204)</b>	<b>\$ 45,679,905</b>	<b>\$ (4,748,165)</b>	<b>\$ (4,592,081)</b>		<b>\$ 45,523,820</b>	<b>\$ 749,833</b>	<b>\$ 15,254,189</b>	<b>\$ 866,956</b>	<b>\$ 6,222,253</b>	<b>\$ 22,430,589</b>

\*Stores, Revolving Cash, Prepaid Expenses

\*\*G.A.S.B. 16 Vacation Accrual & Other Board-Approved

PASSED AND ADOPTED by the Governing Board of the Madera Unified School District this 13th day of December, 2011 by the following votes:

MADERA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

AYES:

ABSENT:

NOES:

ABSTAINED:

ATTEST: \_\_\_\_\_

**Gustavo Balderas, Superintendent**

OCTOBER INCOME & EXPENSE BUDGETARY TRANSFERS  
PERIOD ENDING 10/31/11

INCOME BUDGET TRANSFERS

Jrnl.	Description	Unrestr.	Restr.	Total	Fund 01	Fund 11	Fund 12	Fund 13	Fund 14	Fund 17	Fund 21	Fund 25
8010-8099	Revenue Limit Sources	(2,800,730)	(767,711)	(3,568,441)	-	-	-	-	-	-	-	-
8100-8299	Federal Revenues	(4,602)	3,652	(950)	-	-	-	-	-	-	-	-
8300-8599	Other State Revenues	(33,646)	(1,305,605)	(1,339,251)	-	-	-	-	-	-	-	-
8600-8799	Other Local Revenues	40,872	23,566	64,438	(3,890)	1,999	30,000	-	-	-	-	(20,000)
8910-8929	Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-
8930-8979	Other Sources	-	100,000	100,000	-	-	-	-	-	-	-	-
8980-8999	Contributions	(2,157,556)	2,157,556	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-
OCTOBER, 2010 Total From Reserve		(4,955,662)	211,458	(4,744,204)	(3,890)	1,999	30,000	-	-	-	-	(20,000)
YEAR-TO-DATE TOTALS		(4,811,901)	5,774,267	962,366	(2,312)	18,046	30,000	-	-	-	4,438,556	(20,000)

EXPENSE BUDGETARY TRANSFERS

Jrnl.	Description	Unrestr.	Restr.	Total	Fund 01	Fund 11	Fund 12	Fund 13	Fund 14	Fund 17	Fund 21	Fund 25
1000-1999	Certificated Salaries	(888,477)	(220,346)	(1,108,823)	8,717	5,105	-	-	-	-	-	-
2000-2999	Classified Salaries	158,978	120,130	279,108	97	(2,087)	(36,842)	-	-	-	-	2,128
3000-3999	Employee Benefits	(170,254)	140,739	(29,515)	2,565	5,556	(11,108)	-	-	-	-	4,944
4000-4999	Books and Supplies	(62,654)	(3,248,009)	(3,310,663)	3,101	(6,681)	(27,335)	2,815	-	-	-	-
5000-5999	Services, Other Operating Expenses	(689,558)	58,876	(630,682)	783	(70)	10,000	(2,815)	-	-	-	2,000
6000-6999	Capital Outlay	-	92,200	92,200	-	-	-	-	-	-	-	-
7100-7299	Other Outgo	-	-	-	-	-	-	-	-	-	-	-
7300-7399	Direct Support/Indirec Costs	109,801	(90,022)	19,779	(18,439)	176	(1,516)	-	-	-	-	-
7431-7439	Uses (Debt Service Payments)	-	-	-	-	-	-	-	-	-	-	-
7610-7629	Interfund Transfers Out	-	-	-	-	-	-	-	-	-	-	-
				-	-	-	-	-	-	-	-	-
OCTOBER Total From Reserve		(1,542,164)	(3,146,432)	(4,688,596)	(3,176)	1,999	(66,801)	-	-	-	-	9,072
YEAR-TO-DATE TOTALS		1,819,572	5,484,272	7,303,844	409,550	79,571	174,742	-	(12,261)	15,167,678	37,072	

OCTOBER INCOME & EXPENSE BUDGET.  
PERIOD ENDING 10/31/11

INCOME BUDGET TRANSFERS

Jrnl.	Description	Fund 27	Fund 35	Fund 40	Fund 41	Fund 56	Fund 73	Fund 75	Total
8010-8099	Revenue Limit Sources	-	-	-	-	-	-	-	(3,568,441)
8100-8299	Federal Revenues	-	-	-	-	-	-	-	(950)
8300-8599	Other State Revenues	-	-	-	-	-	-	-	(1,339,251)
8600-8799	Other Local Revenues	4,000	(10,000)	(5,000)	-	(1,000)	-	(70)	60,477
8910-8929	Interfund Transfers In	-	-	-	-	-	-	-	-
8930-8979	Other Sources	-	-	-	-	-	-	-	100,000
8980-8999	Contributions	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
OCTOBER, 2010 Total From Reserve		4,000	(10,000)	(5,000)	-	(1,000)	-	(70)	(4,748,165)
YEAR-TO-DATE TOTALS		4,000	15,182,754	(5,000)	-	(1,000)	-	(70)	20,607,340

EXPENSE BUDGETARY TRANSFERS

Jrnl.	Description	Fund 27	Fund 35	Fund 40	Fund 41	Fund 56	Fund 73	Fund 75	Total
1000-1999	Certificated Salaries	-	-	-	-	-	-	-	(1,095,001)
2000-2999	Classified Salaries	-	-	-	-	-	-	-	242,404
3000-3999	Employee Benefits	-	1,421	-	-	-	-	-	(26,137)
4000-4999	Books and Supplies	-	-	-	-	-	-	-	(3,338,763)
5000-5999	Services, Other Operating Expenses	-	8,400	154,000	-	-	-	-	(458,384)
6000-6999	Capital Outlay	-	(8,400)	-	-	-	-	-	83,800
7100-7299	Other Outgo	-	-	-	-	-	-	-	-
7300-7399	Direct Support/Indirec Costs	-	-	-	-	-	-	-	-
7431-7439	Uses (Debt Service Payments)	-	-	-	-	-	-	-	-
7610-7629	Interfund Transfers Out	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
OCTOBER Total From Reserve		-	1,421	154,000	-	-	-	-	(4,592,081)
YEAR-TO-DATE TOTALS		-	18,331,431	154,000	-	-	40,692	-	41,686,319

**MADERA UNIFIED SCHOOL DISTRICT**  
**Expense and Loan Transfers Between Funds**  
**Resolution #28-2011/12**

NOW, THEREFORE, BE IT RESOLVED that due to changes in priorities by various schools and departments, the following expense transfers and loans made between funds from 10/01/11 to 10/31/11 are submitted for approval:

<b>Fund Totals</b>	<b>Debit</b>	<b>Credit</b>	<b>Difference</b>
01 - General Fund	\$ 141,840.67	\$ 1,255,579.24	\$ (1,113,738.57)
11 - Adult Education	594,800.00	5,067.09	589,732.91
12 - Child Development	0.00	107,441.89	(107,441.89)
13 - Cafeteria	4,417.87	26,080.90	(21,663.03)
14 - Deferred Maintenance	658,464.00	0.00	658,464.00
17 - Sp Res-Other Than Cap Outlay	0.00	4,510.05	(4,510.05)
21 - Building Fund - Bond Proceeds	0.00	374.00	(374.00)
25 - Capital Facility/Developer Fees	0.00	824.67	(824.67)
35 - County School Facilities Fund	374.00	18.70	355.30
<b>Grand Total</b>	<b>\$ 1,399,896.54</b>	<b>\$ 1,399,896.54</b>	<b>\$ (0.00)</b>

PASSED AND ADOPTED by the governing board of the Madera Unified School District this 13th day of December, 2011 by the following votes:

MADERA UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

\_\_\_\_\_  
Gustavo Balderas, Superintendent

Madera Unified School District

December 2, 2011 12:39 pm

Cash Transfer Activity

Page 1 of 3

10/01/2011 to 10/31/2011

Journal se to wr

Journal No.	Description	Date	Debit	Credit
SE88	Stock Expenditure	10/03/2011		
	01 - General Fund			60.88
	13 - Cafeteria		60.88	
SE107	Stock Expenditure	10/18/2011		
	01 - General Fund		65.24	
	13 - Cafeteria			65.24
SE114	Stock Expenditure	10/28/2011		
	01 - General Fund		14.98	
	13 - Cafeteria			14.98
SE115	Stock Expenditure	10/28/2011		
	01 - General Fund		42.02	
	13 - Cafeteria			42.02
SE116	Stock Expenditure	10/28/2011		
	01 - General Fund		55.00	
	12 - Child Development			55.00
TF20	PRINT SHOP TRANSFERS	10/07/2011		
	01 - General Fund		46.00	
	11 - Adult Education			46.00
TF21	PRINT SHOP TRANSFERS	10/13/2011		
	01 - General Fund		18.00	
	13 - Cafeteria			18.00
TF22	Manual Cash Transfer (Interfund) Journal Entry	10/14/2011		
	01 - General Fund			1,253,264.00
	11 - Adult Education		594,800.00	
	14 - Deferred Maintenance		658,464.00	
TF23	CN August Auto Services	10/18/2011		
	01 - General Fund		3,600.11	
	13 - Cafeteria			3,600.11
TF24	Fund 12 - Reverse Due/to From Beg Bal	10/21/2011		
	01 - General Fund		100,000.00	
	12 - Child Development			100,000.00
TF26	PRINT SHOP TRANSFERS	10/28/2011		
	01 - General Fund		1,011.72	
	11 - Adult Education			228.46
	12 - Child Development			48.00
	13 - Cafeteria			735.26
TF27	CN Accts Receivables - October, 2011	10/28/2011		
	01 - General Fund			2,254.36
	12 - Child Development			2,102.63
	13 - Cafeteria		4,356.99	

# Madera Unified School District

December 2, 2011 12:39 pm

## Cash Transfer Activity

Page 2 of 3

10/01/2011 to 10/31/2011

Journal se to wr

Journal No.	Description	Date	Debit	Credit
TF28	October Cash Transfer fr fd21 to fd35	10/31/2011		
	21 - Building Fund - Bond Proceeds			374.00
	35 - County School Facilities Fund		374.00	
TF29	1st Quarter Retiree H&W Expense (OB 3702)	10/31/2011		
	01 - General Fund		21,491.17	
	11 - Adult Education			1,902.89
	12 - Child Development			2,062.70
	13 - Cafeteria			16,682.21
	25 - Capital Fac/Developer Fees			824.67
	35 - County School Facilities Fund			18.70
TF30	Retiree H&W 1st Quarter Expense (OB 3701)	10/31/2011		
	01 - General Fund		6,063.30	
	11 - Adult Education			2,889.74
	12 - Child Development			3,173.56
TF31	Auto Services / Child Nutrition / September	10/31/2011		
	01 - General Fund		4,923.08	
	13 - Cafeteria			4,923.08
TF36	October Interfund Transfers	10/31/2011		
	01 - General Fund		4,510.05	
	17 - Sp Res-Other Than Cap Outlay			4,510.05



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date: December 13, 2011**

**Submitted by: Kelly Porterfield, Associate Superintendent of Business Operations  
Teri Bradshaw, Director of Fiscal Services**

#### **This Item will help to achieve the District Mission by:**

- ☐ Increasing student achievement
- ☐ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:** Resolution #30-2011/12 Authorized Signatures on Designated Madera Unified School District Accounts/Documents

**Description of item:** The Madera Unified School District Board of Trustees is requested to approve Resolution No. #30-2011/12 to authorize signatures on designated Madera Unified School District Accounts/Documents

**Financial impact:** None

RESOLUTION NO. 30-2011/12

AUTHORIZED SIGNATURES ON DESIGNATED  
MADERA UNIFIED SCHOOL DISTRICT ACCOUNTS/DOCUMENTS

BE IT RESOLVED that the Board of Trustees of the Madera Unified School District does hereby authorize the employees and / or officials listed below to sign for the following designated accounts/documents.

GENERAL FUND ACCOUNTS

WESTAMERICA BANK

M.U.S.D. Petty Cash Account #0257-30110-1  
(Two Signatures Required)

Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Elena Castillo, Budget and Accounting Analyst  
Barbara Gonzalez, Director of Purchasing  
Kelly Porterfield, Associate Superintendent of Business Operations  
Susan Rutledge, Lead Budget and Accounting Analyst

CAFETERIA FUND ACCOUNTS

WESTAMERICA BANK

Madera Unified Child Nutrition Checking Account #0257-30112-7  
(Two Signatures Required)

Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Sharon Kimura, Child Nutrition Specialist  
Sandra Perez, Director of Child Nutrition  
Kelly Porterfield, Associate Superintendent of Business Operations  
TBD, Administrative Assistant

MADERA HIGH SCHOOL ACCOUNTS

WESTAMERICA BANK

Student Body Checking Account #30-5050-1675  
(Two Signatures Required)

Kent Albertson, Principal Madera High  
Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kristi Castillo, Vice Principal Madera High  
Kelly Porterfield, Associate Superintendent of Business Operations

Pool Scholarship Account #10-6200-0951  
(Two Signatures Required)

Kent Albertson, Principal Madera High  
Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kristi Castillo, Vice Principal Madera High  
Kelly Porterfield, Associate Superintendent of Business Operations

Esparanza Scholarship Account #10-6200-0994  
(Two Signatures Required)

Kent Albertson, Principal Madera High  
Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kristi Castillo, Vice Principal Madera High  
Kelly Porterfield, Associate Superintendent of Business Operations

Albonico Scholarship Account #10-7001-0655  
(Two Signatures Required)

Kent Albertson, Principal Madera High  
Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kristi Castillo, Vice Principal Madera High  
Kelly Porterfield, Associate Superintendent of Business Operations

WESTAMERICA BANK

MHS Student Body Savings Account #10-7001-1117  
(Two Signatures Required)

Kent Albertson, Principal Madera High  
Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kristi Castillo, Vice Principal Madera High  
Kelly Porterfield, Associate Superintendent of Business Operations

MSHS Student Body Checking Account #10-5050-7037  
(Two Signatures Required)

Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kelly Porterfield, Associate Superintendent of Business Operations  
Sandon Schwartz, Principal Madera South High  
Josh Shapiro, Vice Principal Madera South High

WELLS FARGO

Time Certificate of Deposit Account #201-0058400  
(Two Signatures Required)

Kent Albertson, Principal Madera High  
Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kristi Castillo, Vice Principal Madera High  
Kelly Porterfield, Associate Superintendent of Business Operations

Time Certificate of Deposit Account #010-5885560  
(Two Signatures Required)

Kent Albertson, Principal Madera High  
Gustavo Balderas, Superintendent  
Teri Bradshaw, Director of Fiscal Services  
Kristi Castillo, Vice Principal Madera High  
Kelly Porterfield, Associate Superintendent of Business Operations

OTHER STUDENT BODY ACCOUNTS

CALIFORNIA BANK & TRUST  
Desmond Middle School Account #1360322831-Account Closed 2011-12  
(Two Signatures Required)

Marvin Baker, Principal Desmond Middle School  
Darlene Stiers, Vice Principal Desmond Middle School  
Darrel Yates, Vice Principal Desmond Middle School

WEST AMERICA BANK  
Desmond Middle School Account #0257981308-New Account April 2011  
(Two Signatures Required)

Marvin Baker, Principal Desmond Middle School  
Darlene Stiers, Vice Principal Desmond Middle School  
Darrel Yates, Vice Principal Desmond Middle School

UNION BANK OF CALIFORNIA  
Dixieland School Associated Student Body Checking Account #8020218720  
(Two Signatures Required)

Kliff Justesen, Principal Dixieland  
Diane Chavira-Pocius, Teacher Dixieland School  
Dave Stevens, ASB Advisor Dixieland School

BANK OF AMERICA  
La Vina Elementary Checking Account #00235-02710  
(Two Signatures Required)

Patricia Lopez, Principal LaVina Elementary  
Judy Elrod, Administrative Assistant LaVina Elementary

Resolution No. 30-2011/12

Page 4

Accounts/Documents

UNION BANK OF CALIFORNIA

Martin Luther King Associated Student Body Checking Account #8020214245

(Two Signatures Required)

Sabrina Rodriguez, Principal Martin Luther King Middle School  
Hilda Castrellon, Vice Principal Martin Luther King Middle School  
Martin Clevenger, ASB Advisor Martin Luther King Middle School

BANK OF AMERICA

Eastin Arcola Student Body Account Checking Account #00238-47199

(Two Signatures Required) *CLOSE ACCOUNT December 2011*

J. Rolando Lopez, Counselor Eastin Arcola High School  
Victoria M. Perez, Administrative Assistant

WEST AMERICA

Eastin Arcola Student Body Account Checking Account TBD

(Two Signatures Required) *NEW ACCOUNT December 2011*

John Denno, Principal Eastin Arcola High School  
Teri Bradshaw, Director of Fiscal Services

WEST AMERICA BANK

Thomas Jefferson Student Council Account #0257981175

(Two Signatures Required)

Jesse Carrasco, Principal Thomas Jefferson Middle School  
Sabrina Rodriguez, Vice Principal Thomas Jefferson Middle School  
Sergio Mendez, Vice Principal Thomas Jefferson Middle School

BANK OF AMERICA

Washington Associated Student Body Checking Account #0023-01225

(Two Signatures Required)

William Holden, Principal Washington Elementary  
Sylvia Mulherin, Secretary Washington Elementary  
Sylvia Ruz, Administrative Assistant Washington Elementary

WEST AMERICA

Adult Education Revolving Account #0257-97990-6

(Two Signatures Required)

Dan Lindstrom, Principal Adult Ed  
Shirley Woods, Vice Principal Adult Ed  
Elena Castillo, Budget and Accounting Analyst  
Teri Bradshaw, Director of Fiscal Services  
Kelly Porterfield, Associate Superintendent of Business

**DOCUMENTS**

Environmental Agency

Gustavo Balderas  
Rosalind Cox  
Kelly Porterfield

Final Claim Applications

Gustavo Balderas  
Teri Bradshaw  
Marisa DiMauro  
Kelly Porterfield  
Deborah A. Wood

Grant Applications

Gustavo Balderas  
Robert Chavez  
Marisa DiMauro  
Kelly Porterfield  
Julia Reese  
Deborah A. Wood

Power of Attorney

Gustavo Balderas  
Kelly Porterfield

Purchase Orders

Gustavo Balderas  
Teri Bradshaw  
Barbara Gonzalez  
Sandra Perez  
Kelly Porterfield  
Deborah A. Wood

School Applications

Gustavo Balderas  
Teri Bradshaw  
Marisa DiMauro  
Kelly Porterfield  
Deborah A. Wood

State Allocations

Gustavo Balderas  
Teri Bradshaw  
Rosalind Cox  
Kelly Porterfield

Financial Documents submitted to  
Madera County Office of Education  
and the State of California

Gustavo Balderas  
Teri Bradshaw  
Kelly Porterfield

The foregoing Resolution No. 30-2011/12 was adopted this 13th day of December, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

---

PRESIDENT, Board of Trustees  
Madera Unified School District

ATTEST:

---

CLERK, Board of Trustees  
Madera Unified School District





## AGENDA ITEM MADERA UNIFIED SCHOOL DISTRICT

### OUR MISSION

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Kelly Porterfield, Associate Superintendent of Business  
Teri Bradshaw, Director of Fiscal Services

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request adoption of Resolution No. 31-2011/12: Certify the Accounting of School Facilities Developers' Fees for Fiscal Year 2010-11.

**Description of item:**

Government Code Section 66006 (b) requires that the District provide an annual accounting report of such fees or payments.

**Financial impact:**

**MADERA UNIFIED SCHOOL DISTRICT**  
**RESOLUTION NO. 31-2011/12**

A Resolution to Certify the Annual Accounting for Developer Fees for fiscal year 2010-11 according to Government Code Sections 66001(d) and 66006(b).

**WHEREAS, the Madera Unified School District has chosen to levy school facility fees as adopted by various resolutions, referred to herein as the "School Facilities Fee Resolution" and incorporated by reference into this Resolution, and**

WHEREAS, the facility fee resolutions were adopted under the authority of Education Code Section 17620 and the facility fees collected have been deposited in Fund 25, Capital Facilities/Developer Fees; and

WHEREAS, the facility fee resolutions were adopted under the authority of Education Code Section 17620 and the facility fees collected have been deposited in Fund 25, Capital Facilities/Developer Fees; and

WHEREAS, Government Code Sections 66001(d) and 66006(b) require the District to make an annual accounting of the facility fees collected and expended and to make additional findings every five years if there are any funds remaining in Fund 25 at the end of the prior fiscal year; and

WHEREAS, Government Code Section 66001(d) and 66006(b) further require: that the annual accounting of facility fees and Fund 25 be made available to the public no later than December 1, 2010; that this information be reviewed by the School Board at its next regularly scheduled board meeting held no earlier than 15 days after the annual accounting information has been made available to the public; and, that notice of the time and place of the meeting and the address at which the information may be reviewed (1902 Howard Road, Madera 93637-5167) be mailed at least 15 days prior to the meeting to anyone who has requested it; and

WHEREAS, the Superintendent has informed the Board: 1) that a draft copy of this Resolution, along with Exhibit A which is incorporated by reference into this Resolution, was made available to the public on December 5, 2011; and, 2) that notice of the time and place of this meeting, as well as the address at which the information may be reviewed, was mailed at least 15 days prior to this meeting to anyone who has requested it; and, 3) that there is no new information that would adversely affect the validity of any of the findings made by the this Board in its School Facilities Fee Resolution:

NOW, THEREFORE, BE IT RESOLVED that the Governing Board makes the following findings and takes the stated actions regarding the Fund 25 as required by and in accordance with Government Code Sections 66601(d) and 66006(b).

Based on all findings of evidence contained in, referred to, or incorporated into this Resolution, including any evidence presented to the Board at this meeting, the Board finds each of the following with respect to Fund 25 for the 2010-11 Fiscal Year:

- 1) The information identified above is correct and complies with Government Code Section 66006(b)(2);
- 2) Consistent with Government Code Section 66006(b)(2) the Board has reviewed the annual accounting for Fund 25, as provided in Exhibit A, and determined that the accounting complies with the requirements set forth in Government Code Section 66006(b)(1);
- 3) As required by Government Code Section 66001(d)(1), and for that portion of Fund 25 remaining unexpended at the end of the 2010-11 Fiscal Year:
  - a) the purpose of the fees is to provide portable buildings to reduce crowding as a result of development.
  - b) the findings and evidence as referenced demonstrate a reasonable relationship between the fees and the purpose for which it is charged
  - c) all of the sources and amounts of funding anticipated are to complete financing and there are no incomplete improvements.
- 4) Because all the findings required have been made, the fees that were levied, the District is not required to refund any fees, or portion thereof, as provided in Government Code Section 66001(e).

The Board directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to implement this Resolution.

The foregoing Resolution was adopted this 13th day of December, 2011, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

---

PRESIDENT, Board of Trustees  
Madera Unified School District

State of California   )  
                                          ) ss.  
County of Madera    )

I, \_\_\_\_\_, Clerk of the Governing Board of the Madera Unified School District of Madera County, California, do hereby certify that the foregoing is a true and correct statement of the action taken by the Board on December 13, 2011.

---

CLERK, Board of Trustees  
Madera Unified School District

"EXHIBIT "A"  
Madera Unified School District  
Accounting for School Facilities Fees/Developers' Fees  
Fiscal Year 2010-2011

Government Code Section 66006(b) Reporting for each separate Fund Established pursuant to this Government Code Section:

Each of the Capitalized Letters A-H Below, correspond to the specific letter and portion of this Government Code Section.

A) The fees collected in Fund 25 are the Statutory Developers' Fees (Level II Fees).

B) The amount of the fee:	09/23/09	1) Residential \$5.97 per square foot
	09/13/11	Residential \$6.34 per square foot
	09/23/09	2) Commercial \$0.47 per square foot
	09/13/11	Commercial \$0.47 per square foot

C-1) The July 1, 2010 Beginning Balance of the Fund:	\$4,150,426.74
------------------------------------------------------	----------------

C-2) The June 30, 2011 Ending Balance of the Fund:	\$4,106,276.42
	\$0.00

D) REVENUE:

Amount of fees collected	\$781,808.07
Interest Earned	\$48,504.25
Fair Market Value Adjustment	\$0.00

TOTAL REVENUE	<u><u>\$830,312.32</u></u>
---------------	----------------------------

E) EXPENDITURES:

1) Purchase of Relocatable Classrooms & Site Preparation	\$0.00
2) Transfer to Debt Service for 2004 Certificate of Participation	\$729,380.00
3) School Facility Consultants - Developer Fees	\$11,323.75
4) Appraisals, Architect, Engineer, DSA Fees, Testing, Inspection Fees	\$0.00
5) Other Indirect & Support Services	\$133,758.89

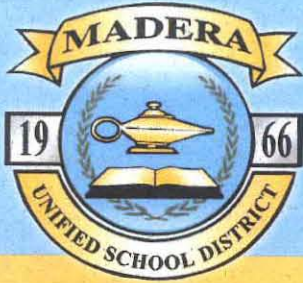
TOTAL EXPENDITURES	<u><u>\$874,462.64</u></u>
--------------------	----------------------------

F) Approximately \$629,000 for the next three years, followed by \$1,260,000 through fiscal year 2033-34, will be transferred to the Debt Service Fund to repay the 2004 COP issued for the second phase of construction for the Madera High School South Campus.

G) There are no Interfund loans proposed to be made to and/or from Fund 25, Developer's Fees.

H) There are no known refunds made pursuant to Government Code Section 66001(e) or any allocations pursuant to Government Code Section 66001(f).

The District plans to use the \$4,106,276.42 for the construction of new schools and future purchases or leases of relocatable classrooms as needed.



1902 Howard Road  
Madera, CA 93637  
(559) 675-4500  
Fax: (559) 675-1186  
www.madera.k12.ca.us

**Gustavo Balderas**  
Superintendent

**Jake Bragonier**  
Public Information Officer  
bragonier\_j@madera.k12.ca.us

**Board of Trustees:**  
Robert E. Garibay, President  
Ricardo Arredondo, Clerk  
Lynn Cogdill, Trustee  
Jose Rodriguez, Trustee  
Michael Salvador, Trustee  
Ray G. Seibert, Trustee  
Maria Velarde-Garcia, Trustee

## MADERA UNIFIED SCHOOL DISTRICT

December 5, 2010

### **RE: Public Notice of Annual Accounting for Developer Fees for Fiscal Year 2010-11**

Government Code Sections 66006 (b) require the School District to make available to the public an annual accounting of the facility fees collected and expended within 180 days after the last day of each fiscal year. The notice must be posted in a public place at least 15 days prior to the next regularly scheduled public meeting.

The next regularly scheduled Board Meeting will be held on December 13, 2011 at 7:00 PM at Madera Unified School District, 1902 Howard Road, Madera, CA 93637.

If you have any questions regarding this information please contact Teri Bradshaw, Director of Fiscal Services at (559) 675-4500 ext. 208.

Posted 12/05/10  
Madera Unified Administration Office  
1902 Howard Road  
Madera Ca 93637

Where the futures of children  
are driven by their  
aspirations, not bound by  
their circumstances.



**AGENDA ITEM**  
**MADERA UNIFIED SCHOOL DISTRICT**

**OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Kelly Porterfield, Associate Superintendent of Business Services  
Barbara Gonzalez, Director of Purchasing

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request approval to accept the following donations.

- Donation of 1,000 by S&J Ranch on behalf of Raudel Munoz for Alpha School, Rm 28 & 13
- Donations to the Madera High School Robotics for discretionary use by the following:
  - JBT Food Tech, \$1000
  - PGHS Nasa First Robotics Team, \$150
  - Orcutt Union School District, \$150
  - Evergreen Valley High School, \$150
  - Michael Schuh, \$150
  - DaVinci High School, \$150
  - Hoover Educational Foundation, \$150
  - Richmond High School, \$150
  - Archer School for Girls, \$150
  - Pistoresi Ambulance Service, \$150
  - Midland Tractor, \$100

**Financial impact:** None



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

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#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date: December 13, 2011**

**Submitted by: Kelly Porterfield, Associate Supt. of Business & Operations**  
**Steve Imrie, Director of Information Technology & Support Services**

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request approval to solicit proposals from wireless carriers to provide wireless internet access via WiFi, 3G and 4G technology.

#### **Description of item:**

An RFP will be developed and made available to qualified bidders as defined by the Universal Services Administration (E-rate funding). This is the same funding sources currently used to fund our “wired” internet services.

#### **Financial impact:**

Ninety percent (90%) of the costs will be funded through our E-rate application and the California Tele-Connect funding process, the other 10% will come from currently budgeted general fund dollars. No new funding required.



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

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**Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Sabrina Rodriguez, Principal /Martin Luther King Jr. Middle School

**This Item will help to achieve the District Mission by:**

- ☐ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☐ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request Approval of Consultant Services Agreement between Madera Unified School District and Victor Jimenez to provide DJ Services at MLK Middle School at school functions from December 16, 2011 to June 1, 2012.

**Description of item:**

Mr. Jimenez will provide music services at school functions throughout the year.

**Financial impact:**

Not to exceed \$1,500 from ASB funds.



## MADERA UNIFIED SCHOOL DISTRICT

### CONSULTANT SERVICES AGREEMENT

This agreement is made and entered into this 13th day of December, 2011 by and between Madera Unified School District ("District") and Victor Jimenez ("Consultant").

1. Consultant agrees to provide the following specified services:  
Provide DJ services at MLK Middle School at school functions.
2. Term. The Consultant's services described in Paragraph 1 shall commence on Dec. 16, 2011 and shall end on June 1, 2012 unless earlier terminated pursuant to Paragraph 8.
3. Payment. District agrees to pay Consultant as follows:  
\$50.00/hour not to exceed \$250.00 per function. Not to exceed \$1,500 for the term of the agreement.
4. Payroll Forms. Consultant agrees to complete the District's consultant payroll form. Consultant agrees that failure to properly complete this form in a timely manner may result in nonpayment to consultant.
5. Independent Contractor Status. Consultant and any and all agents and employees of Consultant are agreed to be independent contractors in their performance under this Agreement and are not officers, employees, or agents of the District. Consultant shall retain the right to perform services for others during the term of this Agreement.
6. Indemnity. Consultant shall indemnify, defend, and save and hold harmless the District, its Board of Trustees, officers, agents, and employees from any and all claims, damages, losses, causes of actions, and demands, including reasonable attorney's fees and costs, incurred in connection with the processing or defense of any matter, claim, lawsuit or contest arising out of Consultant's performance of or failure to perform the work required by this Agreement.
7. Insurance. Consultant agrees to purchase and maintain throughout the term of this Agreement a comprehensive general liability insurance policy to protect Consultant from damages because of bodily injury, including death, and from claims for damages to property which may arise out of or result from Consultant's responsibilities under this Agreement, whether such acts or omissions be by Consultant or anyone directly or indirectly employed by Consultant. This insurance shall name the District as additional insured and shall be written for not less than One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) for property damage. A certificate of insurance shall be filed with the District and shall provide that no changes shall be made to such insurance without thirty (30) days prior written notice to the District.
8. Termination of Agreement. District may terminate this Agreement for any reason upon written notice to Consultant. In the event of early termination, Consultant shall be paid for satisfactory work performed to the date of termination. The District may then proceed with the work in any manner the district deems proper.
9. No Entitlement. Consultant agrees that it has no entitlement to any future contracts or work from District or to any employment or fringe benefits from the District.
10. Taxes. Payment to Consultant pursuant to this Agreement will be reported to federal and state taxing authorities as required on the IRS Form 1099. District will not withhold any money from compensation payable to Consultant. In particular, District will not withhold FICA (social security); state or federal unemployment insurance contributions; and/or state or federal income tax or disability insurance. Consultant is independently responsible for the payment of all applicable taxes.
11. Governing Law and Venue. This Agreement shall be governed by and construed only in accordance with the laws of the State of California. If any action is initiated involving the application or interpretation of this

Agreement, venue shall only lie in the appropriate state court in Madera County or federal court in Fresno County, California.

12. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the Consultant, the District and their respective successors and assignees.
13. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a Court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision of this Agreement.
14. Amendment. The terms of this Agreement shall not be amended in any manner whatsoever except by written agreements signed by the parties.
15. Entire Agreement. This Agreement constitutes the entire agreement between the parties. There are no oral understandings, side agreements, representation or warranties, expressed or implied, not specified in this Agreement.
16. Licenses. Consultant represents that Consultant and all agents and employees of Consultant are licensed by the state of California to perform all the services required by this Agreement. Consultant will maintain all licenses in full force and effect during the term of this Agreement.
17. Compliance with Law. Consultant agrees to perform the services contemplated by this Agreement in a professional and a competent manner and in compliance with all local, state and federal laws, and regulations governing the service to be rendered pursuant to this Agreement.
18. Board Approval. The parties agree that the effectiveness of the Agreement is contingent upon approval by the District's Board of Trustees.
19. Equipment and Materials. Consultant shall provide all equipment, materials, and supplies necessary for the performance of this Agreement. This provision may be negotiable as to the needs of specific children.
20. Non-discrimination. Consultant shall not engage in unlawful discrimination in the employment of persons because of race, color national origin, age, ancestry, religion, sex, marital status, medical condition, physical handicap, or other bias prohibited by state or federal law.
21. Copyright. Any product, whether in writing or maintained in any other form produced under this Agreement shall be the property of District. District shall have the right to secure a patent, trademark or copyright and the product or information may not be used in any manner without District's written permission.
22. In accordance with Education Code Section 39656, this contract is not valid or an enforceable obligation against the District until approved or ratified by motion of the Governing Board duly passed and adopted.

**Madera Unified School District**

**Consultant:**

by: **Deborah A. Wood,**  
Associate Superintendent of Educational Services

by: Victor Jimenez

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Federal ID # \_\_\_\_\_

or

SSN \_\_\_\_\_



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Deborah A. Wood, Associate Superintendent of Educational Services  
Dan Lindstrom, principal, Madera Adult School

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☐ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request Approval of Consultant Service Agreement between Madera Unified School District and Barbara Bailey to provide Perkins Outreach Services for Madera High School and Madera South High School effective January 9, 2012 through March 15, 2012.

**Description of item:**

Ms. Bailey will be responsible for tracking the graduates from Madera High School and Madera South High School students that were enrolled in Career and Technical Education classes that were supported by Carl Perkins funding.

**Financial impact:**

\$2,000 for the entire project will be funded by Carl Perkins CTE Grant.



## MADERA UNIFIED SCHOOL DISTRICT

### CONSULTANT SERVICES AGREEMENT

**This agreement is made and entered into this December 13, 2011, by and between Madera Unified School District (“District”) and \_Barbara Bailey\_ (“Consultant”).**

1. Consultant agrees to provide the following specified services:  
Perkins outreach/follow up for Madera High School and Madera South High School 2010 – 2011 school year.  
Perkins data is always collected for the previous completed year and reported in the present year.
2. Term. The Consultant’s services described in Paragraph 1 shall commence on January 9, 2012 and shall end on March 15, 2012 unless earlier terminated pursuant to Paragraph 8.
3. Payment. District agrees to pay Consultant as follows:  
\$2,000 upon completion of services
4. Payroll Forms. Consultant agrees to complete the District’s consultant payroll form. Consultant agrees that failure to properly complete this form in a timely manner may result in nonpayment to consultant.
5. Independent Contractor Status. Consultant and any and all agents and employees of Consultant are agreed to be independent contractors in their performance under this Agreement and are not officers, employees, or agents of the District. Consultant shall retain the right to perform services for others during the term of this Agreement.
6. Indemnity. Consultant shall indemnify, defend, and save and hold harmless the District, its Board of Trustees, officers, agents, and employees from any and all claims, damages, losses, causes of actions, and demands, including reasonable attorney’s fees and costs, incurred in connection with the processing or defense of any matter, claim, lawsuit or contest arising out of Consultant’s performance of or failure to perform the work required by this Agreement.
7. Insurance. Consultant agrees to purchase and maintain throughout the term of this Agreement a comprehensive general liability insurance policy to protect Consultant from damages because of bodily injury, including death, and from claims for damages to property which may arise out of or result from Consultant’s responsibilities under this Agreement, whether such acts or omissions be by Consultant or anyone directly or indirectly employed by Consultant. This insurance shall name the District as additional insured and shall be written for not less than One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) for property damage. A certificate of insurance shall be filed with the District and shall provide that no changes shall be made to such insurance without thirty (30) days prior written notice to the District.
8. Termination of Agreement. District may terminate this Agreement for any reason upon written notice to Consultant. In the event of early termination, Consultant shall be paid for satisfactory work performed to the date of termination. The District may then proceed with the work in any manner the district deems proper.
9. No Entitlement. Consultant agrees that it has no entitlement to any future contracts or work from District or to any employment or fringe benefits from the District.
10. Taxes. Payment to Consultant pursuant to this Agreement will be reported to federal and state taxing authorities as required on the IRS Form 1099. District will not withhold any money from compensation payable to Consultant. In particular, District will not withhold FICA (social security); state or federal unemployment insurance contributions; and/or state or federal income tax or disability insurance. Consultant is independently responsible for the payment of all applicable taxes.
11. Governing Law and Venue. This Agreement shall be governed by and construed only in accordance with the laws of the State of California. If any action is initiated involving the application or interpretation of this Agreement, venue shall only lie in the appropriate state court in Madera County or federal court in Fresno County, California.

12. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the Consultant, the District and their respective successors and assignees.
13. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a Court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision of this Agreement.
14. Amendment. The terms of this Agreement shall not be amended in any manner whatsoever except by written agreements signed by the parties.
15. Entire Agreement. This Agreement constitutes the entire agreement between the parties. There are no oral understandings, side agreements, representation or warranties, expressed or implied, not specified in this Agreement.
16. Licenses. Consultant represents that Consultant and all agents and employees of Consultant are licensed by the state of California to perform all the services required by this Agreement. Consultant will maintain all licenses in full force and effect during the term of this Agreement.
17. Compliance with Law. Consultant agrees to perform the services contemplated by this Agreement in a professional and a competent manner and in compliance with all local, state and federal laws, and regulations governing the service to be rendered pursuant to this Agreement.
18. Board Approval. The parties agree that the effectiveness of the Agreement is contingent upon approval by the District's Board of Trustees.
19. Equipment and Materials. Consultant shall provide all equipment, materials, and supplies necessary for the performance of this Agreement. This provision may be negotiable as to the needs of specific children.
20. Non-discrimination. Consultant shall not engage in unlawful discrimination in the employment of persons because of race, color national origin, age, ancestry, religion, sex, marital status, medical condition, physical handicap, or other bias prohibited by state or federal law.
21. Copyright. Any product, whether in writing or maintained in any other form produced under this Agreement shall be the property of District. District shall have the right to secure a patent, trademark or copyright and the product or information may not be used in any manner without District's written permission.
22. In accordance with Education Code Section 39656, this contract is not valid or an enforceable obligation against the District until approved or ratified by motion of the Governing Board duly passed and adopted.

Madera Unified School District

Consultant:

by: Deborah A. Wood  
Associate Superintendent of Educational Services

Barbara Bailey

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Federal ID # \_\_\_\_\_  
or

SSN \_\_\_\_\_



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Kent Albertson, principal, Madera High School

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☐ Providing a safe and orderly learning environment
- ☐ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request approval of grades 9-12 MHS band trips

#### **Description of item:**

Trip request for Madera High School grades 9-12 band students are aligned with competition schedules.

#### **Financial impact:**

Transportation cost will be charged to site band accounts.

# Madera High School Band Trips

<u>Date</u>	<u>Destination</u>	<u>City</u>	<u>Ensemble</u>	<u># of Buses</u>	<u># of Trucks</u>
14-Jan	Clovis East HS	Clovis	Guard	1	0
20-Jan	Clovis East HS	Clovis	Guard and Drums	2	2
3-Feb	TBA	Clovis	Guard	1	0
4-Feb	Enochs HS	Modesto	Drums	1	2
10-Feb	TBA	Clovis	Guard	1	0
24-Feb	Buchanan HS	Clovis	Jazz Band	1	0
25-Feb	Johansen HS	Modesto	Drums	1	2
3-Mar	Lemoore HS	Lemoore	Guard and Drums	2	2
7-Mar	Reedley HS	Reedley	Symphonic Band	2	0
8-Mar	Kingsburg HS	Kingsburg	Symphonic Band	2	0
10-Mar	Johansen HS	Modesto	Drums	1	2
16-Mar	Hanford HS	Hanford	Jazz Band	2	0
17-Mar	CSUF	Fresno	Solo/ Ensemble	1	0
17-Mar	TBA	Clovis	Drums	1	2
17-Mar	Logan HS	Union City	Guard	1	0
21-Mar	Stockdale HS	Bakersfield	Symphonic Band	2	0
24-Mar	Logan HS	Union City	Drums	1	2
27-Mar	Washington Union HS	Fresno	Symphonic Band	2	0
30-Mar	Clovis North	Clovis	Guard	1	0
31-Mar	Clovis North	Clovis	Guard and Drums	2	2
20-Apr	Clovis North	Clovis	Symphonic Band	2	0



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

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#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:**            **Deborah A. Wood, Associate Superintendent of Educational Services**  
                                      **Marcus Sosa, Director Student Services/District**

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☐ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

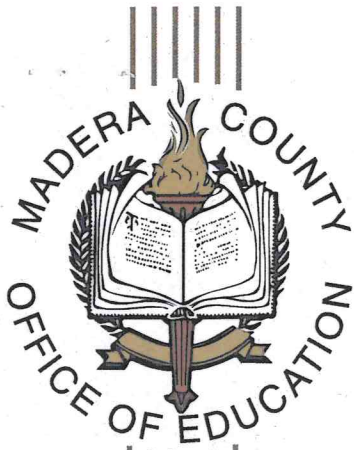
Request Approval of Memorandum of Understanding (MOU) between Madera County Superintendent of Schools (MCSOS) Foster Youth Services Program, and Madera Unified School District to provide services in support of Foster Youth Services operated by MCSOS for the period of January 9, 2012 through June 1<sup>st</sup>, 2012.

#### **Description of item:**

The intent of this agreement is to provide case management for identified Foster Youth in Madera Unified School District. Social Worker Intern will provide services to no more than three (3) foster youth in Madera Unified School District.

#### **Financial impact:**

None.



Cecilia A. Massetti, Ed.D.  
Superintendent

## **Memorandum of Understanding**

### **Madera County Superintendent of Schools Foster Youth Services Program And Madera Unified School District Student Services 2011 - 2012**

**I. Purpose:**

The purpose of this Memorandum of Understanding (MOU) is to enter into an agreement with Madera Unified School District (MUSD) Student Services for services provided in support of Foster Youth Services (FYS) operated by the Madera County Superintendent of Schools (MCSOS). The intent of this agreement is to provide case management for identified Foster Youth in MUSD.

**II. Term:**

The term of this agreement commences upon the implementation of the Case Management Services in January 9, 2012 and terminates on June 1, 2012. Parties to this agreement will jointly review relevance of service midyear and, if necessary, revise on an annual basis.

**III. Scope of Work:**

The Madera Unified School District will provide the following services:

1. Identify foster youth attending MUSD for case management services – no more than 3 students per Social Work Intern.
2. Support case management services through introduction of Social Work Intern at the school site and access to information that is allowed to be shared per AB 490 on behalf of student.
3. Opportunity to work jointly with Foster Youth Liaison as relevant to Case Management Plan.
4. Opportunity to shadow Foster Youth Liaison and other positions relevant to work with foster youth.
5. Meet midyear with Social Work Intern, MCOE Intern Supervisor to review and refine placement as needed.

The Madera County Office of Education Foster Youth Services Program will provide the following services:

1. Supervision of Social Work Intern, currently attending CSU Fresno Masters Program by MCOE staff member who has been approved by CSU Fresno as the Field Instructor for the Internship.

2. Provide Case Management updates to MUSD Foster Youth Liaison and identified Department of Social Services Case Worker for student.
3. Provide Case Management services including: developing positive relationship with student and foster family, counseling, monitoring of attendance and grades, ensuring communication between school and foster home, time management strategies, guidance in pursuing college and career planning and other services as needed.
4. Office with computer and phone, mileage reimbursement and oversight required to ensure that case management services meet the educational expectations for a Social Work Field Placement at the Masters level.
5. Meet midyear with Social Work Intern, MUSD Foster Youth Liaison and Director of Students Services to review and refine placement as needed.

**IV. Compensation:**

Services described in this MOU are provided by the MCOE FYS Program as indicated in the Field Placement Agreement with CSU Fresno. There is no financial compensation involved in this MOU.

Madera County Superintendent  
Of Schools

Madera Unified School District

By: \_\_\_\_\_  
Cecilia A. Massetti, Ed. D.  
Superintendent of Schools

By: \_\_\_\_\_  
Deborah Wood  
Associate Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Marisa DiMauro, Director of State and Federal Programs

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request Approval of the amended Single Plan for Student Achievement (SPSA) for schools moving into Program Improvement Year 1.

#### **Description of item:**

Berenda, Lincoln, Monroe, Nishimoto, Pershing and Sierra Vista were identified as Program Improvement Year 1 following the official CST results. This is a Title 1 compliance requirement.

#### **Financial impact:**

None.



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

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#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Deborah A. Wood, Associate Superintendent of Educational Services

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☐ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request Ratification of Services Agreement between Madera Unified School District and Educational Resource Consultants (ERC) to assist in the preparation of grant proposals to California Department of Education for the period of November 1<sup>st</sup>, 2011 through grant submission.

#### **Description of item:**

ERC will produce three separate Madera Unified School District grant proposals for the California Department of Education's 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens (ASSETs) Program for High Schools, 21<sup>st</sup> Century Community Learning Centers Program for Elementary and/or Middle Schools, and After School Education and Safety (ASES) for elementary and middle schools.

#### **Financial impact:**

\$24,750. General funds.



**Revised:** December 7, 2011

### **Services Agreement**

Services will be provided by Educational Resource Consultants for Madera Unified School District to produce three separate grant proposals for the California Department of Education's, 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens (ASSETs) Program for High Schools, 21<sup>st</sup> Century Community Learning Centers Program for Elementary and/or Middle Schools, and After School Education and Safety (ASES) for elementary and middle schools.

#### **ERC will:**

1. Collect data relevant to the required content as noted in the request for proposals (RFPs) issued by the funding agency.
2. Participate in meetings, interviews with program partners to plan program design.
3. Organize a draft of the application for review and comment prior to due date. Content will be dependent upon information and data provided, and finalization of decisions made by the representatives of the Madera Unified School District's designee.
4. Work with district personnel to develop a budget.
5. Work with district personnel to obtain letters of commitment and required documentation from collaborating organizations.
6. Produce an original and the number of copies required for submittal, meeting all formatting and other requirements as prescribed.
7. Upload proposal to Assist or grants.gov, if desired by district.

#### **Contract Period**

The period of this contract shall be from November 1, 2011 through grant submission.

#### **Payment for Services**

The amount for this contract is \$24,750.

21 <sup>st</sup> CCLC ASSETs (PI Schools) Madera South and Madera High.	\$4,500
21 <sup>st</sup> CCLC ASSETs (Non PI Schools) Eastin-Arcola High.	\$4,500
21 <sup>st</sup> Century Elem/Middle (PI Schools) Alpha, Berenda, Cesar Chavez, Dixieland, Washington, Howard, Desmond, Madison, Monroe, Adams, Pershing, Lincoln, MLK, Nishimoto, Parkwood, Sierra Vista, and Jefferson.	\$4,500



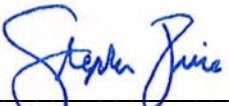
21 <sup>st</sup> Century Elem/Middle (Non PI Schools) La Vina and Millview.	\$4,500
Family Literacy (to be included in the ASSETs (high School) and 21 <sup>st</sup> Century Elem/Middle Proposals)	\$1,500
Equitable Access (to be included in ASSETs (high School) and 21 <sup>st</sup> Century Elem/Middle Proposals)	\$1,500
After School Education and Safety (ASES) for Elem/Middle Schools	\$3,750

The amount of each proposal is payable upon grant submission. ERC will submit invoices for payment.

Payment should be made to **Educational Resource Consultants**. ERC also reserves the right to serve as program evaluator for the program, with evaluation fees at \$6,000 per site high school site and \$1,750 per Elementary and/or middle school, per year which is appropriate to the program and included in the grant budget.

Madera Unified School District will reimburse ERC for any FedEx charges incurred for mailing the proposal.

Signatures below indicate approval of contract.

	12/07/2011		
Stephen Price	Date	Superintendent or Designee	Date
Educational Resource Consultants		Madera Unified School District	



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Kent Albertson, principal, Madera High School

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☐ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request Ratification of Service Agreement between University of California, Merced and Madera Unified School District for the UC Scholars Early Academic Outreach Program (EAOP) at Madera High School with an effective date of September 1<sup>st</sup>, 2011 through August 31<sup>st</sup>, 2012.

**Description of item:**

EAOP provides eligible Madera High School students with onsite services and activities that may include advice and assistance in secondary school course selection, assistance in preparation for college entrance examinations, information on federal student financial aid and scholarship programs and assistance in completing the Free Application for Federal Student Aid (FAFSA).

**Financial impact:**

None.

Service Agreement  
Between the  
University of California, Merced  
&  
Madera Unified School District

To:   Debie Wood, Associate Superintendent of Educational Services  
      Kent Albertson, Principal, Madera High School

From: University of California, Merced, Center for Educational Partnerships

Re:   Implementation of a EAOP at Madera High School

The UC Scholars Early Academic Outreach Program (EAOP) proposes to provide the Madera High School with the following EAOP services and activities for the period of September 1, 2011 – August 31, 2012 (contingent upon funding):

1. EAOP will provide eligible students with the following on site EAOP services and activities:
  - Advice and assistance in secondary school course selection;
  - Assistance in preparing for college entrance examinations and completing college admission applications;
  - Information on the full range of federal student financial aid programs and scholarships; and assistance in completing the Free Application for Federal Student Aid (FAFSA);
  - Guidance on and assistance in entry into postsecondary education; and
  - Connections to education or counseling services designed to improve the financial literacy and economic literacy of student, including financial planning for postsecondary education.
2. EAOP will assume sole responsibility for the implementation, administration, financial management, and submission of all document and report mandated by the University of California, Office of the President.
3. EAOP will assume sole responsibility for the hiring, training, and supervision of all EAOP staff.
4. EAOP will assume sole responsibility for the supervision of EAOP participants during any project sponsored activities and events held afterschool and off campus.
5. EAOP will obtain signed release forms signed by all EAOP participants and their parents granting EAOP staff permission to request and access grade reports and transcripts directly from Madera High School.

In return, the Madera Unified School District (MUSD) and Madera High School (MHS) agree to commit the following cooperation and support to the EAOP:

1. MUSD and MHS agree to designate an administrator or faculty member to serve as the official liaison to EAOP staff to aid in the identification, recruitment, and referral of eligible students for possible enrollment and selection as EAOP participants.
2. MUSD and MHS agree to grant EAOP staff permission to provide onsite EAOP services and activities via scheduled individual meetings and small group workshops to EAOP participants on a weekly basis throughout the school day during mutually agreed upon times (homeroom, electives, and/or rotating periods each 6 weeks, etc) during the school day.
3. MUSD and MHS agree to provide EAOP staff with designated meeting space (library, counseling office, resource room, vacant classroom, etc.) to meet on site with EAOP participants.
4. MUSD and MHS agree to provide EAOP staff with copies of the grade reports and final semester transcripts of all EAOP participants (pending written permission from student /parent).

\_\_\_\_\_  
Debie Wood, Associate Superintendent of Educational Services  
Madera Unified School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jane F. Lawrence, Vice Chancellor  
University of California, Merced

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kent Albertson, Principal  
Madera High School

\_\_\_\_\_  
Date

\_\_\_\_\_  
Orquídea Largo, Interim Director  
Center for Educational Partnerships

\_\_\_\_\_  
Date



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Sandon Schwartz, principal, Madera South High School

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☐ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request Ratification of Service Agreement between University of California, Merced and Madera Unified School District for the UC Scholars Early Academic Outreach Program (EAOP) at Madera South High School with an effective date of September 1<sup>st</sup>, 2011 through August 31<sup>st</sup>, 2012.

#### **Description of item:**

EAOP provides eligible Madera South High School students with onsite services and activities that may include advice and assistance in secondary school course selection, assistance in preparation for college entrance examinations, information on federal student financial aid and scholarship programs and assistance in completing the Free Application for Federal Student Aid (FAFSA).

#### **Financial impact:**

None.

Service Agreement  
Between the  
University of California, Merced  
&  
Madera Unified School District

To:     Debie Wood, Associate Superintendent of Educational Services  
          Sandon Schwartz, Principal, Madera South High School

From: University of California, Merced, Center for Educational Partnerships

Re:     Implementation of a EAOP at Madera South High School

The UC Scholars Early Academic Outreach Program (EAOP) proposes to provide the Madera South High School with the following EAOP services and activities for the period of September 1, 2011 – August 31, 2012 (contingent upon funding):

1. EAOP will provide eligible students with the following on site EAOP services and activities:
  - Advice and assistance in secondary school course selection;
  - Assistance in preparing for college entrance examinations and completing college admission applications;
  - Information on the full range of federal student financial aid programs and scholarships; and assistance in completing the Free Application for Federal Student Aid (FAFSA);
  - Guidance on and assistance in entry into postsecondary education; and
  - Connections to education or counseling services designed to improve the financial literacy and economic literacy of student, including financial planning for postsecondary education.
2. EAOP will assume sole responsibility for the implementation, administration, financial management, and submission of all document and report mandated by the University of California, Office of the President.
3. EAOP will assume sole responsibility for the hiring, training, and supervision of all EAOP staff.
4. EAOP will assume sole responsibility for the supervision of EAOP participants during any project sponsored activities and events held afterschool and off campus.
5. EAOP will obtain signed release forms signed by all EAOP participants and their parents granting EAOP staff permission to request and access grade reports and transcripts directly from Madera South High School

In return, the Madera Unified School District (MUSD) and Madera South High School (MSHS) agree to commit the following cooperation and support to the EAOP:

1. MUSD and MSHS agree to designate an administrator or faculty member to serve as the official liaison to EAOP staff to aid in the identification, recruitment, and referral of eligible students for possible enrollment and selection as EAOP participants.
2. MUSD and MSHS agree to grant EAOP staff permission to provide onsite EAOP services and activities via scheduled individual meetings and small group workshops to EAOP participants on a weekly basis throughout the school day during mutually agreed upon times (homeroom, electives, and/or rotating periods each 6 weeks, etc) during the school day.
3. MUSD and MSHS agree to provide EAOP staff with designated meeting space (library, counseling office, resource room, vacant classroom, etc.) to meet on site with EAOP participants.
4. MUSD and MSHS agree to provide EAOP staff with copies of the grade reports and final semester transcripts of all EAOP participants (pending written permission from student /parent).

\_\_\_\_\_  
Debie Wood, Associate Superintendent of Educational Services  
Madera Unified School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jane F. Lawrence, Vice Chancellor  
University of California, Merced

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sandon Schwartz, Principal  
Madera South High School

\_\_\_\_\_  
Date

\_\_\_\_\_  
Orquídea Largo, Interim Director  
Center for Educational Partnerships

\_\_\_\_\_  
Date



**AGENDA ITEM**  
**MADERA UNIFIED SCHOOL DISTRICT**

**OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date: December 13, 2011**

**Submitted by: Deborah A. Wood, Associate Superintendent of Educational Services**  
**Marcus Sosa, Director of Student Services**

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Issuance of Expulsion/ Readmission Orders

**Description of item:**

The Governing Board is requested to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:

- Report(s) of Administrative Hearing Panel(s)
- Expulsion Status Review Report(s) by the Superintendent's Designee
- Stipulated Expulsion Agreement(s)

The Governing Board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their district-assigned identification numbers: 17646, 15295, 200076, 201166, 200074, 203163, 15932, 2411, 977525, 987359, 997406, 5374, 303496, 16576, 1002102, 403880, 17377, 11833, 986915, 995396, 7402, 17079, 5184, 17734, 997315, 304090, 15573, 202557, 8209, 7127, 996867, 202851, 997385, 14833, 4659, 201998, 977549, 6391, 977154, 977975, 4979, 20439, 200157, 301293, 7822, 502854, 7573, K-2009/10, 997447, 995421, 302366, 303447, 7657, 5232, 603101, 5238, 987292, 995068, 402210, 202018, 17122, 200781, 17465, 5160, 997249, 302089, 15473, 200041, 15345, 17224, 200459, 7077, 200254, 5207, 15284, 9078, 2735 and 5350.

**Financial impact: None**



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Kelly Porterfield, Associate Superintendent of Business  
Teri Bradshaw, Director of Fiscal Services

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request approval of the October 31, 2011 Financial Report

#### **Description of Item:**

The Financial Report is provided to the Board on a monthly basis to insure that the board is aware of the current financial status of the District. It is also used as a tool for the Board and Administrators to aid in making necessary financial decisions to meet the goals of the District.

#### **Financial impact:**

The Financial Summary reports the financial status for each fund. Following the Financial Summary is a report of the revenue and expenses for General Fund and pie charts of revenue by funding source for the General Fund.

**Combined Balance Sheet - All Fund Types - October 31, 2011**

	Acct Code	Fund 01 General Fund	Fund 11 Adult Education	Fund 12 Child Development	Fund 13 Child Nutrition	Fund 14 Deferred Maintenance	Fund 17 Special Reserve Other than Capital
<b>ASSETS:</b>							
1. Cash							
a) in County Treasury	9110	\$ 27,605,508.27	\$ 1,106,728.59	\$ 465,841.43	\$ 3,218,354.04	\$ 898,798.79	\$ -
b) Fair Value Adj to Cash in Cnty Tres	9111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
c) in Revolving Fund	9130	28,000.00	2,000.00	-	3,140.00	-	-
d) with Fiscal Agent	9135	-	-	-	-	-	-
e) Collections Awaiting/Clearing	9140-45	-	-	-	115,203.81	-	-
2. Investments	9150	-	-	-	-	-	-
3. Accounts Receivable	9200	2,215,567.45	49,814.63	0.01	2,087,522.49	-	-
4. Due from Other Funds	9310	115,000.00	-	-	-	-	-
5. Stores Accounts	9320	488,075.68	-	-	222,460.57	-	-
6. Prepaid Expenditures	9330	-	-	-	-	-	-
7. Other Current Assets	9340	-	-	-	-	-	-
<b>Total Assets</b>		<b>\$ 30,452,151.40</b>	<b>\$ 1,158,543.22</b>	<b>\$ 465,841.44</b>	<b>\$ 5,646,680.91</b>	<b>\$ 898,798.79</b>	<b>\$ -</b>
Revenue Budget		\$ 137,358,845.00	\$ 1,042,887.00	\$ 1,606,160.00	\$ 10,193,239.00	\$ 663,464.00	\$ -
Less: Revenue Received to Date		(21,360,762.56)	(627,442.23)	(642,274.94)	(3,146,864.18)	(659,388.89)	-
<b>Total Assets</b>		<b>\$ 146,450,233.84</b>	<b>\$ 1,573,987.99</b>	<b>\$ 1,429,726.50</b>	<b>\$ 12,693,055.73</b>	<b>\$ 902,873.90</b>	<b>\$ -</b>
<b>LIABILITIES AND FUND BALANCE:</b>							
<b>Liabilities:</b>							
1. Accounts Payable	9509-10	\$ 14,873.45	\$ (218.16)	\$ 2.76	\$ 2,914.62	\$ -	\$ -
2. Holding Accounts - Benefits	9511-16	9,732,161.33	6,641.31	6,226.32	18,519.07	-	-
3. Federal Tax Holding	9542	-	-	-	-	-	-
4. Use Tax Liability	9550	1,121.23	-	-	(598.27)	-	-
5. Other Current Liabilities	9570	-	-	-	-	-	-
6. Deferred Payroll	9577	309,469.29	-	-	-	-	-
7. Due to Other Funds/Current Loans	9610-40	4,965,000.00	-	115,000.00	-	-	-
8. Deferred Revenue	9650	-	-	-	-	-	-
<b>Total Liabilities</b>		<b>\$ 15,022,625.30</b>	<b>\$ 6,423.15</b>	<b>\$ 121,229.08</b>	<b>\$ 20,835.42</b>	<b>\$ -</b>	<b>\$ -</b>
Expense Budget		\$ 143,374,505.00	\$ 1,454,749.00	\$ 1,667,685.00	\$ 9,574,252.00	\$ 658,464.00	\$ 1,708,832.00
Less: Expenditures to Date		(41,249,217.80)	(352,491.33)	(359,187.36)	(2,370,044.85)	(157,738.73)	(1,708,832.00)
<b>Total Liabilities</b>		<b>\$ 117,147,912.50</b>	<b>\$ 1,108,680.82</b>	<b>\$ 1,429,726.72</b>	<b>\$ 7,225,042.57</b>	<b>\$ 500,725.27</b>	<b>\$ -</b>
Adjustment for Restatements		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Projected Ending Balance</b>		<b>\$ 29,302,321.34</b>	<b>\$ 465,307.17</b>	<b>\$ (0.22)</b>	<b>\$ 5,468,013.16</b>	<b>\$ 402,148.63</b>	<b>\$ -</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$ 146,450,233.84</b>	<b>\$ 1,573,987.99</b>	<b>\$ 1,429,726.50</b>	<b>\$ 12,693,055.73</b>	<b>\$ 902,873.90</b>	<b>\$ -</b>
Nonspendable: Revolving Cash, Stores, Prepd Exp.		522,232	2,000	-	225,601	-	-
Restricted: C/O - Entitlements/Local Projects/Grant Def		3,357,703	-	-	5,171,946	-	-
Committed: Resolution Fund 11 and Fund 14		-	463,307	-	-	402,149	-
Assigned: C/O - Other/ Tier III/Equip Rplcmnt/GASB 16		2,991,797	-	-	70,467	-	-
Unassigned Amount: Includes 3% REU		22,430,589	-	-	-	-	-

**Combined Balance Sheet - All Fund Types - October 31, 2011**

	Acct Code	Fund 21 Building Fund Bond Proceeds	Fund 25 Developer Fees	Fund 27 Redevelopment Agency	Fund 35 County School Facilities Fund	Fund 40 Special Reserve Capital	Fund 41 Special Reserve Building
<b>ASSETS:</b>							
1. Cash							-
a) in County Treasury	9110	\$ 13,624,627.45	\$ 3,560,075.59	\$ 1,642.03	\$ 3,978,080.23	\$ 1,019,603.41	\$ 271,040.87
b) Fair Value Adj to Cash in Cnty Tres	9111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
c) in Revolving Fund	9130	-	-	-	-	-	-
d) with Fiscal Agent	9135	-	-	-	-	-	-
e) Collections Awaiting/Clearing	9140-45	-	-	-	-	-	-
2. Investments	9150	-	-	-	-	-	-
3. Accounts Receivable	9200	-	-	-	-	-	-
4. Due from Other Funds	9310	-	-	-	-	-	-
5. Stores Accounts	9320	-	-	-	-	-	-
6. Prepaid Expenditures	9330	-	-	-	-	-	-
7. Other Current Assets	9340	-	-	-	-	-	-
<b>Total Assets</b>		<b>\$ 13,624,627.45</b>	<b>\$ 3,560,075.59</b>	<b>\$ 1,642.03</b>	<b>\$ 3,978,080.23</b>	<b>\$ 1,019,603.41</b>	<b>\$ 271,040.87</b>
Revenue Budget		\$ 4,538,556.00	\$ 450,000.00	\$ 598,847.00	\$ 15,232,754.00	\$ 15,000.00	\$ 4,000.00
Less: Revenue Received to Date		(36,317.43)	(187,216.14)	(17,614.49)	(24,403.06)	(2,989.46)	(721.28)
<b>Total Assets</b>		<b>\$ 18,126,866.02</b>	<b>\$ 3,822,859.45</b>	<b>\$ 582,874.54</b>	<b>\$ 19,186,431.17</b>	<b>\$ 1,031,613.95</b>	<b>\$ 274,319.59</b>
<b>LIABILITIES AND FUND BALANCE:</b>							
<b>Liabilities:</b>							
1. Accounts Payable	9509-10	\$ -	\$ (17.72)	\$ -	\$ -	\$ -	\$ -
2. Holding Accounts - Benefits	9511-16	-	784.42	-	25.85	-	-
3. Federal Tax Holding	9542	-	-	-	-	-	-
4. Use Tax Liability	9550	-	-	-	-	-	-
5. Other Current Liabilities	9570	-	-	-	-	-	-
6. Deferred Payroll	9577	-	-	-	-	-	-
7. Due to Other Funds/Current Loans	9610-40	-	-	-	-	-	-
8. Deferred Revenue	9650	-	-	-	-	-	-
<b>Total Liabilities</b>		<b>\$ -</b>	<b>\$ 766.70</b>	<b>\$ -</b>	<b>\$ 25.85</b>	<b>\$ -</b>	<b>\$ -</b>
Expense Budget		\$ 15,167,678.00	\$ 845,742.00	\$ 590,847.00	\$ 18,335,561.00	\$ 187,000.00	\$ -
Less: Expenditures to Date		(13,844.88)	(734,183.67)	(466,968.70)	(15,366.16)	(108,752.54)	-
<b>Total Liabilities</b>		<b>\$ 15,153,833.12</b>	<b>\$ 112,325.03</b>	<b>\$ 123,878.30</b>	<b>\$ 18,320,220.69</b>	<b>\$ 78,247.46</b>	<b>\$ -</b>
Adjustment for Restatements		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Projected Ending Balance</b>		<b>\$ 2,973,032.90</b>	<b>\$ 3,710,534.42</b>	<b>\$ 458,996.24</b>	<b>\$ 866,210.48</b>	<b>\$ 953,366.49</b>	<b>\$ 274,319.59</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$ 18,126,866.02</b>	<b>\$ 3,822,859.45</b>	<b>\$ 582,874.54</b>	<b>\$ 19,186,431.17</b>	<b>\$ 1,031,613.95</b>	<b>\$ 274,319.59</b>
<b>Nonspendable: Revolving Cash, Stores, Prepd Exp.</b>							
		-	-	-	-	-	-
Restricted: C/O - Entitlements/Local Projects/Grant Def		2,973,033	3,710,534	-	-	-	-
Committed: Resolution Fund 11 and Fund 14		-	-	-	-	-	-
Assigned: C/O - Other/ Tier III/Equip Rplcmnt/GASB 16		-	-	458,996	866,210	953,366	274,320
Unassigned Amount: Includes 3% REU		-	-	-	-	-	-

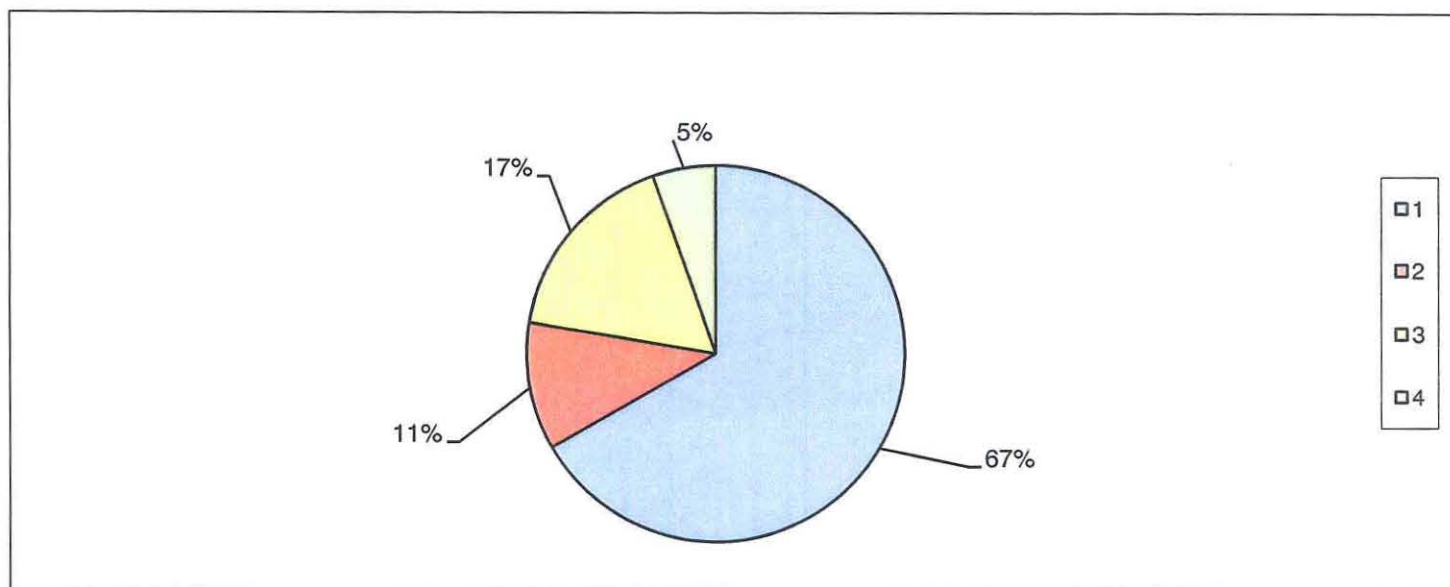
**Combined Balance Sheet - All Fund Types - October 31, 2011**

	Acct Code	Fund 56 Debt Service Fund	Fund 73 Foundation Trust Scholarship	Fund 75 Foundation Trust Mem. Scholarship	Total All Funds
<b>ASSETS:</b>					
1. Cash					
a) in County Treasury	9110	\$ 896,978.17	\$ 76,551.92	\$ 2,299.56	\$ 56,726,130.35
b) Fair Value Adj to Cash in Cnty Tres	9111				-
c) in Revolving Fund	9130				33,140.00
d) with Fiscal Agent	9135				-
e) Collections Awaiting/Clearing	9140-45				115,203.81
2. Investments	9150				-
3. Accounts Receivable	9200				4,352,904.58
4. Due from Other Funds	9310				115,000.00
5. Stores Accounts	9320				710,536.25
6. Prepaid Expenditures	9330				-
7. Other Current Assets	9340	-	-	-	-
<b>Total Assets</b>		<b>\$ 896,978.17</b>	<b>\$ 76,551.92</b>	<b>\$ 2,299.56</b>	<b>\$ 62,052,914.99</b>
Revenue Budget		\$ 1,267,394.00	\$ 1,500.00	\$ 30.00	\$ 172,972,676.00
Less: Revenue Received to Date		(1,140,041.09)	(209.91)	(6.12)	(27,846,251.78)
<b>Total Assets</b>		<b>\$ 1,024,331.08</b>	<b>\$ 77,842.01</b>	<b>\$ 2,323.44</b>	<b>\$ 207,179,339.21</b>
<b>LIABILITIES AND FUND BALANCE:</b>					
<b>Liabilities:</b>					
1. Accounts Payable	9509-10	\$ -	\$ -	\$ -	\$ 17,554.95
2. Holding Accounts - Benefits	9511-16	-	-	-	9,764,358.30
3. Federal Tax Holding	9542	-	-	-	-
4. Use Tax Liability	9550	-	-	-	522.96
5. Other Current Liabilities	9570	-	-	-	-
6. Deferred Payroll	9577	-	-	-	309,469.29
7. Due to Other Funds/Current Loans	9610-40	-	-	-	5,080,000.00
8. Deferred Revenue	9650	-	-	-	-
<b>Total Liabilities</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,171,905.50</b>
Expense Budget		\$ 1,263,394.00	\$ 40,692.00	\$ -	\$ 194,869,401.00
Less: Expenditures to Date		(846,159.38)	(3,000.00)		(48,385,787.40)
<b>Total Liabilities</b>		<b>\$ 417,234.62</b>	<b>\$ 37,692.00</b>	<b>\$ -</b>	<b>\$ 161,655,519.10</b>
Adjustment for Restatements		\$ -	\$ -	\$ -	\$ -
<b>Projected Ending Balance</b>		<b>\$ 607,096.46</b>	<b>\$ 40,150.01</b>	<b>\$ 2,323.44</b>	<b>\$ 45,523,820.11</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$ 1,024,331.08</b>	<b>\$ 77,842.01</b>	<b>\$ 2,323.44</b>	<b>\$ 207,179,339.21</b>
Nonspendable: Revolving Cash, Stores, Prepd Exp.		-	-	-	749,833
Restricted: C/O - Entitlements/Local Projects/Grant Def		-	38,650	2,323	15,254,189
Committed: Resolution Fund 11 and Fund 14		-	1,500	-	866,956
Assigned: C/O - Other/ Tier III/Equip Rplcmnt/GASB 16		607,096	-	-	6,222,253
Unassigned Amount: Includes 3% REU		-	-	-	22,430,589

**2011-12 Revenue, Expenses, and Cash Balances**  
**October 31, 2011**

	July	August	September	October	November	December	January	February	March	April	May	June
<b>A. Beginning Cash Balance</b>	17,878,407.16	17,504,397.00	22,201,537.41	34,531,102.61	27,605,508.27	27,605,508.27	27,605,508.27	27,605,508.27	27,605,508.27	27,605,508.27	27,605,508.27	27,605,508.27
<b>B. RECEIPTS</b>												
Revenue Limit Sources												
Property Taxes	2,186.11	-	557,374.53	-	-	-	-	-	-	-	-	-
Principal Apportionment	-	-	8,946,174.27	-	-	-	-	-	-	-	-	-
Miscellaneous Funds	15,883.23	(2,846.32)	(32,162.55)	(13,004.29)	-	-	-	-	-	-	-	-
Total Revenue Limit	18,069.34	(2,846.32)	9,471,386.25	(13,004.29)	-	-	-	-	-	-	-	-
Federal Income	889,467.76	417,955.37	1,008,285.53	26,944.69	-	-	-	-	-	-	-	-
State Income	1,127,511.52	970,919.00	2,416,735.00	2,548,717.48	-	-	-	-	-	-	-	-
Other Local Income	123,147.05	31,596.22	451,018.91	166,026.78	-	-	-	-	-	-	-	-
Interfund Transfers In	-	-	1,708,832.27	-	-	-	-	-	-	-	-	-
All Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-	-
Other Receipts/Non-Revenue	5,028,597.03	(101,707.55)	5,408.61	99,089.40	-	-	-	-	-	-	-	-
<b>TOTAL RECEIPTS</b>	<b>7,186,792.70</b>	<b>1,315,916.72</b>	<b>15,061,666.57</b>	<b>2,827,774.06</b>	-	-	-	-	-	-	-	-
<b>C. DISBURSEMENTS</b>												
Certificated Salaries	821,249.87	5,573,073.03	5,753,561.52	5,860,154.88	-	-	-	-	-	-	-	-
Classified Salaries	762,222.78	1,425,640.33	1,510,003.39	1,544,772.02	-	-	-	-	-	-	-	-
Employee Benefits	1,302,158.60	3,064,163.36	3,034,473.25	3,568,560.63	-	-	-	-	-	-	-	-
Books, & Supplies	79,021.99	390,104.75	427,167.99	758,440.73	-	-	-	-	-	-	-	-
Services	1,183,357.84	683,606.03	805,432.02	1,067,244.35	-	-	-	-	-	-	-	-
Capital Outlay	50,890.33	-	9,153.36	107,282.47	-	-	-	-	-	-	-	-
Other Outgo	102,434.14	-	102,434.14	(0.00)	-	-	-	-	-	-	-	-
Interfund Transfers Out	-	-	-	1,258,464.00	-	-	-	-	-	-	-	-
All Other Financing Uses	1,500.00	-	2,650.00	-	-	-	-	-	-	-	-	-
Other Disbursements/Non Exp	2,029,614.07	1,358,236.10	790,560.00	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>6,332,449.62</b>	<b>12,494,823.60</b>	<b>12,435,435.67</b>	<b>14,164,919.08</b>	-	-	-	-	-	-	-	-
<b>D. PRIOR YEAR TRANSACTIONS</b>												
Accounts Receivable	7,686,269.93	14,826,403.32	6,396,434.88	978,786.33	-	-	-	-	-	-	-	-
Accounts Payable	8,914,623.17	(1,049,643.97)	(3,306,899.42)	(3,432,764.35)	-	-	-	-	-	-	-	-
<b>TOTAL PRIOR YEAR TRANS</b>	<b>(1,228,353.24)</b>	<b>15,876,047.29</b>	<b>9,703,334.30</b>	<b>4,411,550.68</b>	-	-	-	-	-	-	-	-
<b>E. NET INCREASE/DECREASE</b>	<b>(374,010.16)</b>	<b>4,697,140.41</b>	<b>12,329,565.20</b>	<b>(6,925,594.34)</b>	-	-	-	-	-	-	-	-
<b>F. Ending Cash Balance</b>	<b>17,504,397.00</b>	<b>22,201,537.41</b>	<b>34,531,102.61</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>	<b>27,605,508.27</b>

**Madera Unified School District  
2011-12 Budget, October 31, 2011  
Total General Fund Revenues by Funding Source**



\$ 6,508.04 Base Revenue Limit  
\$ 4,962.12 Deficited Revenue Limit

(1) REVENUE LIMIT SOURCES		(2) FEDERAL REVENUE		(3) OTHER STATE REVENUE		(4) OTHER LOCAL REVENUE	
67%		11%		17%		5%	
\$ 75,383,391	Principal Apportionment	\$ 1,223,588	Sp Ed-Entitlement (IDEA)	\$ 4,302,487	EIA Economic Impact Aid/Lep	\$ 402,410	Interest
16,820,303	Property & Local Taxes	-	Sp Ed ARRA IDEA Basic	1,359,830	Transportation	902,395	Interagency Revenue
232,967	PERS Reduction	8,108,234	Title I (ESEA)	3,626,638	Class Size Reduction	3,479,423	Trsfr Appor fr MCOE Sp Ed
(793,682)	Charter Schools In-Lieu Taxes	113,190	NCLB ARRA American Recovery	2,264,422	Lottery	817,737	Sales/Other Local
-	State Aid Prior Year	279,724	Education Jobs & Medicaid	386,521	Lottery - Instructional Materials	1,813,730	Other Sources & Trnsfrs
-		182,647	Voc & Applied Tech	-	ELAP-Eng Lang Acquisition	-	
		25,965	Drug Free Schls Entitlement	1,410,800	Quality Education Invest		
		2,475,258	Title II Part A & D	9,811,756	Tier II SBX 3 4 Flexibility		
		1,686,022	Title III Part A (LEP)	-			
		-		-			
		-		-			
		848,667	Other Federal Revenues	194,422	Other State Revenues	-	
<u>\$ 91,642,979</u>	<b>Total Revenue Limit</b>	<u>\$ 14,943,295</u>	<b>Total Federal Revenue</b>	<u>\$ 23,356,876</u>	<b>Total State Revenue</b>	<u>\$ 7,415,695</u>	<b>Total Local Revenue</b>
						<u>\$ 137,358,845</u>	<b>Total District Revenue</b>



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                         |                                               |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications | <input checked="" type="checkbox"/> Consent   | <input type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Kelly Porterfield, Associate Superintendent of Business  
Teri Bradshaw, Director of Fiscal Services

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request approval of the October 31, 2011 Student Body Statement of Club Trust Accounts.

#### **Description of Item:**

Income and expenditures for the Student Body Statement of Club Trust Accounts for Madera High School and Madera South High School for October 1, 2011 through October 31, 2011.

#### **Financial impact:**

No financial impact to the District's General Fund.

**ACCOUNT ANALYSIS REPORT - SUMMARY WITH ENCUMBRANCES**

Date Range: 10/1/2011 through 10/31/2011

Account Range: 49-2207-30-00 through 49-5230-10-00

ACCOUNT # AND DESCRIPTION	BEGINNING BALANCE	INCOME	EXPENSE	TRANSFERS	ACTUAL BALANCE	ENCUMBERED AMOUNT	ENCUMBERED BALANCE
<b>Other Accounts</b>							
49-2208-30-00 TABLE TENNIS	704.52	37.50	242.00		500.02		500.02
49-2211-20-00 CLASS OF 2011	612.80				612.80		612.80
49-2212-20-00 CLASS OF 2012	10,900.01	165.00	2,170.65		8,894.36		8,894.36
49-2213-20-00 CLASS OF 2013	2,099.24	2,850.89			4,950.13	1,000.00	3,950.13
49-2214-20-00 CLASS OF 2014	1,819.15	325.40			2,144.55		2,144.55
49-2215-20-00 CLASS OF 2015	0.00	710.00			710.00	500.00	210.00
49-2242-50-00 F.F.A. ACTIVITIES	3,648.29	14,985.25	12,498.76	126.16	6,260.94	583.74	5,677.20
49-2244-50-00 F.F.A. FARM EQUIPMENT	4,889.88	1,600.00	3,967.38	1,477.47	3,999.97	174.00	3,825.97
49-2245-50-00 F.F.A. PLANTS	3,142.08		429.72		2,712.36		2,712.36
49-2247-50-00 F.F.A. MATERIALS	846.77				846.77	287.02	559.75
49-2248-50-00 F.F.A. ORNAMENTAL HORTICULTURE	12,920.88	7,205.75	4,206.13	(608.33)	15,312.17	4,492.41	10,819.76
49-2249-50-00 F.F.A. COMPETITIONS	257.20				257.20		257.20
49-2250-50-00 FFA B.I.G.	388.07	2,200.00	1,364.00	(995.30)	228.77		228.77
49-2251-50-00 FFA WEST FRESNOMADERA SECTION	13,883.55	840.00	3,503.50		11,220.05		11,220.05
49-2304-50-00 AWAKENING CLUB	0.00	40.00			40.00		40.00
49-2305-60-00 BAND	0.00	86.00			86.00		86.00
49-2306-50-00 BLACK STUDENT UNION	1,456.25	30.00			1,486.25		1,486.25
49-2308-30-10 BLOCK S BOYS	677.61				677.61		677.61
49-2308-30-20 BLOCK S GIRLS	170.10		141.99		28.11		28.11
49-2309-50-00 THE SPUR (YEARBOOK)	5,674.19	670.00			6,344.19		6,344.19
49-2313-40-00 STUDENT GOVERNMENT GENERAL	16,815.51	2,031.39	10,111.20		8,735.70	644.20	8,091.50
49-2314-40-00 STDNT GOVRNMNT PARKING PERMITS	1,385.60	56.00			1,441.60		1,441.60
49-2316-70-00 PEP & CHEER GENL FUND RAISER	0.00	413.03			413.03		413.03
49-2318-50-00 C.S.F.	4,435.41	143.90	2,138.30		2,441.01	139.94	2,301.07
49-2319-60-00 CHOIR	2,747.39	165.50			2,912.89	717.27	2,195.62
49-2320-30-00 STALLION BASEBALL	8.59				8.59		8.59
49-2320-50-00 FCA CLUB	3.89				3.89		3.89
49-2321-30-10 BASKETBALL-BOYS	204.85				204.85		204.85
49-2321-30-20 BASKETBALL-GIRLS	906.86				906.86		906.86
49-2325-30-20 SOCCER-GIRLS	265.83				265.83		265.83
49-2327-30-00 STALLION SOFTBALL	100.00				100.00		100.00
49-2329-30-00 STALLION TENNIS	192.40				192.40		192.40
49-2330-50-00 YEARBOOK CLUB	800.86	955.00	67.97		1,687.89	374.77	1,313.12
49-2333-30-20 VOLLEYBALL-GIRLS	0.03				0.03		0.03
49-2334-30-00 GOLF	0.01				0.01		0.01

**ACCOUNT ANALYSIS REPORT - SUMMARY WITH ENCUMBRANCES**

Date Range: 10/1/2011 through 10/31/2011

Account Range: 49-2207-30-00 through 49-5230-10-00

ACCOUNT # AND DESCRIPTION	BEGINNING BALANCE	INCOME	EXPENSE	TRANSFERS	ACTUAL BALANCE	ENCUMBERED AMOUNT	ENCUMBERED BALANCE
49-2335-30-00 WRESTLING	47.90				47.90		47.90
49-2336-50-00 STALLION THEATRICAL COMPANY	10,620.90		606.85		10,014.05	6,287.73	3,726.32
49-2340-50-00 F.B.L.A.	2,646.00	8,463.90	6,142.00		4,967.90		4,967.90
49-2343-50-00 CLASS (FCCLA)	678.42				678.42	300.00	378.42
49-2344-30-00 STALLION P.E.(GIRLS/BOYS)	16,769.69	17.00			16,786.69		16,786.69
49-2345-80-00 STUDENT STORE	1,165.38	1,477.65	378.78		2,264.25	521.22	1,743.03
49-2349-50-00 M.A.Y.A. CLUB	244.84				244.84		244.84
49-2350-50-00 FRIDAY NITE LIVE	1,374.35				1,374.35		1,374.35
49-2352-50-00 SCIENCE CLUB	2,444.51				2,444.51	500.00	1,944.51
49-2355-50-00 MSHS VIDEO CLUB	565.23				565.23		565.23
49-2358-50-00 SOBER GRAD	1,601.00				1,601.00		1,601.00
49-2370-50-00 ART CLUB	2,631.53	322.00	410.51		2,543.02	805.00	1,738.02
49-2373-50-00 CLUB CHIC	1,178.14				1,178.14		1,178.14
49-2375-50-00 STALLION CLUB	422.86	66.35			489.21		489.21
49-2376-50-00 AVID-COLLEGE CLUB	2,592.03	60.00			2,652.03		2,652.03
49-2377-50-00 Break Dance Club	44.71				44.71		44.71
49-2378-50-00 RAINBOW ALLIANCE	1,762.74	19.25			1,781.99		1,781.99
49-2380-50-00 BOWLING CLUB	505.67				505.67		505.67
49-2382-50-00 Indo Krew Club	722.85	26.00			748.85	300.00	448.85
49-2385-50-00 OPPORTUNITY CLUB	3,740.29				3,740.29		3,740.29
49-2390-50-00 H.O.S.A	222.00	1,419.67			1,641.67		1,641.67
49-5210-10-00 AUDREY POOL SCHOLARSHIP	1,000.00				1,000.00		1,000.00
49-5225-10-00 F.F.A. MEMORIAL FUND	2,265.00				2,265.00		2,265.00
49-5230-10-00 M WONG CLASS OF 85 SCHLRSHIP	1,000.00				1,000.00		1,000.00
<b>Total Other Accounts</b>	<b>148,203.86</b>	<b>47,382.43</b>	<b>48,379.74</b>	<b>0.00</b>	<b>147,206.55</b>	<b>17,627.30</b>	<b>129,579.25</b>

## ACCOUNT ANALYSIS REPORT - SUMMARY WITH ENCUMBRANCES

Date Range: 10/1/2011 through 10/31/2011

Account Range: 40-2100-00-00 through 40-6310-90-00

ACCOUNT # AND DESCRIPTION	BEGINNING BALANCE	INCOME	EXPENSE	TRANSFERS	ACTUAL BALANCE	ENCUMBERED AMOUNT	ENCUMBERED BALANCE
<b>Other Accounts</b>							
40-2204-40-00 MHS SCHOOL IDENTIFICATION	757.31				757.31		757.31
40-2205-50-00 BLACK STUDENT UNION	542.12				542.12	225.00	317.12
40-2206-50-00 BLUE CREW	637.69	4,335.00	4,353.25		619.44		619.44
40-2207-30-00 GYMNASTICS	70.21				70.21		70.21
40-2208-30-00 TABLE TENNIS	222.09				222.09		222.09
40-2209-40-00 LINK CREW	26.65				26.65		26.65
40-2211-20-00 CLASS OF 2011	790.64				790.64		790.64
40-2212-20-00 CLASS OF 2012	5,643.96				5,643.96		5,643.96
40-2213-20-00 CLASS OF 2013	957.87	27.00			984.87		984.87
40-2214-20-00 CLASS OF 2014	603.50	234.00			837.50		837.50
40-2241-50-00 FCCLA GRANT	1,250.00				1,250.00		1,250.00
40-2249-50-00 M.A.Y.A. LEADERSHIP CONFERENCE	1,500.00				1,500.00		1,500.00
40-2301-50-00 ASIAN AMERICAN CLUB	367.87	315.00	58.54		624.33		624.33
40-2302-50-00 ACADEMIC EXPLORATION	913.11	48.00			961.11		961.11
40-2303-50-00 LITERARY MAGAZINE	921.90				921.90		921.90
40-2304-30-10 COYOTE WATER SPORTS-BOYS	380.87				380.87		380.87
40-2304-30-20 COYOTE WATER SPORTS-GIRLS	721.89				721.89		721.89
40-2305-60-00 BAND	713.37				713.37		713.37
40-2306-30-10 COYOTE TENNIS-BOYS	914.89				914.89		914.89
40-2306-30-20 COYOTE TENNIS-GIRLS	1,499.98		558.42		941.56		941.56
40-2308-30-20 BLOCK M GIRLS	3,052.03	3,746.60	1,000.00		5,798.63		5,798.63
40-2309-50-00 BLUE & WHITE	28,698.37	1,003.00	13,447.35		16,254.02		16,254.02
40-2310-30-00 ATHLETIC SUPPLIES	0.00	2,625.01		1,394.44	4,019.45		4,019.45
40-2310-60-00 COLORGUARD	365.50				365.50		365.50
40-2311-50-00 MADERAN	4,683.60	90.00			4,773.60		4,773.60
40-2312-60-00 PIANO/GUITAR	312.83				312.83		312.83
40-2313-40-00 STUDENT GOVERNMENT GENERAL	32,204.75	2,697.15	7,310.02	(261.00)	27,330.88	5,017.44	22,313.44
40-2315-70-00 PEP & CHEER UNIFORMS	1,550.16	1,586.50	1,064.94		2,071.72	583.00	1,488.72
40-2317-50-00 INDOPAK	1,329.40				1,329.40		1,329.40
40-2318-50-00 C.S.F.	2,259.30	210.00			2,469.30		2,469.30
40-2319-60-00 CHOIR	1,659.09	709.00	151.00		2,217.09	854.00	1,363.09
40-2319-60-40 CHOIR-MUSICALS	723.00				723.00		723.00
40-2320-30-00 COYOTE BASEBALL	357.77				357.77		357.77
40-2320-50-00 GLEE CLUB	539.58				539.58	500.00	39.58
40-2321-30-10 BASKETBALL-BOYS	234.63	663.00			897.63		897.63

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## ACCOUNT ANALYSIS REPORT - SUMMARY WITH ENCUMBRANCES

Date Range: 10/1/2011 through 10/31/2011

Account Range: 40-2100-00-00 through 40-6310-90-00

ACCOUNT # AND DESCRIPTION	BEGINNING BALANCE	INCOME	EXPENSE	TRANSFERS	ACTUAL BALANCE	ENCUMBERED AMOUNT	ENCUMBERED BALANCE
40-2321-30-20 BASKETBALL-GIRLS	1,347.39	466.03			1,813.42	1,680.00	133.42
40-2323-30-00 CROSS COUNTRY-BOYS & GIRLS	4,013.29	1,090.00			5,103.29	802.90	4,300.39
40-2324-30-00 COYOTE FOOTBALL	771.32	1,511.84			2,283.16		2,283.16
40-2325-30-20 SOCCER-GIRLS	283.47				283.47		283.47
40-2327-30-00 COYOTE SOFTBALL	356.18	165.87			522.05		522.05
40-2330-50-00 MADERA HIGH BOWLING CLUB	567.48				567.48		567.48
40-2331-30-00 COYOTE TRACK	3,776.00				3,776.00		3,776.00
40-2332-30-10 VOLLEYBALL-BOYS	317.29	355.17			672.46		672.46
40-2332-30-20 VOLLEY-GIRLS	1,058.98				1,058.98		1,058.98
40-2334-30-00 GOLF	38.05				38.05		38.05
40-2335-30-00 WRESTLING	977.71				977.71		977.71
40-2337-50-00 FUTURE TEACHERS	1,708.21		680.00		1,028.21		1,028.21
40-2338-50-00 COYOTE DRAMA PRODUCTIONS	1,525.42				1,525.42	903.18	622.24
40-2339-40-00 EXECUTIVE COUNCIL	1,144.31				1,144.31		1,144.31
40-2340-50-00 FORENSICS	417.00				417.00		417.00
40-2341-50-00 F.B.L.A.	712.31	727.98	1,840.00	399.71	0.00		0.00
40-2342-50-00 INCLUSION	355.00				355.00		355.00
40-2343-50-00 FCCLA GENERAL ACTIVITIES	1,199.44				1,199.44		1,199.44
40-2345-30-00 P.E. UNIFORMS (GIRLS/BOYS)	534.49	135.00	189.69		479.80		479.80
40-2345-80-00 STUDENT STORE	4,781.69	3,326.25	329.47	(399.71)	7,378.76	1,176.69	6,202.07
40-2348-50-00 MEXICAN AMERICAN CLUB	1,217.46	123.00			1,340.46		1,340.46
40-2349-50-00 M.A.Y.A. CLUB	2,360.20	320.20			2,680.40		2,680.40
40-2351-50-00 TEEN PARENT CLUB	551.18				551.18		551.18
40-2352-50-00 SCIENCE CLUB	2,079.02				2,079.02		2,079.02
40-2353-50-00 SKI CLUB	145.24				145.24		145.24
40-2354-50-00 IMPACT CLUB	109.45				109.45		109.45
40-2355-50-00 MHS VIDEO CLUB	414.22				414.22		414.22
40-2356-50-00 FRENCH CLUB	1,346.30				1,346.30		1,346.30
40-2357-50-00 LE CERCLE FRANCAIS	44.10				44.10		44.10
40-2358-50-00 SOBER GRADUATION	100.00				100.00		100.00
40-2359-50-00 V.I.C.A.	1,488.74				1,488.74		1,488.74
40-2360-50-00 V.I.C.A.-WOOD	4,130.16				4,130.16	2,307.55	1,822.61
40-2361-50-00 V.I.C.A.- METAL	1,306.80				1,306.80		1,306.80
40-2362-50-00 V.I.C.A. ARCHITECTURE	157.35				157.35		157.35
40-2363-50-00 V.I.C.A. AUTO SHOP	1,305.44				1,305.44		1,305.44
40-2364-50-00 V.I.C.A.-ELECTRONICS	158.11				158.11		158.11

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## ACCOUNT ANALYSIS REPORT - SUMMARY WITH ENCUMBRANCES

Date Range: 10/1/2011 through 10/31/2011

Account Range: 40-2100-00-00 through 40-6310-90-00

ACCOUNT # AND DESCRIPTION	BEGINNING BALANCE	INCOME	EXPENSE	TRANSFERS	ACTUAL BALANCE	ENCUMBERED AMOUNT	ENCUMBERED BALANCE
40-2365-50-00 CHESS CLUB	205.84				205.84		205.84
40-2366-50-00 SPECIAL ED/ R.S.P.	1,043.55				1,043.55		1,043.55
40-2367-50-00 SCIENCE OLYMPIAD CLUB	46.85				46.85		46.85
40-2368-50-00 SPORTS MEDICINE CLUB	327.65				327.65		327.65
40-2369-50-00 HINTON'S HISTORIANS	46.80				46.80		46.80
40-2370-50-00 ART CLUB	1,008.76	1,205.90	522.66		1,692.00		1,692.00
40-2371-50-00 FASHION DESIGN CLUB	5,059.14		114.77		4,944.37		4,944.37
40-2376-50-00 MHS ROBOTICS	2,808.75				2,808.75		2,808.75
40-2377-50-00 COYOTE PLATOON	555.90				555.90		555.90
40-2378-50-00 HIP HOP CLUB	33.00				33.00		33.00
40-2385-50-00 OPPORTUNITY CLUB	33.00				33.00		33.00
40-2388-50-00 BIKE CLUB	49.88				49.88		49.88
40-2391-40-00 ACTIVITIES PASS DEPOSITS	5,911.11		2,915.33	(1,133.44)	1,862.34		1,862.34
40-2392-40-00 E T EXTRAVAGANZA	808.13				808.13		808.13
40-5101-10-00 STUDENT GOVT SCHOLARSHIP	4,007.26				4,007.26		4,007.26
40-5102-10-00 ALBONICO SCHOLARSHIP	9,189.26	1.50			9,190.76		9,190.76
40-5103-10-00 E.L.L. SCHOLARSHIP	0.34				0.34		0.34
40-5104-10-00 FCCLA SCHOLARSHIP	295.88				295.88		295.88
40-5105-10-00 RAY POOL SCHOLARSHIP	44.23				44.23		44.23
40-5107-10-00 JACK DESMOND SCHOLARSHIP	120.00				120.00		120.00
40-5108-10-00 SCHOOL OF BUSINESS SCHOLARSHIP	500.00				500.00		500.00
40-5109-10-00 ESPERANZA SCHOLARSHIP	255.00				255.00		255.00
40-5111-10-00 MICHAEL A WONG CLASS/1985 SCHL	1,000.00				1,000.00		1,000.00
40-5113-10-00 JON HINTON MEMORIAL SCHOLARSHIP	550.00				550.00		550.00
40-5114-10-00 KELLY ROBERTS MEMORIAL	120.00				120.00		120.00
40-5300-10-00 DAVE SCHOETTTLER MEMORIAL SCHLR	740.00				740.00		740.00
40-5314-10-00 RODGER SCOTT MEMORIAL SCHLRSHIP	600.00				600.00		600.00
<b>Total Other Accounts</b>	<b>175,565.06</b>	<b>27,718.00</b>	<b>34,535.44</b>	<b>0.00</b>	<b>168,747.62</b>	<b>14,049.76</b>	<b>154,697.86</b>

**Agenda Item**  
**Board of Trustees Meeting**

**OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

Communications:

Consent: X

Old Business:

New Business:

Info./Reports:

**For meeting date:** December 13, 2011

**Submitted by:** Kelly Porterfield, Associate Superintendent of Business  
Teri Bradshaw, Director of Fiscal Services

**This item will help to:**

Increase student achievement: X

Promote positive school climate: X

Provide safe schools: X

**Board Agenda item:** Approval of Commercial Warrant List

**Description of Item:**

Attached is the Commercial Warrant List.

**Financial Impact:**

There is no increased cost to the General Fund.

	CURRENT YR 11/10/2011	CURRENT YR 11/17/2011
FOR ALL FUNDS:	\$ 815,601.30	\$ 415,028.64
CANCELLED WARRANTS:	\$ -	\$ (205.26)
TOTAL:	\$ 815,601.30	\$ 414,823.38
	CURRENT YR 12/1/2011	SPECIAL RUN YR12 11/29/2011
FOR ALL FUNDS:	\$ 2,489,124.65	\$ 33,869.80
CANCELLED WARRANTS:	\$ (208.80)	\$ -
TOTAL:	\$ 2,488,915.85	\$ 33,869.80
<b>GRAND TOTAL:</b>	<b>\$ 3,753,210.33</b>	



**COMMERCIAL PAYMENT ORDER  
TO THE  
COUNTY SUPERINTENDENT OF SCHOOLS  
AND  
COUNTY AUDITOR OF MADERA COUNTY, CALIFORNIA**

<u>83630</u>	<u>26 PRISON MITIGATION</u>	-	-			\$	-
<u>83620</u>	<u>30 STATE SCHOOL BLDG.</u>	-	-			\$	-
	<u>LEASE PURCHASE</u>	-	-			\$	-
<u>83600</u>	<u>31 REFURBISHMENT</u>	-	-			\$	-
<u>83670</u>	<u>32 ROOF REPLACEMENT</u>	-	-			\$	-
<u>83730</u>	<u>35 SCHOOL FACILITIES</u>	<u>184</u>	-	\$	43.10		
		-	-			\$	43.10
<u>83610</u>	<u>40 SPECIAL RESERVE</u>	-	-			\$	-
<u>83660</u>	<u>41 BUILDING FUND</u>	-	-			\$	-
<u>83690</u>	<u>42 AG FARM BLDG. FUND</u>	-	-			\$	-
<u>83650</u>	<u>43 C.O.P. PROCEEDS</u>	-	-			\$	-
	<u>SPECIAL RESERVE</u>	-	-			\$	-
<u>83710</u>	<u>49 REDEVELOPMENT</u>	-	-			\$	-
	<u>SPECIAL RESERVE</u>	-	-			\$	-
<u>88510</u>	<u>53 STATE SCHOOL LOAN</u>	-	-			\$	-
	<u>REPAY</u>	-	-			\$	-
<u>88610</u>	<u>54 LEASE PURCHASE</u>	-	-			\$	-
<u>83640</u>	<u>56 C.O.P. DEBT SERVICE</u>	-	-			\$	-
<u>83580</u>	<u>67 INSURANCE RESERVE</u>	-	-			\$	-
<u>83570</u>	<u>73 TRUST FUND</u>	-	-			\$	-
<u>83520</u>	<u>74 ATHLETIC FUND</u>	-	-			\$	-
<b>GRAND TOTAL:</b>						<b>\$</b>	<b>815,601.30</b>

BY ORDER OF THE GOVERNING BOARD THE COUNTY SUPERINTENDENT OF SCHOOLS & THE AUDITOR OF MADERA COUNTY ARE HEREBY AUTHORIZED TO TRANSFER THE ABOVE LISTED FUNDS TO THE SCHOOLS COMMERCIAL REVOLVING FUND (E.C. 21110). THEY ARE FURTHER AUTHORIZED TO DRAW WARRANT CHECKS TO THE CLAIMANTS OF SAID SCHOOL DISTRICT AS PER ATTACHED LISTING.

APPROVED BY:

DATE:

\_\_\_\_\_  
TERI BRADSHAW, DIRECTOR OF FISCAL SVCS

PAYMENT ORDER PREPARED BY: Melanie Serros (ACCOUNTS PAYABLE)

\*\*\*\*\*FOR COUNTY SCHOOLS USE ONLY\*\*\*\*\*

AUDITED BY:

DATE:

WARRANT NUMBERS FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Report Date: 11/10/2011

## Commercial Warrant Listing

For Warrants Dated 11/10/2011 to 11/10/2011

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
586831	R182	044898-4	OFFICE DEPOT		
120093	01-0000-260-0000-3160-4300-6040-0				396.67
120272	01-0000-260-0000-3900-4300-6600-0				1,725.10
120269	01-0000-260-0000-7150-4300-6100-0				631.36
120200	01-0000-260-0000-7150-4300-6900-0				629.71
120201	01-0000-260-0000-7200-4300-6000-0				372.71
120289	01-0000-260-0000-7400-4300-5250-0				461.77
120013	01-0000-290-1200-2700-4300-0000-0				649.06
120012	01-0000-290-1200-1000-4310-0000-0				1,012.03
120198	01-0000-300-1200-2700-4300-0000-0				8.72
120196	01-0000-300-1200-1000-4310-0000-0				516.75
120197	01-0000-300-1200-1000-4310-0000-0				1,255.26
120058	01-0000-310-1200-2700-4300-0000-0				26.01
120057	01-0000-310-1200-1000-4310-0000-0				709.66
120194	01-0000-320-1200-2700-4300-0000-0				737.64
120193	01-0000-320-1200-1000-4310-0000-0				450.42
120011	01-0000-420-1200-2700-4300-0000-0				116.48
120009	01-0000-420-1200-1000-4310-0000-0				323.92
120056	01-0000-460-1200-2700-4300-0000-0				23.14
120055	01-0000-460-1200-1000-4310-0000-0				1,651.70
120018	01-0000-470-1200-1000-4310-0000-0				208.90
120022	01-0000-580-1200-1000-4310-0000-0				1,417.84
120213	01-0000-620-1200-2700-4300-0000-0				417.04
120195	01-0000-620-1200-1000-4310-0000-0				1,399.93
120020	01-0000-650-1200-2700-4300-0000-0				230.87
120019	01-0000-650-1200-1000-4310-0000-0				1,413.52
120199	01-6500-260-5770-1190-4300-0000-0				943.74
120153	01-8150-450-0000-8110-4300-0000-0				419.04
120192	13-5310-260-0000-3700-4300-0000-0				197.76
120017	01-0000-670-0000-8210-4300-0000-0				55.17
120015	01-0000-670-1200-1000-4310-0000-0				581.94
120095	01-0000-260-0000-7150-4300-5500-0				109.88
120060	01-0000-570-3200-1000-4310-0000-0				226.38
120061	01-0000-570-3200-2700-4300-0000-0				164.97
120094	01-3010-260-0000-2150-4300-0000-1				540.45
Warrant Total					\$20,025.54

Report Date: 11/10/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/10/2011 to 11/10/2011**

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
586832	R182	044898-4	OFFICE DEPOT		
120719	01-4035-260-1110-1000-4310-6010-2				1,068.25
120606	12-6055-290-0001-1000-4310-0000-0				233.75
120610	12-6055-420-0001-1000-4310-0000-0				83.78
120611	12-6055-440-0001-1000-4310-0000-0				129.29
120361	01-7230-280-0000-3600-4300-0000-0				966.62
120617	01-0000-630-1200-1000-4310-0000-0				354.36
120726	01-0000-600-1200-2700-4300-0000-0				1,820.82
120725	01-0000-600-1200-1000-4310-0000-0				-51.46
120312	01-0000-520-1200-2700-4300-0000-0				87.91
120311	01-0000-520-1200-1000-4310-0000-0				1,434.17
120388	01-0000-560-1215-2700-4300-0000-0				185.26
120745	01-0000-560-1200-1000-4310-0000-0				756.93
120486	01-0000-490-1300-2700-4300-0000-0				254.56
120488	01-0000-490-1300-1000-4310-0000-0				39.16
120489	01-0000-490-1300-1000-4310-0000-0				44.46
120793	01-0000-490-1310-1000-4310-0000-0				370.02
120627	01-0000-440-1200-2700-4300-0000-0				636.79
120626	01-0000-440-1200-1000-4310-0000-0				416.31
120471	01-0000-350-3300-2700-4300-0000-0				267.20
120472	01-0000-350-3300-1000-4310-0000-0				223.10
120569	01-0000-360-1200-2700-4300-0000-0				20.75
120568	01-0000-360-1200-1000-4310-0000-0				1,241.68
120629	01-0000-380-1200-2700-4300-0000-0				27.95
120628	01-0000-380-1200-1000-4310-0000-0				557.97
120676	01-0000-390-1200-2700-4300-0000-0				1,275.93
120675	01-0000-390-1200-1000-4310-0000-0				339.74
120750	01-0000-400-1310-1000-4310-0000-0				209.53
120501	01-0000-400-1331-1000-4310-0000-0				610.48
120783	01-0000-400-1560-1000-4310-0000-0				117.64
120290	01-0000-260-0000-7700-4300-5050-0				193.94
120464	01-0000-260-0000-8300-4300-2550-0				192.70
120431	01-0000-260-0000-7300-4300-5550-0				109.08
120439	01-0000-260-0000-7390-4300-6950-0				94.01
120475	01-0000-260-0000-7180-4300-6910-0				60.01
<b>Warrant Total</b>					<b>\$14,372.69</b>

Report Date: 11/10/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/10/2011 to 11/10/2011**

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #			Description	Amount
586833	R182	044898-4	OFFICE DEPOT		
120708	01-0000-260-0000-7510-4300-5100-0				73.53
121047	01-0000-400-1358-1000-4310-0000-0			FINAL	288.39
121055	01-0000-390-1200-2700-4300-0000-0				102.94
121049	01-0000-400-1300-2420-5800-0000-0			FINAL	45.84
121170	01-0000-420-0000-8210-4300-0000-0				35.51
121045	01-0000-400-1382-1000-4310-0000-0			FINAL	309.81
121042	01-0000-400-1520-1000-4310-0000-0				501.11
121038	01-0000-400-1540-1000-4310-0000-0				72.52
121044	01-0000-490-1335-1000-4310-0000-0				753.53
120918	01-0000-560-1235-1000-4310-0000-0				167.27
121207	01-0000-560-1249-1000-4310-0000-0				78.90
120804	01-0000-560-1250-1000-4310-0000-0				279.23
121013	01-0000-560-1280-1000-4310-0000-0				632.97
121043	01-0000-560-1284-1000-4310-0000-0				239.79
121112	01-6500-260-5770-1110-4310-0000-0			FINAL	160.59
121089	01-6500-260-5770-1110-4310-0000-0				433.96
120920	01-7090-390-1200-1000-4310-0000-0				23.62
121048	01-7090-460-1200-1000-4310-0000-0				604.48
120818	01-1100-260-0000-7200-4300-6500-0			FINAL	1,168.40
121019	01-0000-260-0000-7400-4300-5260-0				381.65
120796	01-0000-560-1234-1000-4310-0000-0				417.80
120802	11-0010-260-4110-1000-4310-0000-0				102.87
120800	12-6055-260-0001-2100-4300-0000-0				1,611.01
121110	01-0010-260-1300-1000-4310-6280-0				919.10
120802	11-3555-260-4110-1000-4310-0000-0				25.72
121046	01-3010-670-1200-1000-4310-4200-1			FINAL	217.22
120799	01-0010-570-3200-1000-4310-4090-0				-0.30
121109	01-0010-260-1200-1000-4310-6280-0			FINAL	4,894.06
<b>Warrant Total</b>					<b>\$14,541.52</b>
586834	R182	935960-2	OFFICE DEPOT		
121210	01-0000-400-1300-2700-4300-0000-0				50.53
<b>Warrant Total</b>					<b>\$50.53</b>
586835	R182	044898-4	OFFICE DEPOT		
121248	01-3010-670-1200-1000-4310-4200-1				18.46
121211	01-7090-600-1200-1000-4310-0000-0				36.64
121295	01-7090-650-1200-1000-4310-0000-0				193.95
121324	01-7090-650-1200-1000-4310-0000-0				80.60
121325	01-7090-650-1200-1000-4310-0000-0				96.72
121326	01-7090-650-1200-1000-4310-0000-0				186.19
121327	01-7090-650-1200-1000-4310-0000-0				92.44
121358	01-6500-260-5770-1190-4300-0000-0				74.26
121354	01-0000-560-1249-1000-4310-0000-0				1,140.37
121235	01-0000-490-1388-1000-4310-0000-0				655.94
121339	01-0000-490-1320-1000-4310-0000-0				224.01
<b>Warrant Total</b>					<b>\$2,799.58</b>

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Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
586836	R184	090841	AM AQUATIC CONSULTING		
121720	35-9275-400-0000-8500-4300-9200-0				43.10
			<b>Warrant Total</b>		<b>\$43.10</b>
586837	R184	957970-1	AMERICAN RED CROSS		
120577	01-0000-490-8100-5000-4310-0000-0				103.90
120577	01-0000-490-8100-5000-5800-0000-0				17.00
			<b>Warrant Total</b>		<b>\$120.90</b>
586838	R184	090311	CENTRAL HIGH SCHOOL		
121724	01-0045-490-1315-4200-5800-0000-0		baseball		1,000.00
			<b>Warrant Total</b>		<b>\$1,000.00</b>
586839	R184	953030-1	CONCENTRA MEDICAL CENTER		
120438	01-0000-260-0000-7390-5890-6950-0				68.62
			<b>Warrant Total</b>		<b>\$68.62</b>
586840	R184	091504-1	Cambium Learning Inc		
120774	01-3010-260-1110-1000-5800-0000-1				8,050.00
			<b>Warrant Total</b>		<b>\$8,050.00</b>
586841	R184	934910-1	CDW GOVERNMENT, INC		
121350	01-0000-400-1335-1000-4310-0000-0				165.64
			<b>Warrant Total</b>		<b>\$165.64</b>
586842	R184	091483-1	CALIFORNIA HYDRONICS CORP		
120454	14-0010-490-0000-8110-5630-0000-0				4,137.60
			<b>Warrant Total</b>		<b>\$4,137.60</b>
586843	R184	009528	CAL VALLEY PRINTING		
121648	01-4203-260-1110-1000-5800-0000-1				140.08
121687	01-0000-000-0000-0000-9320-0000-0				350.19
			<b>Warrant Total</b>		<b>\$490.27</b>
586844	R184	090168	DATA WORKS EDUCATIONAL RESEARCH		
121322	01-7090-600-1200-1000-4310-0000-0				338.25
			<b>Warrant Total</b>		<b>\$338.25</b>
586845	R184	090950	ELECOM WEST		
121180	12-6055-260-0001-1000-5800-0000-0				1,149.00
121180	12-6055-260-0001-1000-6400-0000-0				5,220.49
			<b>Warrant Total</b>		<b>\$6,369.49</b>
586846	R184	931490	ELECTRONIX		
121257	01-0000-400-1345-1000-4310-2150-0				210.23
			<b>Warrant Total</b>		<b>\$210.23</b>
586847	R184	937140-1	ENVIROCLEAN SANITATION SUPPLY		
120975	01-0000-000-0000-0000-9320-0000-0				10,484.08
120975	01-0000-000-0000-0000-9320-0000-0				-7,159.13
			<b>Warrant Total</b>		<b>\$3,324.95</b>
586848	R184	971300	1ST STRING SPORTS		
121181	01-0000-600-1215-2700-4300-0000-0				87.18
121181	01-0000-600-1215-2700-4300-0000-0				43.10
			<b>Warrant Total</b>		<b>\$130.28</b>

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586849	R184	091565	Fredric H. Jones & Associates		
121469	01-4035-260-1110-2140-4200-6010-2				7,304.73
			<b>Warrant Total</b>		<b>\$7,304.73</b>
586850	R184	989130	BETTS TRUCK PARTS		
120327	01-7230-280-0000-3600-5640-0000-0				131.08
120327	01-7230-280-0000-3600-5640-0000-0				131.08
120327	01-7230-280-0000-3600-5640-0000-0				275.16
120327	01-7230-280-0000-3600-5640-0000-0				1,185.33
			<b>Warrant Total</b>		<b>\$1,722.65</b>
586851	R184	091187	CREATIVE BUS SALES		
121039	01-0170-280-0000-3600-6500-6970-0				23,582.71
121039	01-9696-280-0000-3600-6500-6970-0				129,130.30
			<b>Warrant Total</b>		<b>\$152,713.01</b>
586852	R184	937140-1	ENVIROCLEAN SANITATION SUPPLY		
120494	01-0000-490-0000-8210-4300-0000-0				382.51
			<b>Warrant Total</b>		<b>\$382.51</b>
586853	R184	012080	CENTRAL JANITOR'S SUPPLY CO.		
121680	01-0000-000-0000-0000-9320-0000-0				135.77
			<b>Warrant Total</b>		<b>\$135.77</b>
586854	R184	001978	AMERICAN BAND ACCESSORIES		
121659	01-0000-400-1355-1000-4310-2320-0				138.65
			<b>Warrant Total</b>		<b>\$138.65</b>
586855	R184	091277	BAND SHOPPE		
121285	01-0000-490-1355-1000-4310-2320-0				71.12
121285	01-0000-490-1355-1000-4310-2320-0				42.68
121285	01-0000-490-1355-1000-4310-2320-0				540.52
121285	01-0000-490-1355-1000-4310-2320-0				686.97
121145	01-0170-490-1315-4200-5800-6530-0				142.40
121145	01-0170-490-1315-4200-5800-6530-0				2,157.00
			<b>Warrant Total</b>		<b>\$3,640.69</b>
586856	R184	090384	FOUNTAIN VALLEY HIGH SCHOOL		
121762	01-0045-490-1315-4200-5800-0000-0		wrestling		400.00
			<b>Warrant Total</b>		<b>\$400.00</b>

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586857	R185	013706	CITY OF MADERA		
	11-0010-260-4110-8200-5530-0000-0				53.07
	13-5310-400-0000-8200-5530-0000-0				103.08
	01-0000-470-0000-8200-5530-0000-0				1,654.71
	01-0000-490-0000-8200-5530-0000-0				861.70
	01-0000-560-0000-8200-5530-0000-0				1,653.25
	01-0000-560-0000-8200-5530-0000-0				307.78
	01-0000-450-0000-8200-5530-0000-0				104.55
	01-0000-420-0000-8200-5530-0000-0				1,476.23
	01-0000-440-0000-8200-5530-0000-0				1,891.35
	01-0000-390-0000-8200-5530-0000-0				6,797.26
	01-0000-460-0000-8200-5530-0000-0				2,353.51
	01-0000-400-0000-8200-5530-0000-0				3,879.45
	01-0000-400-1315-8200-5530-0000-0				203.72
	01-0000-290-0000-8200-5530-0000-0				1,380.02
	01-0000-300-0000-8200-5530-0000-0				1,683.31
	01-0000-350-0000-8200-5530-0000-0				53.08
	01-0000-260-0000-8200-5530-5600-0				976.76
	01-7230-280-0000-8200-5530-0000-0				242.42
	01-7230-280-0000-8200-5530-0000-0				611.15
	01-0000-600-0000-8200-5530-0000-0				338.64
	01-0000-620-0000-8200-5530-0000-0				169.19
	01-0000-520-0000-8200-5530-0000-0				1,617.64
	01-0000-630-0000-8200-5530-0000-0				679.96
	01-0000-650-0000-8200-5530-0000-0				3.05
	01-0000-580-0000-8200-5530-0000-0				1,829.15
	01-0000-580-0000-8200-5530-0000-0				77.80
			<b>Warrant Total</b>		<b>\$31,001.83</b>
586858	R185	965260	ADVANCED COMPUTER TECH		
	01-0000-400-1300-1000-5800-0000-0				50.00
			<b>Warrant Total</b>		<b>\$50.00</b>
586859	R185	090242	CIF CENTRAL SECTION		
	01-0045-490-1315-4200-5800-0000-0		MSHS		30.00
			<b>Warrant Total</b>		<b>\$30.00</b>

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PO #	Account #		Description		Amount
586860	R185	944180-3	ALLIED WASTE C/O AMERICAN EXPRESS		
	01-0000-290-0000-8200-5550-0000-0				684.90
	01-0000-300-0000-8200-5550-0000-0				664.92
	01-0000-400-0000-8200-5550-0000-0				621.15
	01-0000-390-0000-8200-5550-0000-0				422.12
	01-0000-380-0000-8200-5550-0000-0				496.86
	01-0000-360-0000-8200-5550-0000-0				453.65
	01-0000-310-0000-8200-5550-0000-0				685.19
	01-0000-320-0000-8200-5550-0000-0				453.65
	01-0000-450-0000-8200-5550-0000-0				1,169.27
	01-0000-470-0000-8200-5550-0000-0				739.66
	01-0000-440-0000-8200-5550-0000-0				664.92
	01-0000-400-1315-8200-5550-0000-0				40.09
	01-0000-420-0000-8200-5550-0000-0				664.92
	01-0000-460-0000-8200-5550-0000-0				664.92
	01-0000-490-0000-8200-5550-0000-0				556.59
	01-0000-520-0000-8200-5550-0000-0				685.14
	01-0000-600-0000-8200-5550-0000-0				479.87
	01-0000-580-0000-8200-5550-0000-0				408.71
	01-0000-620-0000-8200-5550-0000-0				479.87
	13-5310-580-0000-8200-5550-0000-0				23.01
	13-5310-380-0000-8200-5550-0000-0				27.97
	13-5310-310-0000-8200-5550-0000-0				38.58
	13-5310-320-0000-8200-5550-0000-0				25.54
	13-5310-360-0000-8200-5550-0000-0				25.54
	13-5310-400-0000-8200-5550-0000-0				20.29
	13-5310-440-0000-8200-5550-0000-0				37.44
	13-5310-460-0000-8200-5550-0000-0				37.44
	13-5310-520-0000-8200-5550-0000-0				38.57
	13-5310-260-0000-8200-5550-0000-0				292.32
	13-5310-290-0000-8200-5550-0000-0				38.87
	13-5310-300-0000-8200-5550-0000-0				37.44
	01-7230-280-0000-8200-5550-0000-0				120.27
	01-0000-570-0000-8200-5550-0000-0				290.12
	13-5310-420-0000-8200-5550-0000-0				37.44
			<b>Warrant Total</b>		<b>\$12,127.24</b>

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PO #	Account #		Description		
586861	R185	944180-3	ALLIED WASTE C/O AMERICAN EXPRESS		
	01-7230-280-0000-8200-5550-0000-0				149.48
	01-7230-280-0000-8200-5550-0000-0				152.55
	01-0000-650-0000-8200-5550-0000-0				694.51
	13-5310-300-0000-8200-5550-0000-0				38.72
	13-5310-310-0000-8200-5550-0000-0				39.91
	13-5310-380-0000-8200-5550-0000-0				39.10
	13-5310-260-0000-8200-5550-0000-0				166.34
	13-5310-260-0000-8200-5550-0000-0				1,428.54
	13-5310-290-0000-8200-5550-0000-0				40.21
	13-5310-400-0000-8200-5550-0000-0				25.21
	13-5310-560-0000-8200-5550-0000-0				37.93
	11-0010-260-4110-8200-5550-7700-0				18.65
	01-0000-670-0000-8200-5550-0000-0				438.20
	11-0010-260-4110-8200-5550-7910-0				51.91
	01-0000-560-0000-8200-5550-0000-0				673.75
	01-0000-620-0000-8200-5550-0000-0				489.24
	01-0000-630-0000-8200-5550-0000-0				723.95
	01-0000-530-0000-8200-5550-0000-0				61.91
	01-0000-540-0000-8200-5550-0000-0				61.91
	01-0000-600-0000-8200-5550-0000-0				488.24
	01-0000-490-0000-8200-5550-0000-0				1,339.18
	01-0000-490-0000-8200-5550-0000-0				343.61
	01-0000-420-0000-8200-5550-0000-0				687.68
	01-0000-400-1315-8200-5550-0000-0				49.83
	01-0000-450-0000-8200-5550-0000-0				665.37
	01-0000-470-0000-8200-5550-0000-0				763.70
	01-0000-310-0000-8200-5550-0000-0				708.88
	01-0000-350-0000-8200-5550-0000-0				18.65
	01-0000-390-0000-8200-5550-0000-0				711.16
	01-0000-400-0000-8200-5550-0000-0				772.02
	01-0000-400-0000-8200-5550-0000-0				711.68
	01-0000-300-0000-8200-5550-0000-0				687.68
	01-0000-290-0000-8200-5550-0000-0				708.58
	01-0000-260-0000-8200-5550-5600-0				435.85
Warrant Total					\$14,423.13

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586862	R185	944180-3	ALLIED WASTE C/O AMERICAN EXPRESS		
	01-0000-260-0000-8200-5550-5600-0				435.85
	01-0000-400-0000-8200-5550-0000-0				1,306.43
	01-0000-380-0000-8200-5550-0000-0				469.34
	01-0000-360-0000-8200-5550-0000-0				469.34
	01-0000-350-0000-8200-5550-0000-0				18.65
	01-0000-320-0000-8200-5550-0000-0				469.34
	01-0000-460-0000-8200-5550-0000-0				687.68
	01-0000-440-0000-8200-5550-0000-0				687.68
	01-0000-490-0000-8200-5550-0000-0				343.61
	01-0000-520-0000-8200-5550-0000-0				708.88
	01-0000-530-0000-8200-5550-0000-0				61.91
	01-0000-560-0000-8200-5550-0000-0				687.68
	01-0000-540-0000-8200-5550-0000-0				61.91
	01-0000-580-0000-8200-5550-0000-0				708.88
	01-0000-630-0000-8200-5550-0000-0				748.79
	01-0000-650-0000-8200-5550-0000-0				708.88
	13-5310-580-0000-8200-5550-0000-0				39.91
	01-0000-670-0000-8200-5550-0000-0				449.28
	11-0010-260-4110-8200-5550-7700-0				18.65
	11-0010-260-4110-8200-5550-7910-0				51.91
	13-5310-380-0000-8200-5550-0000-0				39.91
	13-5310-380-0000-8200-5550-0000-0				26.42
	13-5310-320-0000-8200-5550-0000-0				26.42
	13-5310-360-0000-8200-5550-0000-0				26.42
	13-5310-520-0000-8200-5550-0000-0				39.91
	13-5310-560-0000-8200-5550-0000-0				38.72
	13-5310-440-0000-8200-5550-0000-0				38.72
	13-5310-460-0000-8200-5550-0000-0				38.72
	13-5310-260-0000-8200-5550-0000-0				1,428.54
	01-7230-280-0000-8200-5550-0000-0				152.55
	13-5310-420-0000-8200-5550-0000-0				38.72
	01-0000-570-0000-8200-5550-0000-0				297.45
			<b>Warrant Total</b>		<b>\$11,327.10</b>

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PO #	Account #		Description		Amount
586863	R186	899500	U.S. BANK		
	01-4035-260-1110-2100-5200-0000-2		P.VANLOON		770.00
	01-4035-260-1110-2140-4300-0000-2		D.WOOD		30.08
	01-9179-290-1200-1000-4310-0000-1		C.CHRISTIANSEN		464.00
	01-3010-260-0000-2150-4300-0000-1		M.DIMAURO		29.93
	01-3010-290-1200-1000-4200-4200-1		C.CHRISTIANSEN		327.04
	01-3010-320-1200-1000-4310-4200-1		K.JUSTESEN		193.77
	01-0000-400-1382-2700-4300-1050-0		S.MURRIETTA		790.14
	01-0000-400-1550-2700-4300-1050-0		J.GAVIOLA		25.84
	01-0000-380-1200-1000-4310-0000-0		P.LOPEZ		291.47
	01-0000-310-1200-1000-4310-0000-0		L.FERNANDEZ		226.85
	01-0000-320-1200-1000-4310-0000-0		K.JUSTESEN		350.75
	01-0000-320-1200-1000-4310-0000-0		K.JUSTESEN		76.95
	01-0000-290-1200-2700-4300-0000-0		C.CHRISTIANSEN		338.95
	01-0000-260-0000-7110-4300-5600-0		G.BALDERAS		229.01
	01-0000-260-0000-7150-4300-6900-0		G.BALDERAS		29.94
	01-0000-260-0000-7150-4300-6900-0		G.BALDERAS		168.19
	01-0000-260-0000-7180-4300-6910-0		J.BRAGONIER		53.26
	01-0000-260-0000-7200-4315-6040-0		J.BRAGONIER		124.22
	01-0000-260-0000-7200-5200-6000-0		R.CHAVEZ		164.36
	01-0000-260-0000-7400-5200-5250-0		M.LENNEMANN		940.00
	01-0000-490-1382-1000-5800-1050-0		J.ZIMMERMAN		325.00
	01-0000-520-1200-1000-4310-0000-0		K.NEKUMANESH		8.38
	01-0000-490-1382-2700-4300-1050-0		J.ZIMMERMAN		87.70
	01-0000-490-1382-2700-4300-1050-0		J.ZIMMERMAN		41.14
	01-0000-490-1382-2700-4300-1050-0		J.ZIMMERMAN		256.12
	01-0000-490-1382-2700-4300-1050-0		J.ZIMMERMAN		185.32
	01-0000-560-1200-1000-4310-0000-0		J.CARASCO		67.12
	01-0000-560-1200-1000-4310-0000-0		J.CARASCO		72.67
	01-0000-580-1200-1000-4310-0000-0		B.HOLDEN		39.98
	01-9045-490-1315-4200-4300-0000-0		M.BITTER		585.87
	01-9174-460-0000-8110-4300-2350-0		T.CHAGOYA		300.14
	01-6500-260-5770-1110-4310-0000-0		P.VANLOON		27.11
	01-6500-260-5770-1190-5200-0000-0		P.VANLOON		206.71
	01-7090-600-1200-1000-4310-0000-0		M.BAKER		170.06
			<b>Warrant Total</b>		<b>\$7,998.07</b>

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Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #			Description	Amount
586864	R186	899500	U.S. BANK		
	01-8150-450-0000-8110-4300-0000-0			L.RODRIGUEZ	6,921.13
	01-8150-450-0000-8110-4400-0000-0			L.RODRIGUEZ	1,970.11
	01-0000-450-0000-8200-4300-5170-0			L.RODRIGUEZ	2,217.01
	01-0000-630-0000-8210-4300-0000-0			E.RUNYON	30.43
	01-0000-630-1200-2700-4300-0000-0			E.RUNYON	199.29
	01-0000-630-1200-1000-4310-0000-0			E.RUNYON	485.65
	01-0000-490-1300-1000-4310-0000-0			B.MADSEN	784.89
	01-0000-490-1560-1000-4310-0000-0			B.MADSEN	185.78
	01-0000-490-1560-1000-4310-0000-0			B.MADSEN	-2.00
	01-0000-490-1300-2700-4300-0000-0			B.MADSEN	76.52
	01-0000-450-0000-8200-4300-0000-0			L.RODRIGUEZ	139.42
	01-0000-260-0000-7200-4300-5600-0			K.PORTERFIELD	194.56
	01-0000-260-0000-3160-4312-6040-0			C.ELLIS	13.88
	01-0000-360-1200-1000-4310-0000-0			M.BEVERIDGE	48.33
	01-0000-360-1200-1000-4310-0000-0			M.BEVERIDGE	95.52
	01-0000-400-1300-1000-4310-0000-0			K.ALBERTSON	272.70
	01-0000-400-1300-1000-4310-0000-0			A.HOLLMAN	689.62
	01-0010-260-1200-1000-4310-6280-0			J.GROSSNICKLAUS	37.27
	01-0000-260-0000-7150-4300-5500-0			K.PORTERFIELD	40.40
	01-0000-260-0000-7150-4300-5500-0			K.PORTERFIELD	-29.99
	01-0000-260-0000-7150-5200-5500-0			K.PORTERFIELD	51.45
	01-0000-570-3200-1000-4310-0000-0			J.DENNO	386.77
	01-4035-260-1110-2140-4300-0000-2			D.WOOD	36.24
	01-4035-260-1110-2140-4300-0000-2			D.WOOD	12.95
	01-4035-260-1110-2140-4300-0000-2			D.WOOD	12.24
	12-6055-260-0001-2100-5200-0000-0			D.ECKMAN	35.00
				<b>Warrant Total</b>	<b>\$14,905.17</b>
586865	R186	090472-1	UNITED RENTALS NORTHWEST, INC.		
	01-0000-490-1315-4200-5800-0000-0				89.28
	01-0000-490-1315-4200-4310-0000-0				103.02
				<b>Warrant Total</b>	<b>\$192.30</b>
586866	R186	899500	U.S. BANK		
	01-0010-260-1110-2140-4300-6010-0			S.THORNTON	168.53
				<b>Warrant Total</b>	<b>\$168.53</b>
586867	R187	054060-1	SCHOETTLER TIRE INC.		
120373	01-7230-280-0000-3600-5640-0000-0				304.39
120373	01-7230-000-0000-0000-9320-0000-0				688.89
120373	01-7230-280-0000-3600-4343-0000-0				258.60
				<b>Warrant Total</b>	<b>\$1,251.88</b>
586868	R187	091511	Wolf Electric		
121691	14-0010-620-0000-8110-5630-0000-0				3,361.35
				<b>Warrant Total</b>	<b>\$3,361.35</b>
586869	R187	091595	Zoom Imaging Solutions, Inc.		
121751	01-0000-560-0000-8110-5802-0000-0				33.06
121751	01-0000-560-0000-8110-5802-0000-0				58.81
				<b>Warrant Total</b>	<b>\$91.87</b>

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586870	R187	090596	SACRED HEART CATHEDRAL PREP		
121726	01-0045-490-1315-4200-5800-0000-0		APR28		275.00
121726	01-0045-490-1315-4200-5800-0000-0		MAR3		275.00
			<b>Warrant Total</b>		<b>\$550.00</b>
586871	R187	090715	SELMA HIGH SCHOOL		
121731	01-0045-490-1315-4200-5800-0000-0				435.00
			<b>Warrant Total</b>		<b>\$435.00</b>
586872	R187	087128-1	WAL MART COMMUNITY		
121148	11-9170-260-4110-1000-5800-7910-0				126.72
120633	12-6055-260-0001-1000-4310-0000-0				545.40
120633	12-6055-260-0001-2100-4300-0000-0				60.60
			<b>Warrant Total</b>		<b>\$732.72</b>
586873	R187	091108	Eagle Software		
120387	01-0000-260-0000-7700-5200-5050-0				1,200.00
			<b>Warrant Total</b>		<b>\$1,200.00</b>
586874	R187	091541	Soccer Innovations		
121227	01-0000-400-1315-4200-4310-0000-0				759.88
			<b>Warrant Total</b>		<b>\$759.88</b>
586875	R187	931660-1	SEHI COMPUTER PRODUCTS INC		
121538	01-0000-400-1300-1000-4310-0000-0				75.71
			<b>Warrant Total</b>		<b>\$75.71</b>
586876	R187	890447	SCHOLASTIC INC.		
121455	01-3010-460-1200-1000-4200-4200-1				1,101.43
			<b>Warrant Total</b>		<b>\$1,101.43</b>
586877	R187	921228	SAN JOAQUIN IMPERIAL		
120997	01-0000-260-0000-7550-6400-5700-0				6,930.50
			<b>Warrant Total</b>		<b>\$6,930.50</b>
586878	R187	981660	FRESNO COUNTY OFFICE OF EDUC.		
121698	01-4035-260-1110-2100-5200-6010-2				25.00
			<b>Warrant Total</b>		<b>\$25.00</b>
586879	R187	921228	SAN JOAQUIN IMPERIAL		
120187	01-0000-260-0000-7550-4300-5700-0				79.08
			<b>Warrant Total</b>		<b>\$79.08</b>
586880	R187	090112-2	U.S. BANCORP EQUIPMENT FINANCE		
121590	01-0000-260-0000-8110-5802-5250-0				312.40
			<b>Warrant Total</b>		<b>\$312.40</b>
586881	R187	066640	WESTERN PSYCHOLOGICAL SERVICE		
121583	01-6500-260-5770-1110-4310-0000-0				656.63
			<b>Warrant Total</b>		<b>\$656.63</b>
586882	R187	915960-1	SPORT CHALET		
121669	01-0000-400-1315-4200-4310-0000-0				181.80
			<b>Warrant Total</b>		<b>\$181.80</b>

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PO #	Account #		Description		
586883	R187	091592	Tru-Trailers, Inc.		
121672	01-8150-450-0000-8110-4400-0000-0				2,708.27
			<b>Warrant Total</b>		<b>\$2,708.27</b>
586884	R187	978850	CAL POLY		
121548	01-3550-490-1510-1000-5200-0000-0				375.00
			<b>Warrant Total</b>		<b>\$375.00</b>
586885	R187	060697	TECO PRODUCTS COMPANY		
120170	01-8150-450-0000-8110-4300-0000-0				49.40
120170	01-8150-450-0000-8110-4300-0000-0				291.23
120170	01-8150-450-0000-8110-4300-0000-0				48.79
120170	01-8150-450-0000-8110-4300-0000-0				22.47
120170	01-8150-450-0000-8110-4300-0000-0				163.11
120170	01-8150-450-0000-8110-4300-0000-0				120.12
120170	01-8150-450-0000-8110-4300-0000-0				29.45
120170	01-8150-450-0000-8110-4300-0000-0				46.98
120170	01-8150-450-0000-8110-4300-0000-0				29.31
120170	01-8150-450-0000-8110-4300-0000-0				71.34
120170	01-8150-450-0000-8110-4300-0000-0				7.54
120170	01-8150-450-0000-8110-4300-0000-0				37.87
120170	01-8150-450-0000-8110-4300-0000-0				28.98
120170	01-8150-450-0000-8110-4300-0000-0				67.89
120170	01-8150-450-0000-8110-4300-0000-0				108.01
120170	01-8150-450-0000-8110-4300-0000-0				54.33
120170	01-8150-450-0000-8110-4300-0000-0				164.17
120170	01-8150-450-0000-8110-4300-0000-0				76.94
120170	01-8150-450-0000-8110-4300-0000-0				142.97
120170	01-8150-450-0000-8110-4300-0000-0				76.90
120170	01-8150-450-0000-8110-4300-0000-0				48.38
120170	01-8150-450-0000-8110-4300-0000-0				33.03
120170	01-8150-450-0000-8110-4300-0000-0				99.36
120170	01-8150-450-0000-8110-4300-0000-0				17.19
120170	01-8150-450-0000-8110-4300-0000-0				12.61
120170	01-8150-450-0000-8110-4300-0000-0				9.81
120170	01-8150-450-0000-8110-4300-0000-0				43.60
			<b>Warrant Total</b>		<b>\$1,901.78</b>
586886	R188	26001545	Elvira G Herrera		
	12-6055-420-0001-1000-5800-0000-0				175.00
			<b>Warrant Total</b>		<b>\$175.00</b>
586887	R188	26003655	Carolyn M Zaragosa		
	01-0000-260-0000-7300-5200-5550-0				45.38
			<b>Warrant Total</b>		<b>\$45.38</b>
586888	R188	26000836	Jacqueline Diamond		
	01-6500-260-5770-1190-5200-0000-0				90.75
			<b>Warrant Total</b>		<b>\$90.75</b>

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586889	R188	26004106	JORDAN DAVIS		
				01-0000-260-0000-7700-5200-5050-0	56.93
				01-0000-260-0000-7700-5200-5050-0	51.98
				01-0000-260-0000-7700-5200-5050-0	47.03
				<b>Warrant Total</b>	<b>\$155.94</b>
586890	R188	26002191	Pamela V Mendoza		
				01-0000-260-0000-7700-5200-5050-0	35.40
				<b>Warrant Total</b>	<b>\$35.40</b>
586891	R188	26003400	Teresa Valdez		
				01-0000-260-1205-1000-5200-0000-0	11.00
				01-0000-260-1205-1000-5200-0000-0	16.50
				<b>Warrant Total</b>	<b>\$27.50</b>
586892	R188	26001255	Kari M Gladders		
				01-0000-260-1205-1000-5200-0000-0	11.00
				<b>Warrant Total</b>	<b>\$11.00</b>
586893	R188	26002689	Mary A Raterman		
				01-0000-260-1205-1000-5200-0000-0	104.50
				<b>Warrant Total</b>	<b>\$104.50</b>
586894	R188	26001990	Robert A Madsen		
				01-0000-490-1300-2700-5200-0000-0	151.25
				<b>Warrant Total</b>	<b>\$151.25</b>
586895	R189	044898-4	OFFICE DEPOT		
120008				01-7091-260-0000-2700-4300-0000-0	426.27
120726				01-0000-600-1200-2700-4300-0000-0	-12.73
120726				01-0000-600-1200-2700-4300-0000-0	-66.71
120057				01-0000-310-1200-1000-4310-0000-0	-4.92
				<b>Warrant Total</b>	<b>\$341.91</b>
586896	R190	025024	GEORGE'S AUTO SHOP		
120124				01-8150-450-0000-8110-4300-0000-0	24.97
120124				01-8150-450-0000-8110-4300-0000-0	383.06
120124				01-8150-450-0000-8110-4300-0000-0	67.14
120124				01-8150-450-0000-8110-4300-0000-0	1,148.28
				<b>Warrant Total</b>	<b>\$1,623.45</b>
586897	R190	901890-1	GOTTSCHALK MUSIC CENTER		
120544				01-0000-490-1355-1000-4310-2320-0	30.00
120544				01-0000-490-1355-1000-4310-2320-0	665.02
120544				01-0000-490-1355-1000-4310-2320-0	788.73
121341				01-1100-260-1255-1000-4400-6250-0	551.74
				<b>Warrant Total</b>	<b>\$2,035.49</b>
586898	R190	927300-1	HM RECEIVABLES CO LLC		
121087				01-1100-260-1200-1000-4100-6260-0	4,507.69
				<b>Warrant Total</b>	<b>\$4,507.69</b>

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586899	R190	995890	IMAGE 2000		
120432	01-0000-260-0000-8110-5802-5550-0				1,007.75
120045	01-0000-260-0000-8110-5802-5800-0				403.10
120934	01-0000-260-0000-8110-5802-6000-0				503.88
120451	01-0000-260-0000-8110-5802-6600-0				1,511.63
121497	01-0000-460-0000-8110-5802-0000-0				288.88
			<b>Warrant Total</b>		<b>\$3,715.24</b>
586900	R190	042629	J W MYERS, INC		
120135	01-0000-450-0000-8200-4300-0000-0		SEPT 2011		21.45
120135	01-0000-450-0000-8200-4300-0000-0		SEPT 2011		21.31
120135	01-0000-450-0000-8200-4300-0000-0		OCT 2011		22.07
120135	01-0000-450-0000-8200-4300-0000-0		OCT 2011		21.89
			<b>Warrant Total</b>		<b>\$86.72</b>
586901	R190	037130	MADERA DISPOSAL SYSTEMS INC.		
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				15.94
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				12.01
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				35.28
			<b>Warrant Total</b>		<b>\$132.23</b>
586902	R190	939890	MADERA UNIFORM		
120756	01-0000-310-0000-8210-5800-0000-0		BAL DUE		62.28
			<b>Warrant Total</b>		<b>\$62.28</b>
586903	R190	959600	MALLARD CREEK, INC.		
120148	01-8150-450-0000-8110-4300-0000-0				2,536.58
			<b>Warrant Total</b>		<b>\$2,536.58</b>
586904	R190	040475	MIDLAND TRACTOR CO.		
120150	01-8150-450-0000-8110-4300-0000-0				745.05
			<b>Warrant Total</b>		<b>\$745.05</b>
586905	R190	920290	MOWERS PLUS		
120151	01-8150-450-0000-8110-4300-0000-0				16.18
			<b>Warrant Total</b>		<b>\$16.18</b>
586906	R190	047226	PECKS PRINTERY		
120155	01-8150-450-0000-8110-5800-0000-0				307.09
			<b>Warrant Total</b>		<b>\$307.09</b>
586907	R190	027900-2	PITSCO EDUCATION		
121559	01-0000-400-1350-1000-4310-0000-0				375.99
121559	01-9665-410-7110-1000-4310-8310-0				412.95
			<b>Warrant Total</b>		<b>\$788.94</b>

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586908 121758	R190 01-0000-260-0000-7150-4320-6100-0	037775	MADERA TRIBUNE	RENEW 11/2/11-11/1/12	84.79
			<b>Warrant Total</b>		<b>\$84.79</b>
586909 120158	R190 01-8150-450-0000-8110-5620-0000-0	090026-2	PRAXAIR DISTRIBUTION, INC		29.40
			<b>Warrant Total</b>		<b>\$29.40</b>
586910 120923 120066 120066	R190 01-1100-260-1255-1000-4310-6250-0 01-1100-260-1255-1000-5800-6250-0 01-1100-260-1255-1000-5800-6250-0	029179	THE HORN SHOP		221.43 473.86 50.00
			<b>Warrant Total</b>		<b>\$745.29</b>
586911	R191 13-5310-260-0000-0000-8637-0000-0	091600	Covarrubias, Parents of Anthony		76.50
			<b>Warrant Total</b>		<b>\$76.50</b>
586912	R192 13-5310-260-0000-3700-5230-0000-0	26000127	Joann Arter		69.60
			<b>Warrant Total</b>		<b>\$69.60</b>
586913	R192 13-5310-260-0000-3700-5230-0000-0	26000128	Loretta R Arter		331.67
			<b>Warrant Total</b>		<b>\$331.67</b>
586914	R192 13-5310-260-0000-3700-5230-0000-0	26000140	Brenda Atkins		104.90
			<b>Warrant Total</b>		<b>\$104.90</b>
586915	R192 13-5310-260-0000-3700-5230-0000-0	26000221	Virginia Barriga		7.77
			<b>Warrant Total</b>		<b>\$7.77</b>
586916	R192 13-5310-260-0000-3700-5230-0000-0	26000240	Gloria V Beck		41.30
			<b>Warrant Total</b>		<b>\$41.30</b>
586917	R192 13-5310-260-0000-3700-5230-0000-0	26000298	Rhoda D Black		7.77
			<b>Warrant Total</b>		<b>\$7.77</b>
586918	R192 13-5310-260-0000-3700-5230-0000-0	26000573	Cynthia B Chavira		83.48
			<b>Warrant Total</b>		<b>\$83.48</b>
586919	R192 13-5310-260-0000-3700-5230-0000-0	26000662	Maria G Cornier		68.94
			<b>Warrant Total</b>		<b>\$68.94</b>
586920	R192 13-5310-260-0000-3700-5230-0000-0	26000678	Mary-Lena H Cortez		205.26
			<b>Warrant Total</b>		<b>\$205.26</b>

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586921	R192	26000757	Marilyn F Davi		
	13-5310-260-0000-3700-5230-0000-0				126.54
				<b>Warrant Total</b>	<b>\$126.54</b>
586922	R192	26000802	Teresa Deleija		
	13-5310-260-0000-3700-5230-0000-0				189.81
				<b>Warrant Total</b>	<b>\$189.81</b>
586923	R192	26001022	San Juanita Fernandez		
	13-5310-260-0000-3700-5230-0000-0				86.03
				<b>Warrant Total</b>	<b>\$86.03</b>
586924	R192	26001035	Jessica Fitch		
	13-5310-260-0000-3700-5230-0000-0				79.26
				<b>Warrant Total</b>	<b>\$79.26</b>
586925	R192	26001864	Maria Flores		
	13-5310-260-0000-3700-5230-0000-0				44.40
				<b>Warrant Total</b>	<b>\$44.40</b>
586926	R192	26001084	Vivian Franco		
	13-5310-260-0000-3700-5230-0000-0				46.40
				<b>Warrant Total</b>	<b>\$46.40</b>
586927	R192	26004390	Darlene Garcia		
	13-5310-260-0000-3700-5230-0000-0				34.48
				<b>Warrant Total</b>	<b>\$34.48</b>
586928	R192	26001149	Dora A Garcia		
	13-5310-260-0000-3700-5230-0000-0				133.20
				<b>Warrant Total</b>	<b>\$133.20</b>
586929	R192	26001515	Carla C Hernandez		
	13-5310-260-0000-3700-5230-0000-0				182.04
				<b>Warrant Total</b>	<b>\$182.04</b>
586930	R192	26004351	Suzana Jauregui		
	13-5310-260-0000-3700-5230-0000-0				4.44
				<b>Warrant Total</b>	<b>\$4.44</b>
586931	R192	26001702	Rosemary Jimenez		
	13-5310-260-0000-3700-5230-0000-0				53.95
				<b>Warrant Total</b>	<b>\$53.95</b>
586932	R192	26001778	Sharon K Kimura		
	13-5310-260-0000-3700-5230-0000-0				86.03
				<b>Warrant Total</b>	<b>\$86.03</b>
586933	R192	26001752	Jessica Kelley		
	13-5310-260-0000-3700-5230-0000-0				24.42
				<b>Warrant Total</b>	<b>\$24.42</b>
586934	R192	26001915	Josie G Lopez		
	13-5310-260-0000-3700-5230-0000-0				80.15
				<b>Warrant Total</b>	<b>\$80.15</b>

Report Date: 11/10/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/10/2011 to 11/10/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
586935	R192	26001922	Norma L Lopez		
		13-5310-260-0000-3700-5230-0000-0			49.95
			<b>Warrant Total</b>		<b>\$49.95</b>
586936	R192	26002955	Valerie Miles-Mattingly		
		13-5310-260-0000-3700-5230-0000-0			31.64
			<b>Warrant Total</b>		<b>\$31.64</b>
586937	R192	26002241	Angela Mirelez		
		13-5310-260-0000-3700-5230-0000-0			29.97
			<b>Warrant Total</b>		<b>\$29.97</b>
586938	R192	26002259	Marsha Momary		
		13-5310-260-0000-3700-5230-0000-0			82.14
			<b>Warrant Total</b>		<b>\$82.14</b>
586939	R192	26001920	Maricela Moreno		
		13-5310-260-0000-3700-5230-0000-0			75.10
			<b>Warrant Total</b>		<b>\$75.10</b>
586940	R192	26003803	LADONNA NOLEN		
		13-5310-260-0000-3700-5230-0000-0			5.11
			<b>Warrant Total</b>		<b>\$5.11</b>
586941	R192	26002458	Isabel Omelas		
		13-5310-260-0000-3700-5230-0000-0			161.34
			<b>Warrant Total</b>		<b>\$161.34</b>
586942	R192	26002850	Patricia Rodriguez		
		13-5310-260-0000-3700-5230-0000-0			34.80
			<b>Warrant Total</b>		<b>\$34.80</b>
586943	R192	26003907	PETER M ROQUE		
		13-5310-260-0000-3700-5230-0000-0			31.64
			<b>Warrant Total</b>		<b>\$31.64</b>
586944	R192	26002927	Kimberly R Russell		
		13-5310-260-0000-3700-5230-0000-0			8.33
			<b>Warrant Total</b>		<b>\$8.33</b>
586945	R192	26003023	Arlene G Saucedo		
		13-5310-260-0000-3700-5230-0000-0			375.68
			<b>Warrant Total</b>		<b>\$375.68</b>
586946	R192	26003572	Michael Williams		
		13-5310-260-0000-3700-5230-0000-0			126.54
			<b>Warrant Total</b>		<b>\$126.54</b>
586947	R193	951810	ACC BUSINESS		
120212		13-5310-260-0000-3700-5920-0000-0			49.68
			<b>Warrant Total</b>		<b>\$49.68</b>
586948	R193	090732	Cargill, Inc		
120256		13-5310-000-0000-0000-9320-0000-0			515.48
			<b>Warrant Total</b>		<b>\$515.48</b>

**Commercial Warrant Listing**  
**For Warrants Dated 11/10/2011 to 11/10/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
586949	R193	948640	COCA COLA BOTTLING OF CA		
120230	13-5310-000-0000-0000-9320-0000-0				1,764.58
120230	13-5310-260-0202-3700-4700-0000-0				8,951.04
			<b>Warrant Total</b>		<b>\$10,715.62</b>
586950	R193	920260	D.J. CO-OP		
121735	13-5310-000-0000-0000-9320-0000-0				1,133.45
			<b>Warrant Total</b>		<b>\$1,133.45</b>
586951	R193	925560	DANIELSEN CO.		
120232	13-5310-000-0000-0000-9320-0000-0				41,866.83
			<b>Warrant Total</b>		<b>\$41,866.83</b>
586952	R193	053414	EARTH GRAINS		
120233	13-5310-260-0000-3700-4705-0000-0				13,710.61
			<b>Warrant Total</b>		<b>\$13,710.61</b>
586953	R193	977640	FOCUS PACKAGING		
120236	13-5310-000-0000-0000-9320-0000-0				907.65
			<b>Warrant Total</b>		<b>\$907.65</b>
586954	R193	024752	GENERAL BUILDERS SUPPLY CO.		
120237	13-5310-260-0000-8110-5640-0000-0				46.79
120237	13-5310-260-0000-8110-5640-9260-0				80.33
120237	13-5310-490-0000-8110-5640-0000-0				4.16
			<b>Warrant Total</b>		<b>\$131.28</b>
586955	R193	938860	GOLD STAR FOODS		
120238	13-5310-000-0000-0000-9320-0000-0				37,457.82
			<b>Warrant Total</b>		<b>\$37,457.82</b>
586956	R193	026076	GRAINGERS		
121736	13-5310-260-0000-8110-5640-9260-0				152.12
			<b>Warrant Total</b>		<b>\$152.12</b>
586957	R193	026322	GRAYLIFT INC		
121763	13-5310-260-0000-8110-5640-0000-0				257.17
			<b>Warrant Total</b>		<b>\$257.17</b>
586958	R193	969830	Integrated Food Service		
121737	13-5310-000-0000-0000-9320-0000-0				4,569.60
			<b>Warrant Total</b>		<b>\$4,569.60</b>
586959	R193	959902	ROBERT A JOHNSON		
120259	13-5310-000-0000-0000-9320-0000-0				1,920.00
			<b>Warrant Total</b>		<b>\$1,920.00</b>
586960	R193	090590	MADERA COMMUNITY HOSPITAL		
121766	13-5310-260-0000-3700-5842-0000-0				75.00
			<b>Warrant Total</b>		<b>\$75.00</b>
586961	R193	090463	MADERA HIGH SCHOOL -ASB		
121738	13-5310-260-0202-3700-4700-0000-0				109.80
			<b>Warrant Total</b>		<b>\$109.80</b>

Report Date: 11/10/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/10/2011 to 11/10/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
586962	R193	037570	MADERA PRODUCE		
120241	13-5310-260-0203-3700-4700-0000-0				387.50
120241	13-5310-260-0000-3700-4704-0000-0				29,489.15
120241	13-5310-260-0000-3700-4705-0000-0				405.60
120241	13-5370-260-0000-3700-4704-0000-0				39,591.25
			<b>Warrant Total</b>		<b>\$69,873.50</b>
586963	R193	037668	MADERA RADIO DISPATCH		
120242	13-5310-260-0000-8110-5640-0000-0				52.96
120242	13-5310-260-0000-3700-5800-0000-0				49.04
			<b>Warrant Total</b>		<b>\$102.00</b>
586964	R193	042629	J W MYERS, INC		
120243	13-5310-260-0000-8110-5640-0000-0				125.52
			<b>Warrant Total</b>		<b>\$125.52</b>
586965	R193	911140	P & D APPLIANCE SERVICE CENTER		
120262	13-5310-260-0000-8110-5640-9260-0				237.52
			<b>Warrant Total</b>		<b>\$237.52</b>
586966	R193	091478	P & R PAPER SUPPLY CO.		
120308	13-5310-000-0000-0000-9320-0000-0				2,868.50
			<b>Warrant Total</b>		<b>\$2,868.50</b>
586967	R193	047226	PECKS PRINTERY		
121770	13-5310-260-0000-3700-5800-0000-0				1,695.72
			<b>Warrant Total</b>		<b>\$1,695.72</b>
586968	R193	920053	PIERRE FROZEN FOODS		
120263	13-5310-000-0000-0000-9320-0000-0				3,146.40
			<b>Warrant Total</b>		<b>\$3,146.40</b>
586969	R193	902080	The Platinum Packaging Group		
120245	13-5310-000-0000-0000-9320-0000-0				6,260.99
			<b>Warrant Total</b>		<b>\$6,260.99</b>
586970	R193	049233	PRODUCER'S DAIRY		
120248	13-5310-260-0000-3700-4701-0000-0		1		34,430.32
120248	13-5310-260-0000-3700-4702-0000-0		1		64.84
			<b>Warrant Total</b>		<b>\$34,495.16</b>
586971	R193	924640	ROUND TABLE PIZZA		
120249	13-5310-260-0000-3700-4700-0000-0				13,342.55
			<b>Warrant Total</b>		<b>\$13,342.55</b>
586972	R193	053992	SAVE MART SUPERMARKET		
120250	13-5310-260-0203-3700-4700-0000-0				23.16
			<b>Warrant Total</b>		<b>\$23.16</b>
586973	R193	983190	SCHOOL LUNCH PRODUCTS		
120251	13-5310-000-0000-0000-9320-0000-0				58,496.19
			<b>Warrant Total</b>		<b>\$58,496.19</b>

Report Date: 11/10/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/10/2011 to 11/10/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
586974	R193	945270	SYSCO FOODSERVICES OF MODESTO		
120252	13-5310-000-0000-9320-0000-0				89,625.93
120252	13-5310-260-0000-3700-4706-0000-0				4,514.19
120252	13-5310-260-0000-3700-4720-0000-0				625.50
120252	13-5310-260-0000-3700-4702-0000-0				54.60
120252	13-5310-260-0000-3700-4703-0000-0				1,184.10
120252	13-5310-260-0000-3700-4704-0000-0				269.30
120252	13-5310-260-0000-3700-4700-0000-0				4,676.85
120252	13-5310-260-0202-3700-4700-0000-0				3,665.74
			<b>Warrant Total</b>		<b>\$104,616.21</b>
586975	R193	059888	TALKINGTON AIR COND.		
120253	13-5310-260-0000-8110-5640-0000-0				130.00
120253	13-5310-260-0000-8110-5640-9260-0				1,321.00
120253	13-5310-390-0000-8110-5640-0000-0				90.20
120253	13-5310-400-0000-8110-5640-0000-0				120.00
120253	13-5310-490-0000-8110-5640-0000-0				80.00
120253	13-5310-560-0000-8110-5640-0000-0				140.00
120253	13-5310-600-0000-8110-5640-0000-0				50.00
			<b>Warrant Total</b>		<b>\$1,931.20</b>
586976	R194	966800	GANDER PUBLISHING		
121585	01-6500-260-5770-1110-4310-0000-0				517.98
			<b>Warrant Total</b>		<b>\$517.98</b>
586977	R194	025912-1	GOPHER		
121517	01-0000-400-1360-1000-4310-0000-0				1,066.38
121517	01-0000-400-1360-1000-4310-0000-0				34.98
			<b>Warrant Total</b>		<b>\$1,101.36</b>
586978	R194	901890-1	GOTTSCHALK MUSIC CENTER		
121532	01-1100-260-1255-1000-4310-6250-0				424.45
			<b>Warrant Total</b>		<b>\$424.45</b>
586979	R194	026010	GOTTSCHALK'S MUSIC CENTER		
121003	01-0000-360-1200-1000-4400-0000-0				969.74
			<b>Warrant Total</b>		<b>\$969.74</b>
586980	R194	995890	IMAGE 2000		
121520	01-0000-400-1300-2700-4300-0000-0				162.24
121520	01-0000-400-1300-2700-4300-0000-0				49.08
121570	01-0000-320-0000-8110-5802-0000-0				414.21
			<b>Warrant Total</b>		<b>\$625.53</b>
586981	R194	984250	KNOWBUDDY RESOURCES		
121377	01-9170-490-1300-2422-4200-0000-0				694.41
			<b>Warrant Total</b>		<b>\$694.41</b>
586982	R194	091589	Lids Team Sports		
121666	01-0045-400-1315-4200-5800-0000-0		LETTER		7,547.04
121666	01-0045-400-1315-4200-5800-0000-0		LETTER		1,167.75
			<b>Warrant Total</b>		<b>\$8,714.79</b>

Report Date: 11/10/2011

## Commercial Warrant Listing

For Warrants Dated 11/10/2011 to 11/10/2011

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
586983 121308	R194 01-4048-260-1110-1000-5801-0000-1	090007	LOGICAL CHOICE TECHNOLOGIES		9,975.00
<b>Warrant Total</b>					<b>\$9,975.00</b>
586984 121722	R194 01-9170-400-1300-1000-5800-7340-0	009528-1	MADERA TROPHY	LETTER	800.67
<b>Warrant Total</b>					<b>\$800.67</b>
586985 121725	R194 01-0045-490-1315-4200-5800-0000-0	091533	Madera High School Athletics		300.00
<b>Warrant Total</b>					<b>\$300.00</b>
586986 121756	R194 01-0000-260-0000-7540-5800-5850-0	091596	Overhead Door Company of Fresno, Inc.		523.50
<b>Warrant Total</b>					<b>\$523.50</b>
586987 121092	R194 12-6055-260-0001-1000-4310-0000-0	090226-1	ROSETTA STONE LTD		537.67
<b>Warrant Total</b>					<b>\$537.67</b>
586988 121558	R194 01-9665-410-7110-1000-4310-8310-0	091574	Reprographic Machine Sales Company		262.97
<b>Warrant Total</b>					<b>\$262.97</b>
<b>District Totals</b>					<b>158 Warrants for \$815,601.30</b>

Fund Totals	Amount
01 - General Fund	\$379,281.79
11 - Adult Education	\$449.50
12 - Child Development	\$9,780.99
13 - Cafeteria	\$418,546.97
14 - Deferred Maintenance	\$7,498.95
35 - County School Facilities Fund	\$43.10
<b>Total</b>	<b>\$815,601.30</b>

SUBMITTED BY: MADERA UNIFIED SCHOOL DISTRICT

BOARD DATE: 12/13/2011

R:

**TOTALS BY FUNDS:**

108

**COMMERCIAL PAYMENT ORDER  
TO THE  
COUNTY SUPERINTENDENT OF SCHOOLS  
AND  
COUNTY AUDITOR OF MADERA COUNTY, CALIFORNIA**

<u>83630</u>	<u>26 PRISON MITIGATION</u>	-	-	\$	-
<u>83620</u>	<u>30 STATE SCHOOL BLDG.</u>	-	-	\$	-
	<u>LEASE PURCHASE</u>	-	-	\$	-
<u>83600</u>	<u>31 REFURBISHMENT</u>	-	-	\$	-
<u>83670</u>	<u>32 ROOF REPLACEMENT</u>	-	-	\$	-
<u>83730</u>	<u>35 SCHOOL FACILITIES</u>	-	-	\$	-
<u>83610</u>	<u>40 SPECIAL RESERVE</u>	-	-	\$	-
<u>83660</u>	<u>41 BUILDING FUND</u>	-	-	\$	-
<u>83690</u>	<u>42 AG FARM BLDG. FUND</u>	-	-	\$	-
<u>83650</u>	<u>43 C.O.P. PROCEEDS</u>	-	-	\$	-
	<u>SPECIAL RESERVE</u>	-	-	\$	-
<u>83710</u>	<u>49 REDEVELOPMENT</u>	-	-	\$	-
	<u>SPECIAL RESERVE</u>	-	-	\$	-
<u>88510</u>	<u>53 STATE SCHOOL LOAN</u>	-	-	\$	-
	<u>REPAY</u>	-	-	\$	-
<u>88610</u>	<u>54 LEASE PURCHASE</u>	-	-	\$	-
<u>83640</u>	<u>56 C.O.P. DEBT SERVICE</u>	-	-	\$	-
<u>83580</u>	<u>67 INSURANCE RESERVE</u>	-	-	\$	-
<u>83570</u>	<u>73 TRUST FUND</u>	-	-	\$	-
<u>83520</u>	<u>74 ATHLETIC FUND</u>	-	-	\$	-

**GRAND TOTAL: \$ 414,823.38**

BY ORDER OF THE GOVERNING BOARD THE COUNTY SUPERINTENDENT OF SCHOOLS & THE AUDITOR OF MADERA COUNTY ARE HEREBY AUTHORIZED TO TRANSFER THE ABOVE LISTED FUNDS TO THE SCHOOLS COMMERCIAL REVOLVING FUND (E.C. 21110). THEY ARE FURTHER AUTHORIZED TO DRAW WARRANT CHECKS TO THE CLAIMANTS OF SAID SCHOOL DISTRICT AS PER ATTACHED LISTING.

APPROVED BY:

DATE:

\_\_\_\_\_  
TERI BRADSHAW, DIRECTOR OF FISCAL SVCS

PAYMENT ORDER PREPARED BY: Carolyn M. Zaragosa (ACCOUNTS PAYABLE)

\*\*\*\*\*FOR COUNTY SCHOOLS USE ONLY\*\*\*\*\*

AUDITED BY:

DATE:

\_\_\_\_\_  
WARRANT NUMBERS FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Report Date: 11/17/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/17/2011 to 11/17/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
587368	R195	000060-2	ASCD		
121142	01-4035-260-0000-7150-5300-0000-2				125.91
121142	01-4035-260-0000-7200-5300-0000-2				251.82
121142	01-4035-260-0000-2150-5300-0000-2				251.82
121142	01-4035-260-0000-3900-5300-0000-2				125.91
121142	01-4035-260-0000-3160-5300-0000-2				125.91
121142	01-4035-260-1110-2100-5300-0000-2				125.91
121142	01-4035-260-1110-2420-5300-0000-2				125.90
121142	01-4035-260-1110-2130-5300-0000-2				251.82
			<b>Warrant Total</b>		<b>\$1,385.00</b>
587369	R195	003457-1	APPLE COMPUTER, INC		
121709	01-7400-390-1200-1000-4310-0000-0				738.09
			<b>Warrant Total</b>		<b>\$738.09</b>
587370	R195	001992-2	AMERICAN COUNCIL ON EDUCATION		
120852	11-9136-260-4110-1000-5800-7640-0				5,045.00
			<b>Warrant Total</b>		<b>\$5,045.00</b>
587371	R195	001978	AMERICAN BAND ACCESSORIES		
120892	01-0000-400-1355-1000-4310-2320-0				954.85
			<b>Warrant Total</b>		<b>\$954.85</b>
587372	R195	934910-1	CDW GOVERNMENT, INC		
120391	01-0000-260-0000-7700-4300-5050-0				670.98
120391	01-0000-260-0000-7700-4300-5050-0				204.50
			<b>Warrant Total</b>		<b>\$875.48</b>
587373	R195	920549-1	California Department of Education		
120859	11-9136-260-4110-1000-5800-7640-0				1,460.00
			<b>Warrant Total</b>		<b>\$1,460.00</b>
587374	R195	916950	CENTRAL VALLEY PRESORT		
120430	01-0000-260-0000-7200-5910-5600-0				2,006.71
120430	01-0000-260-0000-7200-5910-5600-0				943.86
120430	01-0000-260-0000-7200-5910-5600-0				627.64
			<b>Warrant Total</b>		<b>\$3,578.21</b>
587375	R195	920367-1	DISCOUNT SCHOOL SUPPLY		
121259	11-9503-260-4110-1000-4310-0000-0				1,001.61
			<b>Warrant Total</b>		<b>\$1,001.61</b>
587376	R195	920549-2	EDUCATIONAL TESTING SERVICE		
120787	11-9136-260-4110-1000-4310-7640-0				2,719.00
			<b>Warrant Total</b>		<b>\$2,719.00</b>
587377	R195	021282	EVANS FEED & LIVESTOCK SUPPLY		
120747	01-0025-490-1305-1000-4300-0000-0				21.00
120747	01-0025-490-1305-1000-4300-0000-0				29.90
			<b>Warrant Total</b>		<b>\$50.90</b>
587378	R195	012080	CENTRAL JANITOR'S SUPPLY CO.		
121680	01-0000-000-0000-0000-9320-0000-0				135.77
			<b>Warrant Total</b>		<b>\$135.77</b>

Report Date: 11/17/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/17/2011 to 11/17/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
587379	R195	091420	Airgas NCN		
120105	01-0000-450-0000-8200-4300-5170-0				187.49
			<b>Warrant Total</b>		<b>\$187.49</b>
587380	R195	090043	ALLIED ELECTRIC MOTOR SERVICE		
120106	01-8150-450-0000-8110-4300-0000-0				84.80
120106	01-8150-450-0000-8110-4300-0000-0				101.62
120106	01-8150-450-0000-8110-4300-0000-0				446.68
120106	01-8150-450-0000-8110-4300-0000-0				59.69
120106	01-8150-450-0000-8110-4300-0000-0				101.62
120106	01-8150-450-0000-8110-4300-0000-0				306.53
120106	01-8150-450-0000-8110-4300-0000-0				259.34
			<b>Warrant Total</b>		<b>\$1,360.28</b>
587381	R195	914720-1	AMERIPRIDE UNIFORM SERVICES		
120781	01-0000-400-0000-8210-5800-0000-0				145.19
120781	01-0000-400-0000-8210-5800-0000-0				145.19
120781	01-0000-400-0000-8210-5800-0000-0				145.19
120595	01-0000-450-0000-8200-5800-0000-0				356.99
120595	01-0000-450-0000-8200-5800-0000-0				356.99
120595	01-0000-450-0000-8200-5800-0000-0				356.99
120595	01-0000-450-0000-8200-5800-0000-0				356.99
120595	01-0000-450-0000-8200-5800-0000-0				356.99
120865	01-0000-450-0000-8210-5800-0000-0				126.11
120865	01-0000-490-0000-8210-5800-0000-0				126.11
			<b>Warrant Total</b>		<b>\$2,472.74</b>
587382	R195	003457-1	APPLE COMPUTER, INC		
121749	01-7090-620-1200-1000-4400-0000-0				9,746.73
			<b>Warrant Total</b>		<b>\$9,746.73</b>
587383	R195	091513	Behavioral Intervention Association		
120900	01-6500-260-5770-1180-5800-0000-0				414.84
			<b>Warrant Total</b>		<b>\$414.84</b>
587384	R195	091284	CALIFORNIA VISION TECHNOLOGIES		
121697	01-3010-400-1300-1000-4400-4250-1				3,576.49
			<b>Warrant Total</b>		<b>\$3,576.49</b>
587385	R195	998620-1	DELL MARKETING L.P.		
121699	01-3010-400-1300-1000-4310-4250-1				9,950.18
			<b>Warrant Total</b>		<b>\$9,950.18</b>
587386	R195	937140-1	ENVIROCLEAN SANITATION SUPPLY		
120113	01-8150-450-0000-8110-5640-0000-0				173.60
121714	01-0000-440-0000-8210-4300-0000-0				85.12
			<b>Warrant Total</b>		<b>\$258.72</b>

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587387	R195	021299-1	EWING IRRIGATION		
120114	01-8150-450-0000-8110-4300-0000-0				27.49
120114	01-8150-450-0000-8110-4300-0000-0				433.80
120114	01-8150-450-0000-8110-4300-0000-0				1,543.07
120114	01-8150-450-0000-8110-4300-0000-0				973.93
120114	01-8150-450-0000-8110-4300-0000-0				462.13
			<b>Warrant Total</b>		<b>\$3,440.42</b>
587388	R195	954490	EXCALIBUR ELEVATOR, INC.		
120115	01-8150-450-0000-8110-5640-0000-0				378.00
120115	01-8150-450-0000-8110-5640-0000-0				900.00
			<b>Warrant Total</b>		<b>\$1,278.00</b>
587389	R195	999790-1	FERGUSON ENTERPRISES, INC		
120118	01-8150-450-0000-8110-4300-0000-0				458.50
120118	01-8150-450-0000-8110-4300-0000-0				538.74
			<b>Warrant Total</b>		<b>\$997.24</b>
587390	R195	965260	ADVANCED COMPUTER TECH		
120118	01-0000-260-0000-8110-5802-5050-0				2,507.97
120118	01-0000-260-0000-8110-5802-5050-0				113.98
120118	01-4047-260-1110-1000-5800-0000-0				1,606.27
			<b>Warrant Total</b>		<b>\$4,228.22</b>
587391	R195	090242	CIF CENTRAL SECTION		
	01-0045-400-1110-4200-5800-0000-0				30.00
			<b>Warrant Total</b>		<b>\$30.00</b>
587392	R196	023261	FRESNO COUNTY OFFICE OF ED.		
	01-0605-260-0000-0000-8699-0000-0		overpayment refund		51.10
			<b>Warrant Total</b>		<b>\$51.10</b>

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PO #	Account #				
587393	R196	046275-1	PG&E		
	01-0000-260-0000-8200-5520-5600-0				4,515.37
	01-7230-280-0000-8200-5520-0000-0				3,251.15
	13-5310-260-0000-8200-5520-0000-0				3,443.96
	11-9503-260-4110-8200-5520-0000-0				103.15
	13-5310-520-0000-8200-5520-0000-0				109.51
	01-0000-670-0000-8200-5520-0000-0				43.74
	01-0000-670-0000-8200-5520-0000-0				9,911.84
	01-0000-440-0000-8200-5520-0000-0				5,450.33
	01-0000-450-0000-8200-5520-0000-0				1,830.62
	01-0000-400-0000-8200-5520-0000-0				19,622.38
	01-0000-400-1315-8200-5520-0000-0				896.47
	01-0000-420-0000-8200-5520-0000-0				5,598.69
	01-0000-290-0000-8200-5520-0000-0				6,295.28
	01-0000-300-0000-8200-5520-0000-0				5,062.90
	01-0000-310-0000-8200-5520-0000-0				6,585.17
	01-0000-320-0000-8200-5520-0000-0				2,707.79
	01-0000-350-0000-8200-5520-0000-0				1,266.23
	01-0000-360-0000-8200-5520-0000-0				4,348.23
	01-0000-380-0000-8200-5520-0000-0				2,523.47
	01-0000-390-0000-8200-5520-0000-0				11,445.65
	01-0000-490-0000-8200-5520-0000-0				146.58
	01-0000-520-0000-8200-5520-0000-0				5,382.94
	01-0000-530-0000-8200-5520-0000-0				331.11
	01-0000-560-0000-8200-5520-0000-0				1,234.99
	01-0000-580-0000-8200-5520-0000-0				5,273.49
	01-0000-630-0000-8200-5520-0000-0				8,216.85
	01-0000-650-0000-8200-5520-0000-0				6,180.91
	01-0000-460-0000-8200-5520-0000-0				4,324.74
	01-0000-470-0000-8200-5520-0000-0				7,865.80
	01-0000-570-0000-8200-5520-0000-0				3,373.52
	11-0010-260-4110-8200-5520-0000-0				1,266.23
	11-0010-260-4110-8200-5520-0000-0				74.68
				<b>Warrant Total</b>	<b>\$138,683.77</b>
587394	R197	26001663	Alma G Iriarte		
	01-5640-260-0000-3120-5200-6640-1				96.57
				<b>Warrant Total</b>	<b>\$96.57</b>
587395	R197	26001145	Arelis Garcia		
	01-0000-260-0000-7300-5200-5550-0				26.41
	01-0000-260-0000-7300-5200-5550-0				18.00
				<b>Warrant Total</b>	<b>\$44.41</b>
587396	R197	26000567	Arora Chavez		
	01-0000-420-1200-2700-4300-0000-0				24.09
				<b>Warrant Total</b>	<b>\$24.09</b>

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587397	R197	26002634	Norberto Puente		
			01-0000-260-0000-3160-5200-6040-0		87.14
			01-0000-260-0000-3160-5200-6040-0		34.41
			<b>Warrant Total</b>		<b>\$121.55</b>
587398	R197	26002535	Caitlin Pendley		
			01-5640-260-0000-3140-5200-0000-0		114.33
			<b>Warrant Total</b>		<b>\$114.33</b>
587399	R197	26002568	Carol Petrucci		
			01-1100-260-1255-1000-5200-6250-0		46.79
			01-1100-260-1255-1000-5200-6250-0		40.30
			<b>Warrant Total</b>		<b>\$87.09</b>
587400	R197	26003554	Catherine L Wieland		
			01-0000-350-3300-2700-5200-0000-0		216.72
			<b>Warrant Total</b>		<b>\$216.72</b>
587401	R197	26001001	Christelle Pineda		
			01-1100-260-1255-1000-5200-6250-0		62.16
			<b>Warrant Total</b>		<b>\$62.16</b>
587402	R197	26002442	Daniel F. Okamoto		
			01-1100-260-1255-1000-5200-6250-0		87.15
			<b>Warrant Total</b>		<b>\$87.15</b>
587403	R197	26003696	Diana M Bishop-Montijo		
			01-0000-260-1205-1000-5200-0000-0		26.64
			<b>Warrant Total</b>		<b>\$26.64</b>
587404	R197	26001066	Don Floyd		
			01-0000-260-1205-1000-5200-0000-0		511.16
			<b>Warrant Total</b>		<b>\$511.16</b>
587405	R197	26002828	Gloria Rodriguez		
			01-0000-260-1205-1000-5200-0000-0		13.32
			<b>Warrant Total</b>		<b>\$13.32</b>
587406	R197	26002547	Gustavo Perez		
			01-0000-450-0000-8200-5200-0000-0		53.28
			<b>Warrant Total</b>		<b>\$53.28</b>
587407	R197	26003682	Heather E Burnett		
			01-5640-260-0000-3120-5200-6640-1		89.36
			<b>Warrant Total</b>		<b>\$89.36</b>
587408	R197	26002395	Henry Neufeld		
			01-0000-350-3300-2700-5200-0000-0		186.37
			<b>Warrant Total</b>		<b>\$186.37</b>
587409	R197	26001076	James Foster		
			01-0000-450-0000-8200-5200-0000-0		62.16
			<b>Warrant Total</b>		<b>\$62.16</b>

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587410	R197	26003082	Janet Seibert		
			01-0000-260-1205-1000-5200-0000-0		49.95
				<b>Warrant Total</b>	<b>\$49.95</b>
587411	R197	26001618	Jean G Howard		
			01-0000-260-1205-1000-5200-0000-0		15.54
				<b>Warrant Total</b>	<b>\$15.54</b>
587412	R197	26000164	Joseph L Ayala		
			01-0000-260-0000-7700-5200-5050-0		1,632.06
				<b>Warrant Total</b>	<b>\$1,632.06</b>
587413	R197	26001087	Julie M Franich		
			01-5640-260-0000-3140-5200-0000-0		5.55
			01-5640-260-0000-3140-5200-0000-0		48.29
				<b>Warrant Total</b>	<b>\$53.84</b>
587414	R197	26002377	Lavida Nash		
			01-0000-260-1205-1000-1190-0000-0		239.76
				<b>Warrant Total</b>	<b>\$239.76</b>
587415	R197	26001374	Lauren M Gripenstraw		
			01-6500-260-5770-1190-5200-0000-0		81.59
				<b>Warrant Total</b>	<b>\$81.59</b>
587416	R197	26003337	Lydia Torres		
			01-5640-260-0000-3140-5200-0000-0		18.15
				<b>Warrant Total</b>	<b>\$18.15</b>
587417	R197	26004410	Marcus Ramon Sosa		
			01-0000-260-0000-3900-5200-6600-0		355.20
				<b>Warrant Total</b>	<b>\$355.20</b>
587418	R197	26004397	MARVIN W BAKER		
			01-3010-600-1200-2700-5200-4250-1		392.66
				<b>Warrant Total</b>	<b>\$392.66</b>
587419	R197	26000294	Marty A Bitter		
			01-0045-490-1315-4200-5200-0000-0		148.19
				<b>Warrant Total</b>	<b>\$148.19</b>
587420	R197	26000692	Melvin J Council		
			01-5640-260-0000-3120-5200-6640-1		107.67
				<b>Warrant Total</b>	<b>\$107.67</b>
587421	R197	26001948	Nick Lucckesi		
			01-0000-450-0000-8200-5200-0000-0		113.22
				<b>Warrant Total</b>	<b>\$113.22</b>
587422	R197	26002149	Rebecca L Mchaney		
			01-6500-260-5770-1190-5200-0000-0		106.01
				<b>Warrant Total</b>	<b>\$106.01</b>
587423	R197	26002067	Richard J Martines		
			01-6500-260-5770-1190-5200-0000-0		48.29
				<b>Warrant Total</b>	<b>\$48.29</b>

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587424	R197	26002031	Richard L Mann		
		11-0010-260-4110-1000-5200-0000-0			36.91
				<b>Warrant Total</b>	<b>\$36.91</b>
587425	R197	26000702	Rosalind Cox		
		01-0000-260-0000-7510-5200-5100-0			64.66
				<b>Warrant Total</b>	<b>\$64.66</b>
587426	R197	26001024	Sarah M Ferrer		
		01-6500-260-5770-1190-5200-0000-0			68.82
				<b>Warrant Total</b>	<b>\$68.82</b>
587427	R197	26003268	Stacey Tafoya		
		01-6500-260-5770-1190-5200-0000-0			56.89
				<b>Warrant Total</b>	<b>\$56.89</b>
587428	R197	26003310	Steven R Thornton		
		01-4035-260-1110-2100-5200-6010-2			143.19
				<b>Warrant Total</b>	<b>\$143.19</b>
587429	R197	26003400	Teresa Valdez		
		01-0000-260-1205-1000-5200-0000-0			260.85
				<b>Warrant Total</b>	<b>\$260.85</b>
587430	R197	26002697	Theresa M Reilly		
		01-0000-260-1205-1000-5200-0000-0			226.42
				<b>Warrant Total</b>	<b>\$246.42</b>
587431	R197	26003683	Tina Louise Najarian		
		01-0010-570-3200-1000-5200-4090-0			251.98
				<b>Warrant Total</b>	<b>\$251.98</b>
587432	R197	26001248	Vicki L Ginelli		
		01-5640-260-0000-3140-5200-0000-0			98.35
				<b>Warrant Total</b>	<b>\$98.35</b>
587433	R197	26002549	Leonardo Perez		
		01-4035-260-1110-2140-5200-0000-2			63.55
				<b>Warrant Total</b>	<b>\$63.55</b>
587434	R197	26003439	Paul Vanloon		
		01-6500-260-5770-1190-5200-0000-0			95.46
				<b>Warrant Total</b>	<b>\$95.46</b>
587435	R197	26002689	Mary A Raterman		
		01-0000-260-1205-1000-5200-0000-0			130.43
				<b>Warrant Total</b>	<b>\$130.43</b>
587436	R198	926550	PROFESSIONAL TUTORS OF AMERICA INC		
121616		01-3010-260-1110-1000-5801-4870-2			136.00
				<b>Warrant Total</b>	<b>\$136.00</b>
587437	R198	891570-1	ENCOURAGE TOMORROW		
121611		01-3010-260-1110-1000-5801-4870-2			3,835.67
121611		01-3010-260-1110-1000-5100-4870-2			3,356.83
				<b>Warrant Total</b>	<b>\$7,192.50</b>

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587438 121607	R198 01-3010-260-1110-1000-5801-4870-2	091581	Cesar Chavez Foundation		3,080.00
			<b>Warrant Total</b>		<b>\$3,080.00</b>
587439 121620 121620	R198 01-3010-260-1110-1000-5801-4870-2 01-3010-260-1110-1000-5100-4870-2	916210	SULLIVAN LEARNING SYSTEMS INC		404.24 2,215.84
			<b>Warrant Total</b>		<b>\$2,620.08</b>
587440 121279	R198 01-0000-580-1200-1000-4310-0000-0	962230	SPINITAR		74.00
			<b>Warrant Total</b>		<b>\$74.00</b>
587441 120282	R198 01-0000-260-0000-7550-5620-5700-0	091113-2	U.S. BANCORP EQUIPMENT FINANCE, INC		8,929.92
			<b>Warrant Total</b>		<b>\$8,929.92</b>
587442 121821 121824	R198 01-0000-560-1200-5800-0000-0 01-0000-390-1215-4200-5800-0000-0	091620	SJVOA, TREASURER BOB KAYAJANIAN		5,260.00 5,260.00
			<b>Warrant Total</b>		<b>\$10,520.00</b>
587443 121830	R198 01-0045-400-1215-4200-4300-0300-0	892870	SCHEDULE STAR		300.00
			<b>Warrant Total</b>		<b>\$300.00</b>
587444 121827	R198 01-0045-560-1215-4200-5800-3940-0	090894	THOMAS JEFFERSON PARENT CLUB		600.00
			<b>Warrant Total</b>		<b>\$600.00</b>
587445 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428 121428	R198 01-0510-260-0000-7200-5200-5600-0 01-0510-260-0000-7200-5200-5600-0 01-0510-260-0000-7200-5200-5600-0 01-0510-260-0000-7200-5200-5600-0 01-0510-260-0000-7200-5200-5600-0 01-0000-600-1200-2700-5200-0000-0 01-0000-600-1200-2700-5200-0000-0 01-0000-600-1200-2700-5200-0000-0 01-0000-600-1200-2700-5200-0000-0 01-0000-600-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0 01-0000-390-1200-2700-5200-0000-0	009383	CASBO B.HOLDEN A.YONEMURA A.ALLEN A.JACKSON A.VELA A.YONEMURA B.HOLDEN A.VELA A.JACKSON A.ALLEN B.HOLDEN A.YONEMURA A.ALLEN A.JACKSON A.VELA		159.44 159.44 159.44 159.44 159.44 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78 22.78
			<b>Warrant Total</b>		<b>\$1,025.00</b>
587446 121537	R198 01-0000-380-1200-1000-4310-0000-0	970120-1	SCHOOL SPECIALTY INC.		71.98
			<b>Warrant Total</b>		<b>\$71.98</b>

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587447 121785	R198 01-3550-490-1510-2140-5200-0000-0	090450	SAN JOAQUIN REGION CATA		560.00
			<b>Warrant Total</b>		<b>\$560.00</b>
587448 121744	R198 01-0010-260-1200-1000-4100-0000-0	090038-1	HM RECEIVABLES CO LLC		693.97
			<b>Warrant Total</b>		<b>\$693.97</b>
587449 121473	R198 01-0000-440-0000-8210-5800-0000-0	943060	L & B GRAPHICS		256.45
			<b>Warrant Total</b>		<b>\$256.45</b>
587450 121705	R198 01-7400-390-1200-1000-4310-0000-0	090007	LOGICAL CHOICE TECHNOLOGIES		322.40
			<b>Warrant Total</b>		<b>\$322.40</b>
587451 121688	R198 01-6500-260-5770-1110-4310-0000-0	890470	LRP PUBLICATIONS		218.00
			<b>Warrant Total</b>		<b>\$218.00</b>
587452 121692	R198 01-0000-350-3300-1000-4310-0000-0	090236-1	PEOPLES EDUCATION INC		226.78
			<b>Warrant Total</b>		<b>\$226.78</b>
587453 121470	R198 01-4035-260-1110-2140-4300-6010-2	931660	SEHI-PRG COMP COMPUTER PRODUCTS		622.69
			<b>Warrant Total</b>		<b>\$622.69</b>
587454 121458	R198 01-3010-650-1200-1000-4310-4200-1	931660-1	SEHI COMPUTER PRODUCTS INC		2,215.34
			<b>Warrant Total</b>		<b>\$2,215.34</b>
587455 121378	R198 01-0000-490-1337-1000-4310-0000-0	991801-1	TEACHER'S DISCOVERY		464.69
			<b>Warrant Total</b>		<b>\$464.69</b>
587456 121456	R198 01-3010-460-1200-1000-4400-4200-1	890086-1	TROXELL COMMUNICATIONS		8,227.68
			<b>Warrant Total</b>		<b>\$8,227.68</b>
587457 121234 121342 121359 121359	R198 01-0000-400-0000-8210-4300-0000-0 01-0000-000-0000-0000-9320-0000-0 01-0000-000-0000-0000-9320-0000-0 01-0000-000-0000-0000-9320-0000-0	090072-1	UNISOURCE WORLDWIDE INC		186.68 921.91 91.54 595.04
			<b>Warrant Total</b>		<b>\$1,795.17</b>
587458	R199 01-0000-400-1315-4200-4344-0000-0 01-0000-490-1315-4200-4344-0000-0 01-0000-490-1315-4200-4344-0000-0 01-0000-490-1300-2700-5200-0000-0	905910	CHEVRON AND TEXACO		349.58 1,163.78 50.83 134.32
			<b>Warrant Total</b>		<b>\$1,698.51</b>

Report Date: 11/17/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/17/2011 to 11/17/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
587459	R199	890447	SCHOLASTIC INC.		
			01-9170-560-1249-2422-4200-0000-0		6.85
				<b>Warrant Total</b>	<b>\$6.85</b>
587460	R199	000407	Delgado, Cruz		
			01-0020-400-1300-3160-4310-0000-0		87.00
				<b>Warrant Total</b>	<b>\$87.00</b>
587461	R199	000408	Garcia, Alejandro		
			01-0610-260-1300-1000-4100-6260-0		92.00
				<b>Warrant Total</b>	<b>\$92.00</b>
587462	R199	090472-1	UNITED RENTALS NORTHWEST, INC.		
			01-0000-400-1315-4200-5620-0000-0		194.30
				<b>Warrant Total</b>	<b>\$194.30</b>
587463	R199	920558	MYERS-STEVENSON		
			01-9045-400-1315-4200-4300-0000-0	EVAN HARDEN	33.00
				<b>Warrant Total</b>	<b>\$33.00</b>
587464	R200	26000678	Mary-Lena H Cortez		
			13-5310-260-0000-3700-5230-0000-0		73.26
				<b>Warrant Total</b>	<b>\$73.26</b>
587465	R201	893200	BAKER DISTRIBUTING CO		
120255			13-5310-560-0000-8110-5640-0000-0		299.09
				<b>Warrant Total</b>	<b>\$299.09</b>
587466	R201	890180	CULLIGAN BOTTLED WATER		
120231			13-5310-260-0000-3700-5800-0000-0		101.44
				<b>Warrant Total</b>	<b>\$101.44</b>
587467	R201	026076	GRAINGERS		
121813			13-5310-390-0000-8110-5640-0000-0		28.16
				<b>Warrant Total</b>	<b>\$28.16</b>
587468	R201	977030	IKON OFFICE SOLUTIONS		
120240			13-5310-260-0000-3700-5800-0000-0		11.16
				<b>Warrant Total</b>	<b>\$11.16</b>
587469	R201	995890	IMAGE 2000		
120239			13-5310-260-0000-3700-5800-0000-0		492.70
				<b>Warrant Total</b>	<b>\$492.70</b>
587470	R201	903330	LA NOTTE REFRIGERATION		
121814			13-5310-260-0000-8110-5640-0000-0		183.22
				<b>Warrant Total</b>	<b>\$183.22</b>
587471	R201	049233	PRODUCER'S DAIRY		
120248			13-5310-260-0000-3700-4701-0000-0		41,068.25
120248			13-5310-260-0000-3700-4702-0000-0		116.55
				<b>Warrant Total</b>	<b>\$41,184.80</b>
587472	R201	989070	STAPLES CREDIT PLAN		
121815			13-5310-260-0000-3700-4300-0000-0		83.45
				<b>Warrant Total</b>	<b>\$83.45</b>

Report Date: 11/17/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/17/2011 to 11/17/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
587473	R201	994970	UNISOURCE MAINT SUPPLY SYSTEMS		
120267	13-5310-000-0000-0000-9320-0000-0				3,966.92
			<b>Warrant Total</b>		<b>\$3,966.92</b>
587474	R202	091448-1	SWANSON FAHRNEY FORD		
120507	01-1100-260-0000-7540-6400-5850-0				15,664.93
120507	01-1100-260-0000-7540-6400-5850-0				15,664.93
120507	13-5310-260-0000-3700-6400-0000-0				41,857.07
120507	13-5310-260-0000-3700-6400-0000-0				41,857.07
			<b>Warrant Total</b>		<b>\$115,044.00</b>
			<b>District Totals</b>	<b>107 Warrants for</b>	<b>\$415,028.64</b>

Fund Totals	Amount
01 - General Fund	\$269,630.25
11 - Adult Education	\$11,706.58
13 - Cafeteria	\$133,691.81
<b>Total</b>	<b>\$415,028.64</b>

SUBMITTED BY: MADERA UNIFIED SCHOOL DISTRICT

BOARD DATE: 12/13/2011

R: 206, 207

R:

R:

**TOTALS BY FUNDS:**

121

**COMMERCIAL PAYMENT ORDER  
TO THE  
COUNTY SUPERINTENDENT OF SCHOOLS  
AND  
COUNTY AUDITOR OF MADERA COUNTY, CALIFORNIA**

<u>83630</u>	<u>26 PRISON MITIGATION</u>	-	-		\$	-
		-	-			
<u>83620</u>	<u>30 STATE SCHOOL BLDG.</u>	-	-		\$	-
	<u>LEASE PURCHASE</u>	-	-		\$	-
<u>83600</u>	<u>31 REFURBISHMENT</u>	-	-		\$	-
		-	-			
<u>83670</u>	<u>32 ROOF REPLACEMENT</u>	-	-		\$	-
		-	-		\$	-
<u>83730</u>	<u>35 SCHOOL FACILITIES</u>	-	-		\$	-
		-	-		\$	-
<u>83610</u>	<u>40 SPECIAL RESERVE</u>	-	-		\$	-
		-	-		\$	-
<u>83660</u>	<u>41 BUILDING FUND</u>	-	-		\$	-
		-	-		\$	-
<u>83690</u>	<u>42 AG FARM BLDG. FUND</u>	-	-		\$	-
		-	-		\$	-
<u>83650</u>	<u>43 C.O.P. PROCEEDS</u>	-	-		\$	-
	<u>SPECIAL RESERVE</u>	-	-		\$	-
<u>83710</u>	<u>49 REDEVELOPMENT</u>	-	-		\$	-
	<u>SPECIAL RESERVE</u>	-	-		\$	-
<u>88510</u>	<u>53 STATE SCHOOL LOAN</u>	-	-		\$	-
	<u>REPAY</u>	-	-		\$	-
<u>88610</u>	<u>54 LEASE PURCHASE</u>	-	-		\$	-
		-	-		\$	-
<u>83640</u>	<u>56 C.O.P. DEBT SERVICE</u>	-	-		\$	-
		-	-		\$	-
<u>83580</u>	<u>67 INSURANCE RESERVE</u>	-	-		\$	-
		-	-		\$	-
<u>83570</u>	<u>73 TRUST FUND</u>	-	-		\$	-
		-	-		\$	-
<u>83520</u>	<u>74 ATHLETIC FUND</u>	-	-		\$	-
		-	-		\$	-
				<b>GRAND TOTAL:</b>	<b>\$</b>	<b>33,869.80</b>

BY ORDER OF THE GOVERNING BOARD THE COUNTY SUPERINTENDENT OF SCHOOLS & THE AUDITOR OF MADERA COUNTY ARE HEREBY AUTHORIZED TO TRANSFER THE ABOVE LISTED FUNDS TO THE SCHOOLS COMMERCIAL REVOLVING FUND (E.C. 21110). THEY ARE FURTHER AUTHORIZED TO DRAW WARRANT CHECKS TO THE CLAIMANTS OF SAID SCHOOL DISTRICT AS PER ATTACHED LISTING.

APPROVED BY:

DATE:

\_\_\_\_\_  
TERI BRADSHAW, DIRECTOR OF FISCAL SVCS

PAYMENT ORDER PREPARED BY: Linda K Wall (ACCOUNTS PAYABLE)

\*\*\*\*\*FOR COUNTY SCHOOLS USE ONLY\*\*\*\*\*

AUDITED BY:

DATE:

\_\_\_\_\_  
WARRANT NUMBERS

FROM:

TO:

Report Date: 11/29/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
588111	R206	091515	Ash, Bev		
	13-5310-260-0000-3700-3902-5600-0				144.00
				<b>Warrant Total</b>	<b>\$144.00</b>
588112	R206	091475	Aguilar, Ronald J.		
	01-0000-260-0000-8210-3902-5600-0				208.80
				<b>Warrant Total</b>	<b>\$208.80</b>
588113	R206	091464	Arang, Candice		
	01-0000-260-0000-2700-3902-5600-0				169.50
				<b>Warrant Total</b>	<b>\$169.50</b>
588114	R206	091525	Greg Arreazola		
	01-8150-260-0000-8110-3902-5600-0				187.25
				<b>Warrant Total</b>	<b>\$187.25</b>
588115	R206	091045	ARREAZOLA, ROSEMARY		
	01-0000-000-0000-0000-9542-0000-0				-20.00
	01-0000-260-0000-7400-3902-5600-0				197.75
				<b>Warrant Total</b>	<b>\$177.75</b>
588116	R206	091569	Barber, Martha		
	01-0000-260-0000-8210-3902-5600-0				126.00
				<b>Warrant Total</b>	<b>\$126.00</b>
588117	R206	091477	Bispham, Deborah		
	01-0000-260-5770-1120-3902-5600-0				60.42
				<b>Warrant Total</b>	<b>\$60.42</b>
588118	R206	091340	Boghossian, Dora		
	01-0000-260-0000-2700-3902-5600-0				188.38
				<b>Warrant Total</b>	<b>\$188.38</b>
588119	R206	091046	BOOZER, CYNTHIA		
	01-0000-260-0000-7400-3902-5600-0				185.50
				<b>Warrant Total</b>	<b>\$185.50</b>
588120	R206	091158	Burns, Anne		
	01-0000-260-5770-1120-3902-5600-0				150.10
				<b>Warrant Total</b>	<b>\$150.10</b>
588121	R206	091465	Cazares, Mario		
	01-8150-260-0000-8110-3902-5600-0				156.00
				<b>Warrant Total</b>	<b>\$156.00</b>
588122	R206	091166	Cervantez, Marge		
	01-0000-260-0000-7300-3902-5600-0				238.00
				<b>Warrant Total</b>	<b>\$238.00</b>
588123	R206	091183	CHAVIRA, MARY		
	01-0000-260-1110-1000-3902-5600-0				131.77
				<b>Warrant Total</b>	<b>\$131.77</b>
588124	R206	090888	CONNORS, STEVEN		
	01-0000-260-0000-8210-3902-5600-0				126.00
				<b>Warrant Total</b>	<b>\$126.00</b>

Report Date: 11/29/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
588125	R206 01-8150-260-0000-8110-3902-5600-0	091466	Dover, Gary		221.40
				<b>Warrant Total</b>	<b>\$221.40</b>
588126	R206 01-0000-260-0000-7150-3902-5600-0	090721	EDIGER, FRANCES M.		133.00
				<b>Warrant Total</b>	<b>\$133.00</b>
588127	R206 01-0000-260-0000-7540-3902-5600-0	091397	Espinoza, Phillip		146.40
				<b>Warrant Total</b>	<b>\$146.40</b>
588128	R206 01-0000-260-1110-1000-3902-5600-0	091254	EWING, WANDA		129.17
				<b>Warrant Total</b>	<b>\$129.17</b>
588129	R206 01-0000-260-0000-8220-3902-5600-0	090714	GALLEGOS, JOE		183.00
				<b>Warrant Total</b>	<b>\$183.00</b>
588130	R206 01-0000-260-1110-1000-3902-5600-0	090794	GONZALEZ, PATRICIA		120.83
				<b>Warrant Total</b>	<b>\$120.83</b>
588131	R206 01-0000-260-5770-1110-3902-5600-0	091471	Gonzalez, Ruth		97.92
				<b>Warrant Total</b>	<b>\$97.92</b>
588132	R206 13-5310-260-0000-3700-3902-5600-0	091467	Gordan, Barbara		119.52
				<b>Warrant Total</b>	<b>\$119.52</b>
588133	R206 01-8150-260-0000-8110-3902-5600-0	091157	Hernandez, Jesus		141.00
				<b>Warrant Total</b>	<b>\$141.00</b>
588134	R206 01-0000-260-0000-8210-3902-5600-0	090612	Huerta, Robert		103.02
				<b>Warrant Total</b>	<b>\$103.02</b>
588135	R206 01-0000-260-0000-2700-3902-5600-0	091159	Johansen, Joyce		144.38
				<b>Warrant Total</b>	<b>\$144.38</b>
588136	R206 01-0000-260-0000-3600-3902-5600-0	091228	KILGORE, DORIS		133.75
				<b>Warrant Total</b>	<b>\$133.75</b>
588137	R206 01-0000-260-1110-3130-3902-5600-0	091584	Cook, Joyce Klein		251.63
				<b>Warrant Total</b>	<b>\$251.63</b>
588138	R206 01-0000-260-0000-2700-3902-5600-0	091167	LARSEN, BETTE		173.75
				<b>Warrant Total</b>	<b>\$173.75</b>

**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
588139	R206 01-0000-260-1110-1000-3902-5600-0	091323	Loquaci, Joan		107.29
				<b>Warrant Total</b>	<b>\$107.29</b>
588140	R206 01-0000-260-0000-2700-3902-5600-0	091181	LOZANO, ANNE		180.13
				<b>Warrant Total</b>	<b>\$180.13</b>
588141	R206 01-8150-260-0000-8110-3902-5600-0	090887	LUTZ, GERALD		173.25
				<b>Warrant Total</b>	<b>\$173.25</b>
588142	R206 01-0000-260-5770-2700-3902-5600-0	090667	McPherson, Jennifer		205.50
				<b>Warrant Total</b>	<b>\$205.50</b>
588143	R206 01-0000-260-0000-2700-3902-5600-0	090750	Martinez, Alice		132.00
				<b>Warrant Total</b>	<b>\$132.00</b>
588144	R206 12-6055-260-0001-1000-3902-5600-0	091300	MEZCO, ANTONIETTA		63.54
				<b>Warrant Total</b>	<b>\$63.54</b>
588145	R206 01-0000-260-0000-2700-3902-5600-0	090795	MONTELONGO, ROSEMARY		159.50
				<b>Warrant Total</b>	<b>\$159.50</b>
588146	R206 01-0000-260-0000-2700-3902-5600-0 11-0010-260-4110-2700-3902-5600-0	090796	MOSHER, KAREN		82.50 82.50
				<b>Warrant Total</b>	<b>\$165.00</b>
588147	R206 01-0000-260-0000-7300-3902-5600-0	091177	OWEN, JUDY		122.50
				<b>Warrant Total</b>	<b>\$122.50</b>
588148	R206 01-0000-260-0000-3600-3902-5600-0	994240	OWEN, LUANN		257.25
				<b>Warrant Total</b>	<b>\$257.25</b>
588149	R206 01-0000-260-5770-1120-3902-5600-0	091333	RAMIREZ, ELINOR		126.04
				<b>Warrant Total</b>	<b>\$126.04</b>
588150	R206 01-0000-260-1110-1000-3902-5600-0	091516	Ramos, Teresa		65.63
				<b>Warrant Total</b>	<b>\$65.63</b>
588151	R206 01-0000-260-1110-1000-3902-5600-0	091526	Rios, Estela		103.13
				<b>Warrant Total</b>	<b>\$103.13</b>
588152	R206 01-0000-260-0000-7150-3901-5600-0	907240	RISINGER, LARRY		1,675.60
				<b>Warrant Total</b>	<b>\$1,675.60</b>

Report Date: 11/29/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
588153	R206	091463	Salazar, Adeline		
	01-0000-260-0000-2700-3902-5600-0				105.60
			<b>Warrant Total</b>		<b>\$105.60</b>
588154	R206	091168	TINKLE, ELISA		
	01-0000-260-0000-2700-3902-5600-0				85.42
			<b>Warrant Total</b>		<b>\$85.42</b>
588155	R206	935800	TITUS, ROBERT		
	01-0000-260-0000-8210-3902-5600-0				124.50
			<b>Warrant Total</b>		<b>\$124.50</b>
588156	R206	091160	Tomlinson, Toni		
	01-0000-260-0000-3600-3902-5600-0				100.38
			<b>Warrant Total</b>		<b>\$100.38</b>
588157	R206	091156	Walters, Larry		
	01-0000-260-0000-8210-3902-5600-0				153.00
			<b>Warrant Total</b>		<b>\$153.00</b>
588158	R206	091173	YRIGOLLEN, ESTELLA		
	01-0000-260-1110-8300-3902-5600-0				129.94
			<b>Warrant Total</b>		<b>\$129.94</b>
588159	R207	941550	ALCOCK, JAN		
	01-0000-000-0000-0000-9542-0000-0				-90.00
	01-0000-260-0000-3140-3901-5600-0				541.94
			<b>Warrant Total</b>		<b>\$451.94</b>
588160	R207	907230	ARELLANO, ROSALYN		
	01-0000-260-1110-1000-3901-5600-0				218.67
			<b>Warrant Total</b>		<b>\$218.67</b>
588161	R207	900250	BONDESEN, SARA		
	01-0000-260-1110-1000-3901-5600-0				532.46
			<b>Warrant Total</b>		<b>\$532.46</b>
588162	R207	076780	CANNISTRACI, KATHERINE		
	01-0000-260-0000-3120-3901-5600-0				128.65
			<b>Warrant Total</b>		<b>\$128.65</b>
588163	R207	900150	CHARTIER, FORENCE		
	01-0000-260-1110-1000-3901-5600-0				541.92
			<b>Warrant Total</b>		<b>\$541.92</b>
588164	R207	907280	CHUBB, DONALD		
	01-0000-260-1110-2130-3901-5600-0				374.08
			<b>Warrant Total</b>		<b>\$374.08</b>
588165	R207	900260	COLE, SHARON A.		
	01-0000-260-1110-2130-3901-5600-0				648.95
			<b>Warrant Total</b>		<b>\$648.95</b>
588166	R207	907270	COSTA, SHIRLEE		
	01-0000-260-3300-1000-3901-5600-0				192.35
			<b>Warrant Total</b>		<b>\$192.35</b>

Report Date: 11/29/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
588167	R207	900100	CROW, MARCIA		
			01-0000-260-5770-1120-3901-5600-0		199.97
				<b>Warrant Total</b>	<b>\$199.97</b>
588168	R207	077604	DOMPELING, ROBIN		
			01-0000-260-1110-1000-3901-5600-0		507.67
				<b>Warrant Total</b>	<b>\$507.67</b>
588169	R207	907250	DRAGON, OSCAR		
			01-0000-260-1110-1000-3901-5600-0		692.71
				<b>Warrant Total</b>	<b>\$692.71</b>
588170	R207	900270	EISELE, JOHN M.		
			01-0000-260-1110-1000-3901-5600-0		541.92
				<b>Warrant Total</b>	<b>\$541.92</b>
588171	R207	900290	ESPINOLA, CAROL A.		
			01-0000-260-1110-1000-3901-5600-0		550.07
				<b>Warrant Total</b>	<b>\$550.07</b>
588172	R207	090178	FREEMAN, LAUREL		
			01-0000-260-1110-1000-3901-5600-0		685.39
				<b>Warrant Total</b>	<b>\$685.39</b>
588173	R207	982490	GALLAGHER, ARLENE		
			01-0000-260-1110-1000-3901-5600-0		98.97
				<b>Warrant Total</b>	<b>\$98.97</b>
588174	R207	090498	GARBETT, SHARON K		
			01-0000-260-3300-1000-3901-5600-0		372.60
				<b>Warrant Total</b>	<b>\$372.60</b>
588175	R207	900140	GOETZ, RICHARD		
			01-0000-260-1110-1000-3901-5600-0		640.83
				<b>Warrant Total</b>	<b>\$640.83</b>
588176	R207	907420	GOMES-SPINA, JOYCE		
			01-0000-260-1110-1000-3901-5600-0		659.02
				<b>Warrant Total</b>	<b>\$659.02</b>
588177	R207	901340	DAVILA, TOMASITA		
			01-0000-260-1110-1000-3901-5600-0		663.33
				<b>Warrant Total</b>	<b>\$663.33</b>
588178	R207	907290	GONZALEZ, DIAMANTINA		
			01-0000-260-0000-3140-3901-5600-0		777.28
				<b>Warrant Total</b>	<b>\$777.28</b>
588179	R207	900090	GROPP, KATHLEEN		
			01-0000-000-0000-0000-9542-0000-0		-150.00
			01-0000-260-5770-2700-3901-5600-0		1,046.08
				<b>Warrant Total</b>	<b>\$896.08</b>
588180	R207	906090	HATFIELD, LINDA		
			11-0010-260-4110-1000-3901-5600-0		395.69
				<b>Warrant Total</b>	<b>\$395.69</b>

Fiscal Year: 2012  
 Report Date: 11/29/2011

**Madera Unified School District**  
**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Page 6 of 8

Check/Warr#	Register #	Payee #	Payee Name	Description	Amount
PO #	Account #				
588181	R207	900130-1	MARY HICKOX		
	01-0000-260-0000-3110-3901-5600-0				225.20
			<b>Warrant Total</b>		<b>\$225.20</b>
588182	R207	900280	HYMAN, JOANNE M		
	01-0000-260-0000-2110-3901-5600-0				820.54
			<b>Warrant Total</b>		<b>\$820.54</b>
588183	R207	900210	JOHNSON, KAREN		
	01-0000-260-1110-1000-3901-5600-0				344.68
			<b>Warrant Total</b>		<b>\$344.68</b>
588184	R207	900220	KAUTZ, JANE		
	01-0000-260-1110-2130-3901-5600-0				554.78
			<b>Warrant Total</b>		<b>\$554.78</b>
588185	R207	907410	LEWIS, GEORGE		
	01-0000-260-0000-7200-3901-5600-0				700.74
			<b>Warrant Total</b>		<b>\$700.74</b>
588186	R207	900110	MAGILL, WENDY		
	01-0000-260-1110-1000-3901-5600-0				554.78
			<b>Warrant Total</b>		<b>\$554.78</b>
588187	R207	974470	MARTIN, JEANNE		
	01-0000-260-1110-1000-3901-5600-0				656.47
			<b>Warrant Total</b>		<b>\$656.47</b>
588188	R207	900200	MARTIN, LARRY		
	01-0000-260-1110-1000-3901-5600-0				342.09
			<b>Warrant Total</b>		<b>\$342.09</b>
588189	R207	900230	MASSETTI, JOAN D.		
	01-0000-260-1110-1000-3901-5600-0				634.05
			<b>Warrant Total</b>		<b>\$634.05</b>
588190	R207	900180	MCGUGIN, LUCRETIA		
	01-0000-260-1110-1000-3901-5600-0				196.72
			<b>Warrant Total</b>		<b>\$196.72</b>
588191	R207	896630	MENDOZA, JEFFREY		
	01-0000-260-0000-2700-3901-5600-0				684.41
			<b>Warrant Total</b>		<b>\$684.41</b>
588192	R207	907260	MILLER, SUSAN		
	01-0000-260-1110-1000-3901-5600-0				700.74
	01-0000-000-0000-0000-9542-0000-0				-100.00
			<b>Warrant Total</b>		<b>\$600.74</b>
588193	R207	900300	MITCHELL, GERAL		
	01-0000-260-1110-1000-3901-5600-0				203.22
			<b>Warrant Total</b>		<b>\$203.22</b>
588194	R207	900120	MODENA, CHERYL		
	01-0000-260-1110-1000-3901-5600-0				542.72
			<b>Warrant Total</b>		<b>\$542.72</b>

**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
588195	R207	907450	OLMOS-RODRIGUEZ, DOLORES		
	01-0000-260-0000-3110-3901-5600-0				745.20
			<b>Warrant Total</b>		<b>\$745.20</b>
588196	R207	907300	OPIE, SHERRIE		
	01-0000-260-1110-1000-3901-5600-0				611.10
			<b>Warrant Total</b>		<b>\$611.10</b>
588197	R207	090207	PISK, RONALD C.		
	01-0000-260-0000-2700-3901-5600-0				1,117.29
			<b>Warrant Total</b>		<b>\$1,117.29</b>
588198	R207	900240	PURSELL, MIKE		
	01-0000-260-1110-1000-3901-5600-0				233.19
			<b>Warrant Total</b>		<b>\$233.19</b>
588199	R207	907320	RABB, KATHY		
	01-0000-260-1110-1000-3901-5600-0				369.80
			<b>Warrant Total</b>		<b>\$369.80</b>
588200	R207	900170	RAHE, MICHAEL		
	01-0000-260-1110-1000-3901-5600-0				617.80
			<b>Warrant Total</b>		<b>\$617.80</b>
588201	R207	907440	RAMIREZ, DOMINGO		
	01-0000-260-1110-1000-3901-5600-0				594.56
			<b>Warrant Total</b>		<b>\$594.56</b>
588202	R207	907310	ROBERTSON, ALEX		
	01-0000-260-1110-1000-3901-5600-0				650.23
			<b>Warrant Total</b>		<b>\$650.23</b>
588203	R207	900160	SMITH, JOY D'AURIO		
	01-0000-260-1110-1000-3901-5600-0				725.36
			<b>Warrant Total</b>		<b>\$725.36</b>
588204	R207	907220	SUITS, MARJORIE		
	01-0000-260-5770-1120-3901-5600-0				216.45
			<b>Warrant Total</b>		<b>\$216.45</b>
588205	R207	091310	Ugarte, Dawn		
	01-0000-260-1110-1000-3901-5600-0				575.51
			<b>Warrant Total</b>		<b>\$575.51</b>
588206	R207	907330	VALENCIA, AGUSTIN		
	01-0000-260-0000-2700-3901-5600-0				246.14
	01-0000-000-0000-0000-9542-0000-0				-49.23
			<b>Warrant Total</b>		<b>\$196.91</b>
588207	R207	907430	WACHTEL, DEBEE		
	01-0000-260-1110-1000-3901-5600-0				700.74
			<b>Warrant Total</b>		<b>\$700.74</b>
588208	R207	900080	WRIGHT, JANET		
	01-0000-260-1110-1000-3901-5600-0				100.53
			<b>Warrant Total</b>		<b>\$100.53</b>

Report Date: 11/29/2011

**Commercial Warrant Listing**  
**For Warrants Dated 11/29/2011 to 11/29/2011**

Check/Warr#	Register #	Payee #	Payee Name	Description	Amount
PO #	Account #				

District Totals                      98 Warrants for                      \$33,869.80

Fund Totals	Amount
01 - General Fund	\$33,064.55
11 - Adult Education	\$478.19
12 - Child Development	\$63.54
13 - Cafeteria	\$263.52
<b>Total</b>	<b>\$33,869.80</b>

SUBMITTED BY: MADERA UNIFIED SCHOOL DISTRICT

BOARD DATE: 12/13/2011

R: 181, 183, 203, 208, 209, 210, 211, 212

R:

R:

**TOTALS BY FUNDS:**131

**COMMERCIAL PAYMENT ORDER  
TO THE  
COUNTY SUPERINTENDENT OF SCHOOLS  
AND  
COUNTY AUDITOR OF MADERA COUNTY, CALIFORNIA**

<u>83630</u>	<u>26 PRISON MITIGATION</u>	-	-		\$	-
<u>83620</u>	<u>30 STATE SCHOOL BLDG.</u>	-	-		\$	-
	<u>LEASE PURCHASE</u>	-	-		\$	-
<u>83600</u>	<u>31 REFURBISHMENT</u>	-	-		\$	-
<u>83670</u>	<u>32 ROOF REPLACEMENT</u>	-	-		\$	-
<u>83730</u>	<u>35 SCHOOL FACILITIES</u>	-	-		\$	-
<u>83610</u>	<u>40 SPECIAL RESERVE</u>	<u>208</u>	\$	500.00		
		-	-		\$	500.00
<u>83660</u>	<u>41 BUILDING FUND</u>	-	-		\$	-
<u>83690</u>	<u>42 AG FARM BLDG. FUND</u>	-	-		\$	-
<u>83650</u>	<u>43 C.O.P. PROCEEDS</u>	-	-		\$	-
	<u>SPECIAL RESERVE</u>	-	-		\$	-
<u>83710</u>	<u>49 REDEVELOPMENT</u>	-	-		\$	-
	<u>SPECIAL RESERVE</u>	-	-		\$	-
<u>88510</u>	<u>53 STATE SCHOOL LOAN</u>	-	-		\$	-
	<u>REPAY</u>	-	-		\$	-
<u>88610</u>	<u>54 LEASE PURCHASE</u>	-	-		\$	-
<u>83640</u>	<u>56 C.O.P. DEBT SERVICE</u>	-	-		\$	-
<u>83580</u>	<u>67 INSURANCE RESERVE</u>	-	-		\$	-
<u>83570</u>	<u>73 TRUST FUND</u>	-	-		\$	-
<u>83520</u>	<u>74 ATHLETIC FUND</u>	-	-		\$	-
<b>GRAND TOTAL:</b>					<b>\$</b>	<b>2,488,915.85</b>

BY ORDER OF THE GOVERNING BOARD THE COUNTY SUPERINTENDENT OF SCHOOLS & THE AUDITOR OF MADERA COUNTY ARE HEREBY AUTHORIZED TO TRANSFER THE ABOVE LISTED FUNDS TO THE SCHOOLS COMMERCIAL REVOLVING FUND (E.C. 21110). THEY ARE FURTHER AUTHORIZED TO DRAW WARRANT CHECKS TO THE CLAIMANTS OF SAID SCHOOL DISTRICT AS PER ATTACHED LISTING.

APPROVED BY:

DATE:

TERI BRADSHAW, DIRECTOR OF FISCAL SVCS

PAYMENT ORDER PREPARED BY: Linda K Wall (ACCOUNTS PAYABLE)

\*\*\*\*\*FOR COUNTY SCHOOLS USE ONLY\*\*\*\*\*

AUDITED BY:

DATE:

WARRANT NUMBERS

FROM:

TO:

Report Date: 12/01/2011

**Commercial Warrant Listing**  
**For Warrants Dated 12/01/2011 to 12/01/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name Description	Amount
588322	R181	024752	GENERAL BUILDERS SUPPLY CO.	
120205	01-0000-300-0000-8210-4300-0000-0			29.07
120503	01-0000-400-0000-8210-4300-0000-0			148.67
120540	01-0000-390-0000-8210-4300-0000-0			229.70
120540	01-0000-390-0000-8210-4300-0000-0			24.06
121474	01-0000-440-0000-8210-4300-0000-0			5.81
120492	01-0000-490-0000-8210-4300-0000-0			308.86
120406	01-0000-520-0000-8210-4300-0000-0			3.08
120033	01-0000-560-0000-8210-4300-0000-0			3.87
120208	01-0000-620-0000-8210-4300-0000-0			16.45
120658	01-0000-630-0000-8210-4300-0000-0			49.55
120032	01-0000-650-0000-8210-4300-0000-0			60.45
120123	01-8150-450-0000-8110-4300-0000-0			1,749.08
120343	01-7230-280-0000-3600-4300-0000-0			188.61
120688	01-0000-670-0000-8210-4300-0000-0			67.63
120063	01-0000-570-0000-8210-4300-0000-0			25.28
120815	01-0045-400-1315-4200-4300-0000-0			253.14
120743	01-0025-490-1305-1000-4300-0000-0			15.68
<b>Warrant Total</b>				<b>\$3,178.99</b>
588323	R181	901890-1	GOTTSCALK MUSIC CENTER	
120544	01-0000-490-1355-1000-4310-2320-0			697.57
<b>Warrant Total</b>				<b>\$697.57</b>
588324	R181	984010-3	GALLS, AN ARAMARK CO	
120465	01-0000-260-0000-8300-5805-2550-0			186.51
<b>Warrant Total</b>				<b>\$186.51</b>
588325	R181	026322	GRAYLIFT INC	
120044	01-0000-260-0000-7540-5640-5850-0			148.08
<b>Warrant Total</b>				<b>\$148.08</b>
588326	R181	029179	THE HORN SHOP	
120545	01-0000-490-1355-1000-5800-2320-0			1,026.23
<b>Warrant Total</b>				<b>\$1,026.23</b>
588327	R181	987650-1	INTERNAL MED ASSOC OF MADERA	
120898	01-0000-260-0000-7390-5890-6950-0			200.00
<b>Warrant Total</b>				<b>\$200.00</b>
588328	R181	047438-1	J W PEPPER & SON	
121162	01-0000-400-1355-1000-4310-2320-0			29.62
121162	01-0000-400-1355-1000-4310-2320-0			200.02
121162	01-0000-400-1355-1000-4310-2320-0			100.21
121162	01-0000-400-1355-1000-4310-2320-0			598.17
<b>Warrant Total</b>				<b>\$928.02</b>
588329	R181	995890	IMAGE 2000	
120855	01-0000-600-0000-8110-5802-0000-0			7,558.13
<b>Warrant Total</b>				<b>\$7,558.13</b>

Report Date: 12/01/2011

## Commercial Warrant Listing

For Warrants Dated 12/01/2011 to 12/01/2011

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
588330	R181	935660	LINCOLN EQUIPMENT		
120140	01-0000-450-0000-8200-4300-5170-0				816.23
120140	01-0000-450-0000-8200-4300-5170-0				2,138.38
120140	01-0000-450-0000-8200-4300-5170-0				229.25
120140	01-0000-450-0000-8200-4300-5170-0				234.25
120140	01-0000-450-0000-8200-4300-5170-0				139.07
120140	01-0000-450-0000-8200-4300-5170-0				710.12
120140	01-0000-450-0000-8200-4300-5170-0				927.87
			<b>Warrant Total</b>		<b>\$5,195.17</b>
588331	R181	037775	MADERA TRIBUNE		
120869	11-0010-260-4110-2700-5870-0000-0		CUST#20101782-00		120.00
			<b>Warrant Total</b>		<b>\$120.00</b>
588332	R181	037780	MADERA TROPHY SHOP		
120814	01-0045-400-1315-4200-5800-0000-0				482.72
			<b>Warrant Total</b>		<b>\$482.72</b>
588333	R181	037130	MADERA DISPOSAL SYSTEMS INC.		
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				17.75
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				13.31
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				11.50
120143	01-0000-450-0000-8200-5550-0000-0				11.50
			<b>Warrant Total</b>		<b>\$100.06</b>
588334	R181	980000	MADERA GLASS & MIRROR CO.		
120144	01-8150-450-0000-8110-4300-0000-0				48.64
120144	01-8150-450-0000-8110-4300-0000-0				53.14
120144	01-8150-450-0000-8110-5630-0000-0				361.87
120144	01-8150-450-0000-8110-5630-0000-0				352.61
120144	01-8150-450-0000-8110-5630-0000-0				361.87
			<b>Warrant Total</b>		<b>\$1,178.13</b>
588335	R181	037775	MADERA TRIBUNE		
120502	01-0000-400-1362-1000-5800-0000-0		REF# 0800337-000		525.00
			<b>Warrant Total</b>		<b>\$525.00</b>
588336	R181	910434	MADERA POLICE DEPARTMENT		
120145	01-8150-450-0000-8110-5800-0000-0				50.00
			<b>Warrant Total</b>		<b>\$50.00</b>
588337	R181	045436-1	ORIENTAL TRADING COMPANY, INC.		
121645	01-9170-650-1200-1000-4310-0000-0				124.49
			<b>Warrant Total</b>		<b>\$124.49</b>

Report Date: 12/01/2011

## Commercial Warrant Listing

For Warrants Dated 12/01/2011 to 12/01/2011

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
588338	R181	915490-1	PLATT		
120157	01-8150-450-0000-8110-4300-0000-0				8.00
120157	01-8150-450-0000-8110-4300-0000-0				61.74
120157	01-8150-450-0000-8110-4300-0000-0				48.58
120157	01-8150-450-0000-8110-4300-0000-0				19.21
120157	01-8150-450-0000-8110-4300-0000-0				26.15
120157	01-8150-450-0000-8110-4300-0000-0				576.03
120157	01-8150-450-0000-8110-4300-0000-0				654.84
120157	01-8150-450-0000-8110-4300-0000-0				18.17
120157	01-8150-450-0000-8110-4300-0000-0				39.60
120157	01-8150-450-0000-8110-4300-0000-0				401.44
120157	01-8150-450-0000-8110-4300-0000-0				23.69
120157	01-8150-450-0000-8110-4300-0000-0				103.82
120157	01-8150-450-0000-8110-4300-0000-0				52.32
120157	01-8150-450-0000-8110-4300-0000-0				168.35
120157	01-8150-450-0000-8110-4300-0000-0				541.14
120157	01-8150-450-0000-8110-4300-0000-0				33.14
120157	01-8150-450-0000-8110-4300-0000-0				5.42
120157	01-8150-450-0000-8110-4300-0000-0				14.28
Warrant Total					\$2,795.92
588339	R181	047668	PETE'S SPORT SHOP, INC.		
120390	01-0000-560-1215-4200-5800-0000-0				14.73
120390	01-0000-560-1215-4200-5800-0000-0				14.73
120390	01-0000-560-1215-4200-5800-0000-0				14.73
120390	01-0000-560-1215-4200-5800-0000-0				14.73
120390	01-0000-560-1215-4200-5800-0000-0				14.73
120390	01-0000-560-1215-4200-5800-0000-0				14.73
120390	01-0000-560-1215-4200-5800-0000-0				14.73
120390	01-0000-560-1215-2700-4300-0000-0				1,249.41
120390	01-0000-560-1215-2700-4300-0000-0				160.36
120390	01-0000-560-1215-2700-4300-0000-0				162.63
120390	01-0000-560-1215-2700-4300-0000-0				2,049.15
120390	01-0000-560-1215-2700-4300-0000-0				404.74
120390	01-0000-560-1215-2700-4300-0000-0				41.19
120390	01-0000-560-1215-2700-4300-0000-0				173.06
Warrant Total					\$4,343.65
588340	R181	090092	PRICKETTS DISBRIBUTING INC.		
120209	01-0000-620-0000-8210-5800-0000-0				70.86
Warrant Total					\$70.86
588341	R181	957560	RANDIK		
121674	01-0000-000-0000-0000-9320-0000-0				2,075.27
Warrant Total					\$2,075.27
588342	R181	090026-1	PRAXAIR DISTRIBUTION, INC		
120158	01-8150-450-0000-8110-5620-0000-0				29.40
Warrant Total					\$29.40

Report Date: 12/01/2011

**Commercial Warrant Listing**  
**For Warrants Dated 12/01/2011 to 12/01/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
588343	R181	026076-1	GRAINGER		
121754	01-0000-260-0000-7200-4300-5600-0				36.85
			<b>Warrant Total</b>		<b>\$36.85</b>
588344	R181	090188-1	MCNAMARA SPORTS		
121194	01-1100-260-1215-4200-4310-0000-0				661.66
121194	01-1100-260-1215-4200-4310-0000-0				267.87
121194	01-1100-260-1215-4200-4310-0000-0				413.76
121194	01-1100-260-1215-4200-4310-0000-0				90.47
121194	01-1100-260-1215-4200-4310-0000-0				1,429.85
121194	01-1100-260-1215-4200-4310-0000-0				185.18
121194	01-1100-260-1215-4200-4310-0000-0		LETTER		1,921.51
			<b>Warrant Total</b>		<b>\$4,970.30</b>
588345	R181	090067-1	PPG ARCHITECTURAL FINISHES		
120156	01-8150-450-0000-8110-4300-0000-0				219.77
120156	01-8150-450-0000-8110-4300-0000-0				76.64
			<b>Warrant Total</b>		<b>\$296.41</b>
588346	R181	090026-1	PRAXAIR DISTRIBUTION, INC		
120158	01-8150-450-0000-8110-5620-0000-0				59.50
120158	01-8150-450-0000-8110-5620-0000-0				59.50
			<b>Warrant Total</b>		<b>\$119.00</b>
588347	R181	090387-1	HARBOR FREIGHT TOOLS		
121551	01-9665-410-7110-1000-4310-8350-0				96.83
			<b>Warrant Total</b>		<b>\$96.83</b>
588348	R181	949680-1	MWE		
120152	01-8150-450-0000-8110-4300-0000-0				659.63
			<b>Warrant Total</b>		<b>\$659.63</b>
588349	R181	901890-1	GOTTSCHALK MUSIC CENTER		
120943	01-1100-260-1255-1000-4310-6250-0				68.34
			<b>Warrant Total</b>		<b>\$68.34</b>
588350	R183	000411	Prandini, Julie		
	01-0000-000-0000-0000-9551-0000-0		AUG & SEPT 2011		400.00
			<b>Warrant Total</b>		<b>\$400.00</b>
588351	R183	000410	Lozano, Salvador		
	01-0000-000-0000-0000-9551-0000-0		AUG & SEPT 2011		800.00
			<b>Warrant Total</b>		<b>\$800.00</b>
588352	R183	047442	PERMA BOUND		
	01-7090-310-1200-1000-4310-0000-0		FOR PO# 113844		87.55
	01-7090-310-1200-1000-4310-0000-0		FOR PO# 113844		172.57
	01-7090-310-1200-1000-4310-0000-0		FOR PO# 113844		21.23
			<b>Warrant Total</b>		<b>\$281.35</b>
588353	R183	047668	PETE'S SPORT SHOP, INC.		
	01-0000-400-1315-4200-4310-0000-0		LETTER		114.19
			<b>Warrant Total</b>		<b>\$114.19</b>

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588354	R183	037780	MADERA TROPHY SHOP		
	01-0000-560-1200-2700-4300-0000-0			LETTER	141.38
			<b>Warrant Total</b>		<b>\$141.38</b>
588355	R203	026321-1	GRADUATE SERVICES, LTD		
121787	11-0010-260-4110-1000-5800-0000-0				233.21
121787	11-9170-260-4110-1000-5800-7500-0				630.00
			<b>Warrant Total</b>		<b>\$863.21</b>
588356	R203	966800	GANDER PUBLISHING		
121684	01-0000-580-1200-1000-4310-0000-0				70.60
121796	01-7090-380-1200-1000-4310-0000-0				470.95
121840	01-7090-620-1200-1000-4310-0000-0				2,354.71
121817	01-9170-460-1200-1000-4310-0000-0				83.48
121801	01-0000-440-1200-1000-4310-0000-0				458.94
121791	01-3010-630-1200-1000-4310-4200-2				2,270.69
121693	01-3010-390-1200-1000-4310-4250-1				375.86
			<b>Warrant Total</b>		<b>\$6,085.23</b>
588357	R203	090038-1	HM RECEIVABLES CO LLC		
120888	01-0010-260-1200-1000-4100-0000-0			REF# PO 113359	5,376.29
			<b>Warrant Total</b>		<b>\$5,376.29</b>
588358	R203	954910	J.W. PEPPER & SON, INC.		
121757	01-1100-260-1255-1000-4310-6250-0				145.33
			<b>Warrant Total</b>		<b>\$145.33</b>
588359	R203	091524-1	IDENTIFICATION PRODUCTS MFG CO		
121065	01-0000-560-1200-1000-4310-0000-0				179.24
			<b>Warrant Total</b>		<b>\$179.24</b>
588360	R203	943060	L & B GRAPHICS		
121819	01-0000-560-1215-4200-5800-0000-0			LETTER	2,408.34
			<b>Warrant Total</b>		<b>\$2,408.34</b>
588361	R203	033550	LAKESHORE CURRICULUM MAT CO		
121633	01-9170-650-1200-1000-4310-0000-0				1,165.65
121767	01-0010-400-1300-1000-4310-4090-0				245.25
			<b>Warrant Total</b>		<b>\$1,410.90</b>
588362	R203	090286	LIBRARY VIDEO COMPANY		
121575	01-9170-390-1249-2422-4200-0000-0				23.09
			<b>Warrant Total</b>		<b>\$23.09</b>
588363	R203	090007	LOGICAL CHOICE TECHNOLOGIES		
121797	01-7090-620-1200-1000-4400-0000-0				2,756.25
121798	01-3010-290-1200-1000-4310-4200-2				481.65
			<b>Warrant Total</b>		<b>\$3,237.90</b>
588364	R203	090825	MUSICIANS FRIEND		
121721	01-0000-400-1300-2700-4300-0000-0				484.55
			<b>Warrant Total</b>		<b>\$484.55</b>

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588365 121761	R203 01-0000-490-1350-1000-4310-0000-0	918390	THE MARKERBOARD PEOPLE	51.99
<b>Warrant Total</b>				<b>\$51.99</b>
588366 121733 121733	R203 01-8150-450-0000-8110-4300-0000-0 01-0595-450-0000-8220-4400-0000-0	090061	MADERA SMALL ENGINE	1,012.79 1,993.38
<b>Warrant Total</b>				<b>\$3,006.17</b>
588367 121228	R203 01-0000-400-1315-4200-4310-0000-0	036225	M-F ATHLETIC COMPANY	258.49
<b>Warrant Total</b>				<b>\$258.49</b>
588368 121683 121651 121651	R203 01-0000-490-1310-1000-4310-0000-0 01-7090-670-1200-1000-4310-0000-0 01-7091-670-1200-1000-4310-0000-0	042738-1	NASCO MODESTO	231.02 145.46 145.47
<b>Warrant Total</b>				<b>\$521.95</b>
588369 121882 121882	R203 01-9170-460-1200-1000-4310-0000-0 01-9170-460-1200-1000-4310-0000-0	091269	OTIS SPUNKMEYER INC.	4,544.10 341.55
<b>Warrant Total</b>				<b>\$4,885.65</b>
588370 120702	R203 01-0170-490-1315-4200-4310-6530-0	091496	Omni Cheer	185.75
<b>Warrant Total</b>				<b>\$185.75</b>
588371 121769	R203 01-0000-580-1200-1000-4310-0000-0	090462-1	NCS PEARSON, INC	99.70
<b>Warrant Total</b>				<b>\$99.70</b>
588372 120922 120922 120922	R203 01-8150-450-0000-8110-4400-0000-0 01-8150-450-0000-8110-4400-0000-0 01-8150-450-0000-8110-4400-0000-0	090026-1	PRAXAIR DISTRIBUTION, INC	1,248.48 20.20 1,266.37
<b>Warrant Total</b>				<b>\$2,535.05</b>
588373 121786	R203 01-0000-400-1315-4200-4310-0000-0	047668	PETE'S SPORT SHOP, INC.	566.23
<b>Warrant Total</b>				<b>\$566.23</b>
588374 121559 121559	R203 01-0000-400-1350-1000-4310-0000-0 01-9665-410-7110-1000-4310-8310-0	027900-2	PITSCO EDUCATION	124.02 136.21
<b>Warrant Total</b>				<b>\$260.23</b>
588375 121584	R203 01-6500-260-5770-1110-4310-0000-0	090462-1	NCS PEARSON, INC	5,063.39
<b>Warrant Total</b>				<b>\$5,063.39</b>
588376 121637	R203 01-9170-670-1249-2422-4200-0000-0	936490-1	QUALITY PRODUCTS	433.10
<b>Warrant Total</b>				<b>\$433.10</b>

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588377	R203	948510-1	RENAISSANCE LEARNING, INC.		
121126	01-0000-560-1200-2700-4300-0000-0				179.00
121137	01-0000-520-1200-1000-4310-0000-0				128.57
			<b>Warrant Total</b>		<b>\$307.57</b>
588378	R203	957560	RANDIK		
121674	01-0000-000-0000-0000-9320-0000-0				2,075.27
121674	01-0000-000-0000-0000-9320-0000-0				4,842.29
			<b>Warrant Total</b>		<b>\$6,917.56</b>
588379	R203	948510-1	RENAISSANCE LEARNING, INC.		
121836	01-3010-440-1200-1000-5300-4200-1				437.66
121836	01-3010-440-1200-1000-5300-4200-1				1,390.74
121836	01-3010-440-1200-1000-5300-4200-2				1,298.88
121836	01-3010-440-1200-1000-5300-4200-2				408.76
			<b>Warrant Total</b>		<b>\$3,536.04</b>
588380	R203	934420	REALLY GOOD STUFF		
121685	01-3010-440-1200-1000-4310-4200-1				58.90
			<b>Warrant Total</b>		<b>\$58.90</b>
588381	R203	995890	IMAGE 2000		
121750	01-0000-470-0000-8110-5802-0000-0				40.69
			<b>Warrant Total</b>		<b>\$40.69</b>
588382	R208	998290	APPLEBY & COMPANY INC.		
120090	01-0000-260-0000-7200-5800-5600-0				2,495.00
			<b>Warrant Total</b>		<b>\$2,495.00</b>
588383	R208	002642	AMERICAN MUSIC CO.		
121569	01-7230-280-0000-3600-4400-0000-0				1,311.78
			<b>Warrant Total</b>		<b>\$1,311.78</b>
588384	R208	913450	AVID CENTER		
121833	01-0000-490-1335-1000-4310-0000-0				515.00
			<b>Warrant Total</b>		<b>\$515.00</b>
588385	R208	003457-1	APPLE COMPUTER, INC		
121749	01-7090-620-1200-1000-4400-0000-0				312.48
121709	01-7400-390-1200-1000-4310-0000-0				807.32
121771	01-0000-460-1200-1000-4400-6990-0				119.00
121771	01-0000-460-1200-1000-4400-6990-0				1,246.05
			<b>Warrant Total</b>		<b>\$2,484.85</b>

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PO #	Account #		Description		
588386	R208	965260	ADVANCED COMPUTER TECH		
120752	01-3010-360-1200-1000-5800-4200-1				149.99
120755	01-3010-420-1200-1000-5800-4200-1				61.11
120755	01-3010-420-1200-1000-5800-4200-1				254.99
121288	01-3010-600-1200-1000-5800-4250-1				490.77
121200	01-0000-400-1300-1000-5640-5060-0				45.00
121200	01-0000-400-1300-1000-5640-5060-0				45.00
121286	01-3010-520-1200-1000-5800-4200-1				133.96
120204	01-0000-300-0000-8110-5802-0000-0				655.57
120204	01-0000-300-0000-8110-5802-0000-0				73.05
120752	01-7090-360-1200-1000-5800-0000-0				0.01
			<b>Warrant Total</b>		<b>\$1,909.45</b>
588387	R208	965440	BARROWS		
121829	01-0000-390-1215-4200-5801-0000-0				100.00
			<b>Warrant Total</b>		<b>\$100.00</b>
588388	R208	928990	CALIFORNIA DEPARTMENT OF JUSTICE		
121026	01-0000-260-0000-7400-5842-5250-0		fingerprinting		1,133.00
			<b>Warrant Total</b>		<b>\$1,133.00</b>
588389	R208	090242	CIF CENTRAL SECTION		
121877	01-0045-490-1315-4200-5800-0000-0		mshs		55.20
			<b>Warrant Total</b>		<b>\$55.20</b>
588390	R208	090579-1	CALSTRS/JEM		
120428	01-0000-260-0000-7200-5890-5600-0				898.00
			<b>Warrant Total</b>		<b>\$898.00</b>
588391	R208	992430	CANON FINANCIAL SERVICES		
120068	01-0000-470-1200-2700-5620-0000-0				661.40
			<b>Warrant Total</b>		<b>\$661.40</b>
588392	R208	914760	CRS INCORPORATED		
120770	01-0000-260-0000-7400-5800-5250-0				3,132.29
			<b>Warrant Total</b>		<b>\$3,132.29</b>
588393	R208	091597	Centrum Sound Systems		
121764	01-0000-440-0000-8210-4300-0000-0				161.63
			<b>Warrant Total</b>		<b>\$161.63</b>
588394	R208	009795-1	CALIFORNIA BUSINESS MACHINE CO.		
120571	01-0000-670-0000-8110-5802-0000-0				454.36
			<b>Warrant Total</b>		<b>\$454.36</b>
588395	R208	934910-1	CDW GOVERNMENT, INC		
121702	01-3010-650-1200-1000-4310-4200-1				595.09
			<b>Warrant Total</b>		<b>\$595.09</b>
588396	R208	013903	CLOVIS HIGH SCHOOL		
121822	01-0045-400-1315-4200-5800-0000-0		baseball		685.00
			<b>Warrant Total</b>		<b>\$685.00</b>

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588397 121875	R208 01-0000-600-1215-4200-5800-0000-0	009528	CAL VALLEY PRINTING		226.28
			<b>Warrant Total</b>		<b>\$226.28</b>
588398 121677	R208 01-0000-000-0000-0000-9320-0000-0	923001	CREATIVE COPY		484.88
			<b>Warrant Total</b>		<b>\$484.88</b>
588399 120430 120430 120430 120430 120430	R208 01-0000-260-0000-7200-5910-5600-0 01-0000-260-0000-7200-5910-5600-0 01-0000-260-0000-7200-5910-5600-0 01-0000-260-0000-7200-5910-5600-0 01-0000-260-0000-7200-5910-5600-0	916950	CENTRAL VALLEY PRESORT		696.32 1,225.28 793.19 2,299.73 627.15
			<b>Warrant Total</b>		<b>\$5,641.67</b>
588400 121878	R208 01-0045-490-1315-4200-5800-0000-0	894580	DINUBA HIGH SCHOOL	volleyball	41.40
			<b>Warrant Total</b>		<b>\$41.40</b>
588401 121883	R208 40-0000-560-0000-8100-5800-0000-0	939870	DIVISION OF STATE ARCHITECT	thomas jefferson	500.00
			<b>Warrant Total</b>		<b>\$500.00</b>
588402 121746	R208 01-3010-620-1200-1000-4310-4200-I	017001	DEMCO, INC.		72.71
			<b>Warrant Total</b>		<b>\$72.71</b>
588403 121823	R208 01-0045-400-1315-4200-5800-0000-0	090474	FRESNO HIGH SCHOOL	Easter baseball	550.00
			<b>Warrant Total</b>		<b>\$550.00</b>
588404 121181 121181 121181 121181 121181	R208 01-0000-600-1215-2700-4300-0000-0 01-0000-600-1215-2700-4300-0000-0 01-0000-600-1215-2700-4300-0000-0 01-0000-600-1215-2700-4300-0000-0 01-0000-600-1215-2700-4300-0000-0	971300	1ST STRING SPORTS		193.73 473.88 172.29 695.85 16.16
			<b>Warrant Total</b>		<b>\$1,551.91</b>
588405 120567 120567	R208 01-9170-420-1200-1000-4310-0000-0 01-9170-420-1200-1000-4310-0000-0	920064	FOOD 4 LESS		5.96 71.52
			<b>Warrant Total</b>		<b>\$77.48</b>
588406 120733 120733 120733	R208 01-0010-400-1300-1000-5800-4090-0 01-0010-400-1300-1000-5800-4090-0 01-0010-400-1300-1000-5800-4090-0	912811	COMMUNITY ACTION PARTNERSHIP		1,858.32 2,495.88 2,514.13
			<b>Warrant Total</b>		<b>\$6,868.33</b>
588407	R209 14-0010-490-0000-8110-5630-0000-0	091483-I	CALIFORNIA HYDRONICS CORP	PO#120454	31.03
			<b>Warrant Total</b>		<b>\$31.03</b>

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PO #	Account #		Description		Amount
588408	R209	091454	Fossil Discovery Center		
	12-6055-630-0001-1000-5800-0000-0				80.00
			<b>Warrant Total</b>		<b>\$80.00</b>
588409	R209	012248	CVT-CALIFORNIA S VALUED TRUST		
	01-0000-000-0000-0000-9514-0000-0		health insurance		1,995,369.92
	01-0000-000-0000-0000-9518-0000-0		health insurance		223,775.80
			<b>Warrant Total</b>		<b>\$2,219,145.72</b>
588410	R209	091194	Shell Energy North American(US), L.P.		
	01-0000-570-0000-8200-5520-0000-0				995.34
	11-9503-260-4110-8200-5520-0000-0				34.96
	11-0010-260-4110-8200-5520-0000-0				43.66
	01-0000-260-0000-8200-5520-5600-0				1,873.44
	01-0000-310-0000-8200-5520-0000-0				2,305.82
	01-0000-320-0000-8200-5520-0000-0				842.61
	01-0000-360-0000-8200-5520-0000-0				1,326.48
	01-0000-380-0000-8200-5520-0000-0				775.55
	01-0000-290-0000-8200-5520-0000-0				1,837.54
	01-0000-300-0000-8200-5520-0000-0				1,406.63
	01-0000-400-0000-8200-5520-0000-0				9,131.41
	01-0000-400-1315-8200-5520-0000-0				1,285.81
	01-0000-440-0000-8200-5520-0000-0				1,070.18
	01-0000-420-0000-8200-5520-0000-0				2,156.45
	01-0000-390-0000-8200-5520-0000-0				5,042.66
	01-0000-450-0000-8200-5520-0000-0				975.17
	01-0000-490-0000-8200-5520-0000-0				19,697.07
	01-0000-460-0000-8200-5520-0000-0				1,360.77
	01-0000-470-0000-8200-5520-0000-0				3,170.69
	13-5310-260-0000-8200-5520-0000-0				1,777.30
	13-5310-400-0000-8200-5520-0000-0				234.48
	13-5310-520-0000-8200-5520-0000-0				64.02
	01-7230-280-0000-8200-5520-0000-0				1,378.59
	01-0000-650-0000-8200-5520-0000-0				3,370.28
	01-0000-630-0000-8200-5520-0000-0				3,279.76
	01-0000-600-0000-8200-5520-0000-0				4,915.59
	01-0000-620-0000-8200-5520-0000-0				2,493.97
	01-0000-580-0000-8200-5520-0000-0				1,659.78
	01-0000-560-0000-8200-5520-0000-0				2,680.57
	01-0000-520-0000-8200-5520-0000-0				1,357.34
	01-0000-530-0000-8200-5520-0000-0				181.10
			<b>Warrant Total</b>		<b>\$78,725.02</b>

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PO #	Account #		Description		
588411	R209	090916-1	TIGER, INC		
	01-0000-260-0000-8200-5515-5600-0				8.67
	01-0000-290-0000-8200-5515-0000-0				40.90
	01-0000-300-0000-8200-5515-0000-0				9.14
	01-0000-560-0000-8200-5515-0000-0				123.84
	01-0000-580-0000-8200-5515-0000-0				18.25
	01-0000-600-0000-8200-5515-0000-0				19.23
	01-0000-620-0000-8200-5515-0000-0				124.44
	01-0000-630-0000-8200-5515-0000-0				43.22
	01-0000-650-0000-8200-5515-0000-0				85.03
	13-5310-260-0000-8200-5515-0000-0				29.33
	13-5310-260-0000-8200-5515-0000-0				51.88
	13-5310-290-0000-8200-5515-0000-0				2.31
	13-5310-300-0000-8200-5515-0000-0				0.48
	13-5310-440-0000-8200-5515-0000-0				3.26
	13-5310-460-0000-8200-5515-0000-0				0.83
	13-5310-520-0000-8200-5515-0000-0				6.49
	13-5310-560-0000-8200-5515-0000-0				5.34
	01-0000-520-0000-8200-5515-0000-0				82.47
	01-0000-490-0000-8200-5515-0000-0				123.91
	01-0000-490-0000-8200-5515-0000-0				2,568.55
	01-0000-460-0000-8200-5515-0000-0				19.35
	01-0000-470-0000-8200-5515-0000-0				6.36
	01-0000-400-0000-8200-5515-0000-0				416.00
	01-0000-400-1315-8200-5515-0000-0				3.85
	01-0000-400-1315-8200-5515-0000-0				1,445.48
	01-0000-400-1315-8200-5515-0000-0				52.84
	01-0000-420-0000-8200-5515-0000-0				15.38
	01-0000-440-0000-8200-5515-0000-0				76.48
	01-0000-390-0000-8200-5515-0000-0				79.29
	01-0000-670-0000-8200-5515-0000-0				19.23
			<b>Warrant Total</b>		<b>\$5,481.83</b>
588412	R210	915960-1	SPORT CHALET		
120701	01-0170-400-1315-4200-4310-6530-0				171.68
			<b>Warrant Total</b>		<b>\$171.68</b>
588413	R210	090256	CETPA EVENT REGISTRATION		
121310	01-4048-260-1110-2420-5200-0000-1				505.00
			<b>Warrant Total</b>		<b>\$505.00</b>
588414	R210	091601	ARAMARK Sports & Entertainment LLC		
121863	01-4035-260-0000-2150-5200-0000-1				287.46
			<b>Warrant Total</b>		<b>\$287.46</b>
588415	R210	090510	TIMBERWOLVES FOUNDATION		
121884	01-0000-400-1355-1000-5800-2320-0				450.00
121884	01-0000-400-1355-1000-5800-2320-0				375.00
121884	01-0000-400-1355-1000-5800-2320-0				375.00
			<b>Warrant Total</b>		<b>\$1,200.00</b>

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**Commercial Warrant Listing**  
**For Warrants Dated 12/01/2011 to 12/01/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
588416	R210	891590	FRESNO CORAL.INC		
121612	01-3010-260-1110-1000-5801-4870-2				960.00
			<b>Warrant Total</b>		<b>\$960.00</b>
588417	R210	091245	Ace it! Tutoring Powered by Sylvan Learning		
121600	01-3010-260-1110-1000-5801-4870-2				3,806.25
			<b>Warrant Total</b>		<b>\$3,806.25</b>
588418	R210	931660-1	SEHI COMPUTER PRODUCTS INC		
121662	01-0000-000-0000-0000-9320-0000-0				1,680.90
121695	01-7400-390-1200-1000-4310-0000-0				8,903.47
121700	01-7400-390-1200-1000-4310-0000-0				4,390.81
121654	01-3010-560-1200-1000-4310-4250-1				2,441.15
			<b>Warrant Total</b>		<b>\$17,416.33</b>
588419	R210	936510	TIME FOR KIDS		
121839	01-7090-620-1200-1000-5300-0000-0				504.00
			<b>Warrant Total</b>		<b>\$504.00</b>
588420	R210	090586	SPORT DECALS		
120829	01-0000-560-1215-4200-5800-0000-0				401.85
			<b>Warrant Total</b>		<b>\$401.85</b>
588421	R210	060697	TECO PRODUCTS COMPANY		
120737	01-0025-490-1305-1000-4300-0000-0				171.21
120737	01-0025-490-1305-1000-4300-0000-0				197.52
120737	01-0025-490-1305-1000-4300-0000-0				38.04
			<b>Warrant Total</b>		<b>\$406.77</b>
588422	R210	995140	VALLEY FEED		
120736	01-0025-490-1305-1000-4300-0000-0				44.45
			<b>Warrant Total</b>		<b>\$44.45</b>
588423	R210	064857	VINCENT COMMUNICATIONS INC.		
120463	01-0000-260-0000-8300-4400-2550-0				37.26
120463	01-0000-260-0000-8300-4400-2550-0				237.40
120463	01-0000-260-0000-8300-4400-2550-0				164.41
120463	01-0000-260-0000-8300-5640-2550-0				205.51
120463	01-0000-260-0000-8300-5640-2550-0				296.75
120463	01-0000-260-0000-8300-5640-2550-0				46.58
120463	01-0000-260-0000-8300-4300-2550-0				201.78
120463	01-0000-260-0000-8300-4300-2550-0				31.67
120463	01-0000-260-0000-8300-4300-2550-0				139.74
			<b>Warrant Total</b>		<b>\$1,361.10</b>
588424	R210	953310	WESTERN AG & TURF		
120735	01-0025-490-1305-1000-4300-0000-0				13.48
			<b>Warrant Total</b>		<b>\$13.48</b>
588425	R210	064670	VENTURI HOUSE OF MUSIC		
121353	01-0000-560-1255-1000-4310-2330-0				145.46
			<b>Warrant Total</b>		<b>\$145.46</b>

Report Date: 12/01/2011

**Commercial Warrant Listing**  
**For Warrants Dated 12/01/2011 to 12/01/2011**

Check/Warr#	Register #	Payee #	Payee Name		
PO #	Account #		Description		Amount
588426	R210	053992-1	SAVE MART SUPERMARKET		
121545	12-6055-290-0001-1000-4310-4050-0				133.20
120873	01-0000-400-1342-1000-4310-0000-0				691.71
120979	01-0000-490-1342-1000-4310-0000-0				88.42
120886	01-0640-400-1300-1000-4310-0000-0				1,103.57
			<b>Warrant Total</b>		<b>\$2,016.90</b>
588427	R210	091294	San Diego County Office of Education		
121860	01-4035-260-1110-1000-5200-4820-1		S.YOUNG		400.00
			<b>Warrant Total</b>		<b>\$400.00</b>
588428	R210	970120-1	SCHOOL SPECIALTY INC.		
121421	01-0000-380-1200-1000-4310-0000-0				1,436.26
120067	01-0000-460-1200-1000-4310-0000-0				111.00
120067	01-0000-460-1200-1000-4310-0000-0				32.04
121752	01-6500-260-5770-1110-4310-0000-0				72.62
121364	01-0170-380-1200-1000-4310-6550-0				2,080.99
			<b>Warrant Total</b>		<b>\$3,732.91</b>
588429	R210	054642-1	SCIENCE KIT		
121386	01-0000-400-1370-1000-4310-0000-0				259.25
			<b>Warrant Total</b>		<b>\$259.25</b>
588430	R210	091294	San Diego County Office of Education		
121321	01-4035-260-1110-1000-5200-4820-2				400.00
			<b>Warrant Total</b>		<b>\$400.00</b>
588431	R210	962230	SPINITAR		
121638	01-0000-420-1200-1000-4400-6540-0				2,149.61
121638	01-0000-420-1200-1000-4400-6540-0				190.00
			<b>Warrant Total</b>		<b>\$2,339.61</b>
588432	R210	090525-1	SCHOOL HEALTH CORPORATION		
121008	01-0000-260-0000-3140-4300-6660-0				465.31
121008	01-0000-260-0000-3140-4300-6660-0				64.95
			<b>Warrant Total</b>		<b>\$530.26</b>
588433	R210	090163-1	School Services of California		
121090	01-0000-260-0000-7300-5200-5550-0				525.00
			<b>Warrant Total</b>		<b>\$525.00</b>
588434	R210	931660	SEHI-PROCOMP COMPUTER PRODUCTS		
121794	01-3010-470-1200-1000-4310-4200-2				1,516.30
121794	01-3010-470-1200-1000-4310-4200-1				9,388.00
			<b>Warrant Total</b>		<b>\$10,904.30</b>
588435	R210	931660-1	SEHI COMPUTER PRODUCTS INC		
121470	01-4035-260-1110-2140-4300-6010-2				269.83
			<b>Warrant Total</b>		<b>\$269.83</b>
588436	R210	968900-1	TECH DEPOT		
121696	01-7400-390-1200-1000-4310-0000-0				231.23
			<b>Warrant Total</b>		<b>\$231.23</b>

**Commercial Warrant Listing**  
**For Warrants Dated 12/01/2011 to 12/01/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
588437 120043	R210 01-0000-260-0000-7200-5910-5600-0	062676	UNITED PARCEL SERVICE		148.82
			<b>Warrant Total</b>		<b>\$148.82</b>
588438 120561	R210 01-1100-650-1200-1000-4310-6500-0	068473-1	VIRCO INC		8,252.75
			<b>Warrant Total</b>		<b>\$8,252.75</b>
588439 121760	R210 01-0000-490-1315-4200-4310-0000-0	090903	WATERBOY SPORTS, INC		209.61
			<b>Warrant Total</b>		<b>\$209.61</b>
588440 121302	R210 01-0640-400-1300-1000-4310-0000-0	980730-1	U.S. FOODSERVICE, INC.		139.55
			<b>Warrant Total</b>		<b>\$139.55</b>
588441 120174 120174 120174 120174	R210 01-8150-450-0000-8110-4300-0000-0 01-8150-450-0000-8110-5640-0000-0 01-8150-450-0000-8110-5640-0000-0 01-8150-450-0000-8110-4300-0000-0	090072-1	UNISOURCE WORLDWIDE INC		-59.16 -14.79 33.83 135.32
			<b>Warrant Total</b>		<b>\$95.20</b>
588442 120185 120185	R210 01-0000-260-0000-7550-4300-5700-0 01-0000-260-0000-7550-4300-5700-0	062585-1	UNISOURCE WORLDWIDE, INC.		663.70 2,148.00
			<b>Warrant Total</b>		<b>\$2,811.70</b>
588443 120173	R210 01-8150-450-0000-8110-4300-0000-0	090565-1	US AIRCONDITIONING DISTRIBUTORS, INC		46.51
			<b>Warrant Total</b>		<b>\$46.51</b>
588444	R211 01-0000-390-1200-1000-5200-0000-0	26004111	NICOLE TORRES		293.05
			<b>Warrant Total</b>		<b>\$293.05</b>
588445	R211 01-3550-490-1530-1000-5200-0000-0	26002338	Davene R Munoz		127.00
			<b>Warrant Total</b>		<b>\$127.00</b>
588446	R211 01-3550-490-1530-1000-5200-0000-0	26000881	Jaclynn M Dover		127.00
			<b>Warrant Total</b>		<b>\$127.00</b>
588447	R211 01-1100-260-1255-1000-5200-6250-0	26003392	Rebecca J Vagim		46.29
			<b>Warrant Total</b>		<b>\$46.29</b>
588448	R211 01-0000-260-0000-7700-5200-5050-0	26001706	Gregory Johnson		190.92
			<b>Warrant Total</b>		<b>\$190.92</b>
588449	R211 01-0000-400-1300-2700-5200-0000-0	26002620	Sylvia Prado		284.00
			<b>Warrant Total</b>		<b>\$284.00</b>

Report Date: 12/01/2011

**Commercial Warrant Listing**  
**For Warrants Dated 12/01/2011 to 12/01/2011**

Check/Warr#	Register #	Payee #	Payee Name		Amount
PO #	Account #		Description		
588450	R211	26002606	Kelly C Porterfield		
	01-0000-260-0000-7150-4300-5500-0				60.00
			<b>Warrant Total</b>		<b>\$60.00</b>
588451	R211	26003554	Catherine L Wieland		
	01-9170-350-3300-1000-4310-4500-0				40.49
			<b>Warrant Total</b>		<b>\$40.49</b>
588452	R211	26004714	Casey Michelle Phillips		
	01-0000-490-1300-2700-5200-0000-0				93.24
			<b>Warrant Total</b>		<b>\$93.24</b>
588453	R211	26004713	Orlando Edoardo Bellomo		
	01-0000-260-1155-2100-5200-6250-0				172.61
			<b>Warrant Total</b>		<b>\$172.61</b>
588454	R211	26000854	Marisa A Dimauro		
	01-3010-260-0000-2150-5200-0000-1				1,761.53
			<b>Warrant Total</b>		<b>\$1,761.53</b>
588455	R211	26001304	Barbara G Gonzalez		
	01-7230-280-0000-3600-5200-0000-0				133.47
			<b>Warrant Total</b>		<b>\$133.47</b>
588456	R211	26004119	SHANE W MASON		
	01-0000-400-1300-2700-5200-0000-0				410.94
			<b>Warrant Total</b>		<b>\$410.94</b>
588457	R212	982001-1	VERIZON WIRELESS		
	01-0010-260-0000-3900-5925-2550-0				65.05
	01-0010-260-0000-3900-5925-2550-0				122.44
	01-0000-260-0000-7400-5925-5260-0				38.01
	01-0000-450-0000-8200-5925-0000-0				87.22
	01-0000-260-0000-7540-5925-5850-0				40.46
			<b>Warrant Total</b>		<b>\$353.18</b>
588458	R212	046167-1	AT&T		
	01-0000-260-0000-7200-5920-5050-0				271.73
			<b>Warrant Total</b>		<b>\$271.73</b>
588459	R212	910197-1	AT&T		
	01-0000-260-0000-7200-5920-5050-0				85.03
			<b>Warrant Total</b>		<b>\$85.03</b>
588460	R212	998460-1	UNITED RENTALS NORTHWEST, INC.		
	01-0045-490-1315-4200-5800-0000-0				97.58
			<b>Warrant Total</b>		<b>\$97.58</b>
588461	R212	000409	Magdaleno, Elizabeth		
	01-0610-260-1300-1000-4100-6260-0				28.00
			<b>Warrant Total</b>		<b>\$28.00</b>
			<b>District Totals</b>	<b>140 Warrants for</b>	<b>\$2,489,124.65</b>

Report Date: 12/01/2011

**Commercial Warrant Listing**  
**For Warrants Dated 12/01/2011 to 12/01/2011**

Check/Warr# PO #	Register # Account #	Payee #	Payee Name	Description	Amount
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Fund Totals				Amount
01 - General Fund				\$2,485,142.87
11 - Adult Education				\$1,061.83
12 - Child Development				\$213.20
13 - Cafeteria				\$2,175.72
14 - Deferred Maintenance				\$31.03
40 - Special Reserve - Cap Outlay				\$500.00
<b>Total</b>				<b>\$2,489,124.65</b>

# HUMAN RESOURCES STAFFING LIST

## BOARD AGENDA – DECEMBER 13, 2011

### CERTIFICATED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Inez Gregor	Teacher	Nishimoto	01/09/12-01/31/12	Personal Leave

### CERTIFICATED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Sylvia Rendon	Teacher	District	12/31/11	Resignation
2. Kimberly Bondiotti	Principal	Lincoln	01/02/12	Resignation

### CERTIFICATED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. One 40% FTE position	Nurse	District	2011/2012	New Position (Health Svs. Funding)

### CERTIFICATED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
1. Daniel Mello	Teacher	MHS	2011/2012	Replacement
2. Jeanette Luedders-Sanchez	Teacher	Special Services	2011/2012	New Position (Special Ed. Funding)
3. Lisa Avalos	Nurse	District	2011/2012	Replacement

### CERTIFICATED OTHER

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

### CLASSIFIED LEAVES OF ABSENCE

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

### CLASSIFIED SEPARATIONS

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Justification</u>
None				

### CLASSIFIED NEW POSITION

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Nine (9) part-time positions	CN Assistant I's	Child Nutrition	2011/2012	3.50	New Positions (Cafeteria Funding)

### CLASSIFIED EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
1. Elizabeth Brincefield	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.
2. Danna Petty	Bus Driver	Transportation	2011/2012	8.00	Increase in hrs.
3. Stephanie Balbas	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
4. Herman Real	Bus Driver	Transportation	2011/2012	5.75	Increase in hrs.
5. Krystal Souza	Bus Driver	Transportation	2011/2012	7.00	Increase in hrs.
6. Ron Schoettler	Bus Driver	Transportation	2011/2012	7.75	Increase in hrs.
7. Jose Valladares	Bus Driver	Transportation	2011/2012	5.75	Increase in hrs.
8. Norma Hunter	Bus Driver	Transportation	2011/2012	7.00	Increase in hrs.
9. Rosalinda Herrera	Bus Driver	Transportation	2011/2012	5.75	Increase in hrs.
10. Lisa Ervin	Bus Driver	Transportation	2011/2012	7.75	Increase in hrs.
11. Blanca Bowden	Bus Driver	Transportation	2011/2012	8.00	Increase in hrs.
12. Annette Duarte	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.
13. Veronica Denney	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.
14. Lydia Gilleran	Bus Driver	Transportation	2011/2012	5.50	Increase in hrs.
15. Wendy DeVoto	Bus Driver	Transportation	2011/2012	6.50	Increase in hrs.

**HUMAN RESOURCES STAFFING LIST (Con't)**  
**BOARD AGENDA – DECEMBER 13, 2011**

**CLASSIFIED EMPLOYMENT**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
16. Kathy Franklin	Bus Driver	Transportation	2011/2012	6.25	Increase in hrs.
17. Ray Gould	Bus Driver	Transportation	2011/2012	8.00	Increase in hrs.
18. Tom Whitaker	Bus Driver	Transportation	2011/2012	6.25	Increase in hrs.
19. Mark Powell	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
20. Olimpia Martinez	Bus Driver	Transportation	2011/2012	5.25	Increase in hrs.
21. Lisa Hardin	Bus Driver	Transportation	2011/2012	7.50	Increase in hrs.
22. Donna Hoffman	Bus Driver	Transportation	2011/2012	7.00	Increase in hrs.
23. Ewing Hatfield	Bus Driver	Transportation	2011/2012	6.25	Increase in hrs.
24. Jaime Arteaga	Bus Driver	Transportation	2011/2012	7.25	Increase in hrs.
25. Jason Moss	Bus Driver	Transportation	2011/2012	7.25	Increase in hrs.
26. Dan McConnell	Bus Driver	Transportation	2011/2012	7.50	Increase in hrs.
27. Daniel Loera	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
28. Pam Francher	Bus Driver	Transportation	2011/2012	6.75	Increase in hrs.
29. Lizbeth Gutierrez	Bus Driver	Transportation	2011/2012	5.75	Decrease in hrs.
30. April Parsons	Relief Bus Driver	Transportation	2011/2012	4.00	Replacement
31. Margaret Lopez	Bus Driver	Transportation	2011/2012	6.00	Increase in hrs.
32. Ann Petty	Paraprofessional Aide - Asst. to Physically Impaired	Special Services	2011/2012	3.50	New Position (Special Ed. Funding)
33. Evayon Henson	Paraprofessional Aide - Special Needs	Special Services	2011/2012	3.50	Replacement
34. Susan Rodriguez	Paraprofessional Aide - Special Needs	Special Services	2011/2012	3.50	Replacement

**CLASSIFIED OTHER**

<u>Name</u>	<u>Assignment</u>	<u>Site</u>	<u>Effective Date(s)</u>	<u>Hours</u>	<u>Justification</u>
None					

**COACHES**

1. See Attached List

## Coaches List

Board Agenda  
December 13, 2011

Last Name	First Name	Site	Sport	Year
Eller	David	MHS	Football	2011/2012
Low	Blaine	MHS	Football	2011/2012
Salinas	Erica	MHS	Volleyball	2011/2012
Perez	Carlos	Desmond	Football	2011/2012
Beltz	Cori	Desmond	Cheer	2011/2012
Ybarra	Elyse	Nishimoto	Volleyball	2011/2012
Chavez	Francisca	Parkwood	Soccer	2011/2012
Pell	Ron	Millview	Basketball	2011/2012
Torrez	Robert	Millview	Football	2011/2012
Romero	Aida	Millview	Football	2011/2012
Maciel	Guadalupe	Millview	Track	2011/2012
Hernandez	Jacob	Chavez	Soccer	2011/2012
Lopez	Alvaro	Chavez	Wrestling	2011/2012
Lopez	Alvaro	Chavez	Soccer	2011/2012
Ayala	Heliodoro	Sierra Vista	Soccer	2011/2012
Tapia	Monica	Sierra Vista	Soccer	2011/2012
Navarro	Javier	Parkwood	Wrestling	2011/2012
Moreno	Cynthia	Alpha	Soccer	2011/2012
Gutierrez	Luis	Alpha	Volleyball	2011/2012

**Madera Unified School District  
Board of Trustees Meeting  
Daily Field Trips out of Madera  
December 13, 2011**

<b>Date</b>	<b>School</b>	<b>Name</b>	<b>Field Trip – # Students</b>	<b>Location</b>	<b>Funding Source/ Cost</b>	<b>Vehicle Type</b>
12/15/11	Sierra Vista	Ruelas	5 <sup>th</sup> grade students to the Tech Museum of Innovation 75 students—11 adults	San Jose, CA	Parent Club \$2400	Charter Bus
12/15/11	MSHS	Durbin	Science Club to Golden State Park 25 students—2 adults	San Francisco, CA	MSHS \$1200	School Bus
1/13/12	MHS	Stockton	Students to tour UTI Campus 50 students—2 adults	Sacramento, CA	Funded by UTI \$0	Charter Bus
1/26/12	MHS	Glantz	ROP students to MAC World / Computer Show 50 students—2 adults	San Francisco, CA	ROP \$1343	Charter Bus
3/9/12	Desmond	Walsh	Band students to CMEA Festival 50 students—1 adult	Kingsburg, CA	Desmond \$380	School Bus
3/28/12	Adams	Murray	Kinder students to Hilmar Cheese Factory 120 students—24 adults	Hilmar-Irwin, CA	Parent Club \$500	School Bus
3/29/12	Desmond	Walsh	Band students to CMEA Festival 50 students—1 adult	Fresno, CA	Desmond \$340	School Bus
4/25/12	Adams	Murray	Kinder student to Chaffee Zoo 120 students—24 adults	Fresno, CA	Parent Club \$500	School Bus
5/4/12	Parkwood	Reed	5 <sup>th</sup> grade students to Tech Museum of Innovation 114 students—15 adults	San Jose, CA	Parent Club \$1600	School Bus

**Madera Unified School District  
Board of Trustees Meeting  
Student Overnight or Out of State Field Trip Request  
December 13, 2011**

<b>Date</b>	<b>School</b>	<b>Name</b>	<b>Field Trip – # Students</b>	<b>Location</b>	<b>Cost</b>	<b>Funding</b>	<b>Vehicle Type</b>
12/16/11 to 12/17/11	MHS	Liuba	Girls Soccer to Tournament 23 students—3 adults	Bakersfield, CA	\$320 Transportation \$650 Transportation	Boosters Boosters	Vans
3/9/12 to 3/11/12	MSHS	Guglielmana	Boys Volleyball to Tournament 16 students—3 adults	San Luis Obispo, CA	\$150 Transportation \$ 175 Lodging	MSHS Athletic Boosters	Vans
4/20/12 to 4/21/12	MSHS	Guglielmana	Boys Volleyball to Tournament 16 students—3 adults	San Jose, CA	\$100 Transportation \$120 Lodging	MSHS Athletic Boosters	Vans
4/27/12 to 4/28/12	MSHS	Guglielmana	Boys Volleyball to Tournament 16 students—3 adults	San Francisco, CA	\$100 Transportation \$ 120 Lodging	MSHS Athletic Boosters	Vans



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                                  |
|-----------------------------------------|-----------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Communications | <input type="checkbox"/> Consent              | <input checked="" type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                                  |

**For Meeting Date: December 13, 2011**

**Submitted by: Kelly Porterfield, Associate Supt. of Business & Operations**

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request adoption of Resolution No. 29-2011/12 that approves entering into a Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC to provide a fifteen year lease financing for the energy retrofit project with IES.

**Description of item:**

PNC Equipment Finance, LLC will provide a fifteen year lease financing for the energy retrofit project at a 3.50% rate.

Attached is the Master Equipment Lease-Purchase Agreement and Escrow Agreement.

**Financial impact:**

To be determined.

RESOLUTION NO. 29-2011/12

A RESOLUTION OF THE BOARD OF EDUCATION OF MADERA UNIFIED SCHOOL DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC, AS LESSOR, AND SEPARATE LEASE SCHEDULES THERETO AND ESCROW AGREEMENT FOR THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, Madera Unified School District (the “District”), a body politic and corporate duly organized and existing as a unified school district under the laws of the State of California (the “State”) is authorized by the laws of the State to purchase, acquire and lease certain equipment and other property for the benefit of the District and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Board of Education of the District (the “Board”) has determined that a true and very real need exists for the acquisition, purchase and financing of certain property consisting of an energy efficient HVAC system to be located at the James Madison Elementary School and Thomas Jefferson Middle School campuses, together with comprehensive interior and exterior lighting retrofit at all campuses through the District, (collectively, the “Equipment”) on the terms herein provided; and

WHEREAS, in order to acquire such Equipment, the District proposes to enter into that certain Master Equipment Lease-Purchase Agreement (the “Master Lease”) with PNC Equipment Finance, LLC as lessor (the “Lessor”), substantially in the proposed form presented to the Board at this meeting, and separate Lease Schedules thereto substantially in the form attached to the Master Lease and a separate Escrow Agreement among the Lessor, the District and The Bank of New York, as escrow agent (the “Escrow Agreement”), substantially in the proposed form presented to the Board at this meeting; and

WHEREAS, the Board deems it for the benefit of the District and the efficient and effective administration thereof to enter into the Master Lease and the separate Lease Schedules relating thereto from time to time as provided in the Master Lease and an Escrow Agreement for the purchase, acquisition, financing and leasing of the Equipment to be therein more specifically described on the terms and conditions provided therein and herein;

NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND ORDERED BY THE BOARD OF EDUCATION OF THE MADERA UNIFIED SCHOOL DISTRICT AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Master Lease (including the form of Lease Schedule, Payment Schedule and Escrow Agreement attached thereto), in the form presented to this meeting, are in the best interests of the District for the acquisition, purchase, financing and leasing of the Equipment.

Section 2. The form, terms and provisions of the Master Lease, Lease Schedule, Payment Schedule and Escrow Agreement are hereby approved in the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Superintendent or the Associate Superintendent of Business Services of the District (the "Authorized Officers") executing the same, the execution of such documents being conclusive evidence of such approval. The Authorized Officers of the District are each hereby authorized and directed to sign and deliver the Master Lease, each Lease Schedule thereto, each Payment Schedule relating thereto, each Escrow Agreement relating thereto and any related exhibits attached thereto if and when required; provided, however, that, without further authorization from the governing body of the District, (a) the aggregate principal component of Rent Payments under all Leases entered into pursuant to the Master Lease shall not exceed \$5,000,000; (b) the maximum term under any Lease entered into pursuant to the Master Lease shall not exceed fifteen (15) years; and (c) the maximum interest rate used to determine the interest component of Rent Payments under each Lease shall not exceed the lesser of the maximum rate permitted by law or five percent (5%) per annum. The Authorized Officers may sign and deliver the Lease to the Lessor on behalf of the District pursuant to the Master Lease on such terms and conditions as they shall determine are in the best interests of the District up to the maximum aggregate principal component, maximum term and maximum interest rate provided above.

Section 3. The Authorized Officers and other officers and employees of the District shall take all action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by the Master Lease and each Lease Schedule (including, but not limited to, the execution and delivery of the certificates contemplated therein, including appropriate arbitrage certifications) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Master Lease, the Lease Schedule and the Escrow Agreement, and including any tax agreement for purposes of complying with the provisions of the Internal Revenue Code.

Section 4. Stone & Youngberg LLC, a division of Stifel Nicolaus, or its successor-in-interest, is hereby appointed as placement agent, and Best Best & Krieger LLP is hereby appointed special counsel to the District, upon such terms the Authorized Officers may determine subject to Section 2 above.

Section 5. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

PASSED, ADOPTED AND APPROVED by the Board of Education of the Madera Unified School District at its regular meeting held the 13th day of December, 2011, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

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(President of the Board of Education)

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect and further certifies that the Master Lease (including the form of Lease Schedule, Payment Schedule and Escrow Agreement attached thereto) are the same as presented at said meeting of the Board of Education of Madera Unified School District, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: \_\_\_\_\_, 20\_\_

[SEAL]

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(Secretary/Clerk)

## MASTER EQUIPMENT LEASE–PURCHASE AGREEMENT

Dated as of December 13, 2011

This Master Equipment Lease-Purchase Agreement (this “*Master Lease*”) is made and entered into by and between PNC Equipment Finance, LLC, as lessor (“*Lessor*”) and Madera Unified School District, as lessee (“*Lessee*”).

Lessee:

### 1. LEASE OF EQUIPMENT.

Subject to the terms and conditions of this Master Lease, Lessor agrees to sell, transfer and lease to Lessee, and Lessee agrees to acquire, purchase and lease from Lessor, all Equipment described in each Schedule signed from time to time by Lessee and Lessor. Each Schedule signed and delivered by Lessor and Lessee pursuant to this Master Lease shall constitute a separate and independent lease and installment purchase of the Equipment therein described. This Master Lease is not a commitment by Lessor or Lessee to enter into any Lease not currently in existence, and nothing in this Master Lease shall be construed to impose any obligation upon Lessor or Lessee to enter into any proposed Lease, it being understood that whether Lessor or Lessee enter into any proposed Lease shall be a decision solely within their respective discretion.

### 2. CERTAIN DEFINITIONS.

All terms defined in the Lease are equally applicable to both the singular and plural form of such terms. (a) “*Lease*” means each Schedule and the terms and conditions of this Master Lease incorporated therein. (b) “*Lien*” means any security interest, lien, mortgage, pledge, encumbrance, judgment, execution, attachment, warrant, writ, levy, other judicial process or claim of any nature whatsoever by or of any person. (c) “*Equipment*” means the property described in each Schedule, together with all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto. (d) “*Escrow Agreement*” means the Escrow Agreement relating to a Schedule, dated the Commencement Date under such Schedule and substantially in the form attached to this Master Lease, among Lessor, Lessee and the escrow agent therein identified, with respect to the Escrow Fund established and to be administered thereunder. (e) “*Escrow Fund*” means the fund of that name established pursuant to an Escrow Agreement. (f) “*Schedule*” means each Lease Schedule (substantially in the form attached to this Master Lease) signed and delivered by Lessee and Lessor, together with all addenda, riders, attachments, certificates and exhibits thereto, as the same may from time to time be amended, modified or supplemented.

### 3. LEASE TERM.

The term of each Lease (“*Lease Term*”) commences on, and interest accrues from, the date identified in the related Schedule as the Commencement Date and, unless earlier terminated as expressly provided in the Lease, continues until Lessee’s payment and performance in full of all of Lessee’s obligations under such Lease.

### 4. RENT PAYMENTS.

4.1. For each Lease, Lessee agrees to pay to Lessor the rent payments (“*Rent Payments*”) in the amounts and on the dates set forth in the Schedule A-1 attached to the Schedule (a “*Payment Schedule*”). A portion of each Rent Payment is paid as and represents the payment of interest as set forth in the applicable Payment Schedule.

Rent Payments under each Lease are payable out of the general and other funds of Lessee that are legally available therefor ("*Legally Available Funds*") in U.S. dollars, without notice or demand, at the office of Lessor identified below (or such other place as Lessor may designate from time to time in writing).

4.2. EXCEPT AS SPECIFICALLY PROVIDED IN SECTION 6 HEREOF, LESSEE'S OBLIGATION TO PAY RENT PAYMENTS UNDER EACH LEASE SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS AND SHALL NOT BE SUBJECT TO ANY SETOFF, DEFENSE, COUNTERCLAIM, ABATEMENT OR RECOUPMENT FOR ANY REASON WHATSOEVER, INCLUDING (WITHOUT LIMITATION) BY REASON OF EQUIPMENT FAILURE, DISPUTES WITH THE VENDOR(S) OR MANUFACTURER(S) OF THE EQUIPMENT OR LESSOR, ACCIDENT OR ANY UNFORESEEN CIRCUMSTANCES.

**4.3. Lessor and Lessee understand and intend that the obligation of Lessee to pay Rent Payments under each Lease shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by Lessee, nor shall anything contained in any Lease constitute a pledge of the full faith and credit or taxing power of Lessee.**

4.4. If Lessor receives any Rent Payment from Lessee after its due date, Lessee shall pay Lessor on demand from Legally Available Funds as a late charge five percent (5%) of such overdue amount, limited, however, to the maximum amount allowed by law.

5. ESCROW AGREEMENT; EQUIPMENT DELIVERY AND ACCEPTANCE; FUNDING CONDITIONS.

5.1. In order to provide financing to pay the costs to acquire and install the Equipment ("*Purchase Price*") as described in a Schedule, Lessor and Lessee hereby agree to execute and deliver an Escrow Agreement relating to such Schedule on the date on which the Funding Conditions for such Schedule are satisfied as provided in Section 5.2. If Lessee signs and delivers a Schedule and an Escrow Agreement and if all Funding Conditions have been satisfied in full, then Lessor will deposit or cause to be deposited into an Escrow Fund under the related Escrow Agreement an amount (which may include estimated investment earnings thereon) equal to the Purchase Price for the Equipment to be financed under the related Schedule.

5.2. Lessor shall have no obligation to deposit any Purchase Price into an Escrow Fund under the related Schedule unless all reasonable conditions established by Lessor ("*Funding Conditions*") have been satisfied, including, without limitation, the following: (a) Lessee has signed and delivered to Lessor the Schedule, its related Payment Schedule and the related Escrow Agreement; (b) no Event of Default shall have occurred and be continuing under any Lease; (c) no material adverse change shall have occurred in the financial condition of Lessee or any Supplier; (d) the Equipment is reasonably satisfactory to Lessor and is free and clear of any Liens (except Lessor's Liens); (e) all representations of Lessee in the Lease remain true, accurate and complete; (f) the amount (if any) that Lessor may require in advance that Lessee apply to the payment of Equipment costs; and (g) Lessor has received all of the following documents, which shall be reasonably satisfactory, in form and substance, to Lessor: (1) evidence of insurance coverage or self-insurance required by the Lease; (2) an opinion of Lessee's counsel; (3) Uniform Commercial Code (UCC) financing statements with respect to the Equipment; (4) real property waivers as Lessor may deem necessary; (5) copies of resolutions by Lessee's governing body, duly authorizing the Lease and the Escrow Agreement and incumbency certificates for the person(s) who will sign the Lease and the Escrow Agreement; (6) such documents and certificates as Lessor may request relating to federal tax-exemption of interest payable under the Lease, including (without limitation) IRS Form 8038-G or 8038-GC and evidence of the adoption of a reimbursement resolution or other official action in the event that Lessee is to be reimbursed for expenditures that it has paid more than sixty days prior to the date on which the Funding Conditions are satisfied;

and (7) such other documents and information previously identified by Lessor or otherwise reasonably requested by Lessor.

5.3. Lessee shall, at its sole expense, arrange for the transportation, delivery and installation of all Equipment to the location specified in the Schedule ("*Location*") by Equipment suppliers ("*Suppliers*") selected by Lessee. Lessee shall accept Equipment for purposes of the related Lease as soon as it has been delivered and is operational. Lessee shall evidence its acceptance of any Equipment by signing and delivering to Lessor a Certificate of Acceptance in the form and manner required by the applicable Escrow Agreement.

5.4. If an Event of Default occurs prior to Lessee's acceptance of all the Equipment under the related Schedule, the amount then on deposit in the Escrow Fund shall be applied to prepay the unpaid principal component of the Rent Payments in whole on the first business day of the month next succeeding the occurrence of either such Event plus accrued interest to the prepayment date; *provided, however*, that the amount to be prepaid by Lessee pursuant to this Section 5.4 shall first be paid from moneys in the related Escrow Fund and then from Legally Available Funds and other moneys available for such purpose as a result of the exercise by Lessor of its rights and remedies under the related Schedule. Any funds on deposit in the Escrow Fund on the prepayment date described in this Section 5.4 in excess of the unpaid principal component of the Rent Payments to be prepaid plus accrued interest thereon to the prepayment date shall be paid promptly to Lessee.

5.5. To the extent that Lessee has not accepted items of Equipment before the eighteen-month anniversary of the Commencement Date identified on the related Schedule, the amount then on deposit in the related Escrow Fund shall be applied to prepay the unpaid principal component of the Rent Payments in part, in inverse order of Rent Payments, on the first business day of the next month plus accrued interest to the prepayment date; *provided, however*, that the amount to be prepaid by Lessee pursuant to this Section 5.5 shall first be paid from moneys in the related Escrow Fund and then from Legally Available Funds. Notwithstanding any such partial prepayment, the related Schedule shall remain in full force and effect with respect to the portion of the Equipment accepted by Lessee during such eighteen-month period, and the portion of the principal component of Rent Payments remaining unpaid after such prepayment plus accrued interest thereon shall remain payable in accordance with the terms of the related Schedule. Upon Lessor's request, Lessee shall execute an amendment to the related Payment Schedule that reflects the change to the Rent Payments as a result of such partial prepayment.

## 6. RENT ABATEMENT AND RENTAL INTERRUPTION INSURANCE.

6.1 During any period in which there is substantial interference with the use and possession by Lessee of any part of any Equipment covered by a Lease caused by material damage or destruction to such Equipment, Rent Payments due under such Lease shall be abated as provided below. The amount of abatement shall be such that the resulting Rent Payments represents fair consideration for the use and possession of the portions of the Equipment that are not materially damaged or destroyed. Such abatement shall continue for the period commencing with the date of such damage or destruction and ending with the substantial completion of the work of repair or replacement of the affected Equipment or portions thereof ("*Abatement Period*"). In the event of any such damage or destruction, the affected Lease shall continue in full force and effect including, without limitation, Lessee's obligation to repair or replace the damaged or destroyed Equipment. Lessee waives the benefits of California Civil Code sections 1932(2) and 1933(4) and any and all other statutory rights to terminate any Lease by virtue of any damage or destruction to any Equipment covered by such Lease.

6.2 Lessee at its sole expense shall at all times maintain rental interruption insurance in an amount not less than the greatest amount of Rent Payments payable by Lessee in any twelve (12) month period of the Lease Term. This insurance coverage shall insure against loss or reduction of Rent Payments payable to Lessor due to a rental abatement described in Subsection 6.1 above resulting from Lessee's loss of use or possession of the

Equipment or any substantial portion thereof and caused by any and all perils, including, without limitation, Acts of God and other events of force majeure. Such insurance proceeds shall be payable to Lessor in amounts proportionate to the loss of use or possession of the affected Equipment and shall supplement Lessee's abated Rent Payments (if any) during the repair or reconstruction period so that the aggregate of Lessee's abated Rent Payments and the amount of the rental interruption insurance payments equals the scheduled Rent Payments due under the Lease during the Abatement Period. The insurer shall be reasonably satisfactory to Lessor. Lessee shall promptly deliver to Lessor satisfactory evidence of such required insurance coverage and all renewals and replacements thereof. Each insurance policy will require that the insurer give Lessor at least 30 days prior written notice of any cancellation or reduction of such policy and will require that Lessor's interests remain insured regardless of any act, error, misrepresentation, omission or neglect of Lessee. The insurance maintained by Lessee shall be primary without any right of contribution from insurance which may be maintained by Lessor."

7. NO WARRANTY BY LESSOR.

**LESSEE ACQUIRES AND LEASES THE EQUIPMENT UNDER EACH LEASE "AS IS." LESSEE ACKNOWLEDGES THAT LESSOR DID NOT MANUFACTURE THE EQUIPMENT UNDER ANY LEASE. LESSOR DOES NOT REPRESENT THE MANUFACTURER, SUPPLIER, OWNER OR DEALER, AND LESSEE SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. LESSOR MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE OR AS TO THE EQUIPMENT'S VALUE, DESIGN, CONDITION, USE, CAPACITY OR DURABILITY. LESSEE AGREES THAT REGARDLESS OF CAUSE, LESSOR IS NOT RESPONSIBLE FOR, AND LESSEE WILL NOT MAKE ANY CLAIM AGAINST LESSOR FOR, ANY DAMAGES, WHETHER CONSEQUENTIAL, DIRECT, SPECIAL OR INDIRECT INCURRED BY LESSEE IN CONNECTION WITH THE EQUIPMENT UNDER ANY LEASE. NEITHER THE MANUFACTURER, SUPPLIER OR DEALER NOR ANY SALESPERSON, EMPLOYEE OR AGENT OF THE MANUFACTURER, SUPPLIER OR DEALER IS LESSOR'S AGENT OR HAS ANY AUTHORITY TO SPEAK FOR LESSOR OR TO BIND LESSOR IN ANY WAY.** For and during the Lease Term under each Lease, Lessor assigns to Lessee any manufacturer's or Supplier's product warranties, express or implied, applicable to any Equipment and Lessor authorizes Lessee to obtain the customary services furnished in connection with such warranties at Lessee's sole expense. Lessee agrees that (a) all Equipment will have been purchased by Lessor in accordance with Lessee's specifications from Suppliers selected by Lessee, (b) Lessor is not a manufacturer or dealer of any Equipment and has no liability for the delivery or installation of any Equipment, (c) Lessor assumes no obligation with respect to any manufacturer's or Supplier's product warranties or guaranties, (d) no manufacturer or Supplier or any representative of said parties is an agent of Lessor and (e) any warranty, representation, guaranty or agreement made by any manufacturer or Supplier or any representative of said parties shall not be binding upon Lessor.

8. TITLE; SECURITY INTEREST.

8.1. Upon Lessee's acceptance of any Equipment under a Lease and in accordance with the related Escrow Agreement, title to such Equipment shall vest in Lessee, subject to Lessor's security interest therein and all of Lessor's other rights under such Lease including, without limitation, Sections 6, 20 and 21 hereof.

8.2. As collateral security for Lessee's obligations to pay all Rent Payments and all other amounts due and payable under each Lease and to perform and observe all covenants, agreements and conditions (direct or indirect, absolute or contingent, due or to become due or existing or hereafter arising) of Lessee under such Lease, Lessee hereby grants to Lessor a first priority, exclusive security interest in any and all of the Equipment (now existing or hereafter acquired) under each Lease, moneys and investments held from time to time the Escrow Fund under each Escrow Agreement and any and all proceeds of any of the foregoing. Lessee agrees to execute and deliver to Lessor all necessary documents to evidence and perfect such security interest, including, without limitation,

Uniform Commercial Code (UCC) financing statements and any amendments thereto and certificates of title or certificates of origin (or applications thereof) noting Lessor's interest thereon.

9. PERSONAL PROPERTY.

All Equipment is and will remain personal property and will not be deemed to be affixed or attached to real estate or any building thereon.

10. MAINTENANCE AND OPERATION.

Lessee shall, at its sole expense: (a) repair and maintain all Equipment in good condition and working order, in accordance with manufacturer's instructions, and supply and install all replacement parts or other devices when required to so maintain the Equipment or when required by applicable law or regulation, which parts or devices shall automatically become part of the Equipment; (b) use and operate all Equipment solely for the purpose of performing one or more governmental functions of Lessee and in a careful manner in the normal course of its operations and only for the purposes for which it was designed in accordance with the manufacturer's warranty requirements; and (c) comply with all laws and regulations relating to the Equipment. If any Equipment is customarily covered by a maintenance agreement, Lessee will furnish Lessor with a maintenance agreement by a party reasonably satisfactory to Lessor. No maintenance or other service for any Equipment will be provided by Lessor. Lessee will not make any alterations, additions or improvements ("*Improvements*") to any Equipment without Lessor's prior written consent unless the Improvements may be readily removed without damage to the operation, value or utility of such Equipment, but any such Improvements not removed prior to the termination of the applicable Lease shall automatically become part of the Equipment.

11. LOCATION; INSPECTION.

Equipment will not be removed from, or if Equipment is rolling stock its permanent base will not be changed from, the Location without Lessor's prior written consent which will not be unreasonably withheld. Upon reasonable notice to Lessee, Lessor may enter the Location or elsewhere during normal business hours to inspect the Equipment.

12. LIENS, SUBLEASES AND TAXES.

12.1. Lessee shall keep all Equipment free and clear of all Liens except those Liens created under each Lease. Lessee shall not sublet or lend any Equipment or permit it to be used by anyone other than Lessee or Lessee's employees.

12.2. Lessee shall pay when due all Taxes that may now or hereafter be imposed upon: any Equipment or its ownership, leasing, rental, sale, purchase, possession or use; any Lease or Escrow Agreement; any Rent Payments or any other payments due under any Lease; or any Escrow Fund. If Lessee fails to pay such Taxes when due, Lessor shall have the right, but not the obligation, to pay such Taxes. If Lessor pays any such Taxes, then Lessee shall, upon demand, immediately reimburse Lessor therefor. "*Taxes*" means present and future taxes, levies, duties, assessments or other governmental charges that are not based on the net income of Lessor, whether they are assessed to or payable by Lessee or Lessor, including, without limitation (a) sales, use, excise, licensing, registration, titling, gross receipts, stamp and personal property taxes and (b) interest, penalties or fines on any of the foregoing.

13. RISK OF LOSS.

13.1. Lessee bears the entire risk of loss, theft, damage or destruction of any Equipment in whole or in part from any reason whatsoever ("*Casualty Loss*"). Except as set forth in Section 6, no Casualty Loss to any Equipment shall relieve Lessee from the obligation to make any Rent Payments or to perform any other obligation under any Lease. Proceeds of any insurance recovery will be applied to Lessee's obligations under this Section 13.

13.2. If a Casualty Loss occurs to any Equipment, Lessee shall immediately notify Lessor of the same and Lessee shall, unless otherwise directed by Lessor, immediately repair the same.

13.3. If Lessor determines that any item of Equipment has suffered a Casualty Loss beyond repair ("*Lost Equipment*"), then Lessee shall either: (a) immediately replace the Lost Equipment with similar equipment in good repair, condition and working order free and clear of any Liens (except Lessor's Liens) and deliver to Lessor a purchase order, bill of sale or other evidence of sale to Lessee covering the replacement equipment, in which event such replacement equipment shall automatically be Equipment under the applicable Lease, or (b) on the next scheduled Rent Payment due date, pay Lessor from proceeds of insurance described in Section 14 below (i) all amounts owed by Lessee under the applicable Lease, including the Rent Payment due on such date, plus (ii) an amount equal to the applicable Termination Value set forth in the Payment Schedule to the applicable Lease. If Lessee is making such payment with respect to less than all of the Equipment under a Lease, then Lessor will provide Lessee with the pro rata amount of the Termination Value to be paid by Lessee with respect to the Lost Equipment.

13.4. Lessee shall bear the risk of loss for, shall pay directly and shall defend against any and all claims, liabilities, proceedings, actions, expenses (including reasonable attorney's fees), damages or losses arising under or related to any Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof. These obligations of Lessee shall survive any expiration or termination of any Lease. Lessee shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses (including attorney's fees), damages or losses which arise directly from events occurring after any Equipment has been returned by Lessee to Lessor in accordance with the terms of the applicable Lease or which arise directly from the gross negligence or willful misconduct of Lessor.

14. INSURANCE.

14.1. (a) Lessee at its sole expense shall at all times keep all Equipment insured against all risks of loss or damage from every cause whatsoever (including collision in the case of vehicles) for an amount not less than the Termination Value of the Equipment under each Lease. Lessor shall be named as lender loss payee with respect to all insurance covering damage to or loss of any Equipment, and the proceeds of any such insurance shall be payable to Lessor as loss payee to be applied as provided in Section 13.3. (b) The Total Amount Financed as set forth on the applicable Payment Schedule does not include the payment of any premium for any liability insurance coverage for bodily injury and/or property damage caused to others and no such insurance will be purchased by Lessor. (c) Lessee at its sole expense shall at all times carry public liability and property damage insurance in amounts reasonably satisfactory to Lessor protecting Lessee and Lessor from liabilities for injuries to persons and damage to property of others relating in any way to any Equipment. Lessor shall be named as additional insured with respect to all such public liability and property damage insurance, and the proceeds of any such insurance shall be payable first to Lessor as additional insured to the extent of its liability and then to Lessee.

14.2. All insurers shall be reasonably satisfactory to Lessor. Lessee shall promptly deliver to Lessor satisfactory evidence of required insurance coverage and all renewals and replacements thereof. Each insurance policy will require that the insurer give Lessor at least 30 days prior written notice of any cancellation of such

policy and will require that Lessor's interests remain insured regardless of any act, error, misrepresentation, omission or neglect of Lessee. The insurance maintained by Lessee shall be primary without any right of contribution from insurance which may be maintained by Lessor.

14.3. If Lessee is self-insured under an actuarially sound self-insurance program that is acceptable to Lessor with respect to equipment such as the Equipment under a Lease, Lessee shall maintain during the Lease Term of such Lease such actuarially sound self-insurance program and shall provide evidence thereof in form and substance satisfactory to Lessor.

15. PURCHASE OPTION.

Upon thirty (30) days' prior written notice by Lessee to Lessor, and so long as there is no Event of Default then existing, Lessee shall have the option to purchase all, but not less than all, of the Equipment subject to a Lease on any Rent Payment due date by paying to Lessor all Rent Payments then due (including accrued interest, if any) plus the Termination Value set forth on the Payment Schedule to the applicable Lease for such date. Upon satisfaction by Lessee of such purchase conditions, Lessor shall release its Lien on such Equipment and Lessee shall retain its title to such Equipment "AS IS, WHERE IS," without representation or warranty by Lessor, express or implied, except for a representation that such Equipment is free and clear of any Liens created by Lessor.

16. LESSEE'S REPRESENTATIONS AND WARRANTIES.

With respect to each Lease, the Equipment subject thereto and the related Escrow Agreement, Lessee hereby represents and warrants to Lessor that:

(a) Lessee has full power, authority and legal right to execute and deliver the Lease and the Escrow Agreement and to perform its obligations under the Lease and the Escrow Agreement, and all such actions have been duly authorized by appropriate findings and actions of Lessee's governing body;

(b) the Lease and the Escrow Agreement have each been duly authorized, executed and delivered by Lessee and each constitutes a legal, valid and binding obligation of Lessee, enforceable in accordance with their respective terms;

(c) the Lease and the Escrow Agreement are each authorized under, and the authorization, execution and delivery of the Lease and the Escrow Agreement comply with, all applicable federal, state and local laws and regulations (including, but not limited to, all open meeting, public bidding and property acquisition laws) and all applicable judgments and court orders;

(d) the execution, delivery and performance by Lessee of its obligations under the Lease and the Escrow Agreement will not result in a breach or violation of, nor constitute a default under, any agreement, lease or other instrument to which Lessee is a party or by which Lessee's properties may be bound or affected;

(e) there is no pending, or to the best of Lessee's knowledge threatened, litigation of any nature that may have a material adverse effect on Lessee's ability to perform its obligations under the Lease and the Escrow Agreement; and

(f) Lessee is a state, or a political subdivision thereof, within the meaning of Section 103 of the Internal Revenue Code of 1986 (the "Code") and will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as such.

17. TAX COVENANTS.

Lessee hereby covenants and agrees that:

(a) The parties anticipate that Lessor can exclude the interest component of the Rent Payments under each Lease from federal gross income. Lessee covenants and agrees that it will (i) complete and timely file an information reporting return with the Internal Revenue Service (“IRS”) in accordance with Section 149(e) of the Code; (ii) not permit the Equipment to be directly or indirectly used for a private business use within the meaning of Section 141 of the Code including, without limitation, use by private persons or entities pursuant to contractual arrangements which do not satisfy IRS guidelines for permitted management contracts, as the same may be amended from time to time; (iii) invest and reinvest moneys on deposit in the Escrow Fund related to each Lease from time to time in a manner that will not cause such Lease to be classified as an “arbitrage bond” within the meaning of Section 148(a) of the Code; (iv) rebate an amount equal to excess earnings in any Escrow Fund to the federal government if required by, and in accordance with, Section 148(f) of the Code and make the determinations and maintain the records required by the Code; and (v) comply with all provisions and regulations applicable to establishing and maintaining the excludability of the interest component of the Rent Payments under each Lease from federal gross income pursuant to Section 103 of the Code.

(b) If Lessor either (i) receives notice, in any form, from the IRS; or (ii) reasonably determines, based on an opinion of independent tax counsel selected by Lessor and approved by Lessee, which approval Lessee shall not unreasonably withhold, that Lessor may not exclude the interest component of any Rent Payment under a Lease from federal gross income because Lessee breached a covenant contained herein, then Lessee shall pay to Lessor, within thirty (30) days after Lessor notifies Lessee of such determination, the amount which, with respect to Rent Payments previously paid and taking into account all penalties, fines, interest and additions to tax (including all federal, state and local taxes imposed on the interest component of all Rent Payments under such Lease due through the date of such event) that are imposed on Lessor as a result of the loss of the exclusion, will restore to Lessor the same after-tax yield on the transaction evidenced by this Lease (assuming tax at the highest marginal corporate tax rate) that it would have realized had the exclusion not been lost. Additionally, Lessee agrees that upon the occurrence of such an event, it shall pay additional rent to Lessor on each succeeding Rent Payment due date in such amount as will maintain such after-tax yield to Lessor. Lessor’s determination of the amount necessary to maintain its after-tax yield as provided in this subsection (b) shall be conclusive (absent manifest error). Notwithstanding anything in a Lease to the contrary, any payment that Lessee is required to make pursuant to this subsection (b) shall be made only from Legally Available Funds.

18. ASSIGNMENT.

18.1. Lessee shall not sell, assign, transfer, pledge, hypothecate or grant any Lien on, nor otherwise dispose of, any Lease, any Equipment, any Escrow Agreement or any Escrow Fund or any interest in any thereof.

18.2. Lessor may assign its rights, title and interest in and to any Lease, any Equipment or any Escrow Agreement (including the Escrow Fund thereunder), and/or may grant or assign a security interest in any Lease, its Equipment or any Escrow Agreement (including the Escrow Fund thereunder), in whole or in part, to any party at any time and from time to time without Lessee’s consent. Any such assignee or lien holder (an “Assignee”) shall have all of the rights of Lessor under the applicable Lease and Escrow Agreement. LESSEE AGREES NOT TO ASSERT AGAINST ANY ASSIGNEE ANY CLAIMS, ABATEMENTS, SETOFFS, COUNTERCLAIMS, RECOUPMENT OR ANY OTHER SIMILAR DEFENSES WHICH LESSEE MAY HAVE AGAINST LESSOR. Unless otherwise agreed by Lessee in writing, any such assignment transaction shall not release Lessor from any of Lessor’s obligations under the applicable Lease.

An assignment or reassignment of any of Lessor's right, title or interest in a Lease, its Equipment or any Escrow Agreement (including the Escrow Fund thereunder) shall be enforceable against Lessee only after Lessee receives a written notice of assignment that discloses the name and address of each such Assignee and, provided such Assignee shall provide Lessee with a certificate in the form attached hereto as Attachment B. Lessee shall keep a complete and accurate record of all such assignments in the form necessary to comply with Section 149(a) of the Code. Lessee agrees to acknowledge in writing any such assignments if so requested.

18.3. Subject to the foregoing, each Lease inures to the benefit of and is binding upon the successors and assigns of the parties hereto.

## 19. EVENTS OF DEFAULT.

For each Lease, "*Event of Default*" means the occurrence of any one or more of the following events as they may relate to such Lease: (a) Lessee fails to make any Rent Payment (or any other payment) as it becomes due in accordance with the terms of the Lease, and any such failure continues for ten (10) days after the due date thereof; (b) Lessee fails to perform or observe any of its obligations under Section 12.1, 14 or 18.1 hereof; (c) Lessee fails to perform or observe any other covenant, condition or agreement to be performed or observed by it under the Lease and such failure is not cured within thirty (30) days after receipt of written notice thereof by Lessor; (d) any statement, representation or warranty made by Lessee in the Lease or in any writing delivered by Lessee pursuant thereto or in connection therewith proves at any time to have been false, misleading or erroneous in any material respect as of the time when made; (e) Lessee applies for or consents to the appointment of a receiver, trustee, conservator or liquidator of Lessee or of all or a substantial part of its assets, or a petition for relief is filed by Lessee under any federal or state bankruptcy, insolvency, moratorium or similar law; or (f) Lessee shall be in default under any other Lease or under any other financing agreement executed at any time with Lessor.

## 20. REMEDIES.

If any Event of Default occurs, then Lessor may, at its option, exercise any one or more of the following remedies:

(a) Lessor may require Lessee to pay (and Lessee agrees that it shall pay) all amounts then currently due under all Leases and all remaining Rent Payments due under all Leases during the then current fiscal year when the default occurs together with accrued interest on such amounts at the respective rates provided in such Leases from the date of Lessor's demand for such payment;

(b) Lessor may require Lessee to promptly return all Equipment to Lessor in the manner set forth in Section 21 (and Lessee agrees that it shall so return the Equipment), or Lessor may, at its option, enter upon the premises where any Equipment is located and repossess such Equipment without demand or notice, without any court order or other process of law and without liability for any damage occasioned by such repossession;

(c) Lessor may sell, lease or otherwise dispose of any Equipment, in whole or in part, in one or more public or private transactions, and if Lessor so disposes of any Equipment, then Lessor shall apply the entire proceeds of such disposition as follows: *first*, to pay costs that Lessor has incurred in connection with exercising its remedies; *second*, to payment of amounts that are payable by Lessee under clause (a) above; and *then* to payment of the Termination Value set forth in the applicable Payment Schedule for the last Rent Payment due date for the fiscal year in which the related default occurs; *provided, however*, that any disposition proceeds in excess of payment of all of the foregoing amounts shall be paid promptly by Lessor to Lessee;

(d) Lessor may terminate, cancel or rescind any Lease as to any and all Equipment;

(e) Lessor may exercise any other right, remedy or privilege that may be available to Lessor under applicable law or, by appropriate court action at law or in equity, Lessor may enforce any of Lessee's obligations under any Lease or with respect to the Escrow Fund under the related Escrow Agreement; and/or

(f) Lessor may require Lessee to pay (and Lessee agrees that it shall pay) all out-of-pocket costs and expenses incurred by Lessor as a result (directly or indirectly) of the Event of Default and/or of Lessor's actions under this Section, including, without limitation, any attorney fees and expenses and any costs related to the repossession, safekeeping, storage, repair, reconditioning or disposition of any Equipment.

None of the above remedies is exclusive, but each is cumulative and in addition to any other remedy available to Lessor. Lessor's exercise of one or more remedies shall not preclude its exercise of any other remedy. No delay or failure on the part of Lessor to exercise any remedy under any Lease shall operate as a waiver thereof, nor as an acquiescence in any default, nor shall any single or partial exercise of any remedy preclude any other exercise thereof or the exercise of any other remedy.

## 21. RETURN OF EQUIPMENT.

If Lessor is entitled under the provisions of any Lease, including any termination thereof pursuant to Section 6 or 20 hereof, to obtain possession of any Equipment or if Lessee is obligated at any time to return any Equipment, then (a) title to the Equipment shall vest in Lessor immediately upon Lessor's notice thereof to Lessee, and (b) Lessee shall, at its sole expense and risk, immediately de-install, disassemble, pack, crate, insure and return the Equipment to Lessor (all in accordance with applicable industry standards) at any location in the continental United States selected by Lessor. Such Equipment shall be in the same condition as when received by Lessee (reasonable wear, tear and depreciation resulting from normal and proper use excepted), shall be in good operating order and maintenance as required by the applicable Lease, shall be free and clear of any Liens (except Lessor's Lien) and shall comply with all applicable laws and regulations. Until Equipment is returned as required above, all terms of the applicable Lease shall remain in full force and effect including, without limitation, obligations to pay Rent Payments and to insure the Equipment. Lessee agrees to execute and deliver to Lessor all documents reasonably requested by Lessor to evidence the transfer of legal and beneficial title to such Equipment to Lessor and to evidence the termination of Lessee's interest in such Equipment.

## 22. LAW GOVERNING; UCC ARTICLE 2A WAIVER.

(a) Each Lease shall be governed by the laws of the state in which Lessee is located (the "State").

(b) Lessee hereby willingly and knowingly waives any rights or remedies to which it may otherwise be entitled under Sections 508 through 522, inclusive, of Article 2A of the Uniform Commercial Code in effect in the State.

## 23. NOTICES.

All notices to be given under any Lease shall be made in writing and either personally delivered or mailed by certified mail to the other party at its address set forth herein or at such address as the party may provide in writing from time to time. Any such notices shall be deemed to have been received five (5) days subsequent to

mailing if sent by regular or certified mail, or on the next business day if sent by overnight courier, or on the day of delivery if delivered personally.

24. FINANCIAL INFORMATION; INDEMNITY; POWER OF ATTORNEY.

24.1. Within thirty (30) days after their completion for each fiscal year of Lessee during any Lease Term, Lessee will deliver to Lessor upon Lessor's request the publicly available annual financial information of Lessee.

24.2. To the extent authorized by the laws of the State, Lessee shall indemnify, hold harmless and, if Lessor requests, defend Lessor and its shareholders, affiliates, employees, dealers and agents against all Claims directly or indirectly arising out of or connected with (a) the manufacture, installation, use, lease, possession or delivery of the Equipment, (b) any defects in the Equipment or any wrongful act or omission of Lessee or its employees and agents, or (c) any claims of alleged breach by Lessee of any Lease, any Escrow Agreement or any related document. "Claims" means all losses, liabilities, damages, penalties, expenses (including attorney's fees and costs), claims, actions and suits, whether in contract, tort or otherwise. Notwithstanding anything in any Lease to the contrary, any indemnity amount payable by Lessee as provided in this Section 24.2 shall be payable solely from Legally Available Funds.

24.3. Lessee hereby appoints Lessor its true and lawful attorney-in-fact (with full power of substitution) to prepare any instrument, certificate of title or financing statement covering the Equipment or otherwise protecting Lessor's interest in the Equipment; and to make claims for, receive payment of and execute and endorse all documents, checks or drafts for loss, theft, damage or destruction to the Equipment under any insurance.

25. SECTION HEADINGS.

All section headings contained herein or in any Schedule are for convenience of reference only and do not define or limit the scope of any provision of any Lease.

26. EXECUTION IN COUNTERPARTS.

This Master Lease and each Lease may be executed in several counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument; *provided, however*, that only Counterpart No. 1 of each Lease (including the terms and conditions of this Master Lease incorporated therein by reference) shall constitute chattel paper for purposes of the applicable Uniform Commercial Code.

27. ENTIRE AGREEMENT; WRITTEN AMENDMENTS.

Each Lease, Escrow Agreement and other documents or instruments executed by Lessee and Lessor in connection therewith constitute the entire agreement between the parties with respect to the lease and financing of the Equipment covered thereby, and such Lease shall not be modified, amended, altered or changed except with the written consent of Lessee and Lessor. Any provision of any Lease found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of the Lease.

Madera Unified School District, *as Lessee*

PNC Equipment Finance, LLC, *as Lessor*

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
1902 Howard Road  
Madera, CA 93637

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
995 Dalton Avenue  
Cincinnati, OH 45203

LEASE SCHEDULE NO. \_\_\_\_\_

Dated as of December \_\_\_\_, 2011

This Lease Schedule (this “*Schedule*”) relates to the Master Equipment Lease-Purchase Agreement referenced below and, together with the terms and conditions of the Master Lease incorporated herein by reference, constitutes a Lease. Unless otherwise defined herein, capitalized terms will have the same meaning ascribed to them in the Master Lease. All terms and conditions of the Master Lease are incorporated herein by reference.

Master Equipment Lease-Purchase Agreement dated as of December 13, 2011.

1. *Equipment Description.* As used in the Lease, “*Equipment*” means all of the property described in Schedule A-1 attached to this Schedule and all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto.
2. *Rent Payments; Lease Term.* The Rent Payments to be paid by Lessee to Lessor, the Commencement Date of this Lease and the Lease Term of this Lease are set forth on the Payment Schedule attached to this Schedule.
3. *Essential Use; Current Intent of Lessee.* Lessee represents that (a) the use of the Equipment is essential to Lessee’s proper, efficient and economic functioning or to the services that Lessee provides to its citizens, (b) the Equipment will be used by Lessee only for the purpose of performing its governmental or proprietary functions consistent with the permissible scope of its authority and will not be used in a trade or business of any person or entity, and (c) the useful life of the Equipment is not less than the stated full Lease Term of this Lease. Lessee has determined that a present need exists for the Equipment which need is not temporary or expected to diminish in the near future. Lessee currently intends for the full Lease Term: to use the Equipment; to continue this Lease; and to make Rent Payments so long as funds are appropriated by its governing body for the succeeding fiscal year.

4. *Re-Affirmation of the Master Lease Representations, Warranties and Covenants.* Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in the Master Lease (particularly Sections 6.1 and 16 thereof) are true and correct as though made on the date of execution of this Schedule.

Madera Unified School District, *as Lessee*

PNC Equipment Finance, LLC, *as Lessor*

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Counterpart No. \_\_\_\_\_ of \_\_\_\_ manually executed and serially numbered counterparts. To the extent that this Lease constitutes chattel paper (as defined in the Uniform Commercial Code), no security or ownership interest herein may be created through the transfer or possession of any Counterpart other than Counterpart No. 1.

## SCHEDULE A-1

Attached to and made a part of that certain Lease Schedule No. \_\_\_\_\_ dated as of <Date> by and between PNC Equipment Finance, LLC, as lessor, and Madera Unified School District, as lessee.

Commencement Date: <Date>

1. EQUIPMENT LOCATION & DESCRIPTION:

2. LEASE PAYMENT SCHEDULE:

(a) Total Amount Financed: \$4,568,046.00

(b) Payment Schedule:

<u>Rent Payment Number</u>	<u>Rent Payment Date</u>	<u>Rent Payment Amount</u>	<u>Interest Portion</u>	<u>Principal Portion</u>	<u>Termination Values<sup>(1)*</sup></u>
1	06/01/2012	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
2	12/01/2012	371,083.95	144,667.27	226,416.68	4,471,878.20
3	06/01/2013	195,519.41	72,523.05	122,996.36	4,345,191.95
4	12/01/2013	195,519.42	70,855.70	124,663.72	4,216,788.32
5	06/01/2014	195,519.41	68,386.11	127,133.30	4,085,841.02
6	12/01/2014	195,519.41	66,626.54	128,892.87	3,953,081.36
7	06/01/2015	195,519.41	64,109.42	131,409.99	3,817,729.07
8	12/01/2015	195,519.41	62,254.52	133,264.89	3,680,466.24
9	06/01/2016	195,519.41	59,852.24	135,667.17	3,540,729.05
10	12/01/2016	195,519.42	57,579.82	137,939.60	3,398,651.26
11	06/01/2017	195,519.42	55,117.91	140,401.51	3,254,037.71
12	12/01/2017	195,519.41	53,062.58	142,456.83	3,107,307.17
13	06/01/2018	195,519.41	50,393.01	145,126.40	2,957,826.98
14	12/01/2018	195,519.42	48,232.37	147,287.05	2,806,121.32
15	06/01/2019	195,519.41	45,508.50	150,010.91	2,625,866.29
16	12/01/2019	195,519.41	43,238.98	152,280.43	2,470,540.26
17	06/01/2020	195,519.42	40,570.15	154,949.27	2,312,492.00
18	12/01/2020	195,519.42	37,974.75	157,544.67	2,151,796.44
19	06/01/2021	195,519.41	35,239.06	160,280.35	1,988,310.48
20	12/01/2021	195,519.41	32,740.63	162,778.78	1,822,276.12
21	06/01/2022	195,519.42	29,842.65	165,676.77	1,620,868.45
22	12/01/2022	195,519.41	27,223.93	168,295.48	1,452,572.97
23	06/01/2023	195,519.42	24,263.94	171,255.48	1,281,317.49
24	12/01/2023	195,519.41	21,520.87	173,998.54	1,107,318.95
25	06/01/2024	195,519.41	18,547.59	176,971.82	930,347.13
26	12/01/2024	195,519.41	15,583.31	179,936.10	750,411.03
27	06/01/2025	195,519.42	12,534.95	182,984.47	567,426.56
28	12/01/2025	195,519.41	9,530.43	185,988.98	381,437.58
29	06/01/2026	195,519.42	6,371.58	189,147.84	192,289.74
30	12/01/2026	<u>195,519.42</u>	<u>3,229.68</u>	<u>192,289.74</u>	0.00
Total		\$5,845,627.54	\$1,277,581.54	\$4,568,046.00	

(1) Assumes all Rent Payments and other amounts due on and prior to that date have been paid.

\* Termination values and prepayment premiums are preliminary, to be confirmed.

<LesseeName>, *as Lessee*

PNC Equipment Finance, LLC, *as Lessor*

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

### CERTIFICATE OF INCUMBENCY

I, the undersigned, do hereby certify that I am the duly elected or appointed and acting Secretary/Clerk of Madera Unified School District ("*Lessee*"), a unified school district duly organized and existing under the laws of the State of California, that I have the title stated below, and that, as of the date hereof, the individuals named below are the duly elected or appointed officers of Lessee holding the offices set forth opposite their respective names and are authorized on behalf of Lessee to enter into (a) that certain Master Equipment Lease-Purchase Agreement dated as of December 13, 2011 (the "*Master Lease*") and separate Lease Schedules relating thereto from time to time as provided in the Master Lease (collectively, the "*Schedules*"), each between Lessee and PNC Equipment Finance, LLC, as lessor, and (b) that certain Escrow Agreement dated as of December 13, 2011 (the "*Escrow Agreement*"), among Lessee, the foregoing lessor and the escrow agent therein identified.

_____ Name	_____ Title	_____ Signature
_____ Name	_____ Title	_____ Signature

I hereby further certify that the individual named below holds the office set forth opposite his/her name and is duly authorized to execute Requisition Requests, Certificates of Acceptance and other documents under the Escrow Agreement or otherwise relating to the Master Lease and the Schedules.

_____ Name	_____ Title	_____ Signature
_____ Name	_____ Title	_____ Signature
_____ Name	_____ Title	_____ Signature

IN WITNESS WHEREOF, I have duly executed this Certificate and affixed the seal of Lessee on this \_\_\_\_ day of December, 2011.

LESSEE: Madera Unified School District

_____ (Secretary/Clerk)	[SEAL]
Print Name: _____	
Official Title: _____	
(other than the person signing the documents)	

**FORM OF OPINION OF LESSEE'S COUNSEL**

**(PLEASE FURNISH THIS TEXT ON ATTORNEY'S LETTERHEAD)**

Date

PNC Equipment Finance, LLC  
995 Dalton Avenue  
Cincinnati, OH 45203

Re:                    Master Equipment Lease-Purchase Agreement  
                         dated <Date>, Lease Schedules thereto  
                         and related Escrow Agreement

Ladies and Gentlemen:

As counsel for <LesseeName> ("*Lessee*"), I have examined the Master Equipment Lease-Purchase Agreement duly executed by Lessee and dated <Date> (the "*Master Lease*"), which has been incorporated by reference into Lease Schedule No. \_\_\_\_\_ dated <Date> (the "*Original Lease Schedule*"), each between Lessee and PNC Equipment Finance, LLC, as lessor ("*Lessor*"), the *Schedule A-1* attached to the Original Lease Schedule (the "*Original Payment Schedule*"), the Escrow Agreement dated <Date> (the "*Original Escrow Agreement*"), among Lessee, Lessor and the escrow agent therein identified, and the proceedings taken by the governing body of Lessee to authorize on behalf of Lessee the execution and delivery of the Master Lease, the Original Lease Schedule, the Original Payment Schedule, the Original Escrow Agreement and all additional lease schedules and related payment schedules and escrow agreements to be entered into pursuant to the Master Lease (each of which is herein referred to as an "*Additional Lease Schedule*") and to be executed and delivered by the same authorized officers on behalf of Lessee in substantially the same manner and in substantially the same form as the Original Lease Schedule. The Original Lease Schedule, which incorporates by reference the terms and conditions of the Master Lease, and the related Original Payment Schedule and Original Escrow Agreement are herein collectively referred to as the "*Lease*." Any Additional Lease Schedule, which incorporates by reference the terms and conditions of the Master Lease, and the related payment schedule and escrow agreement are herein collectively referred to as an "*Additional Lease*."

Based upon the foregoing examination and upon an examination of such other documents and matters of law as I have deemed necessary or appropriate, I am of the opinion that:

1. Lessee is duly organized and legally existing as a political subdivision, municipal corporation or similar public entity under the Constitution and laws of the State of \_\_\_\_\_ with full power and authority to enter into, and perform its obligations under, the Lease and each Additional Lease.

2. The Lease and each Additional Lease have each been duly authorized and have been or, with respect to each Additional Lease, will be, duly executed and delivered by Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease constitutes, and each Additional Lease will constitute, the legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with their respective terms, except to the extent limited by State and federal law affecting creditor's remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights.
3. Lessee has complied with any applicable property acquisition laws and public bidding requirements in connection with the Lease, each Additional Lease and the transactions contemplated thereby.
4. To the best of my knowledge, there is no litigation or proceeding pending or threatened before any court, administrative agency or governmental body that challenges: the organization or existence of Lessee; the authority of its officers; the proper authorization, approval and execution of the Lease, any Additional Lease or any documents relating thereto; the appropriation of monies to make payments under the Lease or any Additional Lease; or the ability of Lessee otherwise to perform its obligations under the Lease or any Additional Lease and the transactions contemplated thereby.
5. The resolution adopted by Lessee's governing body authorizing the execution and delivery of the Master Lease, the Original Lease Schedule, the Original Escrow Agreement, the Additional Lease Schedules and certain other matters was adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.
6. The entering into and performance of the Lease and each Additional Lease do not and will not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest or other encumbrance upon any assets of Lessee or on the Equipment or the Escrow Fund (as each such term is defined in the Master Lease) pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound.
7. The correct legal name of Lessee for purposes of the Uniform Commercial Code in effect in the State is \_\_\_\_\_.

This opinion may be relied upon by purchasers and assignees of Lessor's interests in the Lease and each Additional Lease.

Very truly yours,

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Attorney

**INSURANCE COVERAGE DISCLOSURE**

PNC Equipment Finance, LLC, LESSOR

<LesseeName>, LESSEE

RE: INSURANCE COVERAGE REQUIREMENTS

1. In accordance with the Lease Schedule dated <Date>, to the Master Equipment Lease-Purchase Agreement dated <Date> and identified in the Lease Schedule, Lessee certifies that it has instructed the insurance agent named below (please fill in name, address and telephone number):

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to issue:

- a. All Risk Physical Damage Insurance on the leased Equipment evidenced by a Certificate of Insurance and Long Form Loss Payable Clause naming PNC Equipment Finance, LLC and/or its assigns as Lender Loss Payee.

Coverage Required: Termination Value Specified

- b. Public Liability Insurance evidenced by a Certificate of Insurance naming PNC Equipment Finance, LLC and/or its assigns as an Additional Insured.

Minimum Coverage Required:

\$1,000,000.00 per person  
\$2,000,000.00 aggregate bodily injury liability  
\$1,000,000.00 property damage liability

Proof of insurance coverage will be provided to PNC Equipment Finance, LLC, 995 Dalton Avenue, Cincinnati, OH 45203, prior to the time that the property is delivered to Lessee.

OR

2. Pursuant to the Master Lease, Lessee represents and warrants, in addition to other matters under the Lease, that it is lawfully self-insured as more fully described in the attached letter.

Lessee: <LesseeName>

By: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

## INSURANCE INFORMATION

Please provide the following information to your insurance company to help expedite receipt of the necessary coverage:

### ITEMS WHICH NEED TO BE REFLECTED ON INSURANCE CERTIFICATE:

PNC EQUIPMENT FINANCE, LLC MUST BE NAMED LENDER LOSS PAYEE AND ADDITIONAL INSURED

30 Days Notice of Cancellation

Not Less than \$2,000,000.00 limits on liability

Certificate must reflect a short equipment description

Certificate must reflect an expiration date

### Certificate Holder Information:

PNC Equipment Finance, LLC,  
its successors and/or all assigns  
995 Dalton Avenue  
Cincinnati, OH 45203

Please send a FAX copy of certificate to <DocSpecialist> at (800)678 -0602.

The original should be mailed to the same at:

PNC Equipment Finance, LLC  
995 Dalton Avenue  
Cincinnati, OH 45203

Please call 614-463-65, if you have any questions.

**SELF-INSURANCE LETTER**

**[TO BE TYPED ON LESSEE'S LETTERHEAD]**

[Date]

PNC Equipment Finance, LLC  
995 Dalton Avenue  
Cincinnati, OH 45203

Re: Master Equipment Lease-Purchase Agreement  
dated as of <Date> and Lease Schedule thereto dated <Date>

Ladies and Gentlemen:

Under the above-referenced Lease Schedule, <LesseeName>, as lessee ("*Lessee*"), is required to maintain certain insurance policies with respect to the Equipment subject thereto, *provided* that insurance policies are not required if Lessee has an actuarially sound self-insurance program that is acceptable to PNC Equipment Finance, LLC. This letter is for the purpose of describing Lessee's self-insurance program.

[Describe self-insurance program for property damage - whether a self-insurance fund or contingency fund is maintained; and whether there is an excess policy in which case an insurance authorization letter must be attached.]

[Describe self-insurance program for public liability risks - whether a self-insurance fund or contingency fund is maintained; whether the Lessee's public liability exposure is capped pursuant to a Tort Claims Act; and whether the Lessee maintains an excess liability policy, in which case an insurance authorization letter must be attached.]

Please do not hesitate to contact me if you have any questions concerning the self-insurance described in this letter.

Very truly yours,

<LesseeName>, as Lessee

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

## INFORMATION REQUEST

LESSEE NAME: \_\_\_\_\_<LesseeName>\_\_\_\_\_

FEDERAL TAX I.D. # \_\_\_\_\_

BILLING ADDRESS:

\_\_\_\_\_  
Billing Contact

\_\_\_\_\_  
Street Address or Post Office Box

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

PHYSICAL ADDRESS (IF DIFFERENT):

\_\_\_\_\_  
Street Address or Post Office Box

\_\_\_\_\_  
City, State and Zip

Require Board Approval for Payments? \_\_\_\_\_ Yes \_\_\_\_\_ No

Board Meeting Date? \_\_\_\_\_

Require signed vouchers for payments? \_\_\_\_\_ Yes \_\_\_\_\_ No

We typically mail our invoices 30 days in advance. Taking into account a 7-day mail period, do you foresee any problem that would prevent the payment from being received on or before the due date?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Please list any special instructions below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ESCROW AGREEMENT

THIS ESCROW AGREEMENT ("Escrow Agreement") is made as of December 13, 2011 by and among PNC Equipment Finance, LLC ("Lessor"), Madera Unified School District ("Lessee") and The Bank of New York, as escrow agent ("Escrow Agent").

Lessor and Lessee have heretofore entered into that certain Master Equipment Lease Purchase Agreement dated as of December 13, 2011 (the "Master Lease") and a Lease Schedule \_\_\_\_\_ thereto dated December \_\_\_\_, 2011 (the "Schedule" and, together with the terms and conditions of the Master Lease incorporated therein, the "Lease"). The Lease contemplates that certain equipment described therein (the "Equipment") is to be acquired from the vendor(s) or manufacturer(s) thereof. After acceptance of the Equipment by Lessee, the Equipment is to be leased by Lessor to Lessee pursuant to the terms of the Lease.

The Lease further contemplates that Lessor will deposit an amount equal to the anticipated aggregate acquisition cost of the Equipment (the "Purchase Price"), being \$<AmountFinance>, with Escrow Agent to be held in escrow and applied on the express terms set forth herein. Such deposit, together with all interest and other additions received with respect thereto (hereinafter the "Escrow Fund") is to be applied to pay the vendor(s) or manufacturer(s) of the Equipment (the "Vendor") its invoice cost (a portion of which may, if required, be paid prior to final acceptance of the Equipment by Lessee).

The parties desire to set forth the terms on which the Escrow Fund is to be created and to establish the rights and responsibilities of the parties hereto.

NOW, THEREFORE, in consideration of the sum of Ten Dollars (\$10.00) in hand paid, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. (a) Escrow Agent hereby agrees to serve as escrow agent upon the terms and conditions set forth herein. (b) The moneys and investments held in the Escrow Fund are irrevocably held in trust for the benefit of Lessee and Lessor, and such moneys, together with any income or interest earned thereon, shall be expended only as provided in this Escrow Agreement, and shall not be subject to levy or attachment or lien by or for the benefit of any creditor of either Lessee or Lessor. Lessor, Lessee and Escrow Agent intend that the Escrow Fund constitute an escrow account in which Lessee has no legal or equitable right, title or interest until satisfaction in full of all conditions contained herein for the disbursement of funds by the Escrow Agent therefrom. However, if the parties' intention that Lessee shall have no legal or equitable right, title or interest until all conditions for disbursement are satisfied in full is not respected in any legal proceeding, the parties hereto intend that Lessor have a security interest in the Escrow Fund, and such security interest is hereby granted by Lessee to secure payment of all sums due to Lessor under the Lease. For such purpose, Escrow Agent hereby agrees to act as agent for Lessor in connection with the perfection of such security interest and agrees to note, or cause to be noted, on all books and records relating to the Escrow Fund, the Lessor's interest therein.

2. On such day as is determined to the mutual satisfaction of the parties (the "Closing Date"), Lessor shall deposit with Escrow Agent cash in the amount of the Purchase Price, to be held in escrow by Escrow Agent on the express terms and conditions set forth herein.

On the Closing Date, Escrow Agent agrees to accept the deposit of the Purchase Price by Lessor, and further agrees to hold the amount so deposited together with all interest and other additions received with respect thereto, as the Escrow Fund hereunder, in escrow on the express terms and conditions set forth herein.

3. Escrow Agent shall at all times segregate the Escrow Fund into an account maintained for that express purpose, which shall be clearly identified on the books and records of Escrow Agent as being held in its capacity as Escrow Agent. Securities and other negotiable instruments comprising the Escrow Fund from time to time shall be held or registered in the name of Escrow Agent (or its nominee). The Escrow Fund shall not, to the extent permitted by applicable law, be subject to levy or attachment or lien by or for the benefit of any creditor of any of the parties hereto (except with respect to the security interest therein held by Lessor).

4. The cash comprising the Escrow Fund from time to time shall be invested and reinvested by Escrow Agent in one or more investments as directed by Lessee in Exhibit 1. Escrow Agent will use due diligence to collect amounts payable under a check or other instrument for the payment of money comprising the Escrow Fund and shall promptly notify Lessee and Lessor in the event of dishonor of payment under any such check or other instruments. Interest or other amounts earned and received by Escrow Agent with respect to the Escrow Fund shall be deposited in and comprise a part of the Escrow Fund.

5. Upon request by Lessee and Lessor, Escrow Agent shall send monthly statements of account to Lessee and Lessor, which statements shall set forth all withdrawals from and interest earnings on the Escrow Fund as well as the investments in which the Escrow Fund is invested.

6. Escrow Agent shall take the following actions with respect to the Escrow Fund:

(a) Upon Escrow Agent's acceptance of the deposit of the Purchase Price, an amount equal to Escrow Agent's set up fee, as set forth on Exhibit 2 hereto, shall be disbursed from the Escrow Fund to Escrow Agent in payment of such fee.

(b) From time to time, Escrow Agent shall pay to the Vendor of the Equipment payments then due and payable with respect thereto upon receipt of duly executed Requisition Request and Certificate of Acceptance form attached as Exhibit 3 hereto, subject to Lessor's prior written approval of each such Requisition Request and Certificate of Acceptance.

(c) If an Event of Default occurs under the Lease prior to the Lessee's acceptance of all the Equipment or to the extent that funds have not been disbursed from the Escrow Fund within the eighteen-month period identified in the Lease, funds then on deposit in the Escrow Fund shall be applied to the prepayment of Rent Payments under the Lease as instructed by Lessor.

(d) Upon receipt by Escrow Agent of written notice from Lessor that the purchase price of the Equipment has been paid in full, Escrow Agent shall apply the then remaining Escrow Fund, first, to all outstanding fees and expenses incurred by Escrow Agent in connection herewith as evidenced by its statement forwarded to Lessor and Lessee, and, second, to Lessor for application against the interest component of Rent Payments under the Lease as provided therein, unless otherwise agreed by Lessor.

7. The fees and expenses, including any legal fees, of Escrow Agent incurred in connection herewith shall be the responsibility of Lessee. The basic fees and expenses of Escrow Agent shall be as set forth on Exhibit 2 hereto and Escrow Agent is hereby authorized to deduct such fees and expenses from the Escrow Fund as and when the same are incurred without any further authorization from Lessee or Lessor. Escrow Agent may employ legal counsel and other experts as it deems necessary for advice in connection with its obligations hereunder. Escrow Agent waives any claim against Lessor with respect to compensation hereunder.

8. Escrow Agent shall have no liability for acting upon any written instruction presented by Lessor in connection with this Escrow Agreement, which Escrow Agent in good faith believes to be genuine. Furthermore, Escrow Agent shall not be liable for any act or omission in connection with this Escrow Agreement except for its own negligence, willful misconduct or bad faith. Escrow Agent shall not be liable for any loss or diminution in value of the Escrow Fund as a result of the investments made by Escrow Agent.

9. Escrow Agent may resign at any time by giving thirty (30) days' prior written notice to Lessor and Lessee. Lessor may at any time remove Escrow Agent as Escrow Agent under this Escrow Agreement upon written notice. Such removal or resignation shall be effective on the date set forth in the applicable notice. Upon the effective date of resignation or removal, Escrow Agent will transfer the Escrow Fund to the successor Escrow Agent selected by Lessor.

10. This Escrow Agreement and the escrow established hereunder shall terminate upon receipt by Escrow Agent of the written notice from Lessor specified in Section 6(c) or Section 6(d) hereof.

11. In the event of any disagreement between the undersigned or any of them, and/or any other person, resulting in adverse claims and demands being made in connection with or for any moneys involved herein or affected hereby, Escrow Agent shall be entitled at its option to refuse to comply with any such claim or demand, so long as such disagreement shall continue, and in so refusing Escrow Agent may refrain from

making any delivery or other disposition of any moneys involved herein or affected hereby and in so doing Escrow Agent shall not be or become liable to the undersigned or any of them or to any person or party for its failure or refusal to comply with such conflicting or adverse demands, and Escrow Agent shall be entitled to continue so to refrain and refuse so to act until:

(a) the rights of the adverse claimants have been finally adjudicated in a court assuming and having jurisdiction of the parties and the moneys involved herein or affected hereby; or

(b) all differences shall have been adjusted by agreement and Escrow Agent shall have been notified thereof in writing signed by all of the persons interested.

12. All notices (excluding billings and communications in the ordinary course of business) hereunder shall be in writing, and shall be sufficiently given and served upon the other party if delivered (a) personally, (b) by United States registered or certified mail, return receipt requested, postage prepaid, (c) by an overnight delivery by a service such as Federal Express or Express Mail from which written confirmation of overnight delivery is available, or (d) by facsimile with a confirmation copy by regular United States mail, postage prepaid, addressed to the other party at its respective address stated below the signature of such party or at such other address as such party shall from time to time designate in writing to the other party, and shall be effective from the date of mailing.

13. This Escrow Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective successors and assigns. No rights or obligations of Escrow Agent under this Escrow Agreement may be assigned without the prior written consent of Lessor.

14. This Escrow Agreement shall be governed by and construed in accordance with the laws in the state of the Escrow Agent's location. This Escrow Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof, and no waiver, consent, modification or change of terms hereof shall bind any party unless in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have caused this Escrow Agreement to be duly executed as of the day and year first above set forth.

PNC Equipment Finance, LLC, as Lessor

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Address: 995 Dalton Avenue  
Cincinnati, OH 45203

Madera Unified School District, as Lessee

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Address: 1902 Howard Road  
Madera, CA 93637

The Bank of New York, as Escrow Agent

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Address:

## EXHIBIT 1

### INVESTMENT DIRECTION LETTER

The Bank of New York

Re: Escrow Agreement dated as of December 13, 2011,  
among PNC Equipment Finance, LLC, as Lessor,  
Madera Unified School District as Lessee, and  
The Bank of New York, as Escrow Agent

Ladies and Gentlemen:

Pursuant to the above-referenced Escrow Agreement, \$<AMOUNTFINANCE> will be deposited in escrow with you on or about <Date>. Such funds shall be invested in one or more of the following qualified investments in the amounts indicated:

- |    | PLEASE CHECK DESIRED QUALIFIED INVESTMENTS:                                                                                                                                  | AMOUNT OF INVESTMENT |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1. | <input type="checkbox"/> Direct general obligations of the United States of America;                                                                                         | \$ _____             |
| 2. | <input type="checkbox"/> Obligations – the timely payment of the principal of and interest on which is fully and unconditionally guaranteed by the United States of America; | \$ _____             |
| 3. | <input type="checkbox"/> General obligations of the agencies and instrumentalities of the United States of America acceptable to Lessor;                                     | \$ _____             |
| 4. | <input type="checkbox"/> Money market funds whose investment parameters target investments in securities as described above;                                                 | \$ _____             |

**IF NONE OF THE ABOVE BOXES ARE CHECKED, INVESTMENT SHALL BE MADE IN MONEY MARKET FUNDS AS DESCRIBED IN THE FOURTH CATEGORY ABOVE, UNTIL LESSEE DIRECTS OTHERWISE.**

Very truly yours,

MADERA UNIFIED SCHOOL DISTRICT, AS LESSEE

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **EXHIBIT 2**

### **ESCROW AGENT FEES AND EXPENSES**

#### **SET-UP FEES**

\$<amount> payable from the Escrow Fund upon acceptance of escrow deposit.

#### **EXPENSES**

Any and all out-of-pocket expenses incurred by Escrow Agent will be the responsibility of Lessee and paid from the Escrow Fund.

**EXHIBIT 3**

**REQUISITION REQUEST AND CERTIFICATE OF ACCEPTANCE No. \_\_\_\_\_  
(to be submitted with each requisition request for payment to the vendor)**

**-or-**

**\_\_\_\_ (√) FINAL REQUISITION REQUEST AND CERTIFICATE OF ACCEPTANCE  
(to be submitted with the final requisition request upon acceptance of the Equipment)**

The Escrow Agent is hereby requested to pay from the Escrow Fund established and maintained under that certain Escrow Agreement dated as of December 13, 2011 (the "*Escrow Agreement*") by and among PNC Equipment Finance, LLC (the "*Lessor*"), Madera Unified School District (the "*Lessee*"), and The Bank of New York (the "*Escrow Agent*"), the amount set forth below to the named payee(s). The amount shown is due and payable under a purchase order or contract (or has been paid by and not previously reimbursed to Lessee) with respect to equipment being leased under that certain Master Equipment Lease-Purchase Agreement dated as of December 13, 2011 (the "*Master Lease*") and Lease Schedule \_\_\_\_\_ thereto dated December \_\_, 2011 (the "*Schedule*" and, together with the terms and conditions of the Master Lease incorporated therein, the "*Lease*"), by and between the Lessor and the Lessee, and has not formed the basis of any prior requisition request.

PAYEE	AMOUNT

Total requisition amount \$ \_\_\_\_\_

The undersigned, as Lessee under the Lease hereby certifies:

1. The items of the Equipment, as such term is defined in the Lease, fully and accurately described on the Equipment List attached hereto have been delivered and installed at the location(s) set forth therein.
2. A present need exists for the Equipment which need is not temporary or expected to diminish in the near future. The Equipment is essential to and will be used by the Lessee only for the purpose of performing one or more governmental functions of Lessee consistent with the permissible scope of Lessee's authority.
3. The estimated useful life of the Equipment based upon the manufacturer's representations and the Lessee's projected needs is not less than the Lease Term of lease with respect to the Equipment.

4. The Lessee has conducted such inspection and/or testing of the Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes as of the date of this Certificate.

5. The Equipment is covered by insurance in the types and amounts required by the Lease.

6. No Event of Default as each such term is defined in the Lease, and no event which with the giving of notice or lapse of time, or both, would become such an Event of Default has occurred and is continuing on the date hereof.

7. Sufficient funds have been appropriated by the Lessee for the payment of all Rent Payments due under the Lease during Lessee's current fiscal year.

8. Based on the foregoing, Lessor is hereby authorized and directed to fund the acquisition of the Equipment set forth on the Equipment List by paying, or causing to be paid, the manufacturer(s)/vendor(s) the amounts set forth on the attached invoices.

9. The following documents are attached hereto and made a part hereof:

(a) Original Invoice(s);

(b) Copies of Certificate(s) of Origin designating Lessor as lienholder if any part of the Equipment consists of motor vehicles, and evidence of filing; and

(c) Requisition for Payment

10. If this is the final acceptance of Equipment, then as of the Acceptance Date stated below and as between the Lessee and the Lessor, the Lessee hereby agrees that: (a) the Lessee has received and inspected all of the Equipment described in the Lease; (b) all Equipment is in good working order and complies with all purchase orders, contracts and specification; (c) the Lessee accepts all Equipment for purposes of the Lease "as-is, where-is"; and (d) the Lessee waives any right to revoke such acceptance.

If Lessee paid an invoice prior to the commencement date of the Lease and is requesting reimbursement for such payment, also attach a copy of evidence of such payment together with a copy of Lessee's Declaration of Official Intent and other evidence that Lessee has satisfied the requirements for reimbursement set forth in Treas. Reg. §1.150-2.

Acceptance Date: \_\_\_\_\_

Madera Unified School District, *as Lessee*

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

PNC Equipment Finance, LLC, *as Lessor*

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                                  |
|-----------------------------------------|-----------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Communications | <input type="checkbox"/> Consent              | <input checked="" type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                                  |

**For Meeting Date: December 13, 2011**

**Submitted by:**           **Kelly Porterfield, Associate Supt. of Business & Operations**  
                                  **Rosalind Cox, Director of Facilities Planning & Construction**  
                                  **Lupe Rodriguez, Director of Operations & Maintenance**

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request approval of an agreement between Madera Unified School District and Indoor Environmental Services (IES) for an energy retrofit project.

**Description of item:**

Under this agreement, IES would be responsible to provide the following:

- 1) Retrofit of Thomas Jefferson Middle School's HVAC plant with new gas/electric packaged equipment and new controls.
- 2) Retrofit of James Madison Elementary School's HVAC plant with new gas/electric packaged equipment and new controls.
- 3) Interior and Exterior Lighting Retrofit District-wide.
- 4) Modify HVAC controls at Chavez, Desmond, Pershing, Nishimoto and Parkwood schools.

Prior to approving this agreement, the governing board must conduct a public hearing (per Government Code Section 4217.10-4217.18).

Attached is the agreement.

**Financial impact:**

Project cost is \$4,520,546. Staff recommends Option 1 (100% financed).

## **FACILITY SOLUTIONS AGREEMENT**

**PARTIES:**    **Indoor Environmental Services (“IES, the CONTRACTOR”)**  
                  **1512 Silica Ave.**  
                  **Sacramento, CA 95815**

**Madera Unified School District (“the CUSTOMER”)**  
                  **1902 Howard Road**  
                  **Madera, CA 93637-5123**

**AGREEMENT DOCUMENTS:**    This Facility Solutions Agreement (“Agreement”) incorporates the following Schedules:

- ☐    Recitals
- ☐    Schedule 1 - Agreement Terms and Conditions
- ☐    Schedule 2 - Scope of Work
- ☐    Schedule 3 - Term and Payment Schedule
- ☐    Schedule 4 - Certificate of Substantial Completion and Acceptance

### **RECITALS**

This Agreement is based on the following facts and understandings of the parties:

A.    CONTRACTOR has developed certain procedures for assisting companies and public agencies to reduce energy consumption and their facility’s operational expenses through the use of engineering analyses and the installation of energy efficient technologies. CONTRACTOR is properly licensed, skilled and qualified to provide for the design, construction and implementation of certain energy conservation measures.

B.    CONTRACTOR has conducted an extensive audit and assessment of the energy consumption characteristics at CUSTOMER’s premises as identified in the California School Public Directory, based upon which it has recommended to CUSTOMER certain equipment and other measures designed to conserve energy as described in Schedule 2 (the “Scope of Work”).

C.    WHEREAS, CONTRACTOR represents that the anticipated cost to CUSTOMER of the conservation services provided under this Agreement, together with any financing costs, will be less than the anticipated marginal cost to the public CUSTOMER of energy that would have been consumed by the CUSTOMER in the absence of those services.

D.    CUSTOMER desires to reduce energy consumption at the Premises. In reliance upon CONTRACTOR’S representations in Recital B, CUSTOMER is entering into this Agreement as authorized by Government Code section 4217.12.

E.    WHEREAS, pursuant to Government Code section 4217.10 et seq., the District has selected IES on the basis of its skill, experience and qualifications to provide design and construction

services for the design, installation and implementation of the energy conservation measures provided for herein.

## **SCHEDULE 1 - AGREEMENT TERMS AND CONDITIONS**

**1. SCOPE.** CONTRACTOR will provide the CUSTOMER with the work identified on Schedule 2 of this Agreement (Work). CONTRACTOR shall supervise and direct the Work and shall be solely responsible for all construction means, methods, techniques, sequences, and procedures and for coordinating all portions of the Work under this Agreement. CONTRACTOR shall be responsible to pay for all labor, materials, equipment, tools, construction equipment and machinery, transportation, and other facilities and services necessary for the proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work as per Schedule 2 except as indicated in Scope of Work Exclusions.

**2. COMMENCEMENT DATE AND COMPLETION AND ACCEPTANCE DATE.** The Commencement Date and the Completion and Acceptance Date for the Work shall be as set forth in Schedule 4 of this Agreement. Completion means that CONTRACTOR has provided sufficient materials and services to permit the CUSTOMER to achieve the intended benefit from the Work. The CUSTOMER shall cooperate with CONTRACTOR to achieve Completion and shall not unreasonably withhold execution of the Certificate of Completion and Acceptance. The Commencement Date shall be the date CONTRACTOR and the CUSTOMER executes this Agreement. The Completion and Acceptance Date shall be the date when the Notice of Completion for the Work is filed and recorded. The Notice of Completion will be filed and recorded by the CUSTOMER not later than ten (10) days after the CUSTOMER'S Board has accepted the Certificate of Completion and Acceptance (see Schedule 4) executed by the CUSTOMER'S District Superintendent stating that, the Work is completed; the systems are in operating condition and have been accepted by the parties. After the Commencement Date, and prior to the Completion and Acceptance Date, CONTRACTOR may provide the CUSTOMER with Completion and Acceptance Certificates for individual systems included in Scope of Work. It will be done upon completion of the installation and start-up process.

Should CONTRACTOR neglect, fail or refuse to (i) achieve Substantial Completion of the Project within the Contract time set forth in Schedule 4 of the Agreement (subject to adjustments authorized under the Agreement), or (ii) to complete all punchlist items within the time established by the Agreement, IES acknowledges and agrees that the CUSTOMER will suffer damages. It being impractical and infeasible to determine the amount of actual damages, it is agreed that CONTRACTOR will pay the CUSTOMER the sum of ONE THOUSAND DOLLARS (\$1,000) per calendar day for each and every day of delay beyond the Contract time set forth in Schedule 2, Section 5 of the Agreement for failing to achieve Substantial Completion or complete all punch-list items as liquidated damages and not as penalty or forfeiture. In the event any liquidated damages as provided for herein are not paid, CONTRACTOR further agrees that the CUSTOMER may deduct such amounts from any money due of that may become due to CONTRACTOR under the Agreement. This provision shall not be construed as preventing the CUSTOMER from the recovery of damages under any other provision of this Agreement, or otherwise under law.

**3. PRICE AND PAYMENT.** The total price for CONTRACTOR'S Work under this Agreement shall be as set forth in Schedule 3 of this Agreement. The CUSTOMER shall make progress payments as set forth in Schedule 3 or, if nothing is set forth in Schedule 3, monthly, for all materials delivered to the project or to an off-site storage facility and for all Work performed on-site and off-site. The CUSTOMER shall pay, or cause to be paid, all amounts due CONTRACTOR for work hereunder within twenty (20) business days after receipt of CONTRACTOR 'S (or assignee's) invoice, and shall pay interest from due date on any amount not paid within said time period at the rate of one and one-half (1) percent per month. Final payment, constituting the entire unpaid balance for the Work, shall be made to CONTRACTOR within 35 (thirty-five) days after the Completion and Acceptance Date. Pursuant to applicable law Payments may be withheld on account of any breach of this Agreement by CONTRACTOR and claims by third parties (including CONTRACTOR, subcontractors, and material suppliers).

**4. TAXES, PERMITS, AND FEES.** CONTRACTOR shall be responsible for obtaining all permits and related permit fees associated with the Work and Services unless specifically excluded in Schedule 2. CONTRACTOR shall pay sales, consumer, use, and other similar taxes and shall secure and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution.

**5. WARRANTY.** CONTRACTOR warrants that materials and equipment furnished by CONTRACTOR will be of good quality and new; that the Work will be free from defects. CONTRACTOR warrants that the Work shall be free from defects in material and workmanship arising from normal usage for a period of **(1) One Year** from each system's Completion and Acceptance Certificate date and/or the Completion and Acceptance Date, whichever is earlier. Upon written notice from the CUSTOMER, CONTRACTOR shall, at its option, repair or replace the defective Work. These warranties do not extend to any Work that has been repaired by others, abused, altered, misused, or that has not been properly and reasonably maintained. These warranties are in lieu of all other warranties, express or implied, including but not limited to those of merchantability and fitness for a specific purpose. Any and all manufacturers' extended product warranty will be passed along to the CUSTOMER, and will be detailed in the new equipment Operation and Maintenance Manuals. Specifically, all "Goodman" HVAC equipment installed in this proposal will come with a factory warranty of (5) years for all parts and compressors and a (20) year heat exchanger warranty.

An independent, extended parts and labor warranty for all newly installed lighting lamps and ballasts will be implemented and administered by the material manufacturer. Osram Sylvania Quick 60 warranty applications will be prepared for each site and submitted to Osram Sylvania on behalf of the Madera Unified School District. All 4 foot lamps and ballasts will be covered by a full 5 year parts warranty, and the ballasts will additionally have a 5 year labor warranty. If ten or more ballasts fail, Osram Sylvania will provide all labor for replacement. If less than 10 ballasts fail, replacement ballasts will be provided to CUSTOMER for CUSTOMER replacement and a labor allowance will be agreed upon and provided by Osram Sylvania to the CUSTOMER. All other lighting equipment and fixtures will be provided with a 1 year parts and labor warranty.

**6. CLEANUP.** CONTRACTOR shall keep the premises and the surrounding area free from accumulation of waste materials or rubbish caused by the Work and, upon completion of the Work, CONTRACTOR shall remove all waste materials, rubbish, tools, construction equipment, machinery, and surplus materials.

**7. DELEGATION BY CONTRACTOR.** CONTRACTOR shall have the right to subcontract to any person, firm or corporation to perform any of its obligations hereunder, provided that CONTRACTOR shall remain responsible for such performance. CONTRACTOR shall obtain express written permission of any proposed subcontractor from the CUSTOMER prior to the commencement of any work by such person, firm or corporation. CUSTOMER shall have the right to reasonably disapprove of any proposed subcontractor

**8. SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Work. CONTRACTOR shall comply with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities related to safety of persons or property.

**9. HAZARDOUS MATERIALS.** Unless specifically noted in Schedule 2, CONTRACTOR'S obligations expressly exclude any Work or Services of any nature associated or connected with the identification, abatement, use, transportation, cleanup, control, storage, removal, containment, clearance testing or disposal of hazardous materials or substances, including but not limited to asbestos, pollutants, hazardous wastes, hazardous materials or PCB's, in or on the premises. The CUSTOMER shall disclose all locations where asbestos, materials containing asbestos, pollutants, hazardous wastes, hazardous materials or other contaminants are present and recognizes and agrees that, in connection with the installation and/or service or maintenance of the equipment at the premises, CONTRACTOR may encounter, but shall not be responsible for any Work related to stated above hazardous materials. The CUSTOMER shall be solely responsible for disposing of the hazardous materials in accordance with all federal, state and local laws applicable thereto, unless otherwise agreed to in writing elsewhere, whether as part of this Agreement or otherwise.

If CONTRACTOR becomes aware of any additional hazardous materials that are not included in the Scope of Work, it shall immediately notify the CUSTOMER about the presence of hazardous materials. The CUSTOMER agrees to and does release, indemnify, defend and hold harmless CONTRACTOR, its consultants, its contractors, its partners and their officers, agents and employees of and from all costs, claim, damages and liability arising out of or relating to hazardous materials, or third parties relating thereto, or injury caused thereby, except for such costs, claims, damages or liability which are directly caused by the misconduct and/or negligence of CONTRACTOR.

**10. INSURANCE.** Prior to commencing the Work, CONTRACTOR shall provide a certificate of insurance to Customer/Contractor showing its insurance coverages, and CONTRACTOR shall maintain such insurance in full force and effect at all times until the Work has been completed, in the following minimum amounts:

COVERAGES	LIMITS OF LIABILITY	
Workmen's Compensation or Self Insurance Including Employer's Liability	Statutory	
Commercial General Liability	\$2,000,000	Aggregate
Each Occurrence including Contractual	\$1,000,000	
Automobile Liability		
Each Occurrence	\$1,000,000	
Excess Liability	\$2,000,000	Aggregate
Each Occurrence	\$2,000,000	

**11. INDEMNITY.** CONTRACTOR shall indemnify and hold harmless The CUSTOMER, the Governing Board and its members, its employees, agents, and assigns against all claims, actions, damages, liabilities, and expenses, including attorney's fees, arising out of or related to any claims of patent infringement and any claims of construction or materialman's lien made by any subcontractor or materialman. CONTRACTOR shall also indemnify and hold harmless The CUSTOMER, its employees, agents, and assigns against all claims, actions, damages, liabilities, and expenses, including attorney's fees, arising out of or related to personal injury or property damage to the extent caused by CONTRACTOR'S negligence or willful misconduct in connection with the performance of the Work.

**12. DELAYS.** CONTRACTOR shall not be liable for any delay in the performance of the Work for any reason beyond CONTRACTOR'S control and without CONTRACTOR'S negligence, including without limitation labor disputes, fire, riots, and unusual delay in deliveries, acts of God and other abnormal adverse weather conditions.

**13. CONTRACTOR'S PROPERTY.** All materials not part of the projects to be installed at the site or related to the equipment's function that are furnished by CONTRACTOR remain the exclusive property of CONTRACTOR. The CUSTOMER agrees not to use such materials for any purpose at any time. The CUSTOMER agrees to allow CONTRACTOR personnel to retrieve and to remove all such materials remaining after installation or maintenance operations have been completed. The CUSTOMER acknowledges that all CONTRACTOR software included is proprietary and will be delivered only under the provisions of an appropriate Software License Agreement that will limit its use to the system purchased under this Agreement. CONTRACTOR shall retain the title to all equipment installed, as set forth in Schedule 2, at the CUSTOMER'S facilities, until CONTRACTOR receives its compensation for items installed as set forth in Section 3 above and Schedule 3.

**14. ORDER OF PRECEDENCE.** Any inconsistency in this Agreement and its Schedules and related documents shall be resolved by giving precedence in the following order: the Addenda; Schedule 3, Term and Payment Schedule; Schedule 2, Scope of Work; Schedule 1, the Agreement Terms and Conditions; Letter of Agreement (“LOA”); the Request for Proposals; and the Contractor’s Proposal.

**15. MODIFICATIONS.** Additions, deletions, and modifications to this Agreement and its Schedules may be made upon the mutual agreement of the parties, and, subject to the agreement of the Customer, such additions may include proposals from CONTRACTOR for additional Work and Services. These modifications to the Agreement may be made via Amendment to the Agreement in writing to document the agreed upon changes.

**16. NOTICES.** All notices or communications related to this Agreement shall be in writing and shall be deemed served if and when sent by facsimile or mailed by certified or registered mail to CONTRACTOR at the address listed on page 1 of this Agreement, Attn.: Stan Butts, Vice President, and to the CUSTOMER at the address listed on page 1 of this Agreement.

**17. EVENTS OF DEFAULT BY THE CUSTOMER.** Each of the following shall constitute an event of default by the CUSTOMER:

- (a) Any failure by the CUSTOMER to pay CONTRACTOR its compensation required by Schedule 3 of this Agreement for a period of more than twenty (20) business days after the date of the invoice thereof and after a ten (10) business day cure notice;
- (b) Any representation or warranty furnished by the CUSTOMER in this Agreement which was false or misleading in any material respect when made;
- (c) Failure by the CUSTOMER to perform its obligations under this Agreement.

**18. EVENTS OF DEFAULT BY CONTRACTOR.** Each of the following shall constitute an event of default by CONTRACTOR:

- (a) Failure to perform by CONTRACTOR its responsibilities pursuant to this Agreement;
- (b) Any representation or warranty furnished by CONTRACTOR in this Agreement that was false or misleading in any material respect when made.

## **19. PREVAILING WAGE**

- (a) Pursuant to the provisions of Article 2 (commencing at Section 1770), Chapter 1, Part 7, Division 2 of the Labor Code, the Board of CUSTOMER has obtained the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which this public work is to be performed for each craft, classification or type of worker needed for this Project from the Director of the Department of Industrial Relations (“Director”). These

rates are on file in the business office of the Madera Unified School District and copies will be made available to any interested party on request. CONTRACTOR shall post a copy of such wage rates at the work site.

- (b) Holiday and overtime work, when permitted by law, shall be paid for at a rate of at least one and one-half times the above-specified rate of per diem wages, unless otherwise specified. Holidays shall be defined in the Collective Bargaining Agreement applicable to each particular craft, classification or type of worker employed.
- (c) CONTRACTOR shall pay, and shall cause to be paid, each worker engaged in work on the Project not less than the general prevailing rate of per diem wages determined by the Director, regardless of any contractual relationship which may be alleged to exist between CONTRACTOR or any subcontractor and such workers.
- (d) Any worker employed to perform work on the Project, which work is not covered by any craft or classification listed in the general prevailing rate of per diem wages determined by the Director, shall be paid not less than the minimum rate of wages specified therein for the craft or classification which most nearly corresponds to work to be performed by them, and such minimum wage rate shall be retroactive to time of initial employment of such person in such craft or classification.
- (e) Pursuant to Labor Code Section 1773.1, per diem wages are deemed to include employer payments for health and welfare, pension, vacation, travel time, subsistence and apprenticeship or other training programs.
- (f) CONTRACTOR shall post at appropriate conspicuous points on the site of the Project, a schedule showing all determined minimum wage rates and all authorized deductions, if any, from unpaid wages actually earned.
- (g) CONTRACTOR agrees to comply with Labor Code Sections 1773.3, 1777.5 and 1777.6, and 3077 et. seq., each of which is incorporated by reference into this contract. These sections require that contractors and subcontractors employ apprentices in apprenticeable occupations in a ratio of not less than one (1) apprentice for each five (5) journeyman, unless an exemption is granted and that contractors and subcontractors shall not discriminate against otherwise qualified employees as indentured apprentices on any public works solely on the ground of race, religious creed, color, national origin, ancestry, sex, or age. Only apprentices who are in training under written apprenticeship agreements will be employed on public works in apprenticeable occupations. The responsibility for compliance with these provisions for all apprenticeable occupations rests with CONTRACTOR.
- (i) CONTRACTOR shall be knowledgeable of and comply with California Labor Code Sections 1727, 1773.5, 1775, 1777, 1777.5, 1810, 1813, 1860, including all amendments; each of these sections is incorporated by reference into this contract.

- (j) CONTRACTOR agrees to comply with the provisions of Sections 1776 and 1812 of the California Labor Code. The Contractor and each subcontractor shall keep or cause to be kept an accurate record showing the names, addresses, social security numbers, work classifications, straight time and overtime hours worked each day and week of all workmen employed by him in connection with the execution of this Contract or any subcontract thereunder and showing the actual per diem wages paid to each of such workers. These records shall be open at all reasonable hours to the inspection of the District awarding the Contract, its officers and agents, and to the Chief of the Division of Labor Statistics and Law Enforcement of the State Department of Industrial Relations, his deputies and agents.

## **20. ADDITIONAL TERMS.**

- A.** Any failure of either party to require strict performance by the other party, or any waiver by either party of any requirement under this Agreement, does not consent to or waive any subsequent failure or breach by the other party.
- B.** If any provision of this Agreement is invalid under any applicable law, that provision shall not apply, but the remaining provisions shall apply as written.
- C.** The captions and titles in this Agreement are for convenience only and shall not affect the interpretation or meaning of this Agreement.
- D.** This Agreement is the full agreement between CONTRACTOR and the CUSTOMER as of the date it is signed. All previous conversations, correspondence, agreements, or representations related to this Agreement are not part of the Agreement between CONTRACTOR and the CUSTOMER. No modifications are binding on CONTRACTOR unless made in writing.
- E.** This Agreement shall be construed in accordance with the laws of the state of California. Any actions on the contract shall be filed in Madera County.
- F.** The obligations and liabilities under this Agreement are not affected by the expiration or termination of this Agreement.

## **21. FINGERPRINTING**

CUSTOMER has considered the totality of the circumstances concerning the Project and has determined that CONTRACTOR and CONTRACTOR'S employees or Sub-Contractor's employees are subject to the requirements of Education Code section 45125.2 and the following: Contracts for Construction, Reconstruction, Rehabilitation or Repair of a School Facility Involving More than Limited Contact with Students (Section 45125.2.) apply.

By execution of the Agreement/Contract, CONTRACTOR further acknowledges that CONTRACTOR is entering into a contract for the construction, reconstruction, rehabilitation or repair of a school facility where CONTRACTOR and/or CONTRACTOR'S employees will have more than limited contact with students and the services to be provided do not constitute an emergency or exceptional situation.

In accordance with Education Code section 45125.2, the CONTRACTOR shall, at CONTRACTOR'S own expense, (1) install a physical barrier to limit contact with students by CONTRACTOR and/or CONTRACTOR'S employees; or (2) provide for the continuous supervision and monitoring of CONTRACTOR and/or CONTRACTOR'S employees by an employee of CONTRACTOR who has received fingerprint clearance from the California Department of Justice; or (3) provide for the surveillance of CONTRACTOR and CONTRACTOR'S employees by an employee of CUSTOMER'S, at CONTRACTOR'S expense.

## **22. APPLICABLE LAW.**

This Agreement and the construction and enforceability thereof shall be interpreted under the laws of the State of California. In the event of any conflict or ambiguity between these instructions and state or federal law or regulations, the latter shall prevail. Additionally, all equipment to be supplied or services to be performed under the agreement shall conform to all applicable requirements of local, state and federal law, including, but not limited to, California Labor Code Sections 1771, 1778 and 1779.

## **23. BONDS**

CONTRACTOR will provide the CUSTOMER with Payment and Performance bonds within twenty (20) business days of execution of this Agreement upon a written request from the CUSTOMER. If requested, CONTRACTOR shall not proceed with any on site construction activities until all Payment and Performance Bonds have been secured and deliver to the CUSTOMER.

a) corporate surety bond, in a sum not less than 100 percent of the amount of the Contract, to guarantee the faithful performance of the Contract.

b) corporate surety bond, in a sum not less than 100 percent of the amount of the Contract, to guarantee the payment of wages for services engaged and of bills contracted for materials, supplies, and equipment used in the performance of the Contract.

## **24. MATERIAL ESCALATION CLAUSE**

Customer agrees to the amounts and to payment on the terms set forth above in the “Contract Price.” The Contract price shall not change for the Term of the Agreement, except (a) in the event of changes authorized pursuant to other provisions in this Agreement; and/or (b) in instances where raw materials or component costs increase in an amount greater than one half of one percent (0.5%) of the contract price. In the later situation, the Contractor shall be entitled to an escalation of raw material or component costs which shall be passed through to the Customer. No price change shall be effective unless the Contractor gives notice to the Customer of such a price change at least twenty (20) days prior to the effective date of the price change. In the case of one percent (1%) or greater increase, the Contract Price shall be increased proportionately to reflect the entire increase in the cost of raw materials or component costs not to exceed 5% of the contract price. The Customer agrees to pay these escalated costs consistent with the terms above. To qualify for such reimbursement, the Contractor will be required to maintain accurate records of costs and quantities of materials consumed and shall file a written claim presenting all required data for determining the amount of reimbursement.

## **25. ENVIRONMENTAL INCENTIVES:**

IES shall own all right and interest associated with or resulting from all Environmental Incentives associated in any way with the Work under this Agreement. “Environmental Incentives” means all rights, credits (including tax credits), offsets and allowances and entitlements of any kind, howsoever entitled or named (including carbon credits and allowances), whether arising under federal, state or local law, international treaty, trade association membership or the like arising from the energy produced or saved, or otherwise from the development, construction and installation of the equipment or materials under this Agreement. Without limiting the forgoing, “Environmental Incentives” include green tags, renewable energy credits (if applicable), tradable renewable certificates, portfolio energy credits, and the right to claim state and federal income tax credits that may be applicable as the result of the Work outlined in this Agreement.

Any and all direct or express utility rebates or incentives for the lighting and mechanical (HVAC) systems, as applicable, that are the result of the Work included in this Agreement will remain with the CUSTOMER, as CONTRACTOR has no claim on any such payments.

Every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted, and this contract shall be read and enforced as though it were included, and if through mistake or otherwise any provision is not inserted or is not correctly inserted, upon application of either party the contract shall be amended to make the insertion or correction. All references to statutes and regulations shall include all amendments, replacements, and enactments on the subject which are in effect as of the date of this contract, and any later changes that do not materially and substantially alter the positions of the parties.

In the event of litigation, venue shall be in Madera County, California, ***IN WITNESS WHEREOF***, the Parties hereto subscribe their names to this instrument on the date first written above.

**CUSTOMER**

**MADERA UNIFIED SCHOOL DISTRICT**

**INDOOR ENVIRONMENTAL SERVICES**

\_\_\_\_\_  
Mr. Kelly Porterfield, Associate Superintendent  
of Business & Operations

\_\_\_\_\_  
Mr. Stan Butts, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## **SCHEDULE 2 – SCOPE OF WORK**

### **PROJECT SCOPE OF WORK INDEX**

<u>Section 1</u>	Basis of Energy Engineering
<u>Section 2</u>	Lighting Scope of Work
<u>Section 3</u>	Controls Scope of Work
<u>Section 4</u>	HVAC Replacement Scope of Work
<u>Section 5</u>	Proposed Project Installation Timeline & Coordination
<u>Section 6</u>	Utility Rebates and Incentives

### **1.0 BASIS OF ENERGY ENGINEERING**

Forecasted energy savings are the difference between the pre- and post-retrofit period consumption for the equipment included in the scope of Work. The pre-retrofit (or Baseline) data for this project covers the period from August 2010 through July 2011. The Baseline data takes into consideration the quantity of facilities and size; 2010/2011 building operational schedules; 2010/2011 School Calendar and 2010/2011 individual school Bell Schedules; occupancy factors and utilization; utility usage, costs and utility rates along with the available average ASHRAE weather files for the closest weather station. Except weather files, all this data have been obtained from the CUSTOMER.

Since CONTRACTOR does not control/follow the building operations on a day-by-day basis, it is virtually impossible to track the energy consumption and savings from utility bills due to many dynamic factors that are out of the CONTRACTOR'S control. These factors (permanent or temporary) include, but are not limited to: weather changes; changes in the use of any facility and number of occupants (including, but not limited to, staff, faculty and students); changes to the hours of operation of any facility; changes to the control system scheduling; changes or modifications to the equipment or services provided under this Agreement; changes in utility suppliers, method of utility billing, number of days in the billing cycle, utility rates or method of utility purchasing; improper maintenance of the equipment or of any energy-consuming equipment; changes to the equipment or to any facility required by changes to building codes; additions or deletions of energy-consuming equipment; personal portable heaters; refrigerators and vending machines and/or additions or deletions of any facilities (i.e. portable classroom buildings), etc. It should be also noted, that the weather within last two years was unusually mild and, as a result, heating and cooling energy costs were lower than normal.

Therefore, engineering calculations approach is based on a measure-by-measure (ECM-by-ECM) basis and is to be derived by comparing the specific value of physical parameters after the installation to its value prior to the installations. For example: lighting systems retrofit (see below) will result in lower wattage consumption than Baseline scenario. This measure is not affected by weather changes, HVAC or other unrelated equipment energy consumption that are reflected in the utility bills. Below are some key characteristics and features of the measure-by-measure energy saving calculations method:

- It calculates savings based on CUSTOMER inputs, field measurements, and agreed upon assumptions and stipulations.

- It does not involve utility bill comparisons; however, utility bills may be analyzed to identify energy consuming trends and correlations.
- It is structured so that the individual measure's savings, as described in Scope of Work, shall not be effected by unrelated building modifications.

In any event, the overall energy use of the facility would be lower than if the energy saving measures (retrofits) identified in the facility solutions project herein had not been implemented.

If desired, the CONTRACTOR may provide additional utility data analysis and benchmarking based on the standard engineering principals for an additional fee (excluded from this Scope of Work). The CUSTOMER is to notify CONTRACTOR in writing no later than thirty (30) days after any changes as outlined above made to the Property that would affect the energy usage at the Property. The CUSTOMER shall make available to CONTRACTOR no later than thirty (30) days upon receipt, on a monthly basis for at least one year after Completion and Acceptance Date, copies of all energy bills, energy usage data, and any and all other such documentation related to changes to energy usage as outlined above.

## 2.0 GENERAL LIGHTING SCOPE OF WORK

Energy savings are realized due to the fact that the total input watts of the lighting fixtures will be reduced. Energy savings resulting from the Lighting System Retrofit have been estimated for each individual light fixture type based on the following simple formula:

$$\text{Annual Saving, \$} = (\text{Existing Watts} - \text{New Watts}) / 1000 \times \text{Hours/Year} \times \text{Utility Rate} \times N$$

Where,

*Existing Watts* – Wattage rating for the existing (Baseline) light fixture  
*New Watts* – Wattage rating for the existing light fixture  
*Hours/Year* – Annual number of “burn-hours” (estimated at 1,715 hr/yr for Elementary Schools, 1820 hr/yr for Middle Schools, 1920 hr/yr for High Schools and 2000 hr/yr for the District Office, Food Services, Child Services, Maintenance & Operations and Transportation.)  
*Utility Rate* – Actual composite utility rate, \$/kWh  
*N* – Number of light fixtures of the particular type (see below for the actual quantities).

Currently the (27) sites have a mixture of lighting technologies. Past modernization and retrofit projects included the upgrading of several sites with first generation electronic ballasts and T8 fluorescent lamps. All areas not inclusive of these projects are still using older style inefficient magnetic ballasts and T12 fluorescent lamps.

This project will provide a significant energy reduction while greatly improving the overall quality and quantity of light. All magnetic ballasts and T12 lamps will be replaced with High Efficiency low wattage electronic ballasts coupled with High CRI T8 extended performance fluorescent lamps. Optical imaging reflectors will be installed where applicable to maximize overall fixture efficiency. All fixtures presently powered by electronic ballasts will be retrofitted with 4<sup>th</sup> generation electronic ballasts and High CRI extended performance T8 fluorescent lamps.

In addition to the linear fluorescent fixture retrofits all incandescent lamps will be replaced with compact fluorescent lamps and or new compact fluorescent fixtures.

All discolored or broken lighting diffusers encountered during this project will be replaced as part of this project.

All exit signs included in this project will be retrofitted with new L.E.D. exit sign kits.

All incandescent exterior lighting included in this project will be replaced with either compact fluorescent lamps and or new compact fluorescent fixtures.

All expended lighting lamps and ballasts will be disposed of per current EPA regulations. Any found lighting ballast containing PCB's will be treated as Hazardous waste and disposed of per EPA hazardous waste regulations.

Unless specifically requested by the CUSTOMER, the intent of lighting retrofit Work is not to increase the light levels but rather to maintain the existing or better lighting levels while maximize energy savings without re-designing the over all system. In some cases, where the areas are over illuminated (per Illumination Engineering Society recommendations), light levels may be reduced to the recommended levels.

Below is the Itemized Scope of work below for specific retrofit strategies and fixture totals for each site:

**Alpha Elementary, 900 Stadium Road, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		5
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		153
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		211
2L F32T8/32W (Tandem Wire) W/ .5 EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		614
70W HID	NEW 1L CF42D/TE/IN 12X12"VAN PROOF CANOPY		5
NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		30
INCAN, (1) 60W	1L CF23EL/3000		4
250W HID	150PULSE START RETRO		13
250W HID	2L T5 POLE MOUNT		10

**Berenda Elementary, 26820 Club Drive, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		202
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		100
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		26
2L F32T8/32W W/ HIGH-POWERED-EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH		502
50W HID	NEW 1L CF26DD/E SMALL WALLPACK WITH PHOTOCELL		7
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		8
INCAN, (1) 75W DIMMABLE	1L CF23PAR38/3000 DIMMABLE		3
INCAN, (1) 60W	1L CF13EL/3000		9
250W HID	2L T5 POLE MOUNT		6

**Cesar Chavez Elementary, 2600 East Pecan Avenue, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		25
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		4
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		456
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		104
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		24
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		5
QTZ HAL 500W DE (4 11/16" LENGTH)	NEW 1L 84W CF FLOOD		4
EXIT INCAN, (2) 20W LAMP	NEW LED EXIT WITH BBU		13
NEW WRAP LENS	WRAP LENS		15
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		30
INCAN, (1) 60W	1L CF23W		2
250W HID	2L T5 POLE MOUNT		27
175W HID	2L T5 POLE MOUNT		15

**Dixieland Elementary, 18440 Road 19, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		33
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		30
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		11
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		20

2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		186
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		2
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		40
100W HID	NEW 1L CF42D/TE/IN 8X8"VAN PROOF CANOPY		1
100W HID	NEW 1L CF42D/TE/IN SMALL WALLPACK WITH PHOTOCELL		6
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		0
EXIT CF, (2) 7W LAMP	NEW LED EXIT WITH BBU		3
INCAN, (1) 75W DIMMABLE	1L CF23PAR38/3000 DIMMABLE		1
250W HID	150PULSE START RETRO		3

### District Office, 1902 Howard Road, Madera, CA 93637

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		8
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		139
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/KIT		4
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		153
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		6
2L F17T8 W/ EB	2L FO17/850 (1) QHE2X32UNV/ISL		3
2L FB32T8 U-LAMP W/ EB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS		2
1L F96T12 W/ MB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/KIT		22
2L F96T8 W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISN W/KIT		24
100W HID	NEW 1L CF42D/TE/IN 12X12"VAN PROOF CANOPY		10
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK		3
QTZ HAL 300W DE (4 11/16" LENGTH)	NEW 1L 84W CF FLOOD		3
NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		20
INCAN, (1) 60W	1L CF23EL/3000		1
INCAN, (1) 75W PAR38	1L CF23PAR38/3000		5

### Duane Furman/Adult Education, 955 West Pecan Avenue, Madera, CA 93637

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		42
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		200
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		15
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		2
70W HID	NEW 1L CF42D/TE/IN SMALL WALLPACK WITH PHOTOCELL		6
QTZ HAL 150W	NEW 1L 42W CF FLOOD		5

NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		25
250W HID	150PULSE START RETRO		2
150W HID	2L T5 POLE MOUNT		8

**Eastin Arcola, 29551 Avenue 8, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		12
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		222
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		18
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE2X32UNV/ISN W/KIT		72
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		78
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		9
2L F32T8/32W (Tandem Wire) W/ .5 EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		62
70W HID	NEW 1L CF42D/TE/IN 8X8"VAN PROOF CANOPY		16
70W HID	NEW 1L CF42D/TE/IN MINI WALLPACK		2
NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		35
INCAN, (1) 75W	1L CF23PAR38/3000		4
175W HID	2L T5 POLE MOUNT		4
RELAMP	RELAMP		48

**Food Service/Child Nutrition, 769 South Pine, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		8
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		127
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		16
50W HID	NEW 1L CF26DD/E SMALL WALLPACK		4
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		2
150W HID	NEW 1L 42W CF FLOOD		2
NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		20
INCAN, (1) 75W DIMMABLE	1L CF23PAR38/3000 DIMMABLE		1
INCAN, (1) 60W	1L CF13EL/3000		8
INCAN, (1)100W	1L CF23EL/BR/3000		8
RELAMP	RELAMP		22

**George Washington Elementary, 509 South Street, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
2L F34T12 W/ MB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		1
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		191
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		86
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		27
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		38
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		1
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		176
2L FB32T8 U-LAMP W/ HIGH-POWERED-EB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS		1
65W INCAN	NEW 1L CF26DD/E SMALL WALLPACK		5
70W HID	NEW 1L CF42D/TE/IN MINI WALLPACK		27
NEW WRAP LENS	WRAP LENS		25
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		20
INCAN, (1) 60W	1L CF23EL/3000		2
175W HID	2L T5 POLE MOUNT		3

**Howard Elementary, 13878 Road 21 ½, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		13
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		172
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		192
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		28
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		112
2L FB32T8 U-LAMP W/ HIGH-POWERED-EB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS		2
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		14
EXIT CF, (2) 7W LAMP	NEW LED EXIT WITH BBU		3
NEW WRAP LENS	WRAP LENS		15
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		25
INCAN, (1) 75W DIMMABLE	1L CF23PAR38/3000 DIMMABLE		1
INCAN, (1) 60W	1L CF23EL/3000		1
250W HID	2L T5 POLE MOUNT		3
400W HID	4L T5 POLE MOUNT		2
175W HID	2L T5 POLW MOUNT		3

**Jack G. Desmond Middle, 26490 Martin Street, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		66
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		11
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		36
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISN		50
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		17
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE2X32UNV/ISN W/KIT		540
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		24
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		278
2L F17T8 W/ EB	2L FO17/850 (1) QHE2X32UNV/ISL		1
QTZ HAL 500W DE (4 11/16" LENGTH)	NEW 1L 84W CF FLOOD		4
NEW WRAP LENS	WRAP LENS		50
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		25
HID WATTAGE	BYPASS KIT FOR 100W HID		22
INCAN, (1) 60W	1L CF13EL/3000		4
250W HID	150PULSE START RETRO		37
400W HID	4L T5 POLE MOUNT		36
175WW HID	2L T5 POLE MOUNT		22

**James Madison Elementary, 109 Stadium Road, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		179
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		291
2L F17T8 W/ EB	2L FO17/850 (1) QHE2X32UNV/ISL		1
2L FB32T8 U-LAMP W/ LOW-POWERED-EB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS		1
1L F96T8 W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/KIT		5
NEW WRAP LENS	WRAP LENS		6
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		20
INCAN, (1) 60W	1L CF23EL/3000		5
250W HID	150PULSE START RETRO		2
150W HID	2L T5 POLE MOUNT		5

**James Monroe Elementary, 1819 North Lake Street, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		13
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		97
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		22
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		618
70W HID	NEW 1L CF42D/TE/IN 8X8"VAN PROOF CANOPY		2
70W HID	NEW 2L CF42D/TE/IN MED WALLPACK		18
INCAN, (1) 75W	1L CF23PAR38/3000		2
250W HID	150PULSE START RETRO		2

**John Adams Elementary, 1822 National Avenue, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F34T12 W/ MB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		1
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		8
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		93
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		678
2L F17T8 W/ EB	2L FO17/850 (1) QHE2X32UNV/ISL		4
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK		9
EXIT INCAN, (2) 20W LAMP	NEW LED EXIT WITH BBU AND EMERGENCY HEADS		5
NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		30
INCAN, (1) 60W	1L CF23EL/3000		1
250W HID	150PULSE START RETRO		3

**John J. Pershing Elementary, 1505 East Ellis Street, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		1
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		91
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		11
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		563
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		80
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		40
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		14

50W HID	NEW 1L CF26DD/E SMALL WALLPACK		1
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		1
QTZ HAL 500W DE (4 11/16" LENGTH)	NEW 1L 84W CF FLOOD		4
150W HID	NEW 1L 84W CF FLOOD		16
NEW WRAP LENS	WRAP LENS		15
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		35
250W HID	150PULSE START RETRO		14

**La Vina Elementary, 8594 Road 23, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		70
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		71
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		2
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		201
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		68
70W HID	NEW 1L CF42D/TE/IN 12X12"VAN PROOF CANOPY		1
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		10
EXIT CF, (2) 7W LAMP	NEW LED EXIT WITH BBU		2
NEW WRAP LENS	WRAP LENS		14
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		20
INCAN, (1) 60W	1L CF23EL/3000		3
150W HID	2L T5 POLE MOUNT		7

**Lincoln Elementary, 650 Liberty Lane, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		48
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		106
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		415
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		26
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		92
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		32
70W HID	NEW 1L CF42D/TE/IN SMALL WALLPACK WITH PHOTOCELL		9
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		1
QTZ HAL 300W DE (4 11/16" LENGTH)	NEW 1L 42W CF FLOOD		1
NEW WRAP LENS	WRAP LENS		12
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		20
250W HID	150PULSE START RETRO		9

**Madera High School, 200 South Lane, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
2L F34T12 W/ MB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		4
1L F34T12 W/ MB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		10
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		470
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		75
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		60
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		308
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		960
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		450
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		114
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		22
2L FU40T12 U-LAMP W/ MB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS		4
2L FB32T8 U-LAMP W/ EB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS		44
2L F32T8/32W (Tandem Wire) W/ .5 EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		172
1L F96T12 W/ MB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/KIT		81
2L F96T8 W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL W/KIT		21
250W HID	NEW 2L FP54T5 W / PRISMATIC LENS		1
175W HID	NEW 2L FP54T5 W / PRISMATIC LENS		107
50W HID	NEW 1L CF26W CANOPY FIXTURE		27
50W HID	NEW 1L CF26DD/E SMALL WALLPACK		6
EXIT INCAN, (2) 20W LAMP	NEW LED EXIT WITH BBU AND EMERGENCY HEADS		28
NEW WRAP LENS	WRAP LENS		30
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		60
INCAN, (1) 60W	1L CF13EL/3000		18
INCAN, (1) 75W PAR38	1L CF23PAR38/3000		2
250W HID	2L T5 POLE MOUNT		18
400W HID	4L T5 POLE MOUNT		40
150W HID	100W PULSE START RETRO		24
50W HID	1L CF26 W BYPASS KIT		39

**Madera South High School, 755 West Pecan Avenue, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
1L F20T12 W/ MB	2L FO17/850 (1) QHE2X32UNV/ISL		1
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		34
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		1027
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		157

6L F32T8/32W W/ EB	6L FO32/25W/841XP/XL/SS/ECO3 (1) ((1) QHE4X32UNV/ISL AND (1) QHE2X32UNV/ISL)	107
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL ( 1 ) 2LQHE/2X32ISL	439
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL	50
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL	791
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL	5
2L F17T8 W/ EB	2L FO17/850 (1) QHE2X32UNV/ISL	26
2L FB32T8 U-LAMP W/ EB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS	143
2L F32T8/32W (Tandem Wire) W/ .5 EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL	354
400W HID	NEW 4L FP54T5 WRAP W/ WIRE GUARD	243
NEW FIXTURE	NEW 4L FP54T5 WRAP W/ WIRE GUARD	2
70W HID	NEW 1L CF42D/TE/IN 8X8"VAN PROOF CANOPY	77
70W HID	NEW 1L CF42D/TE/IN MINI WALLPACK	1
QTZ HAL 150W	NEW 1L 42W CF FLOOD	28
QTZ HAL 300W DE (4 11/16" LENGTH)	NEW 2L 42W CF FLOOD	6
NEW WRAP LENS	WRAP LENS	63
NEW PRISMATIC LENS	2X2 PRISMATIC LENS	40
INCAN, (1) 60W	1L CF13EL/3000	12
250W HID	2L T5 POLE MOUNT	38
400W HID	4L T5 POLE MOUNT	90
150W HID	2L T5 POLE MOUNT	77

**Maintenance & Operations, 1202 South Madera Avenue, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		121
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		1
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		6
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		133
2L F96T8 W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL W/KIT		2
250W HID	NEW 3L FP54T5 W / PRISMATIC LENS		8
70W HID	NEW 1L CF42D/TE/IN MINI WALLPACK		1
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		5
70W HID	NEW 1L 42W CF FLOOD		2
NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		12
250W HID	150PULSE START RETRO		12
400W HID	320 PULSE START RETRO		3
250W HID	2L T5 POLE MOUNT		13

**Martin Luther King Jr. Middle School, 601 Lilly Street, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
2L F34T12 W/ MB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		7
2L F20T12 W/ MB	2L FO17/850 (1) QHE2X32UNV/ISL		2
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		61
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		41
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		102
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		65
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		205
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		680
100W HID	NEW 1L CF42D/TE/IN SMALL WALLPACK WITH PHOTOCELL		2
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		50
NEW WRAP LENS	WRAP LENS		12
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		25
250W HID	2L T5 POLE MOUNT		9
400W HID	4L T5 POLE MOUNT		19

**Millview Elementary, 1609 Clinton Street, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		2
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		115
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		49
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		337
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		29
2L F96T8 W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL W/KIT		55
100W HID	NEW 1L CF42D/TE/IN MED WALLPACK		8
NEW WRAP LENS	WRAP LENS		5
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		10
INCAN, (1) 60W	1L CF23EL/3000		2
250W HID	150PULSE START RETRO		1
RELAMP	RELAMP		60

**Nishimoto Elementary, 26460 Martin Street, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		3
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		72
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		35
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE2X32UNV/ISN W/KIT		512
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		118
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL & 1 2LQHE/ISL		60
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		2
70W HID	NEW 1L CF42D/TE/IN 8X8"VAN PROOF CANOPY		14
QTZ HAL 500W DE (4 11/16" LENGTH)	NEW 1L 84W CF FLOOD		2
NEW WRAP LENS	WRAP LENS		30
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		35
INCAN, (1) 60W	1L CF23EL/3000		2
INCAN, (1) 75W PAR38	1L CF23PAR38/3000		1
400W HID	4L T5 POLE MOUNT		10
175W HID	2L T5 POLE MOUNT		12

**Parkwood Elementary, 1150 East Pecan Avenue, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		1
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		55
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		11
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		563
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		94
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		40
50W HID	NEW 1L CF26DD/E SMALL WALLPACK		1
150W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		19
QTZ HAL 500W DE (4 11/16" LENGTH)	NEW 1L 84W CF FLOOD		4
NEW WRAP LENS	WRAP LENS		10
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		15
250W HID	150PULSE START RETRO		13

**Sierra Vista Elementary, 917 Olive Avenue, Madera, CA 93638**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
2L F20T12 W/ MB	2L FO17/850 (1) QHE2X32UNV/ISL		1
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		147
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		246
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		4
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		103
50W HID	NEW 1L CF26DD/E SMALL WALLPACK		13
175W HID	NEW 2L CF42D/TE/IN MED WALLPACK /CANOPY/ OR FLOOD		1
NEW WRAP LENS	WRAP LENS		30
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		25
250W HID	150PULSE START RETRO		2

**Thomas Jefferson Middle, 1407 Sunset Avenue, Madera, CA 93637**

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		99
4L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISH W/PF RTK-2X4-PRS		106
3L F32T8/32W W/ EB	3L FO32/25W/850/XP/SS (1) QHE3X32UNV/ISL		15
3L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/PF RTK-2X4-PRS		5
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		287
1L F32T8/32W W/ EB	1L FO32/25W/850/XP/SS (1) QHE1X32UNV/ISL		1
2L F17T8 W/ EB	2L FO17/850 (1) QHE2X32UNV/ISL		1
2L FB32T8 U-LAMP W/ EB	3L FO17/850 (1) QHE3X32UNV/ISN W/PF RTK-2X2-PRS		2
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (Tandem Wire ) QHE4X32UNV/ISL		658
1L F96T12 W/ MB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISN W/KIT		2
1L F96T8 W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL W/KIT		24
2L F96T12 W/ MB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL W/KIT		4
70W HID	NEW 1L CF42D/TE/IN 12X12"VAN PROOF CANOPY		26
50W HID	NEW 1L CF26DD/E SMALL WALLPACK		2
70W HID	NEW 1L CF42D/TE/IN MINI WALLPACK		3
70W HID	NEW 1L CF42D/TE/IN SMALL WALLPACK WITH PHOTOCELL		1
70W HID	NEW 1L 42W CF FLOOD		2
100W HID	NEW 1L 42W CF FLOOD		2
QTZ HAL 150W	NEW 1L 42W CF FLOOD		2
EXIT INCAN, (2) 25W LAMP	NEW LED EXIT WITH BBU AND EMERGENCY HEADS		15
NEW WRAP LENS	WRAP LENS		25
NEW PRISMATIC LENS	2X4 PRISMATIC LENS		30

INCAN, (1) 60W	1L CF23EL/3000		8
250W HID	150PULSE START RETRO		6
400W HID	320 PULSE START RETRO		3
100W HID	70 PULSE START RETRO		7
150W HID	100W PULSE START RETRO		9

### Transportation, 1200 Gill Avenue, Madera, CA 93637

ITEMIZED SCOPE OF WORK			
Existing	Proposed		QTY
2L F34T12 W/ MB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		2
4L F32T8/32W W/ EB	4L FO32/25W/850/XP/SS (1) QHE4X32UNV/ISL		26
2L F32T8/32W W/ EB	2L FO32/25W/850/XP/SS (1) QHE2X32UNV/ISL		47
250W HID	150PULSE START RETRO		10
400W HID	320 PULSE START RETRO		4
250W HID	2L T5 POLE MOUNT		4
400W HID	4L T5 POLE MOUNT		12

## 2.1 Lighting System Terms and Definitions

- T8 One inch diameter Fluorescent Lamp
- T5 5/8 inch diameter Fluorescent Lamp
- INC Standard Incandescent style lamp
- LED A Exit sign retrofit using Light Emitting Diode technology
- 741 Type of Florescent Lamp, 41 is the Color of the lamp represent in Kelvin (4100°K)
- SS Fourth generation Fluorescent T8 lamp
- T12 Inch and one half diameter Fluorescent Lamp
- EB Electronic Ballast
- LPEB Low Power Electronic Ballast
- HOEB High Output Electronic Ballast
- ESB Energy Saving Ballast
- ESL Energy Saving T12 Fluorescent Lamp
- RFL Powder Coated Reflector installed into Fixture to improve Efficiency
- SB Standard Magnetic Ballast
- CF Compact Fluorescent Lamp
- NEW Means a "new" fixture is to be installed, and not retrofitted
- Wrap A type of fluorescent fixture, surfaced mounted with a "wrap around lens"
- Strip A type of fluorescent fixture, surfaced mounted with no lens
- Troffer A type of fluorescent fixture, Recessed inside a T-Bar style ceiling
- Pendant A type of fluorescent fixture, suspended from the ceiling

- High Bay      A mounting style of HID fixtures
- Wire Guard    A device affixed to lighting fixtures to prevent damage to the lamps
- TDM            Two or more fixtures wired to one ballast
- MH PS         Metal Halide Pulse start
- HPS            High Pressure Sodium lamp
- PC              Photocell
- Flood          A type of exterior lighting fixture possessing directional capabilities of it's light source.

## **2.2      Lighting Scope of Work Exclusions**

The impact of the following exclusions has not been estimated in the above Scope of Work:

- Repair of any pre-existing electrical distribution problems.
- Repair or replacement of any existing lighting controls.
- New acoustical ceiling tiles for the existing T-bar grid unless broken by the CONTRACTOR.
- Any items not specified in this scope of work.

## **3.0      HVAC CONTROLS SCOPE OF WORK**

### **3.1      Single-Zone HVAC Units Controls Scope of Work**

To minimize HVAC equipment operation and save energy, all single zone HVAC units except the main offices that serve *Cesar Chavez, Parkwood, Pershing and Nishimoto Elementary Schools* and *Desmond Middle Schools* will have the existing master time clocks (Grasslin) disconnected and abandoned in place along with removing the existing twist timers and cover plates installed. All units will operate on the existing DebonAir thermostats with digital display. The CUSTOMER will have the capability to adjust the temperature set points within pre-determined range. The thermostats shall be configured to operate upon command. Units' activation shall commence upon pushing the button located on the front of the thermostat (each push of a button will activate the unit for 30 minutes; up to (8) times for a maximum of 4 hours of continuous run time). The janitorial staff should not operate the thermostats after regular school or office hours as the extra run time will affect the energy savings. To address ventilation requirement the fan is to be programmed in the "ON" mode. For better energy efficiency and to comply with Title-24 regulations CONTRACTOR assumes the following zone temperature settings to achieve 5° F dead band:

- 75° F – Minimum Occupied Cooling
- 70° F – Maximum Occupied Heating
- 95° F – Night/Unoccupied set back. Different set back cooling temperature can be established in critical areas per CUSTOMER'S request.
- 40° F – Unoccupied Heating for Gas Heating units (night set back can be established per CUSTOMER'S request to prevent water pipes freezing in the critical areas)
- 45° F – Unoccupied Heating for Heat Pump units (night set back can be established per CUSTOMER'S request to prevent water pipes freezing in the critical areas)

The specific locations and quantities for the removal of the time clock system are provided in the following table:

<u>Site</u>	<u>Location</u>	<u>Quantity</u>
<u>Cesar Chavez Elementary School</u>	Classrooms 301 – 309, 401 – 410, 501 – 512, Music, Cafeteria and Library	36
<u>Parkwood Elementary School</u>	Classrooms 301 – 309, 401 – 410, 501 – 512, Music, Cafeteria and Library	36
<u>Pershing Elementary School</u>	Classrooms 301 – 309, 401 – 410, 501 – 512, Music, Cafeteria and Library	36
<u>Nishimoto Elementary School</u>	Classrooms 1101 – 1110, 1201 – 1208, 1301 – 1310, Cafeteria, 1500 – 1505, 1602, Library	41
<u>Desmond Middle School</u>	Classrooms 201 – 208, 301 – 310, 401 – 410, 502, 601 – 604, Library, Cafeteria, Gymnasium	45

Note: *School offices* are to remain on pre-determined time clock schedules.

### **3.2 HVAC Controls Scope of Work Exclusions**

The following exclusions have not been estimated in the above Scope of Work:

- Warranty, repair and/or upgrades to the existing control and electrical systems and system's components found in disrepair or not compliant to code. Any and all system defects as a result of pre-existing condition.
- Controls for economizers, pumps, boilers, furnaces, exhaust fans, evaporative coolers and lighting systems not specifically addressed above. Fire and Life Safety equipment and its components.
- Overtime labor.
- Any and all other items not specified in this scope of work

## **4.0 HVAC MECHANICAL SCOPE OF WORK**

### **4.1 Basis of Design and Engineering**

The intent of this project is to reduce the CUSTOMER'S utility costs and operational expenses by replacing the existing HVAC equipment with new high energy efficient units and modifying the HVAC control strategies.

As requested, CONTRACTOR will be replacing the existing outdated Chilled and Hot water fan coil system with new high efficient individual HVAC systems at *Thomas Jefferson Middle School and James Madison Elementary School*. For HVAC systems replaced, CONTRACTOR will furnish necessary Engineered CAD drawings prepared by an independent Structural Engineer licensed in the State of California. Engineered set of plans will consist of Mechanical and Structural (as needed) drawings.

As it has been reviewed by the licensed Structural Engineer (as required by Division of State Architect), no existing building structural elements will be affected by the replacement HVAC

systems. According to State of California Division of State Architect Office of Regulation Service Policy #97-08, IR A-10 (Exemption from DSA Approval document, issued on 03/10/11) and applicable Sections 17280-17316 of the California Education Codes, this project falls into the categories of non-structural Work. This Work does not infringe on the Life Safety Systems, if any. The Work described herein is limited to HVAC systems replacement only. Therefore, approval from Department of State Architect is exempted for the HVAC replacements based on the considered herein reasons.

Structural engineering (as applicable) will be based on the original structural plans by H. Kellen Berg Consulting Engineers approved on 3/7/52 for Jefferson School and by Charles D. James Architect approved on 4/6/51 for Madison School. In general, new HVAC equipment capacities are to match unit capacities shown on the original mechanical plans by Donald R. Lawrence & Associates approved on 6/17/88 for Jefferson School and 5/12/88 for Madison School. The selections of the new HVAC equipment are based on the following main design parameters for the cooling/heating load calculations

- Outdoor design temperatures are (per Title-24 for Madera, CA):

101° F DB / 70° F WB - Summer  
29° F DB - Winter
- Bldg. Structure U-values: walls, roofs, windows – estimated for various existing structures based on the original plans.
- Lighting load was estimated at 1.4 W/Sq. ft.
- Computer loads are estimated at 1.25 W/sq.ft (one computer per classroom).
- Outside air requirements are per Title-24.
- Occupancy level was estimated at 26 people per classroom.
- Zone temperature settings are:

75° F – Occupied Cooling  
90° F – Unoccupied Cooling  
70° F – Occupied Heating  
50° F – Unoccupied Heating

In the absence of the reliable as-built drawings, IES has made certain design engineering and estimating assumptions for all work prior to completion of the final engineering and construction. Preliminary Mechanical and Structural engineering was performed based on the above-mentioned plans. Though unanticipated, there may be some changes to the scope of work based on the unknown pre-existing conditions. Should they arise, a fair and equitable solution will be negotiated in good faith between the Customer and IES for any additional costs required.

CONTRACTOR will use the current Uniform Building Code (UBC), California Uniform Plumbing Code (UPC), California Uniform Mechanical Code (UMC), the National Electrical Code (NEC), Sheet Metal & Air Conditioning Contractors' National Association (SMACNA) standards.

#### **4.2 Jefferson Middle School and Madison Elementary Mechanical Scope of Work**

As requested, the existing central chiller/boiler and ice storage plants will be replaced with new high energy efficiency single-zone HVAC units.

The following lists in detail the mechanical Scope of Work to be performed:

- The existing boilers, chillers, ice storage tanks, associated pumps and individual fan-coils are to be electrically disconnected, drained and abandoned in place throughout the campus. All existing piping (underground and in classrooms) is to be drained, capped and abandoned in place.
- Provide necessary rigging and trucking of removed and new equipment to and from the project site.
- Provide and install new single-zone rooftop units on factory curbs for *wings D, E, F, G, H, I, K, room L26 at Jefferson Middle School.*
- Provide and install a new split system for the *Music Room area at Jefferson Middle School.*
- Provide and install new single-zone rooftop units on factory curbs for *classrooms 1 – 16 and Preschool at Madison Elementary School.*
- Furnish and install weather tight sealant on all seams, joints and connections to ensure full weather seal.
- Provide necessary mounting hardware required for the equipment being installed.
- Provide natural gas piping connections to all new units. Gas piping will be black steel thread pipe concealed in attic. Gas fittings will be black marble or equal.
- The existing low pressure gas piping service will be extended from the boiler room to the new rooftop package units.
- Provide electrical connections for the new HVAC systems from the existing main building electrical panel located at the chiller plants.
- Provide Debonair thermostats for all new HVAC units (consistent with the controls systems standard throughout the District). Thermostats are to be programmed similarly as noted in Section 3.1 above.
- Provide new condensate drain piping for the new units being installed.
- IES technicians will perform a complete start-up and test of new equipment to ensure proper system operation.

The quantities and sizes of the new HVAC units are listed below by room designations:

<b>Proposed Equipment</b>						
<b>Thomas Jefferson Middle School</b>						
Location	Qty	Nominal Tons	Type*	Manufacturer	Cooling Efficiency, SEER/EER	Heating Efficiency, AFUE, % or COP
Music Room	1	10	G/E - Split system	Goodman	10.3 EER	95%
Classroom 1, 2 & 5	3	5.0	G/E	Goodman	13.0 SEER	80%
Classrooms 3, 4, 6-	23	4.0	G/E	Goodman	13.0 SEER	80%

19, 27, 28-32, Workroom						
Classroom 20	1	2	G/E	Goodman	13.0 SEER	80%
<b>Proposed Equipment</b>						
<b>James Madison Elementary School</b>						
Location	Qty	Nominal Tons	Type*	Manufacturer	Cooling Efficiency, SEER/EER	Heating Efficiency, AFUE, % or COP
Classrooms 1 - 16	16	5.0	G/E	Goodman	13.0 SEER	80%
Preschool	1	6.0	G/E	Goodman	13.0 SEER	80%

Notes:

\* - G/E – denotes Gas Heating/Electric Cooling system unit.

\*\* - HP – denotes Heat Pump unit.

### 4.3 MECHANICAL SCOPE OF WORK EXCLUSIONS

The above Scope of Work excludes the following:

- Plumbing, Fire Sprinklers, Fire and Life Safety equipment and its components.
- Warranty, repair and/or upgrade of the existing mechanical, plumbing and electrical systems, air distribution and control systems found in disrepair or not compliant to code. Any and all systems and structure defects repairs/replacements as a result of pre-existing condition.
- Upgrade of the existing over all site electrical service capacity, if required for the new units.
- Any repair to existing conditions arising from previous contractor negligence.
- DSA fees, reviews and approvals.
- Any items not specified in this scope.

IES will, however, notify CUSTOMER of any excluded repairs which are necessary to the function of the Work as soon as CONTRACTOR becomes aware of such, and before proceeding with related work.

### 5.0 PROPOSED PROJECT INSTALLATION TIME LINE & COORDINATION

This project will require extensive scheduling and coordination to insure the efficient implementation of the Work shown herein. CONTRACTOR will provide retrofit services in Phases. Each construction Phase will include a complete HVAC and/or Lighting system retrofit at a given building or school site.

The CUSTOMER shall provide safe access to the buildings and provide the necessary security for students and staff safety during the rigging and equipment handling process. During the

retrofit services, areas of the building designated by CONTRACTOR may need to be vacated to ensure the safety of the occupants. It will be the CUSTOMER'S responsibility to temporarily relocate the students to other classrooms and/or, if needed, provide temporary facilities for the duration of the given phase of each project.

In order to minimize the disruption of CUSTOMER'S operation, coordination and scheduling items shall include but are not limited to multiple trips to the job site, multiple equipment riggings, temporary relocation of the tenants (students), etc. CONTRACTOR will work with the CUSTOMER to develop a detailed project schedule. Once the project schedule is confirmed, CONTRACTOR will provide the CUSTOMER with a Schedule of Values and a progress payment schedule, which corresponds to the project schedule. The installation of mechanical systems will start upon executing this Agreement and ordering and obtaining all necessary equipment, parts and materials needed for installation. It is anticipated the construction phase of this project will be completed by December 31<sup>st</sup>, 2012, provided that the CUSTOMER provides a notice to proceed on or before December 13<sup>th</sup>, 2011.

CUSTOMER and its representatives shall coordinate all the project activities with CONTRACTOR'S Project Manager only.

## **6.0 UTILITY REBATES AND INCENTIVES**

Any and all direct or express utility rebates or incentives for the lighting and mechanical (HVAC) systems, as applicable, that are the result of this project will remain with the CUSTOMER, as CONTRACTOR has no claim on any such payments.

Rebate amounts for lighting and HVAC systems have been estimated based on the 2011 PG&E Express Efficiency rebate program. CONTRACTOR cannot guarantee exact amounts, nor does CONTRACTOR guarantee the availability of the rebate funds provided by the Utility Company. CONTRACTOR will assist the CUSTOMER in the Utility Rebate process by identifying available rebates, obtaining necessary applications or website addresses to facilitate the direct or express rebate transaction. All other requirements governed by the utility are the sole responsibility of the CUSTOMER.

### **SCHEDULE 3 – TERM AND PAYMENT SCHEDULE**

#### **1. INVESTMENT.**

**\$4,520,546.00      Four Million Five Hundred Twenty Thousand Five Hundred and Forty-Six Dollars**

Percentage of Payment Due (for each Phase)	Project Milestone
10%	Agreement Commencement
50%	Major Equipment Ordering
40%	Monthly Progress Payments

- 2. TERM AND COMMENCEMENT DATE.** The term of this Agreement shall begin on the Commencement Date, which shall be the date of execution of this Agreement. As set forth in Schedule 2, CONTRACTOR will prepare a Project Construction Schedule, Schedule of Values indicating a Scheduled Completion Date by which all Work shall be completed. All Work shall be completed by the Scheduled Completion and Acceptance Date.
- 3. COMPLETION DATE.** The Completion and Acceptance Date shall be the date when the Notice of Completion for the Work is filed and recorded. The Certificate of Substantial Completion and Acceptance will be filed and recorded by the CUSTOMER not later than ten (10) days after the CUSTOMER'S Board has accepted the Completion and Acceptance Date executed by the CUSTOMER'S District Superintendent.
- 4. DELAYS.** If CONTRACTOR is delayed in the commencement or completion of the Work by causes beyond its control and without its fault or negligence, including but not limited to fire, flood, labor disputes, unusual delays in deliveries, third parties which are not in CONTRACTOR'S control, abnormal adverse weather conditions, and acts of God, or by failure by the CUSTOMER to perform its obligations under the Agreement and Schedules or failure by the CUSTOMER to cooperate with CONTRACTOR in the timely completion of the Work, then CONTRACTOR shall provide written notice to the CUSTOMER of the existence, extent of, and reason for such delays. An equitable adjustment in the Scheduled Completion Date shall be made as a result.
- 5. CERTIFICATE OF SUBSTANTIAL COMPLETION & ACCEPTANCE.** Since the Work is divided into phases or individual projects, CONTRACTOR may request a separate Certificate of Completion & Acceptance for each phase or individual project. Upon execution by the CUSTOMER'S District Superintendent, a Certificate of Completion & Acceptance for a phase or individual project shall establish the Substantial Completion & Acceptance Date for that phase or project. Upon over all project completion Certificate of Substantial Completion & Acceptance will be presented to the CUSTOMER.
- A Certificate of Substantial Completion & Acceptance executed by the CUSTOMER'S District Superintendent shall include:
- an acknowledgment by the CUSTOMER of the buildings substantially completed and the Substantial Completion Date for each building.

- b. an acknowledgment by the CUSTOMER of receipt of equipment operational manuals and training provided by CONTRACTOR under the Agreement.
- c. an acknowledgment by the CUSTOMER of the warranty start date and warranty period.
- d. a punchlist of items remaining to be completed by CONTRACTOR.
- e. acknowledgment that CONTRACTOR has paid in full all labor and material suppliers involved in this project.
- f. an acknowledgment by the CUSTOMER that:
  - (i) changes to the equipment operation, if not recommended by manufacturer, may significantly alter equipment and systems performance, and contribute to a dangerous or life-threatening situation.
  - (ii) CONTRACTOR does not warrant against systems' malfunction caused by improper use, misuse or wrong entry of data by the CUSTOMER, and CONTRACTOR shall not be liable for situations or damages that are the direct result of user-generated input.

**6. CERTIFICATE OF COMPLETION AND ACCEPTANCE.** Upon completion of all the Work and its acceptance by the CUSTOMER, the CUSTOMER'S District Superintendent shall execute a Certificate of Completion and Acceptance which shall include:

- a. An acknowledgment by the CUSTOMER of that all Work required under this Agreement (less any work required under the Warranty) has been completed.
- b. an acknowledgment by the CUSTOMER of receipt of equipment operational manuals and training provided by CONTRACTOR under the Agreement.
- c. an acknowledgment by the CUSTOMER of the warranty start date and warranty period.
- d. an acknowledgment by the CUSTOMER that:
  - (i) changes to the equipment operation, if not recommended by manufacturer, may significantly alter equipment and systems performance, and contribute to a dangerous or life-threatening situation.
  - (ii) CONTRACTOR does not warrant against systems' malfunction caused by improper use, misuse or wrong entry of data by the CUSTOMER, and CONTRACTOR shall not be liable for situations or damages that are the direct result of user-generated input.
- e. acknowledgment that CONTRACTOR has paid in full all labor and material suppliers involved in this project.

After its execution, the Certificate of Completion and Acceptance shall be submitted to the CUSTOMER'S Board at its next regular meeting occurring at least four (4) working days after execution. The Notice of Completion will be filed and recorded by the CUSTOMER not later than ten (10) days after the CUSTOMER'S Board has accepted the Certificate of Completion and Acceptance. Final payment to CONTRACTOR (less any amounts retained under this Agreement or other required by law to be withheld or retained) shall be made within thirty-five (35) days of the filing and recording of the Notice of Completion.

**SCHEDULE 4 - CERTIFICATE OF SUBSTANTIAL COMPLETION AND ACCEPTANCE**

The undersigned, Madera Unified School District ("the Customer"), having its office at 1902 Howard Road, Madera, CA 93637, having entered into the Facility Solutions Agreement ("Agreement") dated \_\_\_\_\_, 2011, with Indoor Environmental Services, a California corporation ("IES"), does hereby certify to IES that with reference to the equipment and systems listed in Schedule 2 attached hereto (the "Equipment", the "Systems") and specifically located at the Customer's Premises, that:

1. The Equipment and Systems are of a size, design and capacity and manufacture selected by the Customer with the assistance of IES and its authorized agents and representative, is in good condition and has been satisfactorily delivered and installed, excluding any minor punch list or warrantee items outstanding and agreed to by IES and the Customer;
2. Based on the representation of IES and its authorized agents and representative, the Customer is satisfied that the Equipment and Systems are suitable for the Customer's purposes;
3. There exists no Event of Default or condition which, but for the passing of time or giving of notice, or both, would constitute an Event of Default for IES under the Agreement;
4. IES is entitled to any and all remaining compensation due, as per Schedule 3.
5. Acknowledgement that IES had paid in full all labor and material suppliers involved in this project.

**ACCEPTANCE**

**Madera Unified School District**

**Indoor Environmental Services**

\_\_\_\_\_  
Mr. Kelly Porterfield, Assoc. Superintendent  
of Business & Operations

\_\_\_\_\_  
Mr. Stan Butts, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Certificate of Completion and Acceptance**

The undersigned, Madera Unified School District ("the Customer"), having its office at 1902 Howard Road, Madera, CA 93637, having entered into the Facility Solutions Agreement ("Agreement") dated \_\_\_\_\_, 2011, with Indoor Environmental Services, a California corporation ("IES"), does hereby certify to IES that with reference to the equipment and systems listed in Schedule 2 attached hereto (the "Equipment", the "Systems") and specifically located at the Customer's Premises, that:

All Work required under this Agreement (less any work required under the Warranty) has been completed.

The Equipment and Systems are of a size, design and capacity and manufacture selected by the Customer with the assistance of IES and its authorized agents and representative, is in good condition and has been satisfactorily delivered and installed.

Based on the representation of IES and its authorized agents and representative, the Customer is satisfied that the Equipment and Systems are suitable for the Customer's purposes.

There exists no Event of Default or condition which, but for the passing of time or giving of notice, or both, would constitute an Event of Default for IES under the Agreement;

IES is entitled to any and all remaining compensation when due, as per Schedule 3.

**ACCEPTANCE**

**Madera Unified School District**

**Indoor Environmental Services**

\_\_\_\_\_  
Mr. Kelly Porterfield, Assoc. Superintendent  
of Business & Operations

\_\_\_\_\_  
Mr. Stan Butts, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Madera Unified School District  
Madera, California



		TWENTY YEAR CASH FLOW ANALYSIS																				
		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13	YEAR 14	YEAR 15	YEAR 16	YEAR 17	YEAR 18	YEAR 19	YEAR 20	TOTALS
TOTAL PROJECT INVESTMENT	\$ 4,520,546	Scope: 1. Comprehensive Interior and Exterior Lighting Retrofit District - Wide 2. Retrofit of Thomas Jefferson HVAC Plant With New, Gas/Electric Packaged Equipment and New Controls. 3. Retrofit of James Madison HVAC Plant With New, Gas/Electric Packaged Equipment and New Controls. 4. Retrofit of HVAC Controls at Chavez, Desmond, Nishimoto, Parkwood and Pershing																				
District Contribution	\$ -																					
Revised Project	\$ 4,520,546																					
REVENUES																						
ENERGY SAVINGS (1)	\$ 355,187	\$ 365,843	\$ 376,818	\$ 388,122	\$ 399,766	\$ 411,759	\$ 424,112	\$ 436,835	\$ 449,940	\$ 463,438	\$ 477,342	\$ 491,662	\$ 506,412	\$ 521,604	\$ 537,252	\$ 553,370	\$ 569,971	\$ 587,070	\$ 604,682	\$ 622,823	\$ 9,544,008	
LIGHTING MAINTENANCE SAVINGS (2)	\$ 61,288	\$ 61,288	\$ 61,288	\$ 61,288	\$ 61,288	\$ 45,966	\$ 45,966	\$ 45,966	\$ 45,966	\$ 45,966	\$ 30,644	\$ 30,644	\$ 30,644	\$ 30,644	\$ 30,644	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689,490	
HVAC REPAIR SAVINGS - TJ AND MADISON	\$ 8,000	\$ 8,240	\$ 8,487	\$ 8,742	\$ 9,004	\$ 9,274	\$ 9,552	\$ 9,839	\$ 10,134	\$ 10,438	\$ 10,751	\$ 11,074	\$ 11,406	\$ 11,748	\$ 12,101	\$ 12,464	\$ 12,838	\$ 13,223	\$ 13,619	\$ 14,028	\$ 214,963	
CAPITAL REPLACEMENT COSTS AVOIDED (4)	\$ -																					
PG&E INCENTIVES	\$ 115,943																					
TOTAL REVENUES	\$ 540,418	\$ 435,371	\$ 446,593	\$ 458,152	\$ 470,058	\$ 466,999	\$ 479,630	\$ 492,640	\$ 506,040	\$ 519,843	\$ 518,737	\$ 533,380	\$ 548,462	\$ 563,996	\$ 579,997	\$ 565,834	\$ 582,809	\$ 600,293	\$ 618,302	\$ 636,851	\$ 10,564,404	
EXPENSES																					\$ -	
TAX-EXEMPT FINANCING @ 3.50%	\$ 360,006	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ 391,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENSES	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ 360,006	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ANNUAL CASH FLOW (REVENUE - EXPENSES)	\$ 180,412	\$ 75,365	\$ 86,587	\$ 98,146	\$ 110,052	\$ 106,994	\$ 119,625	\$ 132,634	\$ 146,035	\$ 159,837	\$ 158,731	\$ 173,374	\$ 188,456	\$ 203,991	\$ 219,991	\$ 565,834	\$ 582,809	\$ 600,293	\$ 618,302	\$ 636,851	\$ -	
CUMULATIVE CASH FLOW	\$ 180,412	\$ 255,777	\$ 342,364	\$ 440,511	\$ 550,563	\$ 657,557	\$ 777,181	\$ 909,816	\$ 1,055,850	\$ 1,215,687	\$ 1,374,418	\$ 1,547,792	\$ 1,736,248	\$ 1,940,239	\$ 2,160,230	\$ 2,726,064	\$ 3,308,872	\$ 3,909,165	\$ 4,527,467	\$ 5,164,317	\$ 5,164,317	

NOTES

- (1) Escalation conservatively included in analysis at 3% annually.
- (2) Years 1-5 at 100% (under warrantee), Years 6-10 at 75%, years 11-15 at 50%, Years 16-20 no savings taken.
- (3) This is an assumption for parts and contracted labor only for lighting. No credit taken for internal district labor savings. \$5,000 per year assumed for maintenance Thomas Jefferson HVAC & \$3,000 per year for Madison.
- (4) No capital replacements assumed.



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                         |                                               |                                                  |
|-----------------------------------------|-----------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Communications | <input type="checkbox"/> Consent              | <input checked="" type="checkbox"/> Old Business |
| <input type="checkbox"/> New Business   | <input type="checkbox"/> Information/Reports: |                                                  |

**For Meeting Date: December 13, 2011**

**Submitted by: Gustavo Balderas, Superintendent**

**This Item will help to achieve the District Mission by:**

- ☐ Increasing student achievement
- ☐ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request Approval of Global Adoption of updated Madera Unified School District Board Policy and Administrative Regulations prepared by the California School Boards Association (CSBA)

**Description of item:**

A Global Adoption would bring us into compliance with state and federal requirements while retaining any language generic to Madera Unified School District.

**Financial impact:**

None



## **AGENDA ITEM** **MADERA UNIFIED SCHOOL DISTRICT**

### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Marisa DiMauro, Director of State and Federal Programs

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request Approval to submit a waiver request on behalf of Millview Elementary School.

#### **Description of item:**

Millview school did not meet the QEIA requirements of class size reduction by the end of the 2010-11 fiscal year. School districts can request a waiver of those requirements through the State Board of Education during the next regularly scheduled meeting in March 2012.

#### **Financial impact:**

Loss of QEIA grants funds, \$500,000 starting in 2012-2013.

**GENERAL WAIVER REQUEST**

GW-1 (Rev. 10-2-09)

<http://www.cde.ca.gov/re/lr/wr/>**First Time Waiver:**   x  **Renewal Waiver:**       

Send Original plus one copy to:  
 Waiver Office, California Department of Education  
 1430 N Street, Suite 5602  
 Sacramento, CA 95814

Send Electronic copy in **Word** and  
 back-up material to: [waiver@cde.ca.gov](mailto:waiver@cde.ca.gov)

		CD CODE						
		6	0	2	4	0	2	0
Local educational agency:  Madera Unified School District		Contact name and Title: Deborah Wood, Associate Superintendent of Educational Services				Contact person's e-mail address: wood_d@madera.k12.ca.us		
Address: 1902 Howard Road		(City) Madera	(State) California	(ZIP) 93637	Phone (and extension, if necessary): 559.675.4500 ext. 203  Fax Number: 559.675.4528			
Period of request: (month/day/year) From: <b>7/1/2010</b> To: <b>6/30/2011</b>		Local board approval date: (Required) <b>December 13, 2011</b>			Date of public hearing: (Required) <b>December 13, 2011</b>			
<b>LEGAL CRITERIA</b>								
1. Under the general waiver authority of <i>Education Code</i> 33050-33053, the particular <i>Education Code</i> or <i>California Code of Regulations</i> section(s) to be waived (number): <b>52055.740 Section (i)</b> Circle One: (EC) or CCR Topic of the waiver: <b>Quality Education Investment Act (QEIA) Class Size Waiver</b>								
2. If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval _____ Renewals of waivers must be submitted two months before the active waiver expires. <b><i>This is a new request.</i></b>								
3. Collective bargaining unit information. Does the district have any employee bargaining units? <u>  </u> No <u>  x  </u> Yes If yes, please complete required information below:  Bargaining unit(s) consulted on date(s): <b>November 30, 2011</b>  Name of bargaining unit and representative(s) consulted: <b>Kathy Horn, Madera Unified Teacher's Assoc. President</b>  The position(s) of the bargaining unit(s): <u>  </u> Neutral <u>  x  </u> Support <u>  </u> Oppose ( <i>Please specify why</i> )  Comments (if appropriate):								
4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.  How was the required public hearing advertised? <b>Posted at each school site on December 7, 2011</b>  <u>  </u> Notice in a newspaper <u>  x  </u> Notice posted at each school <u>  x  </u> Other: ( <i>Please specify</i> )								
5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:  District Advisory Committee and District English Language Advisory Committee (DELAC) Date the committee/council reviewed the waiver request: 12/1/2011  Were there any objection(s)? No <u>  x  </u> Yes <u>  </u> ( <i>If there were objections please specify</i> )								

**GENERAL WAIVER REQUEST**

GW-1 (10-2-09)

6.	<p><i>Education Code or California Code of Regulations</i> section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a <b>strike out key</b>).</p> <p><b>52055.740 (a) For each funded school, the county superintendent of schools for the county in which the school is located shall annually review the school and its data to determine if the school has met all of the following program requirements by the school by the end of the third full year of funding: (1) Meet all of the following class size requirements: (A) For kindergarten and grades 1 to 3, inclusive, not more than 20 pupils per class, as set forth in the Class Size Reduction Program (Chapter 6.10 commencing with Section 52120)). (b) For self-contained classrooms in grades 4 to 8, inclusive, an average classroom size that is the lesser of clause (i) or (ii)</b></p>	
7.	<p>Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages: <b>Madera Unified is requesting CSR targets for grades K, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> be modified to fully be able to comply with all components of QEIA for the period of July 1, 2010 through June 30, 2011. Millview Elementary School is a Title I school with 97% of all students receiving free or reduced meals. The school also has a 58% of the student population identified as English Learners which is significantly above the district's EL percentage of 35%. Due to the allowable flexibility criteria implemented by the State of California, districts were provided with an opportunity to modify class size enrollments to meet budgetary demands. As such, Madera Unified opted to increase enrollments in Kindergarten through Third grade to 28:1 in 2010-2011. The adjustment created an instant problem for Millview Elementary School because they were not provided with the time needed to modify attendance boundaries to adjust for the increase student to staff ratio. Additionally, the district was not able to plan for the purchase and placement of the additional portables needed to accommodate for the desired 20:1 student to staff ratios.</b></p> <p><b>During the time Millview Elementary School received QEIA funds, the school community was able to successfully exit Program Improvement Year 5 upon receipt of the 2010 CST results.</b></p> <p><b>A review and analysis of staff development and student achievement would strongly suggest that Class Size Reduction and Professional Development were part of the school's action plan for the successful exit out of Program Improvement. We would like to recommend the opportunity to continue the QEIA allocation with the 2012-2013 fiscal year.</b></p>	
8.	<p>Demographic Information:</p> <p>Millview Elementary School has a student population of 850 students and is located in a high poverty urban area in Madera County. Millview School has one of the highest percentages (97%) of students qualifying for free and/or reduced meals and English Learner percentages (58%).</p>	
<p><b>Is this waiver associated with an apportionment related audit penalty? (per EC 41344)</b> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/></p> <p>(If yes, please attach explanation or copy of audit finding)</p>		
<p><b>Has there been a Categorical Program Monitoring (CPM) finding on this issue?</b> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/></p> <p>(If yes, please attach explanation or copy of CPM finding)</p>		
<p><b>District or County Certification</b> – I hereby certify that the information provided on this application is correct and complete.</p>		
Signature of Superintendent or Designee:	Title:	Date:
<b>FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY</b>		
Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Marisa DiMauro, Director of State and Federal Programs

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request Approval to submit a waiver request on behalf of Martin Luther King Middle School.

**Description of item:**

Martin Luther King Middle school did not meet the QEIA requirement of Teacher Experience Index by the end of the 2010-11 fiscal year. School districts can request a waiver of those requirements through the State Board of Education during the next regularly scheduled meeting in March 2012.

**Financial impact:**

Loss of QEIA grants funds, \$640,000 starting in 2012-2013.

**GENERAL WAIVER REQUEST**

GW-1 (Rev. 10-2-09)

<http://www.cde.ca.gov/re/lr/wr/>**First Time Waiver:** \_\_\_\_\_**Renewal Waiver:** \_\_\_\_\_

Send Original plus one copy to:  
 Waiver Office, California Department of Education  
 1430 N Street, Suite 5602  
 Sacramento, CA 95814

Send Electronic copy in **Word** and  
 back-up material to: [waiver@cde.ca.gov](mailto:waiver@cde.ca.gov)

		CD CODE							
		6	1	1	2	9	7	3	
Local educational agency: <b>Madera Unified School District</b>		Contact name and Title: Deborah Wood, Associate Superintendent of Educational Services					Contact person's e-mail address: wood_d@madera.k12.ca.us		
Address: 1902 Howard Road		(City) Madera		(State) California		(ZIP) 93637		Phone (and extension, if necessary): 559.675.4500 ext. 203	
		Fax Number: 559.675.4528							
Period of request: (month/day/year) From: 7/1/2010 To: 6/30/2011		Local board approval date: (Required) December 13, 2011				Date of public hearing: (Required) December 13, 2011			
<b>LEGAL CRITERIA</b>									
1. Under the general waiver authority of <i>Education Code</i> 33050-33053, the particular <i>Education Code</i> or <i>California Code of Regulations</i> section(s) to be waived (number): 52055.740 (a) Circle One: (EC) or CCR  Topic of the waiver: <b>Quality Education Improvement Act (QEIA) Teacher Experience Index (TEI)</b>									
2. If this is a renewal of a previously approved waiver, please list Waiver Number: _____ and date of SBE Approval _____ Renewals of waivers must be submitted two months before the active waiver expires. <b>First time request.</b>									
3. Collective bargaining unit information. Does the district have any employee bargaining units? ___ No <u>x</u> Yes If yes, please complete required information below:  Bargaining unit(s) consulted on date(s): November 30, 2011  Name of bargaining unit and representative(s) consulted: Kathy Horn, Madera Unified Teacher's Assoc., President  The position(s) of the bargaining unit(s): ___ Neutral <u>X</u> Support ___ Oppose ( <i>Please specify why</i> )  Comments (if appropriate):									
4. Public hearing requirement: A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district.  How was the required public hearing advertised? Posted notices at each school site on 12/7/2011.  ___ Notice in a newspaper <u>___x___</u> Notice posted at each school <u>___x___</u> Other: ( <i>Please specify</i> )									
5. Advisory committee or school site councils. Please identify the council(s) or committee that reviewed this waiver:  Date the committee/council reviewed the waiver request: <b>District Advisory Committee and District English Learner Advisory Committee on December 1, 2011.</b>  Were there any objection(s)? No <u>___x___</u> Yes ___ ( <i>If there were objections please specify</i> )									

CALIFORNIA DEPARTMENT OF EDUCATION  
**GENERAL WAIVER REQUEST**  
 GW-1 (10-2-09)

6. *Education Code* or *California Code of Regulations* section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact phrases requested to be waived (use a **strike out key**).

**Education Code 52055.740 (a)** For each funded school, the county superintendent of schools for the county in which the school is located shall annually review the school and its data to determine if the school has met all of the following program requirements by the school by the end of the third full year of funding:

~~(4) Using the index established under Section 52055.730, have an average experience of classroom teachers in the school equal to or exceeding the average for the school district for this type of school.~~

7. Desired outcome/rationale. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. If more space is needed, please attach additional pages.

QEIA requires that schools within Madera Unified that receive funding attain a specific target for Teacher Experience Index (TEI) to be fully compliant with the requirements for the 2010-2011 fiscal year. Martin Luther King has consistently met all the requirements of the QEIA implementation timeline with the exception of the TEI at the conclusion of the 2010-2011 fiscal year. The TEI that was the initial target for the 2010-2011 school was 6.9. The preliminary calculation for MLK's TEI was 6.7 which is only slightly lower than the identified target of 6.9.

Madera Unified is seeking a temporary waiver of this requirement in order to continue to benefit from the academic improvement that the QEIA grant has helped provide for this school. Martin Luther King is seeking a waiver of this requirement from July 1, 2010 through June 30, 2011.

The TEI was calculated at the start of the 2008-2009 fiscal year at 7.4. If all staff members had remained at MLK the anticipated TEI for the 2009-2010 would have been 7.4. This would have not only met the TEI target for MLK but would have exceeded the goal for the 2010-2011 fiscal year and beyond.

It is the recommendation of the Madera Unified School District that MLK be allowed to continue to receive QEIA funding for the 2012-2013 fiscal year.

8. Demographic Information:  
 (District/school/program) **Martin Luther King** has a student population of **706** and is located in a high density urban area in **Madera** within **Madera County**. **MLK has the highest poverty index 91% and the highest EL percentage 31% of all middle schools within Madera Unified School District.**

Is this waiver associated with an apportionment related audit penalty? (per EC 41344) No ☒ Yes ☐  
 (If yes, please attach explanation or copy of audit finding)

Has there been a Categorical Program Monitoring (CPM) finding on this issue? No ☒ Yes ☐  
 (If yes, please attach explanation or copy of CPM finding)

**District or County Certification** – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee:	Title:	Date:
<b>FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY</b>		
Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

**Item Placement:**

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Marisa DiMauro, Director of State and Federal Programs

**This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

**Board Agenda Item:**

Request Approval of the individual Single Plan for Student Achievement (SPSA) for John Adams Elementary School for the 2011-2012 school year.

**Description of item:**

This request represents the initial Single Plan for Student Achievement (SPSA) for John Adams Elementary due to a change in administrative staff and School Site Council membership for 2011-2012.

**Financial impact:**

The approval of the SPSA does not have a direct impact upon MUSD's unrestricted budget.



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

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#### **Item Placement:**

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** **Deborah A. Wood, Associate Superintendent of Educational Services**  
Janet Grossnicklaus, Director of Curriculum, Instruction, & Assessment

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☐ Providing a safe and orderly learning environment
- ☐ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

**First Reading of New Course Proposals for Grades 9-12: Human Biology, Medical Chemistry, Graphic Design, Sports & Entertainment Marketing, and Microsoft Office Specialist**

#### **Description of item:**

- **Human Biology:** In the first-year biology course, students study the basic concepts and principles of biology from a human perspective. This course is for the student who will attend college or move directly into a health science related occupation upon graduation.
- **Medical Chemistry:** Students will take this course in lieu of regular chemistry. Those who complete the course will be eligible to enroll in ROP Health capstone courses or AP Chemistry.  
(**Human Biology and Medical Chemistry** are predicted to meet the “a-g” laboratory science requirements.)
- **Graphic Design:** The course will introduce students to the relationship between graphic art and fine art. The course provides Business/Human Services students the opportunity to receive Visual and Performing Arts credit within the career school.
- **Sports & Entertainment Marketing:** The course will provide students with the opportunity to develop marketing and business leadership skills in the Sports and Entertainment Industries. The elective course will be the capstone to a newly developed Sales & Marketing Pathway.
- **Microsoft Office Specialist (MOS):** The course is designed to expose students to industry standards aligned with the Microsoft Certified Application Specialist (MCAS) for Microsoft Word, PowerPoint, and Excel. Upon mastery of the course competencies, students will be eligible to take the respective industry certification test. MOS certification is a globally recognized credential by potential employers. This elective course will be the capstone to the newly developed Technology Pathway.

**Financial impact:**

## Projected Course Implementation Costs and Funding Sources:

Human Biology	\$ 0.00	(Federal, State & Local Instructional Material Funds)
Medical Chemistry	\$ 0.00	(Federal, State & Local Instructional Material Funds)
Graphic Design	\$ 15,000.00	(Federal, State & Local Instructional Material Funds) (Site and/or Perkins Funds)
Sports & Entertainment Marketing	\$ 2,500.00	(Federal, State & Local Instructional Material Funds) (Site Funds)
Microsoft Office Specialist	\$ 5,000.00	(Site and/or Perkins Funds)

# MUSD Course Description

## A. COVER PAGE

1. Course Title Human Biology	9. Subject Area  <input type="checkbox"/> History/Social Science <input type="checkbox"/> English <input type="checkbox"/> Mathematics <input checked="" type="checkbox"/> Laboratory Science <input type="checkbox"/> Language other than English <input type="checkbox"/> Visual & Performing Arts <input type="checkbox"/> Elective
2. Transcript Title / Abbreviation Human Biology	
3. Transcript Course Code / Number	
4. School Madera South High School	
5. District Madera Unified School District	
6. City Madera	10. Grade Level(s) 9-12
7. School / District Web Site www.madera.k12.ca.us	11. Seeking "Honors" Distinction?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8. School Course List Contact  Name: Julia Reese Title/Position: Chief Academic Officer Phone: 559-675-4500      Ext.: 252 E-mail: reese_j@madera.k12.ca.us	12. Unit Value  <input type="checkbox"/> 0.5 (half year or semester equivalent) <input checked="" type="checkbox"/> 1.0 (one year equivalent) <input type="checkbox"/> 2.0 (two year equivalent) <input type="checkbox"/> Other: _____
13. Date of School Board Approval	
14. Is this an Internet-based course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", who is the provider? <input type="checkbox"/> UCCP <input type="checkbox"/> PASS/Cyber High <input type="checkbox"/> Other _____	
15. Was this course previously approved by UC? ? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    If so, year removed from list? _____ Under what course title? _____	
16. Is this course modeled after an UC-approved course from another school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, which school(s)? <u>Lincoln High School</u>	
17. Pre-Requisites Algebra I	
18. Co-Requisites	
19. Brief Course Description In this first-year biology course, students study the basic concepts and principles of biology from a human perspective. Students learn about the structure and function of human systems in health and disease, human inheritance and change over time, and the role of humans in ecological systems. Topics include cell biology, growth, development and reproduction, genetics and evolution, regulatory mechanisms and behaviors, matter and energy in living systems, and the human brain. Laboratory activities include dissection, investigation, and experimentation. This course is recommended for the student who will attend college or move directly into a health science related occupation.	

## **21. COURSE GOALS**

Students will:

- A. Understand and apply the basic concepts and principles of biology as applied to humans.
- B. Understand structure, function and processes of biological systems as they relate to human health and disease.
- C. Understand the role of humans in ecosystems and how they interact with and impact the environment.
- D. Understand the potential of biotechnical developments and the social and moral impact of such developments.
- E. Understand and apply the scientific method to biological investigations using appropriate scientific tools and techniques.

## **22. COURSE OBJECTIVES**

The standards, benchmarks, knowledge and skills listed below are those targeted learning objectives that will be assessed in this course.

### **THE STUDENT UNDERSTANDS AND APPLIES THE CONCEPTS OF LIFE SCIENCE.**

**Knows the structures of different types of cell parts, the functions they perform, and the role of biochemical in cell structure.**

- Understands the Cell Theory.
- Knows cellular organization and structure of cell parts.
- Understands structural and functional differences between prokaryotic cells, eukaryotic cells, and viruses; animal cells, plant cells and bacteria.
- Understands cellular processes.
- Understands the role of biochemicals in cell structure.
- Understands that cells are enclosed within semi-permeable membranes that regulate their interactions with the environment.
- Understands that structure, function and biochemicals produced by specialized cells.

**Understands the relationships between organizational levels of multicellular organisms.**

- Understands similarities and differences between unicellular and multi-cellular organisms.
- Understands organizational levels of multicellular organisms.
- Understands how cellular specialization, division of Labor, interdependence, and coordination in multicellular organisms contributes to a stable (homeostatic) internal environment, despite changes in the outside environment.
- Understands how organ systems transport materials, provide cells with nutrients, water and energy, and remove toxic waste products.
- Understands how sensory, feedback and regulatory mechanisms function to maintain homeostatic conditions within multicellular organisms.
- Understands the structural and functional coordination of human organ systems.

**Understands the processes of mitosis and meiosis in the reproduction growth and development of an organism.**

- Understands how mitosis produces new cells, each with a complete set of paired (diploid) homologous chromosomes, each genetically identical to the parent cell.
- Understands how meiosis produces gamete (egg or sperm) cells, each with only half (haploid) the original number of chromosomes, one from each chromosome pair.
- Understands how the union of male and female gamete during fertilization produces a zygote with a complete (diploid) set of chromosomes, half its chromosomes from each parent cell.
- Understands how sexual reproduction results in new combinations of genetic material in individuals and genetic variation in a population.
- Understands the role of chromosomes in determining an individual's sex.
- Understands how chromosomal mutations occur.
- Understands that following division, cells in multicellular organisms differentiate according to their genetic code into specialized structures with specialized functions.

**Understands features of inheritable genetics, basic principles of heredity and their application to humans.**

- Understands how genes relate to chromosome structure.
- Understands alleles, the principle of dominance, and how traits hidden in one generation can be expressed in the next.
- Understands the genetic basis for Mendel's laws of segregation and independent assortment.
- Understands how predictions of new combinations of alleles in the zygote are made, given the genetic makeup of the parents.
- Understands how phenotypes in a genetic cross can be predicted, given the genotypes of the parents and mode of inheritance.
- Understands how the features of inheritable genetics and basic principles of heredity relate to humans.

**Understands the roles and general structures of DNA and RNA in determining the characteristics of organisms.**

- Understands DNA structure and replication, and how they relate to chromosome structure and activity.
- Understands how nucleotide sequencing in DNA corresponds to amino acids, and that changes (mutation) in the DNA sequence may alter gene expression.
- Understands RNA Structure and its role in protein synthesis.
- Understands that genes do not work in isolation; gene expression is regulated or influenced by interaction with other genes. Understands how sequences of DNA can be cut and separated to identify patterns in individuals (e.g., DNA fingerprinting) or can be altered by incorporation of exogenous DNA.

**Understands how the idea of evolution explains the diversity and unity of life on earth.**

- Understands biological evolution as the process of adaptive change in life forms that occurs over time in a response to a changing environment.
- Understands natural selection and how it determines the differential survival of populations in a changing environment.
- Understands how a diversity of species and variation within a species increases the likelihood that some members of a population will survive changes in the environment.
- Understands that genetic variation within a species is due to mutation (both favorable and unfavorable) and recombination of genes through sexual reproduction.
- Understands how natural selection acts on the phenotype rather than the genotype of an organism and often retains lethal alleles in the gene pool through heterozygous individuals.
- Understands how new species arise through reproductive and geographic isolation.
- Understands genetic drift and how it affects genetic diversity and relative frequencies of alleles in the gene pool of a population.
- Understands fossil evidence for biological diversity and unity, episodic speciation, and species extinction.

**Understands the use of energy in cellular systems.**

- Understands how chemical energy stored in glucose is made available to plant and animal cells by the process of respiration.
- Understands the role of cellular organelles in respiration.
- Understands the role of biochemicals in the process
- Understands factors that affect the rate and/or yield of products of respiration and photosynthesis.
- Understands how cells make use of energy released during cellular respiration.

**Understands that the amount of life an environment can support is limited by the availability of matter and energy and the ability of the ecosystem to recycle its resources.**

- Understands how the sun's energy is captured by living things, converted into matter through photosynthesis, and released for use through cellular respiration.
- Understands how matter and energy are passed from one organism to another for growth and metabolic processes.
- Understands how the amount of usable matter and energy decreases during each successive energy change along the food chain; unusable energy is dissipated into the environment as heat.
- Understands how oxygen, water, carbon, nitrogen and water are cycled between the biotic and abiotic environment.
- Understands carrying capacity and factors that limit the size and growth of populations within an ecosystem.

- Understands factors that interfere with the flow of matter, energy and resources through an ecosystem.

**Understands that the interrelationships and inter dependencies among organisms generate stable ecosystems that fluctuate around a state of rough equilibrium for hundreds or thousands of years.**

- Understands the role of producers, consumers and decomposers in an ecosystem.
- Understands the role of living organisms in the cycling of water, nutrients and energy through the environment.
- Understands how different populations interact with one another in a community.
- Understands the importance of biodiversity in a community and how it is affected by changes in climate, habitat, availability of resources, human activity or introduction of non-native species.
- Understands population growth, factors that result in fluctuation of populations and how changes in population size affect the ecological balance of community.
- Understands the difference between accommodation of an individual to its environment, and the gradual adaptation of a lineage of organisms through genetic change.
- Understands how ecosystems are interconnected.

**Understands the scientific basis for maintaining optimal human health as well as current sociological hazards.**

- Understands general causes for disease.
- Understands the role of various agents, infectious diseases, effective means of treatment and prevention.
- Understands cause, prevention and effects of HIV/AIDS.
- Understands human mechanisms for combating disease.
- Understands how drugs, alcohol and tobacco affect the human body.
- Understands the role of nutrition, rest and exercise in maintaining optimum human health.

**THE STUDENT THINKS SCIENTIFICALLY.**

**Classifies living and non-living things according to their structure, function, and manner in which they interact with other things.**

- Understands similarities and differences in the structure and function of living and non-living things (e.g., organic/inorganic compounds, atom/ion, antibody/antigen, bacteria/virus, dominant/recessive traits, enzymes/hormones, aerobic/anaerobic).
- Understands similarities and differences in interactions among living and non-living things (e.g., herbivore/carnivore, ionic/covalent bond, endothermic/exothermic).

### **Understands the use of hypotheses in science.**

- Understands differences between a guess, hypothesis and theory as these terms are applied in science.
- Understands how hypothesis statements can be framed to achieve meaningful results (e.g., cause and effect statements, correlation of variables, sequence of events).
- Understands how a hypothesis is used to select and guide the interpretation of data.
- Understands how a hypothesis is used to determine if additional data needs to be gathered.
- Understands how hypotheses are modified in accordance with collected data and evidence.

### **Performs error analysis on collected data.**

- Understands controlled tests.

## **THE STUDENT CONDUCTS SCIENTIFIC INVESTIGATIONS.**

### **Understands that investigations are conducted for a variety of reasons.**

- Understands that investigations are conducted to discover new aspects of the natural world.
- Understands that investigations are conducted to explain observed phenomena.
- Understands that investigations are conducted to test the predictions prompted by current scientific theories.

### **Uses scientific literature as a source of information in research.**

- Knows appropriate sources for obtaining various kinds of scientific information (e.g., boiling point of water, famous scientists, causes of disease).

### **Designs and conducts scientific experiments.**

- Formulates testable hypotheses.
- Develops experimental procedures to prove or disprove a hypothesis.
- Understands and controls variables (e.g., uses a control when appropriate, dependent and independent variables).
- Collects, records and organizes data.

### **Writes concise Laboratory reports.**

- Defines problem or poses question with focus and clarity.
- Proposes solutions to problem or hypothesis in a manner that is testable.
- Describes procedures, techniques, critical materials, and safety precautions so that the experiment is repeatable by others.
- Presents data in an organized and appropriate format (e.g., charts, diagrams, graphs, narrative).
- Presents interpretation and analysis of data (e.g., error analysis, discrepant results, uncontrolled conditions, statistical variation).
- Proposes explanations for experimental observations.
- Draws conclusions based upon experimental evidence and discusses their implications for application or further study.

### **THE STUDENT UNDERSTANDS AND USES SCIENTIFIC TOOLS AND TECHNOLOGIES**

#### **Uses laboratory skills, techniques and apparatus to conduct more complex investigations.**

- Selects appropriate tools and equipment (e.g., microscopes, balances, computer-linked probes, graphing calculator, optical equipment, glassware, Bunsen burner) to gather, analyze, interpret and display scientific data.
- Uses tools and equipment properly (e.g., microscopes, balances, computer software, computer-linked probes, graphing calculator, optical equipment, glassware, Bunsen burner, thermometer) to gather, analyze, interpret, and display scientific data.
- Selects and uses appropriate techniques (e.g., dissection, calibration, separation of mixtures, identification of unknown substances, titration, DNA fingerprinting, electrolysis) to gather, analyze, interpret and display scientific data.

#### **Uses appropriate tools and technology to conduct scientific investigations with accuracy.**

- Selects and uses appropriate measuring devices (e.g., mass, linear, volumetric, temperature, voltage, compass, stopwatch) for the degree of accuracy required.
- Uses scales and units (e.g., resolution, conversion) of measurement (e.g., meters, millimeters; standard and metric; degrees Celsius, Fahrenheit and Kelvin; calorie; light-years) that are appropriate for the degree of accuracy required.

**Uses proper procedures for handling Laboratory tools, chemicals, equipment and animals.**

- Uses laboratory tools (e.g., scalpel, Bunsen burner, glassware) safely and correctly.
- Uses chemicals safely and correctly.
- Uses equipment (e.g., microscope, balances, spectrometers) safely and correctly.
- Handles animals and biological materials (e.g., dissectible, live animals, cultured organisms) safely, correctly, and humanely.

**Demonstrates safety procedures and knows how to respond when an accident occurs during a science experiment.**

- Selects and uses personal safety equipment when appropriate (e.g., goggles, apron, gloves).
- Understands and follows safety guidelines for appropriate behavior and personal hygiene in the science classroom and Laboratory (e.g, no food or drink; tie back long hair when using an open flame; remove contact lenses when working with chemicals).
- Understands general emergency procedures for the science classroom and Laboratory (e.g., location of exits; use and location of eyewash, fire blanket and fire extinguisher).
- Understands procedures for handling an accident at the laboratory workstation (e.g., chemical spill, biological contamination of workstation, gas leak, glass breakage).

**Uses a variety of tools, including technology, to apply mathematical operations to data analysis and interpretation during scientific investigations.**

- Understands and uses appropriate expressions of mathematical values (e.g., scientific notation, significant digits, significant figures) for scientific measurement and computations.
- Understands and uses appropriate mathematical operations and formulas (e.g., calculates speed, density, volume, displacement, potential energy, probability, percent composition, measurement conversions) for data interpretation during scientific investigations.

**Uses a variety of tools, including technology, to organize and communicate information from scientific investigations.**

- Selects and uses tools, including technology (e.g., charts, graphs, diagrams, flowcharts data bases, spreadsheets) to organize scientific information.

## **THE STUDENT COMMUNICATES AND UNDERSTANDS SCIENTIFIC INFORMATION AND PROCESSES**

### **Communicates understanding of scientific concepts and principles**

- Presents understanding of science concepts in written form (e.g. reports, essays, graphics), supporting statements with application and/or evidence.
- Makes oral presentations that demonstrate understanding of science concepts and principles, supporting statements with application and/or evidence.

### **Understands scientific information contained in a variety of sources**

- Acquires information from a variety of sources (e.g., science textbooks, encyclopedia, Internet, interviews, museums, topographical maps, newspaper).
- Selects and uses appropriate sources for obtaining various kinds of scientific information (e.g., boiling point of water, famous scientists, causes of disease, topographical and geological maps, weather maps).
- Understands differences between scientifically valid and invalid sources.

### **Interprets and reports scientific procedures and processes**

- Interprets and follows logic and sequence of steps in a scientific investigation.
- Reports step-by-step procedures in an experiment with logic and sequence.
- Interprets and writes chemical symbols, formulas, and equations (e.g, balanced chemical equations, ionic symbols, Lewis dot structures, exothermic/endothermic equations).

## **THE STUDENT UNDERSTANDS HOW DEVELOPMENTS IN SCIENCE AND TECHNOLOGY AFFECT SOCIETY AND THE ENVIRONMENT**

### **Knows examples of advanced and emerging technologies and how they could impact society**

- Knows technological developments in the biomedical field and how they impact society (e.g, DNA fingerprinting, genetic engineering, cloning, organ transplant, in vitro fertilization, pharmacology, cancer and HIV/AIDS research and treatment, vaccines, antibiotics, biochemical warfare).
- Knows technological developments in agriculture and how they impact society (e.g, selective breeding, genetic engineering, cloning, use of pesticides).
- Knows technological developments in energy resources and how they impact society (e.g, nuclear energy, solar power, use of biomass, electric powered automobiles, alternative energy resources, use of lasers).
- Knows developments in materials technology and how they impact society (e.g, plastics, pharmaceuticals, biodegradable materials, fire-proof material, materials for warfare).

- Knows technological developments that have been designed to improve the quality of our lives and their consequential impact on society (e.g., television, computer technology, data processing, sanitation, building construction, virtual reality).

**Knows that throughout history, diverse cultures have developed scientific ideas and solved human problems through technology**

- Understands contributions of various cultures to the development of scientific ideas and technological developments (e.g, production of paper, gunpowder, printing press, radio, medicines, agriculture, internal combustion engine).
- Understands how scientific and technological developments influence subsequent developments in science and technology.

**Understands that alternatives, risks, costs, and benefits must be considered when developing new technologies or when choosing available technologies**

- Understands technological solutions to problems, their alternatives (e.g, alternative energy sources, natural resources), and their constraints (e.g., physical limitations, efficient use of resources, cost, risk to life and the environment).
- Understands that the benefits of technological development may pose accompanying risks to individuals, society, or the environment (e.g., pollution, health risks, extinction of species).
- Understands costs of technological development and who/what bears them (e.g., young/old; developing nations, underprivileged classes, plant and animal populations, various ecosystems).
- Understands resource requirements for technological development and methods for conservation and recycling.

**Understands ethical responsibilities associated with scientific enterprise and appropriate use of new discoveries.**

- Understands ethical concerns associated with scientific research (e.g., testing on animals, humans).
- Understands ethical concerns associated with various scientific and technological developments (e.g., germ warfare, atomic bomb, genetic engineering, human cloning).

**Understands that although technology may increase our quality of life, it can cause stress on the natural environment.**

- Understands how technological developments have resulted in the destruction of habitats.
- Understands how technological developments have brought about overuse of land and natural resources.
- Understands how technological developments have brought about environmental pollution and changes in the earth's atmosphere.

## **Understands how humans have impacted the environment and developed practices that alleviate damage to natural resources**

- Understands the environmental impact of human population growth and resource consumption.
- Understands ways in which scientific and technological developments have impacted the environment and availability of natural resources.
- Understands methods of conservation that can be used to prevent or reduce resource consumption (e.g., alternative energy sources, improving efficiency of energy and natural resources, recycling of mineral resources, recycling of wood, paper and plastic products).
- Understands methods of conservation that can be used to protect the environment (e.g., use of natural predators to replace insecticides; use of bacteria to clean oil spills; promoting environmental stewardship; sewage and water treatment systems; treatment of hazardous waste).

## **Identifies the role of science and technology in a variety of careers**

- Knows fields in which scientists and engineers work (e.g., education, research, design, medicine, biotechnology, space exploration).
- Knows science knowledge and skills that are used by people in a variety of careers (e.g., collecting data, conducting a controlled investigation, classifying information, manipulation of scientific equipment).

## **LIFELONG LEARNING STANDARDS**

The standards and indicators below are those targeted learning objectives that will be assessed in this course.

Students will be **effective communicators** who:

- listen objectively with understanding, speak with clarity of meaning to any audience for a variety of purposes, read a variety of materials with understanding
- write with clarity of meaning to any audience for a variety of purposes
- use a variety of strategies to communicate information

Students will be **informed thinkers** who:

- identify, define and solve problems
- set criteria and analyze alternatives in making decisions
- use a variety of critical and creative strategies in solving problems and making decisions
- explain their thought processes in arriving at outcomes
- apply problem-solving and decision-making skills to real life situations

Students will be **self-directed learners** who:

- assess and reflect on their attitudes, skills and behaviors, set priorities, plan and take action to accomplish goals
- manage time and resources efficiently
- apply what they learn to other situations
- explore and prepare for academic, extracurricular and career opportunities

Students will be **collaborative workers** who:

- contribute to the achievement of group or team goals
- perform a variety of roles within groups or teams
- acknowledge and respect contributions of others
- reflect on group or team and personal performance

Students will be **responsible members of society** who:

- recognize diverse ethnic, linguistic, cultural and economic backgrounds
- recognize the rules and processes that govern societies
- demonstrate and exercise the skills required to be a contributing member of a society
- apply practices that preserve the safety and health of one's self, others and the environment

Students will be **information processors** who:

- identify, access, gather and evaluate relevant data
- convert data into usable information related to need
- build knowledge by using a variety of information resources and tools including technology

## 23. COURSE OUTLINE

### Unit 1. The Nature of Biology

#### A. The Methods of Biological Investigations

#### B. Biological Tools and Technologies

1. Laboratory: Metric Measurement
2. Laboratory: Microscope, Balances, Graduated cylinders

#### C. Scientific Method

1. Testable hypothesis
2. Experimental design
3. Independent/dependent variables
4. Controls
5. Sample size
6. Data collection and recording
7. Data interpretation and error analysis
8. Drawing inferences and/or conclusions
9. Laboratory: Designing a Controlled Experiment--pH and Acid/Base Indicators

## Unit 2. The Cell

### A. Cell Theory

### B. Cell structure and function

1. Cell Chemistry
2. Eukaryotic cell structure
3. Plant and animal cells
4. Laboratory: Comparing Plant and Animal Cells
5. Laboratory: Build a Cell

### C. Plasma membrane

1. Internal and external environments
2. Hypertonic/hypotonic/isotonic solutions
3. Osmosis and diffusion
4. Permeability
5. Fluid Mosaic Model
6. Active and passive transport
7. Laboratory: Osmosis and Diffusion

### D. Cell division and growth

1. Cell size: Surface to volume ratio
2. Mitosis and the cell cycle
3. Laboratory: Phases of Mitosis
4. Regulation of the cell cycle
5. Enzymes
6. Laboratory: Does Temperature Affect Enzyme Reaction?
7. Cancer: causes and prevention
8. Cell differentiation
9. Organizational levels: tissue, organ, organ system

## Unit 3. Heredity in Humans

### A. Meiosis

1. Phases of Meiosis
2. Meiosis and Mitosis
3. Gametogenesis
4. Fertilization
5. Genetic variation

### B. DNA structure and function

1. Nucleotides/base-pairing
2. DNA as an information molecule
3. DNA replication

### C. DNA and protein production

1. Genes and proteins
2. RNA
3. Transcription
4. The genetic code
5. Translation
6. Protein synthesis
7. Expression of genetic information

### D. Genetic changes

1. Chromosomal/genetic mutations
2. Genetic engineering
3. Recombinant DNA
4. Laboratory: Isolating DNA
5. The Human Genome
6. Bioethics

### E. Human Genetics: Patterns of Inheritance

1. Mendelian genetics
2. Genotype and phenotype
3. Dominant/recessive alleles
4. Heterozygosity/homozygosity
5. Monohybrid and dihybrid crosses
6. Segregation of alleles
7. Pedigree
8. Laboratory: Punnet squares
9. Laboratory: Probability

### F. Complex Inheritance of Human Traits

1. Multiple alleles
2. Sex-linked traits
3. Laboratory: Yeast Genetics
4. Co-dominance/incomplete dominance
5. Effect of environment on gene expression
6. Laboratory: Multiple Alleles
7. Laboratory: Sex linked Traits
8. Laboratory: Incomplete Dominance
9. Laboratory: Co-dominance
10. Human Genetic Disorders

## Unit 4. Evolution

### A. Origin of Life

1. Earth History
2. Geologic time scale
3. Evolution of cells

## B. Evolutionary theory

1. Lamark's principles
2. Darwin's Theory of Natural Selection
3. Adaptation
4. Diversity
5. Biological classification systems
6. Laboratory: Diversity and Adaptation in a Marine Environment
7. Laboratory: Diversity and Adaptation across Time

## C. Evidence for Evolution

1. Fossil evidence
2. Homologous structures
3. Embryological evidence
4. Biochemical evidence
5. DNA evidence

## D. Mechanisms of Evolution

1. Mutation
2. Variation
3. Laboratory: Variation
4. Natural Selection
5. Speciation
6. Isolation
7. Migration

# Unit 5. Ecology

## A. Principles of ecology

1. Biotic and abiotic factors in the environment
2. Organizational levels: biosphere, ecosystem, community, population, organism
3. Organisms in ecosystems: habitat and niche
4. Relationships in ecosystems: commensalism, mutualism, parasitism
5. Laboratory: Observing Earthworm Habitats

## B. Matter and energy flow through ecosystems

1. Autotrophs and heterotrophs
2. Energy transfer and energy pyramid
3. Photosynthesis
4. Laboratory: Leaf Anatomy
5. Laboratory: Using Light Energy to Build Matter
6. Laboratory: Composting and Generating Heat Energy
7. Food chains and food webs
8. Trophic relationships: Symbiosis, predator/prey
9. Laboratory: Observing Predator and Prey Relationships

C. Communities and Biomes

1. Limiting factors and ranges of tolerance
2. Competition
3. Stages of ecological succession: primary, secondary, climax community
4. Biomes: Aquatic and terrestrial, biotic and abiotics factors
5. Laboratory: Observing Effects of Limiting Factors in an Aquarium

D. Populations

1. Population growth: linear and exponential
2. Immigration and emigration
3. Reproductive patterns
4. Environmental factors and limitations
5. Human growth rate
6. Laboratory: Human Population Growth

Unit 6. Fluid Transport and Immunity: Circulatory and Lymphatic Systems

A. Human blood components

1. Red blood cells/hemoglobin
2. Oxygen/carbon dioxide transport
3. White blood cells and defense
4. Blood clotting
5. Blood typing: ABO groups
6. Antigens/antibodies
7. Rh factors
8. Human placenta
9. Blood disorders, disease (HIV/AIDS), injury and treatment
10. Laboratory: Simulated Blood Typing

B. Blood Vessels: Structure and function

1. Arteries, veins, capillaries
2. Laboratory: Comparing Arteries and Veins, A Comparative Study in Anatomy and Function
3. Laboratory: Circulation in Living Organism (fish tail)
4. Blood vessel disorders and disease

C. Heart: Structure and function

1. Blood's path through the heart
2. Heartbeat control and regulation
3. Laboratory: How Do Drugs Affect the Heartrate of Daphnia?
4. Blood pressure: Systolic and diastolic
5. Laboratory: Blood Pressure
6. Disorders and diseases of the heart
7. Preventive and technological treatment
8. Laboratory: Sheep Heart Dissection

- D. Infectious Disease
  - 1. Koch's postulates
  - 2. Causes of diseases
  - 3. Bacteria and viruses: Structure and function
  - 4. Reservoirs and transmission of disease
  - 5. Causes of symptoms
  - 6. Patterns of disease
  - 7. Treating diseases
  - 8. Innate defense: Secretion, immunity, inflammation, WBC, interferons
  - 9. Laboratory: How Sensitive are Bacteria to Antibiotics?
- E. Lymphatic System: Structure and function
  - 1. Acquired immunity
  - 2. Antibody immunity
  - 3. Cellular immunity
  - 4. Passive and active immunity
  - 5. HIV/AIDS
  - 6. Human transplants and rejection
  - 7. Immune diseases and disorders
  - 8. Laboratory: Fluid Exchange and Risk Assessment

## Unit 7. Human Digestion and Nutrition: Digestive System

- A. Digestive System: Structure and function
  - 1. Mechanical digestion
  - 2. Chemical digestion: Enzymes
  - 3. Acid, bases and buffers
  - 4. Absorption: Food and water
  - 5. Elimination of Wastes
  - 6. Laboratory: Frog Dissection
  - 7. Digestive disorders and disease
- B. Nutrition
  - 1. Food Chemistry: Fats, Proteins, Carbohydrates
  - 2. Laboratory: Food Analysis
  - 3. Minerals and Vitamins: Coenzymes
  - 4. Solubility: Fat soluble and water solubility substances
  - 5. Food Energy: Calories
  - 6. Laboratory: Calorimetry
  - 7. Metabolism: Energy intake and output
  - 8. Role of water in human metabolism
  - 9. Balanced diet
  - 10. Activity: Diet Analysis and Food Labels
  - 11. Malnutrition: Starvation and eating disorders

## Unit 8. Human Excretion: Respiratory and Urinary Systems and Skin

### A. Lungs: Structure and function

1. Mechanics of breathing
2. Regulation of breathing
3. Air filtration
4. Gas exchange: Diffusion of gases
5. Blood transport of gases
6. Cellular respiration
7. Laboratory: Lung Volume and Capacity
8. Laboratory: Respiratory Rate
9. Laboratory: pH on a Scale of 1 to 14
10. Laboratory: Buffers: Regulating pH
11. Vital Signs and disorders and diseases of the respiratory system
12. Smoking

### B. Urinary System: Structure and Function

1. Kidneys
2. Nephron: Filtration, pressure, diffusion and ion transport
3. Formation of urine
4. Homeostasis
5. Disorders and diseases of the urinary tract

### C. Skin: Structure and function

1. Protection: Epidermis, dermis, pigmentation
2. UV Protection
3. Glands: Sweat and sebaceous glands
4. Temperature regulation: Evaporation and cooling
5. Feedback systems
6. Elimination of fluids
7. Sensory reception
8. Vitamin production
9. Skin disorders, diseases, injury and treatment
10. Laboratory: What's Your Temperature Now?

## Unit 9. Human Reproduction: Reproduction and Endocrine Systems

### A. Endocrine glands: Structure and function

1. Hormones: Steroid and amino acid hormones
2. Endocrine control of body
3. Negative feedback control: hormones, water and glucose levels
4. Hormone action: Cell receptors
5. Adrenal hormones and stress
6. Thyroid and Parathyroid Hormones
7. Human growth
8. Laboratory: Average Growth Rate

- B. Reproductive System: Structure and function
  - 1. Gametogenesis and meiosis
  - 2. Male reproductive system
  - 3. Sperm and semen formation
  - 4. Male puberty and hormone control
  - 5. Female reproductive system
  - 6. Egg formation and release
  - 7. Female puberty and hormone control
  - 8. Menstrual cycle
  - 9. Fertilization and implantation
  - 10. Laboratory: Development of Frog Eggs
  - 11. Embryonic membranes and placenta
  - 12. Fetal development
  - 13. Human birth, growth, and aging
  - 14. Disorders: STD: Bacteria and viruses
  - 15. Sexual Responsibility
  - 16. Laboratory: Observing Reproductive Behavior in Nonhuman Animals

## Unit 10. Human Brain, Nervous System and Senses

- A. Neurons: Specialized cell structure and function
  - 1. Stimulus and response
  - 2. Laboratory: Animal Response to Light
  - 3. Cell membrane permeability
  - 4. Nervous impulses: Wave of polarization
  - 5. Sodium/potassium pump
  - 6. Synapse: Neurotransmitters
  - 7. Laboratory: Cutaneous Sensation
- B. Central Nervous System: Structure and function
  - 1. Human Brain: Structure and function
  - 2. Evolution of the Brain
  - 3. Human thinking and learning
  - 4. Spinal cord
  - 5. Brain and spinal cord disorders and diseases
- C. Peripheral Nervous System: Structure and function
  - 1. Somatic and autonomic systems
  - 2. Sympathetic and parasympathetic systems
  - 3. Reflex
- D. Senses:
  - 1. Eye: Structure and function
  - 2. Ear: Structure and function
- E. Effects of Drugs and alcohol
  - 1. Addiction and chemical dependency

- F. Characteristics of the human animal
  1. Human capacity for culture and learning
  2. Information and inductive reasoning
  3. Relationship of the brain and mind
  4. Laboratory: Primates Exploring Primates

## 24. TEXTS AND SUPPLEMENTAL INSTRUCTIONAL MATERIALS

Text: *Biology*, McDougal Little, 2008

## 25. Key Assignments

- Group presentation of doctor/scientists' research and findings
- Flash cards of cellular structure terminology
- Build 3D Model: Basic cell structure and function (membranes, organelles, etc.)
- Build 3D Model: DNA molecule - group presents specific assigned aspects
- PowerPoint group presentation of structure and identify carbohydrates, lipids, and proteins
- Group presentation/develop lesson on structure and function of one human system
- Monitor/record/report bacterial growth with spectrophotometer
- Monitor/record/report decomposition of matter over time
- Oral presentation of advanced medical/scientific research article
- DNA fingerprinting activity
- Written non-fiction medical/science book report
- Case Study Presentation: Ethics of genetic engineering
- Group Research and Debate: Ethical issues in science/medicine (cloning, stem cell research, genetic engineering, aging research, genetic profiling)
- DNA Analysis: Search for the cancer gene
- Build 3D Model: Auto Immune Deficiency (AIDS) virus structure and function
- PowerPoint group presentation of specific disease and genetic identification methods
- Gallery: Partner presentation of medical/scientific findings in public forum
- Build 3D Model: Human eye or ear with specific disability
- Pulse/Vital Signs/Blood pressure performance assessment
- Blood Type Simulation
- Group presentation: Human Evolution: Specific Ancestor

## 26. INSTRUCTIONAL METHODS and/or STRATEGIES

- Annotation of key textbook sections
- Written lab reports (Modelled/guided practice)
- Student created hands-on models
- Annotation of specific medical/scientific journal articles/expository texts

- Identifying similarities and differences within core content
- Summarizing and note taking on all topics
- Reinforcing effort and providing recognition during whole class and individual instruction
- Homework and in class practice
- Non-linguistic representations through the use of graphs, diagrams, demonstrations and laboratories.
- Cooperative learning during labs and some in class work.
- Generating and testing hypotheses before and during labs.
- Setting objectives prior to each unit and all concepts and providing feedback through the learning of all objectives
- Performance assessments of laboratories
- Collaborative (group/partner) presentations and written assignments
- Personal/Group inquiry/research projects
- Teacher Models: Student generated flashcards
- Teacher Models: Student generated study guides

## 27. ASSESSMENT METHODS AND/OR TOOLS

- Group reflective essays/reports
- Quick writes
- Note checks
- Recall writing
- Questions that check for understanding
- Daily homework reviews
- Written Lab reports
- Performance Assessments (labs/presentations, etc)

Formative assessments will include:

- Regular unit tests with multiple choice questions and written responses
- California State standards mastery quizzes which must be passed with 70% or else are retaken
- Lab based hands on tests/quizzes
- APA Writing tasks – one per semester
- Unit labs as assigned with scheduled make-ups for mastery

Grading Policy – In accordance with MUSD Grading Policy

### MUSD Grading Policy

45% Classwork/Group Work  
 45% Tests/Quizzes  
 10% Homework

## 28. Financial Implications

No additional funding is needed. Current texts and instructional materials will be utilized.

Funding Source: Federal, State and Local Instructional Material Funds

# MUSD Course Description

## A. COVER PAGE

<b>1. Course Title</b> Medical Chemistry	<b>9. Subject Area</b> <input type="checkbox"/> History/Social Science <input type="checkbox"/> English <input type="checkbox"/> Mathematics <input checked="" type="checkbox"/> Laboratory Science <input type="checkbox"/> Language other than English <input type="checkbox"/> Visual & Performing Arts <input type="checkbox"/> Elective
<b>2. Transcript Title / Abbreviation</b> Medical Chemistry	
<b>3. Transcript Course Code / Number</b>	
<b>4. School</b> Madera South High School	
<b>5. District</b> Madera Unified School District	
<b>6. City</b> Madera	<b>10. Grade Level(s)</b> 10-12
<b>7. School / District Web Site</b> www.madera.k12.ca.us	<b>11. Seeking "Honors" Distinction?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>8. School Course List Contact</b>  Name: Julia Reese Title/Position: Chief Academic Officer Phone: 559-675-4500 Ext.: 252 E-mail: reese_j@madera.k12.ca.us	<b>12. Unit Value</b> <input type="checkbox"/> 0.5 (half year or semester equivalent) <input checked="" type="checkbox"/> 1.0 (one year equivalent) <input type="checkbox"/> 2.0 (two year equivalent) <input type="checkbox"/> Other: _____
<b>13. Date of School Board Approval</b>	
<b>14. Is this an Internet-based course?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", who is the provider? <input type="checkbox"/> UCCP <input type="checkbox"/> PASS/Cyber High <input type="checkbox"/> Other _____	
<b>15. Was this course previously approved by UC? ?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, year removed from list? _____ Under what course title? _____	
<b>16. Is this course modeled after an UC-approved course from another school?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, which school(s)? <u>Ramona High School</u>	
<b>17. Pre-Requisites</b> Medical Biology or Biology	
<b>18. Co-Requisites</b> Algebra II or Trigonometry	
<b>19. Brief Course Description</b> Chemical reactions are at the core of all living systems and understanding these processes and how they occur are the focal points of this class. This first year course, in lieu of regular chemistry will cover all California State Standards in Chemistry to include atomic structure, chemical bonding, nomenclature, stoichiometry, redox, gas laws, acids, bases, solutions, equilibrium, nuclear and organic chemistry. Each topic will include hands-on learning and practical connections to medicine and living systems. Lab activities will comprise 30-40% of the curriculum. Students who enroll are interested in a medical or scientific career. Students will be prepared to enroll in ROP Health capstone courses or AP Chemistry the following year.	

### 21. Course Goals and/or Major Student Outcomes

- 1) Thoroughly teach the facts, terminology, and key concepts of Chemistry as well as the scientific methods and mathematical approaches used by chemists.
- 2) Expect student mastery of the course content in order for optimal college preparedness.
- 3) Robustly develop students' scientific inquiry and critical thinking skills.
- 4) Support standards based instruction and foster student curiosity using hands and minds-on key assignments.
- 5) Promote continuity and connectedness between chemistry, mathematics, medicine and biology with the use of student research and laboratories.

### 22. Course Objectives

The course objectives include mastery of and lab work featuring the following topics:

- Scientific Method
- Atomic and Molecular Structure
- Chemical Bonds
- Conservation of Matter and Stoichiometry
- Gases and their Properties
- Acids and Bases
- Solutions
- Chemical Thermodynamics
- Reaction Rates
- Chemical Equilibrium
- Organic and Biochemistry
- Nuclear Processes

### 23. Course Outline and Lab Activities

#### Course Outline

- 1.1 The scientific method and its utility in everyday life
- 1.2 The nature of chemistry and its relationship to medicine, human systems and human progress
- 1.3 The metric system of measurement and related calculations
- 1.4 The ways in which matter is classified and of the physical and chemical changes undergone by matter
- 1.5 The kinetic theory and its relationship to the states of matter
- 1.6 The properties of liquids and their relationship to molecular structure and the kinetic theory

- 1.7 The energy terms to include, exothermic, endothermic, enthalpy, entropy, and their application to chemical, physical and solution changes
- 1.8 Data collection, graphing and solving for energy using  $q=mc\Delta t$  ,  $q=m\Delta H$
- 1.9 The meanings and use of chemical symbols in equation writing and balancing
- 1.10 The variety of chemical reactions and learn to predict products formed
- 1.11 The mole concept and its application in solving quantitative chemical problems using dimensional analysis
- 1.12 The development of the atomic theory and major contributors
- 1.13 The electronic structure of an atom, quantum mechanical model and the electromagnetic spectrum
- 1.14 The periodic table organization and the relationship between the periodic properties of the elements and their electronic structure
- 1.15 The types of chemical bonding and factors which affect bonding such as valence electrons and electronegativity
- 1.16 The relationship between chemical bonding and molecular structure
- 1.17 The relationship between molecular shape and structure
- 1.18 The gas laws based on kinetic theory model.
- 1.19 The molar volume of a gas and its use in solving gas reaction problems
- 1.20 The gas laws and how to solve for pressure, temperature, volume, rate of effusion, density, molar mass and moles
- 1.21 The properties of solutions, solubility rules and mathematically determine, molarity, ppm and % composition
- 1.22 Factors affecting reaction rates
- 1.23 Chemical equilibrium and LeChatelier's principle, and predict direction of favored side in a state of dynamic equilibrium.
- 1.24 Acids, bases, pH concept, neutralization reactions and titrations
- 1.25 Nuclear energy products (alpha, beta, gama) and reaction writing
- 1.26 The four basic biological subunit molecules, polymers formed and function of each type

#### Lab Activities:

1. Forensic Anthropology: Scientific inquiry lab to include: metric conversions, significant figures, graphing and data analysis. Measure humerus and femur bones to determine gender using the metric system and significant figures. Unknown data can be compared to standardized known's allowing for positive identification.

2. Density and Specific Gravity of urine from control and diabetic subjects. Use hydrometers to measure the specific gravity of mock urine samples. Understand the addition of contaminants into pure water alters the density which is measureable. The property of density is useful in determining differences between mixtures.
3. Calorimetric Lab: Build a crude calorimeter, weigh and burn various foods, collect water temperature data and determine calories. Heat released by food as it burns is equal to the bond energy in calories of the food. Calculate the calories produced using data and the equation  $q = mc\Delta t$  and perform % error calculations.
4. Graph Water Heat Curve: Plot a time vs. temperature heating curve of ice/water/vapor and phase changes. Color code phase changes, states of matter, write in heats of fusion, vaporization and specific heats and then solve a variety of thermo problems. Observe that temperature remains constant during melting and boiling (phase changes) and energy (q) can be calculated give mass of water and temperature changes.
5. Thermodynamics Baggie Lab: Engage in a 7 station activity which challenges them to determine the type of energy flow through either chemical, physical or solution changes. Measuring energy transfer with thermometers and determining if a process is exothermic, endothermic, increasing or decreasing in enthalpy and entropy is ascertained. Understand why heat flows into or out of a system know and how/why the total energy within a system changes. These understandings are tied to key vocabulary.
6. Metabolism: Use reference data tables and take body measurements in order to determine individual metabolic rate. Calculated BMI's and determine number of calories required for various life styles. Students determine if they are over, under or just right for their body mass and reexamine dietary intake looking at calories in and out.
7. Vapor Pressure Demonstration: Observe water boiling at near 0 atm and contrast the vapor pressure of combusting 70% isopropyl alcohol to that of more polar water. The flames of heated rubbing alcohol enables students to "see the vapor pressure" of a volatile liquid. The higher the temperature the higher the flames. Realize when the vapor pressure is equal to atmospheric pressure a liquid will boil regardless of the temperature. Degree of polarity explains the volatility of alcohol as compared to water.

#### Ionic compounds and precipitations

8. Basic Element Lab: Examine, test, and classify 9 metals, nonmetals and semimetals with respect to appearance, reactivity with acids and bases, solubility and conductivity. Understand metals, nonmetals and semimetals have unique fundamental physical and chemical properties, and get acquainted with their location on the periodic table. Students know the unique properties for the three basic types of elements and can make predictions for other elements based on periodic table location.
9. Paper Atom Partner Activity: Build neutral atoms, ions and isotopes using paper neutrons, protons and electrons. Know three subatomic particles determine the atoms identity, and mass. Understand that changing neutrons and electrons results in ions and isotopes. Students become confident in understanding the difference between cations, anions and a variety of isotopes using visual aids. Students know how charge is assigned to ion.

10. Beaniun Lab: A sample of “Beanium” is sorted, weighed, counted and calculations made to find the weighted average atomic mass. Percent abundance of a sample and average mass of each isotope must be determined prior to calculating a weighted average. Students discover the mathematical difference between an average mass and a weighted average and realize how atomic masses on the periodic table are determined.

11. Radiation Lab: Use Geiger counters and radioactive materials to measure background radiation, affects of distance and shielding on radiation exposure. Students learn how radiation is measured and how to calculate exposure using Geiger counters. Radiation is all around us. We are shielded from radiation by our atmosphere, distance and certain materials.

12. Nuclear Medicine: Research and present to the class the uses of nuclide tracers, radiation treatments, and diagnostic techniques. Students learn specifically how MRI's, NMR's, CAT scans, X-Ray's and other devices work. This research and the presentation allows for greater appreciation of human endeavors in the field of science and medicine. Students realize the application of radioisotopes for the diagnosis and treatment of injuries and disease is yet another way chemistry and medicine are intertwined.

13. Spectroscopy: Observe unknown elements, color the spectrum “fingerprint” on a spectral lines graph and predict the element. Discover elements have a unique electron arrangement that when energized produces a unique color sequence. Students predict unknown elements using spectrosopes and applying principles of spectroscopy.

14. FBI Investigation: determine a mystery element based on chemical reactivity, flame testing and periodic table trends. All elements have unique properties that can be examined using direct methods of observation and deductive methods. Students accurately perform tests on mystery elements and correctly identify those using qualitative methods.

15. Explore ion gradients in the body: Color one of four coloring pages from “The Physiology Coloring Book” by Kapit, Macey and Meisami and write an explanatory guide sheet for the coloring page. Sodium, potassium, chloride, calcium and hydrogen ion concentrations across cell membranes set up concentration and charge gradients essential for nerve impulses, muscular contractions, active transport and ATP synthesis. Students connect the presence of ions in the body with basic life functions and understand that elements in their neutral state are “inert”, whereas ionized forms are in a position to do work.

16. Smartee's Bonding Board Game: Partner game involves Smartee's candies as valence electrons which are laid out on a periodic table. Students combine valence electrons to fill the octet rule. When elements' valence electrons are combined, compounds are formed. As the students form compounds the chemical formulas are written down. A multitude of compounds can be formed following the octet rule. Students discover the charge of the ion can crisscross with the neighboring ion and be written as a subscript to give a correctly balanced formula.

17. Ionic Interactions: Students combine drops of two different “ion solutions” together producing a color change and precipitate. The resulting compound is written as both a name and formula. Students practice crisscrossing charges, assigning Roman numerals and writing polyatomic ions. Understand and apply a variety of nomenclature rules in order to correctly write names and formulas for a wide range of ionic compounds.
18. Photosynthesis: Covalent Bonding and the HONC rules. Students build 6 water and 6 carbon dioxide molecule models using marshmallows and toothpicks. Once verified, they disassemble them and build 1 glucose and 6 oxygens. Given one hint regarding glucose is a 5 carbon ring with one oxygen students must use the HONC bonding pattern to make a correct glucose molecule. If the carbons have four bonds, oxygen two and hydrogen one bond than all students can successful make a glucose molecule. Students learn to recognize the basic patterns of covalent bonding.
19. Chromatography of amino acids: Students separate a mixture of amino acids using chromatography and calculate R<sub>f</sub> values. Comparison of amino acid structural formulas allows students to understand how size and polarity of molecules affect migration distance. Degree of polar side groups enables separation of amino acids.
20. Testing for simple and complex sugars: Various beverages are tested for mono and disaccharides using Benedicts solution. Students discover qualitative testing can be an important first step in determining chemical composition. Different sugars produce color changes serving as guide points for chemists.
21. Five types of reactions lab: Five basic types of reactions are performed by students, whereby observations are made and recorded. Engaged students perform different types of chemical reactions enabling them to apply abstract ideas with actual observations. Students recognize there are five basic types of reactions and determine the type depends on the reactant (s) involved.
22. Ionic compounds and precipitations: Ionic compounds are combined to produce precipitates. Students write products of the double replacements reactions and use solubility rules to determine the ppt. Practice predicting and writing ionic compounds, balance equations and realize the ppt is an insoluble solid.
23. Biochemical Reactions Research: A list of biochemical reactions to include hydrolysis, fermentation, respiration, and oxidation are review by students and the type of reaction determined by examination. Chemical reactions can be sorted into basic groups by inspection. Students realize by careful examination of reactants and products type of reaction can be determined.
24. Determine moles and molecules and of wax consumed in 5 minutes from a burning candle. Students weigh a candle and then burn it for 5 minutes and then reweigh. Convert from the mass of wax burned how many moles, and molecules of wax were consumed. Using lab data conversions from grams to moles and molecules are made.
25. Measure the volume, mass and density of CO<sub>2</sub> gas released from an Alka-Seltzer tablet. Students using gas displacement apparatus collect a volume of water equal to CO<sub>2</sub> gas produced. Convert from the volume of CO<sub>2</sub> gas produced to moles and molecules of CO<sub>2</sub> gas. Calculate the density of CO<sub>2</sub> gas. Using lab data conversions from liters to moles and molecules are made. Additional data is used to calculate the density of CO<sub>2</sub> gas.

26. Experimentally determining actual yield and comparing it to theoretical yield of NaCl production from baking soda and HCl. Solve for percent yield. Students calculate the amount of salt they should make given 1g of baking soda. The reaction is done and the actual amount of salt produced is weighed. Comparison between the theoretical and actual amount provides a percent yield for the salt produced. Students realize that percent yields of 100% are difficult to obtain due to experimental error.

27. Design and conduct an experiment to extract 5g of pure Cu from CuSO<sub>4</sub>. Determine accuracy using percent yield calculations. Students research a technique for copper extraction and then calculate the amount of CuSO<sub>4</sub> and Fe they should start with to make 5g Cu. Student's work backwards using stoichiometry to calculate the amount of copper sulfate needed. Accuracy in calculations and experimental technique is determined by percent yield.

28. Lab Practical: How many g of FeO are produced from 1g Fe? Students write a balanced equation, calculate theoretical yield, weigh, heat, and reweigh a piece of steel wool. Students convert g of Fe to mole and atoms of Fe reacted. They calculate g of oxygen consumed, actual and percent yield of FeO. Demonstrate proficiency with both conversion of mass to moles and atoms as well as stoichiometry.

29. Kinetic Theory: Students place drops of universal indicator solution in a circular grid pattern. In the center of the circle two reagents are mixed producing a gas which diffuses outward creating a color change with the indicator. The experiment is performed on ice, room temperature and on a warm plate. Energy and concentration differences between the surroundings and system result in gas diffusion. Students time the rate of the color change (diffusion) and equate this to the kinetic energy of the gas molecules. Conclusion questions address kinetic theory, gas behavior, diffusion, concentration gradients and energy flow.

30. Popcorn Pressure Lab: Sketch and label the interior of a popcorn kernel, thereby realizing water is present. Kernels are counted, weighed, and volume is determined using density. The kernels are popped in boiling oil. The mass of the popped to un-popped kernels is compared and grams of water calculated. Using moles of water (n), temperature of boiling oil (K), and volume (V) of kernels, the students making appropriate conversions solve for pressure in atmospheres using the ideal gas law. Students actively engage in the multiple levels of data collection, and manipulation in order to use the ideal gas law to solve for pressure.

31. Lung Model: Build a model of the lung using a plastic bottle, straw, clay, and balloons. The model is an aid to understanding Boyles Law during inspiration and expiration. Volume changes within the lungs results in pressure changes that bring about inspiration and exhalation. Student research several lung conditions that affect breathing and propose why using Boyles Law. Application of Boyles law to breathing provides an extension of chemistry into medicine.

32. Water pollution lab: water as the universal solvent: Students test water sample for various ions using colorimetry. Students quantitatively test for specific ions dissolved in water by using the basic principles of solubility rules. Students realize that water, as the universal solvent is vulnerable to numerous forms of water pollution due to its high degree of polarity.

33. Molemonade lab: calculate the molarity of your lemonade: Students squeeze lemons, use the juice as the solvent and sugar as the solute can calculate the molarity of their “molemonade”. A known amount of solute (grams converted to moles) and solvent (liters) are combined than the molarity can be calculated. In everyday terms for students the sweetness or concentration of lemonade is actually the molarity.
34.  $M_1V_1 = M_2V_2$  lab solution calculations: Students are required to lab solutions of varying molarities. Use the equation:  $M_1V_1 = M_2V_2$  students will be able to, step by step describe how a solution would be made. Understand when solutions are made for lab purposes that it is a precise dilution technique.
35. Medical Mystery, The Blue Baby: Students test for nitrates in the well water of a family with a baby diagnosed as blue. Titration of well water with a known standard and a color indicator can ultimately provide concentration data for an unknown sample. Nitrates can contaminate well water due to agricultural run off. Once nitrates are ingested in newborns they can adversely affect oxygen transport in the blood.
36. Acid-Base Exploration station walk around using pH paper, meters, and indicators. Students will use pH paper, meters, and indicators to explore the pH of common substances. Learn the pH scale, and how to use various methods to measure pH. There are a variety of methods to measure pH, some qualitative and others quantitative.
37. Investigation: How much antacid does it take to neutralize my stomach acid? Students will simulate an acidic stomach using HCl of known molarity (pH) and then determine how many grams of antacid neutralize the acid. Write a balanced neutralization equation, predict how much antacid is needed and then test their prediction by adding antacid until the stomach acid has a neutral pH. Understand the chemistry behind antacids and why they are effective.
38. Vitamin C content in a variety of juices: Drop titrate three different brands of juice for a measure of vitamin C content. Discover the versatility of titration in determining unknowns. Concentration of an acid is measurable with specific indicator tests and can be quantifiable.
39. Rate of Reaction demonstration: Students observe and record the affects of temperature and concentration during a demonstration draw and discuss factors affecting reaction rate. Discuss factors affecting reaction rate. Students understand that factors affecting, reactions are temperature, pressure, concentration and catalysts.
40. Inquiry lab: Enzyme reactivity. Students time a color change reaction using different concentrations of reactants. They perform the reaction with and without a catalyst. They students make activation energy diagrams of their results and discuss the effects of concentration and addition of a catalyst. Students realize the activation energy barrier will lower with a catalyst and that the greater the concentration of reactant the faster the reaction.
41. Dueling tanks of water demonstration: Students observe water levels in two separate tanks as water is scooped from one side to another simultaneously. Concept of equilibrium is discussed as a dynamic event and changing rate, changes the equilibrium of the system. Students realize some reactions are reversible and at a constant rate. Changing a factor will upset the dynamic equilibrium.

42. LeChatelier's problems: Students have a set of chemical reactions that are dynamic yet not making sufficient products. They have to figure how to shift the equilibrium to products. Students predict how to make changes in temperature, pressure and concentration to improve product yield. Understand chemists can manipulate the chemical/laboratory environment to improve production.

## 24. Texts & Supplemental Instructional Materials

1. Text: *Chemistry*, Prentice Hall, 2005.
2. School Lab Handbook currently used in Chemistry class. Contains unit based lab experiments and activities.

## 25. Key Assignments

Compare and Contrast Essay: Students select an ionic compound and a molecule and write a short compare and contrast essay. Key concepts to be included in their essay are: types of elements present in their compounds, and location on the periodic table, charges, bonding preference of the compounds, how and why to include discussion of valence electrons, state of matter, and physical properties. Realization of bonding patterns due to valence electrons, affects the properties of matter.

Matching and Flashcards: Make 26 flash cards consisting of scientists, gas laws, units, variables, vocabulary and definitions. Students scramble the cards and then sort them into pairs. Students write on the back of each card the supporting facts. Students memorize content and make connections between scientists, gas laws, gas behavior and vocabulary.

Discovering solid, liquid and gas solutions walk around activity. Students explore solution chemistry stations. Discover that solutions are not just liquids, but solid and gaseous and any combination of. Solution formation depends on three solubility factors. Students can define solution vocabulary and can list three factors of solubility.

Science as a way of doing and thinking:

- think scientifically by making observations, drawing hypotheses, experimentation, data analysis and summarizing data.
- use significant figures and understand their connection to data collection and accuracy in the lab.
- perform metric conversions of medication dosing amounts based on body mass, gender and age.
- solve problems using density and specific gravity.
- realize density is a varying and unique physical property of matter.

Energy conservation and calculations:

- clearly define the kinetic theory, 1<sup>st</sup> and 2<sup>nd</sup> laws of thermodynamics, and key vocabulary to include: entropy, enthalpy, exothermic and endothermic processes in terms of molecular motion.

- understand energy flows along a concentration gradient (high to low) and entropy often results
- realize that heat is a measure of kinetic energy and is measured by temperature.
- distinguish and convert between energy in calories, Calories or Joules
- measure heat energy and convert °C to K
- solve for energy using  $q=mc\Delta t$  and  $q = m \Delta H$ .
- use the correct  $\Delta H$ , and Specific Heat values to solve for energy changes during chemical reactions, phase changes and solution formation.
- relate chemistry calories to nutritional calories and metabolism.
- graph waters states of matter and understand the concept of endothermic absorption and exothermic release during phase changes.
- label energy diagrams using endothermic, exothermic, enthalpy and activation energy.
- indicate in an equation in which direction energy is flowing (exothermic or endothermic)
- understand air is matter, has mass, is in constant motion and thus produces pressure measured in atm, mmHg or kPa.
- explain why an indirect relationship exists between atmospheric pressure and altitude.
- graph atmospheric data (temperature and pressure vs. altitude) and draw conclusions regarding layers of the atmosphere and amount of particles.
- define boiling point and the affects of altitude on boiling.
- distinguish degree of polarity (intermolecular forces) between types of molecules based on boiling point data..

#### Elements and Periodic Table:

- classify matter into three general types using the periodic table.
- list from memory the first 20 element names, symbols, atomic number and mass.
- color code a blank periodic table with family names, group numbers, period numbers, charges and general types.
- know the three subatomic particles, their location, amu, and charges.
- realize the nucleus of the atom is a very small, dense center surrounded by large electron cloud.
- identify atoms based on their atomic number and mass.

- build various atoms, isotopes and ions with correct numbers of neutrons, protons and electrons.
- calculate the average atomic mass for a collection of isotopes.
- write balanced nuclear decay equations using knowledge of alpha, beta particles.
- explain the strong nuclear force and how it holds protons together
- realize by coloring a decay series that isotopes decay in a succession nuclear rearrangements resulting in eventual nuclear stability.
- define and calculate a half life and or amount of decay in a given amount of time.
- graph half-life of strontium-90 and respond to questions of analysis, interpolation and extrapolation.
- research the use of nuclear chemistry in medicine to include nuclide tracers, therapies, and detection.
- compare and contrast how the sun and nuclear reactors produce energy by opposing fission and fusion.
- describe the placement of electrons within energy levels and sublevels and write electron configurations.
- draw valence shell electrons and relate to position of element on periodic table
- summarize the electromagnetic spectrum in order of descending energy level
- understand the inverse relationship between wavelength and frequency and the direct relationship between frequency and energy.
- know that all energy waves travel at the speed of light.
- solve problems for wavelength, frequency and energy using various equations.
- list the colors of white light in ascending frequency or energy.
- observe colors produced by quantized electrons and relate it to energy absorption and release as well as element identification.
- draw, color, memorize and periodic trends to include atom size, ion size, ionization energy and electronegative
- apply periodic trends to make predictions about physical and chemical properties of elements and determine their location on the table

#### Chemical Bonding:

- describe the location and number of valence electrons for the representative elements
- explain how the octet rule applies to the families of the representative elements.

- correctly write the names and formulas for ionic compounds
- review and practice how ionic compounds are formed and rules of nomenclature
- deduce HONC rule for molecules by examining a number of molecular structures and observing repeating patterns of bonding
- appreciate the diverse bonding patterns of carbon and draw numerous Lewis dot structures
- build and draw correct models of molecules using valence electron shell repulsion theory
- relate shape of molecule to polarity
- learn molecule, acid and base nomenclature
- memorize 25 polyatomic ion names and formulas
- write a compare and contrast paper on molecules vs ionic compounds
- describe basic characteristics of the four classes of macromolecule subunits: amino acids, nucleotides, sugars, fatty acids
- state the corresponding macromolecule polymer formed by the subunits
- determine degree of bond polarity using electronegativity values

#### Chemical Reactions and Equations:

- observe and list three events associated with chemical changes
- write balanced chemical equations and know how the law of conservation applies to balanced equations in terms of numbers of atoms
- differentiate between the five types of reactions.
- predict products for combination, single and double replacement and combustion reactions.

#### Moles and Stoichiometry:

- understand the mole concept in terms of number of particles, liters of gas, and mass of a compound.
- calculate the molar or formula mass of a substance.
- know Avogadro's number and how to use it in conversions.
- convert between moles, grams, liters and particles.
- solve for masses of reactants and/or products from a balanced equation.
- solve for liters of reactants and/or products from a balanced equation.

- use laboratory data to determine actual, theoretical and percent yields.
- explore pharmacology and FDA drug testing requirements

#### Gas Laws: Qualitative and Quantitative:

- understand the graphical representation of a straight line indicates a direct relationship and an indirect relationship requires transformation of the data to derive a straight line.
- convert pressure units in atm, kPa or mmHg.
- know the values for standard temperature and pressure (STP) and 1 mole of any gas occupies (approximately) 22.4 liters.
- realize relevance of 0 K (absolute zero) to gases and understand why Kelvin's are used in gas calculations.
- analyze graphed data from Charles, Gay Lussac and Boyles Laws to determine the type of relationship (direct vs. indirect) between variables of pressure, temperature and volume.
- predict changes within a system when a variable changes.
- solve for missing variables using the combined gas law, Dalton's Law and Ideal Gas Law.
- apply the concept of diffusion (kinetic theory) and pressure changes to gas exchange in the lungs.

#### Solution Chemistry:

- define and apply the following vocabulary to various substances: solute, suspension, colloid, solvent, homogeneous solution, saturated, unsaturated and supersaturated.
- draw a "solute" dissolved in a "solvent" and explain how like dissolves like.
- study solubility curves and determine saturated, supersaturated and unsaturated amounts as related to temperature.
- list the factors affecting solubility for liquids and gases.
- calculate concentrations of solutions in terms of molarity , ppm and % composition.
- research basic composition of three body solutions, urine, blood and lymph fluid.

## Acids and Bases:

- know the pH scale is an indirect measure of hydrogen ion concentration.
- write simple whole number pH values as hydrogen ion molarities.
- compare the evolution of acid/base definitions from Arrhenius, Bronsted-Lowry and Lewis.
- test solutions for pH.
- identify basic properties of acids and bases and revisit their chemical reactivity.
- revisit acid/base nomenclature
- write balanced neutralization chemical reactions.
- understand the difference between a strong and weak acid and base.
- explore buffering in the blood with  $\text{CO}_2$  and  $\text{H}_2\text{O}$ .
- perform a titration and solve for an unknown molarity.

## Reaction Rates and Equilibrium:

- define Collision Theory concepts.
- visual the transition state during a collision using a visual aid.
- study reaction rates and factors affecting, to include: temperature, pressure, concentration and catalysts.
- test catalysts: enzymes on a substrate.
- understand the principles of dynamic equilibrium.
- write chemical equilibrium expressions and calculate preferred equilibrium direction.
- use Le Chatelier's principle to predict how stressors affect the direction of equilibrium.
- interpret graph of reactants and products as a state of equilibrium is achieved.

## Summative Assignment: Celebrate Science

Six elementary schools host our High School science students for a three hour science celebration. Students design an elementary level, hands-on science lesson and engage hundreds of elementary school students in chemistry, biology, physics or earth science. The Chemistry students, on their assigned day, set up at the elementary school and by grade level elementary students visit each station participating in hands on science. It is an excellent way for students to share with students the excitement of science and stimulate young minds to engage in STEM education.

## **26. Instructional Methods and/or Strategies**

1. Identifying similarities and differences within core content.
2. Summarizing and note taking on all topics
3. Reinforcing effort and providing recognition during whole class and individual instruction.
4. Homework and in class practice
5. Nonlinguistic representations through the use of graphs, diagrams, demonstrations and laboratories.
6. Cooperative learning during labs and some in class work.
7. Generating and testing hypotheses before and during labs.
8. Setting objectives prior to each unit and all concepts and providing feedback through the learning of all objectives.
9. Questions, cues, and advanced organizers on a regular basis.

## **27. Assessment Methods and/or Tools**

Informative assessment will include:

- Ticket out the door assignments
- Quick writes
- Note checks
- Recall writing
- Questions that check for understanding
- Daily homework reviews
- Lab reports
- In class problems sets

Formative assessments will include:

- Regular unit tests with multiple choice questions and problem sets
- California State standards mastery quizzes which must be passed with 70% or else are retaken.
- Lab based hands on tests
- One short compare and contrast compounds essay
- Nuclear chemistry presentation

Grading Scale – In accordance with the MUSD Grading Policy

## **28. Financial Implications**

No additional funded is needed. Current texts and instructional materials will be utilized.

Funding Source: Federal, State, and Local Instructional Material Funds

# MUSD Course Description

## A. COVER PAGE

1. Course Title Graphic Design	9. Subject Area  <input type="checkbox"/> History/Social Science <input type="checkbox"/> English <input type="checkbox"/> Mathematics <input type="checkbox"/> Laboratory Science <input type="checkbox"/> Language other than English <input checked="" type="checkbox"/> Visual & Performing Arts <input type="checkbox"/> Elective
2. Transcript Title / Abbreviation Graphic Design	
3. Transcript Course Code / Number	
4. School Madera South High School	
5. District Madera Unified School District	
6. City Madera	10. Grade Level(s) Grades 10-12
7. School / District Web Site www.madera.k12.ca.us	11. Seeking "Honors" Distinction?  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8. School Course List Contact  Name: Julia Reese Title/Position: Chief Academic Officer Phone: 559-675-4500                      Ext.: 252 E-mail: reese_j@madera.k12.ca.us	12. Unit Value  <input type="checkbox"/> 0.5 (half year or semester equivalent) <input checked="" type="checkbox"/> 1.0 (one year equivalent) <input type="checkbox"/> 2.0 (two year equivalent) <input type="checkbox"/> Other: _____
13. Date of School Board Approval	
14. Is this an Internet-based course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", who is the provider? <input type="checkbox"/> UCCP <input type="checkbox"/> PASS/Cyber High <input type="checkbox"/> Other _____	
15. Was this course previously approved by UC? ? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    If so, year removed from list? _____ Under what course title? <u>Graphic Design</u>	
16. Is this course modeled after an UC-approved course from another school? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, which school(s)? <u>Clovis East HS and Clovis West HS - Fresno ROP</u>	
17. Pre-Requisites Introduction to Business	
18. Co-Requisites	
19. Brief Course Description This course will introduce student to the relationship between graphic art and fine art. Students will learn traditional art terms and techniques and combine these with technological and problem solving skills to create expressive graphic design projects. Students will learn the historical and cross-cultural contributions of graphic design as a means of communication, from the origins of written symbols to present day uses in marketing and advertising. Students will design and create original works of art utilizing a variety of reprographic methods, including screen-printing in the classroom.	

## **B. COURSE CONTENT**

Please refer to instructions

### **21. Course Goals and/or Major Student Outcomes**

- Demonstration of an understanding of the elements of art and principles of design by effective utilization of these in expressive artwork and graphic design solutions. (Advanced VPA Standard 1)
- Demonstration of aesthetic and perceptual analysis of artworks through written and verbal articulation, using the vocabulary of the artist. (Advanced VPA Standard 1)
- Development of a personal artistic style and the ability to express abstract ideas through art as a result of exposure to a variety of artistic styles, art media and techniques. (Advanced VPA Standard 2)
- Demonstration of an understanding of the interrelationship of graphic art and fine art and the varied historical and cultural influences on each. (Advanced VPA Standards 3, 4)
- Demonstration of an understanding of traditional art methods and current technology evidenced in the creation of effective, professional-quality graphic art works, suitable to careers in art and graphic design. (Advanced VPA Standard 5)

### **22. Course Objectives**

- Students will demonstrate an understanding of the symbiotic relationship between fine art and graphic art by comparing the style and role of influential artists and historical movements, then incorporating what is discovered into their own work. (Advanced VPA Standards 2, 5)
- Students will solve creative problems, communicate effectively, and develop time-management and multi-tasking skills. (Advanced VPA Standards 1, 4, 5)
- Students will design and create original screen-printed works of art utilizing traditional as well as digital means. (Advanced VPA Standard 2)
- Students will create digital artwork suitable for output as printed materials and Internet venues and be able to manipulate and translate them into different formats, as the technology requires. (Advanced VPA Standards 2, 5)
- Students will develop an understanding of professional practices for working artists and graphic designers, and specific practices related to screen-printing facilities. (Advanced VPA Standard 5)
- Students will develop an understanding of the importance of a professional-quality presentation portfolio for use in applying to colleges and to obtain entry-level employment in the visual arts. This portfolio will include the following:
  - Original works of art, mounted for presentation, representative of their best efforts
  - Descriptions of processes used in creating the pieces
  - A personal resume highlighting specific skills, cover letter and letters of recommendation (Advanced VPA Standards 1, 5)

- Students will maintain a comprehensive collection of class materials for their own artistic growth and reference which will include the following:
  - Class notes, project information sheets and technical information related to materials, processes, and equipment
  - Sketches, developmental design work, comprehensives, and all finished pieces, including original artwork, printed work and designs saved to digital format
  - Personal reflections related to projects, artist statements, critiques and aesthetic analysis of their artwork and the creative process  
(Advanced VPA Standards 1, 4, 5)

## **23. Course Outline**

1. Fundamentals of Graphic Design (Advanced VPA Standards 1, 2, 3, 4, 5)
  - a. Communication Through Typography and/or Imagery
  - b. History and Major Influences
  - c. Significance to Society(ies)
  - d. Applications in Advertising and Marketing
2. Fundamentals of Art (Advanced VPA Standards 1, 2, 3, 4, 5)
  - a. Art Elements
  - b. Design Principles
  - c. Artistic Perception
  - d. Creative Expression
  - e. Historical and Cultural Context
  - f. Aesthetic Valuing
  - g. Connections, Relationships and Applications
3. Technology (Advanced VPA Standards 1, 2, 3, 5)
  - a. Computer Applications
  - b. Peripherals, Equipment and Devices
  - c. Current and Future Trends
4. Reprographic Processes (Advanced VPA Standards 1, 2, 5)
  - a. Digital Printing
  - b. Letterpress
  - c. Intaglio
  - d. Gravure
  - e. Offset Lithography
  - f. Screen Printing (Serigraphy)
5. Career (Advanced VPA Standard 5)
  - a. Post Secondary Education Options and Career Opportunities
  - b. Job Search and Job Retention Best Practices
  - c. Screen Print Business Practices
  - d. Graphic Designer Professional Practices
  - e. The Working Artist

## 24. Texts & Supplemental Instructional Materials

- *A History of Graphic Design*, 5<sup>th</sup> Edition, P. Meggs. John Wiley & Sons, Inc. NY.
- Adobe Illustrator CS3: Classroom In A Book. 1<sup>st</sup> Edition, Adobe Creative Team, Adobe Press.
- Adobe Photoshop CS3: Classroom In A Book. 1<sup>st</sup> Edition, Adobe Creative Team, Adobe Press.

### Supplemental Instructional Materials

- American Institute of Graphic Arts Professional Practices in Graphic Design, Tad Crawford. Allenworth Press, NY.
- The New Guide to Graphic Design, Bob Cotton, Chartwell Books, New Jersey.
- Computer and Technology Applications - Current user guides
- Assorted readings from reference books, art books, current articles and reports

## 25. Key Assignments

The Visual Arts standards and strands are addressed in this course as follows:

### **Advanced VPA Standard 1.0**

#### **Artistic Perception: Processing, Analyzing, and Responding to Sensory Information Through the Language and Skills Unique to the Visual Arts**

##### Develop Perceptual Skills and Visual Arts Vocabulary

- ❑ Strand 1.1 (Advanced) Analyze and discuss complex ideas, such as distortion, color theory, arbitrary color, scale, expressive content, and real versus virtual in works of art.
  - ✓ *Assignment: Impossible Collage – emphasis: digital image manipulation, communication of an idea through art – references: distortion, scale, computer applications, photography, Surrealism, Dali, Magritte, Dada, Fantasy art (Advanced VPA 1.1)*
  - ✓ *Assignment: Posterized Portrait - emphasis: image simplification, color theory, repetition, popular culture, desensitization, expressive content, screen printing processes, computer application – references: Lichtenstein, Warhol, (Advanced VPA 1.1)*
- ❑ Strand 1.2 (Advanced) Discuss a series of their original works of art, using the appropriate vocabulary of art.
  - ✓ *All assignments: emphasis on art terminology, understanding of media and processes, self-evaluation, personal development, portfolio preparation (Advanced VPA 1.2)*
- ❑ Strand 1.3 (Advanced) Analyze their works of art as to personal direction and style.
  - ✓ *All assignments: personal development, journal entries, portfolio preparation (Advanced VPA 1.3)*

##### Analyze Art Elements and Principles of Design

- ❑ Strand 1.4 (Advanced) Research two periods of painting, sculpture, film or other media and discuss their similarities and differences, using the language of the visual arts.
  - ✓ *Assignment: Pictograms/Ideographs – design and create personalized written symbol systems in these two styles, present research findings to class – emphasis: communication, line, shape, design – references: ancient communication of information, representation, simplification, pre-typography (Advanced VPA 1.4)*
  - ✓ *Assignment: A.D. 1045/1450 – design and create block prints in these two styles – present research findings to class - emphasis: communication, line, shape, design – references: ancient Chinese relief printing, chops, wood block, Gutenberg, printing press, movable type (Advanced VPA 1.4)*

- ✓ *Assignment: Then & Now – creation of original still animation clip – emphasis: research and comparison of how technology has changes as an art media since the invention of photography – references: Niepce, Brady, Muybridge, Man Ray, digital age, media industry (Advanced VPA 1.4)*
- Strand 1.5 (Advanced) Compare how distortion is used in photography or video with how the artist uses distortion in painting or sculpture.
  - ✓ *Assignment: Odd View – create an original painting and a photograph utilizing distortion, with the same resulting mood for each – emphasis: art elements and design principles, communication – references: O’Keefe, Picasso, Dali, Cubism, Surrealism, Magritte, reasons for distortions, the use of well-known art images in graphic art applications (Advanced VPA 1.5)*
- Strand 1.6 (Advanced) Describe the use of the elements of art to express mood in one or more of their works of art.
  - ✓ *Assignment: Abstract Drawings – emphasis: use simple shapes, line and design theory to evoke abstract ideas – reference: art elements and design principles - examples: strength, freedom, loneliness (Advanced VPA 1.6)*
  - ✓ *Assignment: Color Me Crazy –self-portrait in tempera using expressive color – emphasis: color theory – references: Edvard Munch, The Scream, Vincent Van Gogh, blue period, Marc Chagall (Advanced VPA 1.6)*

#### Impact of Media Choice

- Strand 1.7 (Advanced) Select three works of art from their art portfolio and discuss the intent of the work and the use of the media.
  - ✓ *Self-chosen assignments: emphasis on personal development, communication through art, reiteration of art terms and techniques, portfolio preparation (Advanced VPA 1.7)*
- Strand 1.8 (Advanced) Analyze the works of a well-known artist as to the art media selected and the effect of that selection on the artist's style.
  - ✓ *Assignment: Graffiti Art Poster –create an expressive poster in the style of Keith Haring - emphasis: political statements, simplification, color blocks, screen printing, eighties (Advanced VPA 1.8)*

### **Advanced VPA Standard 2.0**

#### **Creative Expression: Creating, Performing, and Participating in the Visual Arts**

##### Skills, Processes, Materials and Tools

- Strand 2.1 (Advanced) Create original works of art of increasing complexity and skill in a variety of media that reflect their feelings and points of view.
  - ✓ *All assignments: personal development, portfolio preparation (Advanced VPA 2.1)*
  - ✓ *Assignment: Initials Bookseal –emphasis: personal expression, creativity, showing a sense of themselves - references – Arts and Crafts Movement, Kelmscott Press, William Morris (Advanced VPA 2.1)*
  - ✓ *Assignment: My Personal Space –emphasis: creating a sense of personal space, either interior or outdoors, creating a sense of mood or feelings – references: Japanese screen paintings, mood, atmosphere, Ukiyo-e, Hokusai, Red Fugi, Hiroshige (Advanced VPA 2.1)*
- Strand 2.2 (Advanced) Plan and create works of art that reflect complex ideas, such as distortion, color theory, arbitrary color, scale, expressive content, and real versus virtual.
  - ✓ *Assignment: Impossible Collage – emphasis: creativity, imagination, experimentation; creating an image that defies reality and logic through distortions in scale, color, etc. - references: distortion, scale, Surrealism, Dali, Magritte, computer applications, photography (Advanced VPA 2.2)*

- ❑ Strand 2.3 (Advanced) Assemble and display objects or works of art as part of a public exhibition. (artwork for display at the district show and fair)
  - ✓ *Selected assignments: artwork for display at school and local exhibitions including the county fair (Advanced VPA 2.3)*
  - ✓ *Selected assignments: formatted and uploaded for displayed over the internet on class web page (Advanced VPA 2.3)*

#### Communication and Expression Through Original Works of Art

- ❑ Strand 2.4 (Advanced) Demonstrate in their own works of art a personal style and an advanced proficiency in communicating an idea, theme or emotion.
  - ✓ *All assignments: personal development, journal entries, portfolio preparation (Advanced VPA 2.4)*
  - ✓ *Assignment: Series – emphasis: personal growth, repetition of idea, modification of idea experimentation – references: Warhol, Kahlo, Kollwitz, Munch, Pollock (Advanced VPA 2.4)*
  - ✓ *Assignment: Campaign –emphasis: using a series, an idea, in a variety of formats; interrelated advertising concepts and representations in packaging and print materials references: Roy Nelson, the Design of Advertising (Advanced VPA 2.4)*
  - ✓ *Assignment: Re-Packaging – emphasis: transforming utilitarian designs into aesthetically beautiful and interesting designs – references: 1800s chromolithography, package design, focal point, hierarchy of interpretation, communication (Advanced VPA 2.4)*
  - ✓ *Assignment: Poster with Purpose –emphasis: communicating a message in an artistically, thought-out manner, creativity, typography and images – references: public communication, signboards, lithography, Art Nouveau, Cheret, Toulouse-Lautrec, Moulin Rouge (Advanced VPA 2.4)*
- ❑ Strand 2.5 (Advanced) Use innovative visual metaphors in creating works of art
  - ✓ *All graphic design assignments: brain-storming, graphic organizers, analogies, creative thinking, thumbnails, comps and finalized products (Advanced VPA 2.5)*
  - ✓ *Assignments: Book Cover, Story Illustration – emphasis: communicating artistically, through typography and images – references: Art Nouveau, Beardsley, Crane, Toorop, Grasset (Advanced VPA 2.5)*
  - ✓ *Assignment: Logos & Trademarks – emphasis: simplification and refinement of shape, line, color; deriving the essence of a symbol; international communication; typography and images - references –Bauhaus Movement, simplification, capturing the essence (Advanced VPA 2.5)*
  - ✓ *Assignment: Poetry in Motion –emphasis: artwork combined with expressive text, color and design theory, typography, imagery, computer applications - references – national campaign to create posters for buses in selected large cities for the purpose of exposing the riders to literature and art (Advanced VPA 2.5)*
  - ✓ *Assignment: Who Said That? – emphasis: combining text and imagery so as to best emphasize an idea or message – references: famous quotes, color and design theory, typography, imagery, computer applications (Advanced VPA 2.5)*
- ❑ Strand 2.6 (Advanced) Present a universal concept in a multimedia work of art that demonstrates knowledge of technology skills.
  - ✓ *Assignment: My Great Movie – emphasis: artistically portray an interpretation of a universal concept combining images, text, voice, and sound, using a combination of digital photography, short digital movie production, video filming, interviewing, editing, and CD production; examples: universal concepts of war, love, hate, freedom, mother-child, family, (Advanced VPA 2.6)*

### **Advanced VPA Standard 3.0**

#### **Historical and Cultural Context: Understanding the Historical Contributions and Cultural Dimensions of the Visual Arts**

##### Role and Development of the Visual Arts

- ❑ Strand 3.1 (Advanced) Identify contemporary styles and discuss the diverse social, economic, and political developments reflected in the works of art examined.
  - ✓ *Assignment: Political Poster - emphasis: create an original artistic image in the style of posters from selected periods – examples: Plakatstil, pictorial modernism, World War 1 appeals, post-modern conceptualism, Kollwitz, Herb Lubalin, Warhol, Lichtenstein (Advanced VPA 3.1)*
- ❑ Strand 3.2 (Advanced) Identify contemporary artists worldwide who have achieved regional, national, or international recognition and discuss ways in which their work reflects, plays a role in, and influences present-day culture.
  - ✓ *Assignment: critique and class discussion – emphasis: present students with the works and lives of influential artists and graphic designers - examples: Ebon Fisher, Tim Spelios, Mariko Mori, Christo (Advanced VPA 3.2)*

##### Diversity of the Visual Arts

- ❑ Strand 3.3 (Advanced) Investigate and discuss universal concepts expressed in works of art from diverse cultures.
  - ✓ *Assignment: critique and class discussion – emphasis: analysis and aesthetic judgments based on knowledge of art elements and design principles, as well as culturally-specific insights, concepts of world diversity and interpretations - examples: universal concepts of war, love, hate, freedom, mother-child, family, popular culture, expressive artists Cassatt, Kollwitz, (Advanced VPA 3.3)*
- ❑ Strand 3.4 (Advanced) Research the methods art historians use to determine the time, place, context, value and culture that produced a given work of art.
  - ✓ *Assignment: research presentation – emphasis: open-ended, student choice – examples: Communication forms of Egypt, Sumerian, Aramaic, ancient Mesoamerica, Mesopotamia, Greek, Roman, Chinese calligraphy, illuminated manuscripts (Advanced VPA 3.3)*

### **Advanced VPA Standard 4.0 - Aesthetic Valuing: Responding to, Analyzing and Making Judgments About Works in the Visual Arts**

##### Derive Meaning

- ❑ Strand 4.1 (Advanced) Describe the relationship involving the art maker (artist) the making (process), the artwork (product), and the viewer.
  - ✓ *Assignment: critique and class discussion – emphasis: analysis and aesthetic judgments based on knowledge of art elements and design principles, as well as referential printed critiques by the public and professionals from the period(s) - examples: Pollock, drip paintings, unconscious, subconscious, interpretations, critiques (Advanced VPA 4.1)*
- ❑ Strand 4.2 (Advanced) Identify the intentions of artists creating contemporary works of art and explore the implications of those intentions.
  - ✓ *Assignment: critique and class discussion – emphasis: analysis and aesthetic judgments based on knowledge of art elements and design principles, as well as referential printed critiques by the public and professionals from the period(s) - examples: Rothko, Segal, Grooms, Marisol, (Advanced VPA 4.2)*

- ❑ Strand 4.3 (Advanced) Analyze and articulate how society influences the interpretation and message of a work of art.
  - ✓ *Assignment: research presentation – emphasis: open-ended, student choice – examples: all contemporary artists, existentialism, neo-expressionism, Plakatstil, pictorial modernism, Warhol, Lichtenstein, World War 1 appeals, post-modern conceptualism, muralists, graffiti art (Advanced VPA 4.3)*

#### Make Informed Judgments

- ❑ Strand 4.4 (Advanced) Apply various art-related theoretical perspectives to their own works of art and the work of others in classroom critiques.
  - ✓ *All assignments: self-evaluations and group critiques (Advanced VPA 4.4)*
- ❑ Strand 4.5 (Advanced) Construct a rationale for the validity of a specific work of art - artwork that falls outside their own conceptions of art.
  - ✓ *Assignment: What IS it? – research and presentation, group or individual- emphasis: applying aesthetic theory, acceptance of diversity, cultural and historical interpretations of art and design, research and problem-solving skills - examples: Abstract, New York School, Pop art, ready-mades, Duchamp, Rauschenberg, Dine (Advanced VPA 4.5)*
- ❑ Strand 4.6 (Advanced) Develop written criteria for the selection of a body of work from their portfolios that represent significant achievements.
  - ✓ *All assignments: journal entries, personal development, artist statements and critiques, self-evaluation and assessment, portfolio preparation (Advanced VPA 4.6)*

### **Advanced VPA Standard 5.0 - Connections, Relationships, Applications: Connecting and Applying What is Learned in the Visual Arts to Other Art Forms and Subject Areas and to Careers**

#### Connections and Applications

- ❑ Strand 5.1 (Advanced) Speculate on how advances in technology might change the definition and function of the visual arts.
  - ✓ *Assignment: research presentation – emphasis: open-ended, student choice – examples: Digital Revolution, digital imaging, digital type, computer applications, internet, web, virtual reality, video installations, art and consumerism, April Greiman, (Advanced VPA 5.1)*

#### Visual Literacy

- ❑ Strand 5.2 (Advanced) Compare and contrast works of art, probing beyond the obvious and identifying the psychological content found in the symbols and images.
  - ✓ *Assignment: Research Presentation – emphasis: open-ended, student choice of artwork, graphic design is all about symbols and images as communication (Advanced VPA 5.2)*

#### Career and Career-Related Skills

- ❑ Strand 5.3 (Advanced) Prepare portfolios of their original works of art for a variety of purposes (e.g., review for postsecondary application, exhibition, job application, and personal collection.)
  - ✓ *All assignments: personal development, portfolio preparation, examples of best works, professional presentation methods (Advanced VPA 5.3)*
  - ✓ *Assignments: Personal Logo, Letterhead, Business Card, Envelope, Resume – emphasis: continuing a theme, personal expression, professionalism, individualism, memorability, uniqueness (Advanced VPA 5.3)*
- ❑ Strand 5.4 (Advanced) Investigate and report on the essential features of modern or emerging technologies that affect or will affect visual artists and the definition of the visual arts.
  - ✓ *Assignment: What's New? Who's Who? – research and PowerPoint presentation, emphasis: group work, cooperative learning, keeping current with trends, movements and influential people in technology, graphic art and the visual arts (Advanced VPA 5.4)*

## **26. Instructional Methods and/or Strategies**

1. Teacher-directed demonstrations and lectures
2. Supplemental handouts, project information sheets and rubrics
3. Multimedia Presentations
4. Teacher-directed class discussions
5. Critical comparison and aesthetic evaluation: self-evaluation and group critiques
6. Individualized, personalized instruction
7. Student-centered research projects
8. Student-centered cooperative learning and group assignments
9. Project learning
10. Guest speakers
11. Field trips

## **27. Assessment Methods and/or Tools**

- Portfolios: traditional and digital formats
- Projects: growth and development of artistic skills and finished art products
- Written: Journals, self-reflective evaluations, critiques of other's work
- Research Presentations: written and oral, group and individual, traditional & technological
- Tests: written, verbal, authentic, performance-based
- Participation: art media, techniques, in-class work and discussions, outside assignments.

Grading Scale – In accordance with the MUSD Grading Policy

## **28. Financial Implications (Projected Costs & Funding Source)**

Textbooks & Instructional Materials	\$3,000.00 (Federal, State, & Local Instructional Material Funds)
Equipment	\$12,000.00 (Site and/or Perkins Funds)

# MUSD Course Description

## A. COVER PAGE

<b>1. Course Title</b> Sports & Entertainment Marketing	<b>9. Subject Area</b> <input type="checkbox"/> History/Social Science <input type="checkbox"/> English <input type="checkbox"/> Mathematics <input type="checkbox"/> Laboratory Science <input type="checkbox"/> Language other than English <input type="checkbox"/> Visual & Performing Arts <input checked="" type="checkbox"/> Elective
<b>2. Transcript Title / Abbreviation</b> Sports & Entertainment Marketing	
<b>3. Transcript Course Code / Number</b>	
<b>4. School</b> Madera South High School	
<b>5. District</b> Madera Unified School District	
<b>6. City</b> Madera	<b>10. Grade Level(s)</b> Grades 11-12
<b>7. School / District Web Site</b> www.madera.k12.ca.us	<b>11. Seeking "Honors" Distinction?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>8. School Course List Contact</b>  Name: Julia Reese  Title/Position: Chief Academic Officer  Phone:    559-675-4500                      Ext.: 246  E-mail: <a href="mailto:reese_j@madera.k12.ca.us">reese_j@madera.k12.ca.us</a>	<b>12. Unit Value</b> <input type="checkbox"/> 0.5 (half year or semester equivalent) <input checked="" type="checkbox"/> 1.0 (one year equivalent) <input type="checkbox"/> 2.0 (two year equivalent) <input type="checkbox"/> Other: _____
<b>13. Date of School Board Approval</b>	
<b>14. Is this an Internet-based course?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", who is the provider? <input type="checkbox"/> UCCP <input type="checkbox"/> PASS/Cyber High <input type="checkbox"/> Other _____	
<b>15. Was this course previously approved by UC? ?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    If so, year removed from list? _____ Under what course title? _____	
<b>16. Is this course modeled after an UC-approved course from another school?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>17. Pre-Requisites:</b> <b>Introduction to Business/Human Services &amp; Computer Applications I</b>	
<b>18.</b>	
<b>19. Brief Course Description</b> This course provides students the opportunity to develop marketing and business leadership skills in the Sports and Entertainment Industries. The curriculum will cover an introduction to beginning and advanced level marketing concepts and is designed to prepare students for future careers. Topics will include: sports and entertainment career exploration, college and amateur sports, professional sports, recreation, the entertainment industry, travel and tourism, public relations, advertising and promotion. Upon completion of this course students will have developed a "career success kit" to carry into their business and personal lives after graduation, which includes: <ul style="list-style-type: none"> <li>• Occupational competencies for sports and entertainment marketing, management and entrepreneurship</li> <li>• Leadership abilities</li> <li>• Social and business etiquette</li> <li>• An understanding and appreciation of civic responsibility</li> <li>• Ethical values</li> </ul>	

## B. COURSE CONTENT

Please refer to instructions

### 21. Course Goals and/or Major Student Outcomes

Upon completion of this course students will have developed a “career success kit” to carry into their business and personal lives after graduation, which includes:

- Occupational competencies for sports and entertainment marketing, management and entrepreneurship
- Leadership abilities
- Social and business etiquette
- An understanding and appreciation of civic responsibility
- Ethical values

### 22, 23, 25, & 26 Course Objective, Course Outline, Key Assignments, Instructional Methods and/or Strategies

This course is aligned to the State of California CTE Model Curriculum Standards and is the Capstone course for the Marketing Sales and Service Sequence.

#### UNIT 1: Marketing and Sports & Entertainment

Fall, Weeks 1–4

##### CTE State Content Standards Covered

##### Pathway Standards:

##### D. Professional Sales and Marketing Pathway

D3.0 Students understand how to access and use marketing information to enhance sales opportunities and activities.

D3.1 Analyze and use data for identifying potential customers and clients.

##### Foundation Standards:

**4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace settings.

4.2 Understand the use of technological resources to gain access to, manipulate, and produce information, products and services.

**5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem-solving techniques.

5.1 Apply appropriate problem-solving strategies and critical thinking skills to work-related issues and tasks.

**10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Marketing, Sales, and Service sector.

10.5 Understand the methods used to determine client needs and desires and respond with selling concepts, including planned, personalized communication that influences purchase decisions and enhances future business opportunities.

##### Brief Overview of the Unit

The Marketing and Sports & Entertainment unit gives students a review of the basic principles of marketing, including demographics and the marketing mix, with special emphasis on application to sports and entertainment marketing. This unit also describes the differences that can help marketers successfully target consumers.

### **Identified Desired Knowledge and Skills**

- Students will be able to define marketing.
- Students will be able to explain the marketing concept.
- Students will be able to define demographics.
- Students will be able to explain the marketing mix.
- Students will be able to explain the economic impact of sports and entertainment.
- Students will be able to relate advances in entertainment technology to changes in distribution.
- Students will be able to explain how sports and entertainment marketers use tools to sell their products.
- Students will be able to describe marketing for the travel and tourism consumer.

### **Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Marketing Mix Assignments
- Chapter Questions
- Extra Innings Project
- Virtual Business Sports

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 2: College & Amateur Sports**

**Fall, Weeks 5–7**

### **CTE State Content Standards Covered**

#### **Foundation Standards:**

**5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem-solving techniques.

5.3 Use critical thinking skills to make informed decisions and solve problems.

**8.0 Ethics and Legal Responsibilities** - Students understand professional, ethical, and legal behavior consistent with applicable laws, regulations, and organizational norms.

8.4 Understand major local, state, and federal laws and regulations that affect business and the procedural requirements necessary for compliance.

**9.0 Leadership and Teamwork** - Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution.

9.1 Understand the characteristics and benefits of teamwork, leadership, and citizenship in the school, community, and workplace settings.

**10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Marketing, Sales, and Service sector.

10.4 Know how promotion concepts and strategies, including advertising, sales promotion, public relations, and personal selling, are used to communicate information about products, services, images, and ideas to achieve a desired outcome.

### **Brief Overview of the Unit**

The College & Amateur Sports unit gives students an introduction to the trends and issues in college sports focusing on the NCAA and describes the historical and legal issues surrounding women's athletics. Amateur sports including high school athletic and recreation programs are also examined.

### **Identified Desired Knowledge and Skills**

- Students will be able to explain the importance of the NCAA and team rankings to college sports.
- Students will be able to explain market segmentation.
- Students will be able to discuss the growing market surrounding women's college athletics.
- Students will be able to discuss the legal issues surrounding Title IX.
- Students will understand the benefits of college sports to the home community.
- Students will be able to identify benefits of sponsorship and licensing to a team.
- Students will be able to explain the reasons for realignment of college conferences.
- Students will be able to discuss marketing and sponsoring of amateur sports.
- Students will understand the economic benefits of amateur sports.

### **Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business
- College or Amateur Sport Research Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 3: Marketing Research & Professional Sports**

**Fall, Weeks 8–10**

### **CTE State Content Standards Covered**

#### **Pathway Standards:**

##### **B. Entrepreneurship Pathway**

B4.0 Students understand effective marketing of small businesses.

B4.4 Understand how market research is used to develop strategies for marketing products or services in a small business.

#### **Foundation Standards:**

**4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace settings.

4.2 Understand the use of technological resources to gain access to, manipulate, and produce information, products and services.

**5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem-solving techniques.

5.1 Apply appropriate problem-solving strategies and critical thinking skills to work-related issues and tasks.

5.2 Understand the systematic problem-solving models that incorporate input, process, outcome, and feedback components.

**10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Marketing, Sales, and Service sector.

10.1 Use the marketing information management concepts, systems, and tools needed to obtain, evaluate, and disseminate information for use in making marketing decisions.

### **Brief Overview of the Unit**

The Marketing Research & Professional Sports unit introduces the five steps of the marketing research process. Included is the process of getting the marketing information needed to make sound business decisions through systematic gathering, recording and analyzing of data.

### **Identified Desired Knowledge and Skills**

- Students will be able to discuss the financial impact of professional sports.
- Students will be able to identify the perks associated with big league sports.
- Students will be able to describe the distribution process for a professional sports team.
- Students will be able to explain the process for financing a professional sports team.
- Students will be able to assess the importance of ethical behavior on an athlete's promotional value.
- Students will be able to understand and explain the importance of marketing research.
- Students will be able to identify procedures for gathering information using technology.
- Students will understand the five steps in the marketing research process.
- Students will be able to develop market research instruments.

### **Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business Sports
- Professional Sport History Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 4: Public Relations**

**Fall, Weeks 11–13**

### **CTE State Content Standards Covered**

#### **Pathway Standards:**

#### **B. Entrepreneurship Pathway**

B4.0 Students understand effective marketing of small businesses.

B4.2 Know the components of a promotional plan (e.g., advertising, public relations, sales promotion) and how the plan is used to achieve a stated outcome.

**Foundation Standards:**

**7.0 Responsibility and Flexibility - Students** know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace, and community settings.

7.3 Understand the need to adapt to varied roles and responsibilities.

7.4 Understand that individual actions can affect the larger community.

**8.0 Ethics and Legal Responsibilities** - Students understand professional, ethical, and legal behavior consistent with applicable laws, regulations, and organizational norms

8.3 Understand the role of personal integrity and ethical behavior in the workplace.

**10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Marketing, Sales, and Service sector.

10.4 Know how promotion concepts and strategies, including advertising, sales promotion, public relations, and personal selling, are used to communicate information about products, services, images, and ideas to achieve a desired outcome.

**Brief Overview of the Unit**

The Public Relations unit describes the practical aspects of creating positive images for athletes, entertainers and teams. Students will complete a project developing a charitable foundation for an athlete or entertainer and use public relation tools for promotion.

**Identified Desired Knowledge and Skills**

- Students will be able to discuss the importance of positive public relations for sports.
- Students will be able to explain how public relations firms assist in creating favorable images.
- Students will be able to evaluate how athletes can affect public perceptions.
- Students will be able to explain how a sports figure can be successful in the lecture circuit.
- Students will be able to describe the importance of charities and tournaments to the successful images of athletes and teams.
- Students will be able to explain why athletes become involved with or create their own foundations.
- Students will be able to evaluate the three methods of advertising workshops, and discuss the benefits of each.

**Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business
- Public Relations Project

**Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

**Pathway Standards:**

**B. Entrepreneurship Pathway**

- B4.0 Students understand effective marketing of small businesses.
- B4.2 Know the components of a promotional plan (e.g., advertising, public relations, sales promotion) and how the plan is used to achieve a stated outcome.

**Foundation Standards:**

**5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem-solving techniques.

5.1 Apply appropriate problem-solving strategies and critical thinking skills to work-related issues and tasks.

5.3 Use critical thinking skills to make informed decisions and solve problems.

**9.0 Leadership and Teamwork** - Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution.

9.3 Understand how to organize and structure work individually and in teams for effective performance and the attainment of goals.

**10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Marketing, Sales, and Service sector.

10.4 Know how promotion concepts and strategies, including advertising, sales promotion, public relations, and personal selling, are used to communicate information about products, services, images, and ideas to achieve a desired outcome.

**Brief Overview of the Unit**

The Promoting Products and Services through Sports unit focuses on all the components of the marketing mix. Student will develop the elements of promotion plans and understand how they differ from business plans.

**Identified Desired Knowledge and Skills**

- Students will be able to understand the enormous market for sports.
- Students will be able to explain emotional ties to sports and earning power of women in sports.
- Students will be able to discuss the marketing cycle.
- Students will be able to understand sponsors and their investments.
- Students will be able to discuss prohibited sponsorship.
- Students will be able to discuss promotion and its objectives.
- Students will be able to understand the tools used in promotion.
- Students will be able to define endorsements and their restrictions.
- Students will be able to describe qualifications for endorsers.

**Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business
- Women in Sport Research Project
- Promotion Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 6: Career Preparation**

**Spring, Weeks 19-22**

### **CTE State Content Standards Covered:**

#### **Foundation Standards:**

**3.0 Career Planning and Management** – Students understand how to make effective decisions, use career information, and manage personal career plans.

- 3.1 Know the personal qualifications, interests, aptitudes, knowledge, and skills necessary to succeed in careers.
- 3.2 Understand the scope of career opportunities and know the requirements for education, training and licensure.
- 3.6 Know important strategies for self-promotion in the hiring process, such as job applications, resume writing, interviewing skills, and preparation of a portfolio.

**7.0 Responsibility and Flexibility** – Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace, and community settings.

- 7.1 Understand the qualities and behaviors that constitute a positive and professional work demeanor.

#### **Brief Overview of the Unit**

The Career Preparation unit describes the practical aspects of planning a career by introducing proven methods for conducting a job search, the means for identifying and researching career possibilities and assists students with developing a plan of action.

#### **Identified Desired Knowledge and Skills**

- Students will be able to identify numerous sports marketing careers.
- Students will be able to describe skills and personal characteristics necessary for a career in sports marketing.
- Students will be able to discuss the preparation needed for a career in the entertainment marketing field.
- Students will be able to comprehend the skills needed for specific jobs in entertainment marketing.
- Students will develop personal goals.
- Students will learn to correctly fill out job applications.
- Students will develop successful interviewing skills.
- Students will develop a cover letter and resume.
- Students will develop a resignation letter.
- Students will research and report on a career in the sports and entertainment field.
- Students will understand the appropriate personal appearance for business.

#### **Determining Acceptable Evidence**

- Career documents, including resume, cover letter, job applications, letter of resignation, career and college research report.
- Mock job interviews

## **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations
- Student use of computers to complete job applications and resumes
- 1 on 1 interviews
- Panel interviews

## **UNIT 7: Product & Service Development**

**Spring, Weeks 23-25**

### **CTE State Content Standards Covered**

#### **Pathway Standards:**

##### **B. Entrepreneurship Pathway**

B4.0 Students understand effective marketing of small businesses.

B4.3 Understand how products and services are conceived, developed, maintained, and improved in response to market opportunities.

#### **Foundation Standards:**

**5.0 Problem Solving and Critical Thinking** - Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem solving techniques.

5.3 Use critical thinking skills to make informed decisions and solve problems.

**10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Marketing, Sales, and Service sector.

10.3 Know the product and service management concepts and processes needed to obtain, develop, maintain and improve a product or service mix in response to market opportunities.

#### **Brief Overview of the Unit**

The Product & Service Development unit describes the decisions a business makes in the production and sale of its products including planning, branding, licensing and promoting sports and entertainment goods and services.

#### **Identified Desired Knowledge and Skills**

- Students will be able to explain identify sports and entertainment products.
- Students will be able to explain the differences between sports and entertainment goods & services.
- Students will be able to differentiate between the product line, product mix, product item and product line.
- Students will be able to explain the seven steps in developing a new product.
- Students will be able to explain identify the stages in a product life cycle.
- Students will be able to explain the concept of branding and brand equity.
- Students will be able to discuss the types of brands.
- Students will be able to discuss product licensing and how licensed goods are merchandised.

### **Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business
- Product Development Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 8: Management & Supervision** **CTE State Content Standards Covered:**

**Spring, Weeks 26–28**

### **Pathway Standards:**

#### **D. Professional Sales and Marketing Pathway**

D2.0 Students understand the theories and basic functions of sales management.

D2.2 Know methods of motivating and evaluating sales staff.

### **Foundation Standards:**

**5.0 Problem Solving and Critical Thinking** - Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem solving techniques.

5.1 Apply appropriate problem-solving strategies and critical thinking skills to work-related issues and tasks.

5.3 Use critical thinking skills to make informed decisions and solve problems.

**7.0 Responsibility and Flexibility** – Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace, and community setting.

7.1 Understand the qualities and behaviors that constitute a positive and professional work demeanor.

**9.0 Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution.

9.5 Understand how to interact with others in ways that demonstrate respect for individual and cultural differences and for the attitudes and feelings of others.

### **Brief Overview of the Unit**

The Management and Supervision unit teaches students the essential functions of management and techniques for becoming effective managers by developing effective communication, leadership, teamwork and interpersonal skills. Students will also be introduced to management functions and techniques.

### **Identified Desired Knowledge and Skills**

- Students will understand how to plan and organize work.
- Students will be able to explain ways to develop a positive working environment.
- Students will be able to explain how horizontally organized companies differ from vertically organized companies.
- Students will be able to explain the three levels of management.
- Students will be able to name the three functions of management.
- Students will be able to describe management techniques used to be effective managers.
- Students will be able to explain ways to build employee morale and understand the concept of staff motivation.
- Students will understand the process of developing company objectives.

### **Determining Acceptable Evidence**

- Unit Test
- Vocabulary Quizzes
- Sports & Entertainment Complex Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 9: Professional Sales & Event Management** **CTE State Content Standards Covered:**

**Spring, Weeks 29–32**

### **Pathway Standards:**

#### **D. Entrepreneurship Pathway**

- D1.0 Students understand the key concepts of professional sales and marketing
- D1.3 Know the steps of the selling process.
- D1.4 Know the techniques used by salespeople to enhance selling potential and increase customer satisfaction.
- D2.0 Students understand the theories and basic functions of sales management.
- D2.2 Know methods of motivating and evaluating sales staff.

### **Foundation Standards:**

**7.0 Responsibility and Flexibility** – Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace, and community settings.

- 7.1 Understand the qualities and behaviors that constitute a positive and professional work demeanor.

**9.0 Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution.

- 9.5 Understand how to interact with others in ways that demonstrate respect for individual and cultural differences and for the attitudes and feelings of others.

**10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Marketing, Sales, and Service sector.

- 10.5 Understand the methods used to determine client needs and desires and respond with selling concepts, including planned personalized communication that influences purchase decisions and enhances future business opportunities.

### **Brief Overview of the Unit**

The Professional Sales & Event Management unit introduces students to the steps of the selling process for a sports and entertainment venue. Students will also develop effective techniques for managing an event.

### **Identified Desired Knowledge and Skills**

- Students will be able to identify and execute the seven steps of the sales process.
- Students will explain the process and techniques of both retail and business-to-business selling.
- Students will be able to demonstrate appropriate techniques to initiate a sale and determine customer needs.
- Students will be introduced to the procedures and processes of event management.

### **Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business Sports
- Sports & Entertainment Complex Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 10: Legal Issues in Sports & Entertainment**

**Spring, Weeks 33–34**

### **CTE State Content Standards Covered**

#### **Pathway Standards**

##### **B. Entrepreneurship Pathway**

B1.0 Students understand the basic concepts of entrepreneurship.

B1.4 Know the risk management principles associated with small business ownership.

#### **Foundation Standards:**

**5.0 Problem Solving and Critical Thinking** - Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem solving techniques.

5.1 Apply appropriate problem-solving strategies and critical thinking skills to work-related issues and tasks.

**8.0 Ethics and Legal Responsibilities** - Students understand professional, ethical, and legal behavior consistent with applicable laws, regulations, and organizational norms

8.1 Know major local, district, state, and federal regulatory agencies and entities that affect the industry and how they enforce laws and regulations.

### **Brief Overview of the Unit**

The Legal Issues in Sports & Entertainment unit will introduce students to the legal issues surrounding contracts, licensing and copyright laws. Students will also learn about risk management and organized labor in sports.

### **Identified Desired Knowledge and Skills**

- Students will understand risk management in sports and entertainment marketing.
- Students will be able to recognize the importance of copyright law.
- Students will be able to discuss the needs for contracts.
- Students will be able to analyze the public relations impact on labor laws on sports.
- Students will be able to assess the financial harm that strikes may cause to a sport.
- Students will be able to explain licensing.
- Students will be able to describe the financial value of licensing sports and entertainment merchandise.

### **Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business
- College or Amateur Sport Research Project
- Labor Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **UNIT 11: Global Sports Marketing** **CTE State Content Standards Covered:**

**Spring, Weeks 35–36**

### **Pathway Standards:**

#### **C. International trade Pathway**

- C2.0 Students understand how geographic, cultural, political, legal, historical, and economic factors influence international trade.
- C2.1 Understand the ways in which cultural factors affect the marketing of goods and services.

### **Foundation Standards:**

- 5.0 Problem Solving and Critical Thinking** - Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking, and problem solving techniques.
- 5.3 Use critical thinking skills to make informed decisions and solve problems.
- 9.0 Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution.
- 9.5 Understand how to interact with others in ways that demonstrate respect for individual and cultural differences and for the attitudes and feelings of others.

### **Brief Overview of the Unit**

The Global Sports Marketing unit will provide students an understanding of the importance of sports internationally as well as marketing products and services including the Olympic games.

### **Identified Desired Knowledge and Skills**

- Students will be able to explain the role of a sports marketing firm.
- Students will understand the importance of maintaining a positive image for sports owners and marketing firms.
- Students will be able to describe sports that have become popular internationally.
- Students will be able to describe ways in which sports marketing has increased international awareness of sports.
- Students will be able to explain some challenges in marketing the Olympics and women's sports.

### **Determining Acceptable Evidence**

- Vocabulary Quizzes
- Unit Test
- Chapter Questions
- Extra Innings Project
- Virtual Business
- International Sports Marketing Project

### **Learning Experiences and Instruction**

- Direct Instruction
- Group work/projects
- Internet Research
- Role-Plays
- Presentations

## **24. Instructional Materials**

### **Textbook**

*Sports and Entertainment Marketing*, Farese, L., Grossman, D., and Nicholson, G.,  
Glencoe/McGraw-Hill, Copyright 2005, ISBN 0-07-861403-1

### **Supplemental/Reference Materials**

*Sports and Entertainment Marketing*, Kaser, K. and Oelkers, D., South-Western Educational Publishing, Copyright 2001, ISBN 0-538-69479-3

*Sports and Entertainment Marketing*, Farese, L., Grossman, D., and Nicholson, G.,  
Glencoe/McGraw-Hill, Copyright 2005, ISBN 0-07-861403-1

*Sports and Entertainment Management*, Kaser, K. and Brooks, J., South-Western Educational Publishing, Copyright 2005, ISBN 0-538-43829-0

*Developing Successful Sport Marketing Plans*, Stotlar, D., Fitness Information Technology, Inc., Copyright 2001, ISBN 1-885693-24-9

*Developing Successful Sport Sponsorship Plans*, Stotlar, D., Fitness Information Technology, Inc., Copyright 2001, ISBN 1-885693-25-7

*Sports Marketing A Strategic Perspective*, Shank, M., Prentice Hall, Copyright 2002, ISBN 0-13-040791-7

*Pathways to Success*, Ames, M., South-Western Publishing Co., Copyright 1994, ISBN 0-538-63727-7

*Ethics in American Life*, Goree, K., South-Western Publishing Co., Copyright 1992, ISBN 0-538-63489-8

DECA Images: DECA Guide Competitive Events Guidelines

*Getting a Job Process Kit*, Zedlitz, R., South-Western Publishing Co., Copyright 1998, ISBN 0-538-64900-

### **Web Sites**

<http://www.deca.org> National DECA Website  
<http://www.cadeca.org> California DECA Website  
<http://www.knowledgematters.org> Virtual Business Website  
<http://www.xap.com> DECA scholarship and college website  
<http://www.mark-ed.com> MarkEd Resource Center  
<http://www.bused.org> California Business Education Research Consortium  
<http://www.cabused.org> California Business Education Project  
<http://www.nationalmea.org> National Marketing Education Association  
<http://www.bridges.com> Career Exploration

### **Software**

*Prep Sports Biz More Than Just The Score*, McAulay, J., PSB Publishing, Copyright 2004  
*The Sports Marketing Playbook*, McAulay, J., PSB Publishing, Copyright 2002  
Virtual Business: Retailing  
Virtual Business: Sports

## **27. Assessment Methods and/or Tools**

Evaluation will be based on tests covering the material in the textbook, written assignments (in class and homework), class attendance/participation, and formal report/oral presentations as follows:

<b><u>Activities</u></b>	<b><u>Percentage</u></b>
Examinations .....	45%
Lab Assignments / Integration Projects .....	45%
Homework .....	10%

Grading Scale – In accordance with the MUSD Grading Policy

## **28. Financial Implications**

Textbooks & Instructional Materials	\$2500.00
Funding Sources:	Federal, State, & Local Instructional Material Funds Site Funds

# MUSD Course Description

## A. COVER PAGE

<b>1. Course Title</b> Microsoft Office Specialist (MOS)	<b>9. Subject Area</b> <input type="checkbox"/> History/Social Science <input type="checkbox"/> English <input type="checkbox"/> Mathematics <input type="checkbox"/> Laboratory Science <input type="checkbox"/> Language other than English <input type="checkbox"/> Visual & Performing Arts <input checked="" type="checkbox"/> Elective
<b>2. Transcript Title / Abbreviation</b> MOS	
<b>3. Transcript Course Code / Number</b>	
<b>4. School</b> Madera South High School	
<b>5. District</b> Madera Unified School District	
<b>6. City</b> Madera	<b>10. Grade Level(s)</b> Grades 11-12
<b>7. School / District Web Site</b> www.madera.k12.ca.us	<b>11. Seeking "Honors" Distinction?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>8. School Course List Contact</b>  Name: Julia Reese  Title/Position: Chief Academic Officer  Phone:    559-675-4500                      Ext.: 246  E-mail: <a href="mailto:reese_j@madera.k12.ca.us">reese_j@madera.k12.ca.us</a>	<b>12. Unit Value</b> <input checked="" type="checkbox"/> 0.5 (half year or semester equivalent) <input type="checkbox"/> 1.0 (one year equivalent) <input type="checkbox"/> 2.0 (two year equivalent) <input type="checkbox"/> Other: _____
<b>13. Date of School Board Approval</b>	
<b>14. Is this an Internet-based course?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", who is the provider? <input type="checkbox"/> UCCP <input type="checkbox"/> PASS/Cyber High <input type="checkbox"/> Other _____	
<b>15. Was this course previously approved by UC? ?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    If so, year removed from list? _____ Under what course title? _____	
<b>16. Is this course modeled after an UC-approved course from another school?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>17. Pre-Requisites:</b> Introduction to Business/Human Services & Computer Applications I	
<b>18. Co-Requisites:</b>	
<b>19. Brief Course Description</b> The Microsoft Office Specialist (MOS) course is designed to expose students to industry standards aligned with Microsoft Word, PowerPoint, and Excel. Students will learn to: create professional documents, organize data in charts & tables, and produce professional presentations and slideshows. Upon mastery of the course competencies, students will be eligible to take the respective industry certification test. MOS certification is a globally recognized credential by potential employers.	

## B. COURSE CONTENT

Please refer to instructions

### 21. Course Goals and/or Major Student Outcomes

This course exposes students to Industry standards aligned with the Microsoft Certified Application Specialist (MCAS) for Microsoft Word, PowerPoint, and Excel. Students will work individually, and in small groups, developing the hands on skills needed to be successful in understanding the core and advanced features of Microsoft Word, PowerPoint, and Excel. The emphasis of this course will align with the competencies identified in the MCAS certification process.

The MCAS certification is a global program, which recognizes individuals who have achieved a certain level of mastery with Microsoft Office products. It provides a framework for measuring end-user proficiency with these applications and their ability to integrate them with other software applications. A Microsoft Certified Application Specialist is an individual who has certified their skills in one or more of the Microsoft Office desktop applications of Microsoft Word, Excel, PowerPoint, Outlook, or Access. These certification examinations utilize leading edge computer-based techniques to verify knowledge and productivity in a series of “practical” desktop activities at the “Core”, “Expert” and “Master” skill levels.

MOS certification offers a means for students to demonstrate their knowledge of the world’s most recognized and utilized suite of communication, data collection, and presentation computer applications; a standards by which employers can recruit candidates with the most current desktop skills; a baseline for academic institutions to measure desktop preparation; a means to verify and measure training results; and a globally recognized credential which both employers and job applicants can use for successful placement.

### 22. Course Objectives

- Students understand how to make effective decisions, use career information, and manage personal career plans.
- Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace and community settings. Students understand professional, ethical and legal behavior consistent with applicable laws, regulations, and organizational norms.
- Students understand the essential knowledge and skills common to all pathways in the Information Technology sector. Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- Students understand the essential knowledge and skills common to all pathways in the Information Technology sector. Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques. Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- Students demonstrate and apply the concepts contained in the foundation and pathway standards.

## 23. Course Outline

### Microsoft Word

#### **Unit 1: Creating and Editing Word Documents** **Weeks 1-2**

##### State Content Standards Covered:

- 4.2 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 **Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.

#### **Unit 2: Creating a Research Paper** **Weeks 3-4**

##### State Content Standards Covered:

- 2.0 **Communications**
- 2.1 Reading: (2.2) Prepare a bibliography of reference materials for a report using a variety of consumer, workplace, and public documents.
- 5.0 **Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.3 Use critical thinking skills to make informed decisions and solve problems.
- 9.0 **Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution
- 9.3 Understand how to organize and structure work individually and in teams for effective performance and the attainment of goals.

#### **Unit 3: Creating a Document with a Title Page, Lists, Tables, & a Watermark** **Weeks 5-7**

##### State Content Standards Covered:

- 5.0 **Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 5.2 Understand the systematic problem-solving models that incorporate input, process, outcome, and feedback components.
- 11.0 **Demonstration and Application:** Students demonstrate and apply the concepts contained in the foundation and pathway standards

## **Unit 4: Career Exploration and Documents**

### **Weeks 8-10**

#### **State Content Standards Covered:**

##### **2.0 Communications**

2.5 Write job applications and resumes.

##### **3.0 Career Planning and Management:** Students understand how to make effective decisions, use career information, and manage personal career plans.

3.1 Know the personal qualifications, interests, aptitudes, knowledge, and skills necessary to succeed in careers.

3.2 Understand the scope of career opportunities and know the requirements for education, training, and licensure.

3.5 Know important strategies for self-promotion in the hiring process, such as job applications, resume writing, interviewing skills and preparation of a portfolio.

##### **5.0 Problem Solving and Critical Thinking –** Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.

5.3 Use critical thinking skills to make informed decisions and solve problems.

##### **7.0 Responsibility and Flexibility –** Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace and community settings.

7.1 Understand the qualities and behaviors that constitute a positive and professional work demeanor.

## **Unit 5: Creating a Web Page Using Word**

### **Weeks 11-13**

#### **State Content Standards Covered:**

##### **4.0 Technology –** Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.

4.3 Understand effective technologies used in website development and the Internet.

##### **5.0 Problem Solving and Critical Thinking –** Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.

5.3 Use critical thinking skills to make informed decisions and solve problems.

##### **9.0 Leadership and Teamwork –** Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution

9.3 Understand how to organize and structure work individually and in teams for effective performance and the attainment of goals.

## **Unit 6: Generating Form Letters, Mailing Labels, and a Directory**

### **Weeks 13-15**

#### **State Content Standards Covered:**

2.4 Demonstrate an understanding of proper English usage and control of grammar, paragraph and sentence structure, diction, and syntax.

##### **5.0 Problem Solving and Critical Thinking –** Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.

5.4 Use critical thinking skills to make informed decisions and solve problems.

- 7.0 Responsibility and Flexibility** – Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace and community settings.
- 7.1 Understand the qualities and behaviors that constitute a positive and professional work demeanor.

## **Unit 7: Creating a Newsletter with a Pull-Quote and Graphics**

### **Weeks 16-17**

#### **State Content Standards Covered:**

- 2.4** Demonstrate an understanding of proper English usage and control of grammar, paragraph and sentence structure, diction, and syntax.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.5 Use critical thinking skills to make informed decisions and solve problems.
- 7.0 Responsibility and Flexibility** – Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace and community settings.
- 7.1 Understand the qualities and behaviors that constitute a positive and professional work demeanor.

## **Unit 8: Final Review/Exam**

### **Week: 18**

- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 5.3 Use critical thinking skills to make informed decisions and solve problems.**
- 11.0 Demonstration and Application: Students demonstrate and apply the concepts contained in the foundation and pathway standards.

## **Microsoft PowerPoint**

## **Unit 1: Creating and Editing a Presentation**

### **Weeks 1-2**

#### **State Content Standards Covered:**

- 4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- 4.3 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.

## **Unit 2: Creating a Presentation with Illustrations and Shapes**

### **Weeks 3-5**

#### **State Content Standards Covered:**

- 4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- 4.4 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.

## **Unit 3: Working with Information Graphics**

### **Weeks 6-8**

#### **State Content Standards Covered:**

- 4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- 4.2 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.

## **Unit 4: Collaborating on and Delivering a Presentation**

### **Weeks 9-11**

#### **State Content Standards Covered:**

- 2.0 Communications**
- 2.2 Writing: (2.6) Deliver Multimedia Presentations  
(1.8) Integrate databases, graphics, and spreadsheets into word- processed documents.
- 2.4 Listening & Speaking: (2.6) Deliver descriptive presentations
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 5.2 Understand the systematic problem-solving models that incorporate input, process, outcome, and feedback components.
- 11.0 Demonstration and Application:** Students demonstrate and apply the concepts contained in the foundation and pathway standards

## **Unit 5: Navigating Presentations Using Hyperlinks and Action Buttons**

### **Weeks 12-14**

#### **State Content Standards Covered:**

##### **2.0 Communications**

2.1 Reading: (2.6) Demonstrate use of sophisticated learning tools by following technical directions.

**4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.

4.3 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.

**5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.

5.3 Use critical thinking skills to make informed decisions and solve problems.

**9.0 Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution

9.3 Understand how to organize and structure work individually and in teams for effective performance and the attainment of goals.

## **Unit 6: Creating a Self-Running Presentation Containing Animation**

### **Weeks 15-17**

#### **State Content Standards Covered:**

**3.0 Career Planning and Management:** Students understand how to make effective decisions, use career information, and manage personal career plans.

3.1 Know the personal qualifications, interests, aptitudes, knowledge, and skills necessary to succeed in careers.

3.2 Understand the scope of career opportunities and know the requirements for education, training, and licensure.

**5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.

5.3 Use critical thinking skills to make informed decisions and solve problems.

**7.0 Responsibility and Flexibility** – Students know the behaviors associated with the demonstration of responsibility and flexibility in personal, workplace and community settings.

7.1 Understand the qualities and behaviors that constitute a positive and professional work demeanor.

**11.0 Demonstration and Application:** Students demonstrate and apply the concepts contained in the foundation and pathway standards.

## **Unit 7: Final Review/Exam Week 18**

### **State Content Standards Covered:**

- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 5.3 Use critical thinking skills to make informed decisions and solve problems.
- 11.0 Demonstration and Application:** Students demonstrate and apply the concepts contained in the foundation and pathway standards.

## **Microsoft Excel**

### **Unit 1: Introduction to Excel, Spreadsheets and Keypad Weeks 1-2**

#### **State Content Standards Covered:**

- 1.0 Academics**
- 1.1 Mathematics: (1.7) Solve problems that involve discounts, mark-ups, commissions, and profits and compute simple and compound interest.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 10.0 Technical Knowledge and Skills** – Students understand the essential knowledge and skills common to all pathways in the Information Technology sector.
- 10.6 Understand the interrelationships between hardware components and supportive software.

#### **Pathway Standard**

##### **A. Information Support and Services Pathway**

- A7.0 Students understand software applications and life-cycle phases.
- A7.1 Know common industry standard software and its applications.

### **Unit 2: What-If Analysis, Charting, & Working with Large Worksheets Weeks 3-5**

#### **State Content Standards Covered:**

- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 5.3 Use critical thinking skills to make informed decisions and solve problems

## Unit 3: Financial Functions, Data Tables, and Amortization Schedules

### Weeks 6-8

#### State Content Standards Covered:

- 4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- 4.4 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.4 Use critical thinking skills to make informed decisions and solve problems.
- 9.0 Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution.
- 9.3 Understand how to organize and structure work individually and in teams for effective performance and the attainment of goals.

## Unit 4: Creating, Sorting, and Querying a Table

### Weeks 9-11

#### State Content Standards Covered:

- 4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- 4.5 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.

## Unit 5: Working with Multiple Worksheets and Workbooks

### Weeks 12-14

#### State Content Standards Covered:

- 4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- 4.6 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.5 Use critical thinking skills to make informed decisions and solve problems.
- 9.0 Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution.
- 9.3 Understand how to organize and structure work individually and in teams for effective performance and the attainment of goals.

## **Unit 6: Creating Templates, Importing Data, and Working with SmartArt Images, and Screen Shots**

### **Weeks 15-17**

#### **State Content Standards Covered:**

- 4.0 Technology** – Students know how to use contemporary and emerging technological resources in diverse and changing personal, community, and workplace environments.
- 4.7 Understand the use of technological resources to gain access to, manipulate, and produce information, products, and services.
- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 9.0 Leadership and Teamwork** – Students understand effective leadership styles, key concepts of group dynamics, team and individual decision making, the benefits of workforce diversity, and conflict resolution
- 9.3 Understand how to organize and structure work individually and in teams for effective performance and the attainment of goals.

## **Unit 7: Final Review/Exam**

### **Week 18**

#### **State Content Standards Covered:**

- 5.0 Problem Solving and Critical Thinking** – Students understand how to create alternative solutions by using critical and creative thinking skills, such as logical reasoning, analytical thinking and problem solving techniques.
- 5.1 Apply appropriate problem solving strategies and critical thinking skills to work related issues and tasks.
- 5.4 Use critical thinking skills to make informed decisions and solve problems.
- 11.0 Demonstration and Application:** Students demonstrate and apply the concepts contained in the foundation and pathway standards.

## **24. Texts & Supplemental Materials**

### **Textbook**

*Discovering Computers & Microsoft Office 2010: A Fundamental Combined Approach;* Shelly, Cashman, Vermaat, et al, Windows 7<sup>th</sup> Edition, Course Technology, 2012, ISBN-13: 978-0-538-47393-4

*Microsoft Office 2010, Advanced;* Shelly, Cashman, Vermaat, et al, Course Technology, 2011; ISBN-13: 978-1-4390-7854-9

### **Supplemental/Reference Materials**

#### **Software**

*Microsoft Office 2010 Professional*, Microsoft Corporation, 2011

## **25. Instructional Methods and/or Strategies**

- Teacher-directed demonstrations and lectures
- Supplemental handouts, project information sheets and rubrics
- Multimedia Presentations
- Teacher-directed class discussions
- Critical comparison and aesthetic evaluation: self-evaluation and group critiques
- Individualized, personalized instruction
- Student-centered research projects
- Student-centered cooperative learning and group assignments
- Project learning

## **26. Assessment Methods and/or Tools**

Grading Scale – In accordance with the MUSD Grading Policy

### **Classwork – 45%**

Portfolios: traditional and digital formats

Projects: growth and development of competency skills and finished projects

Written: Self-reflective evaluations, research papers, references, and critiques of others' work

Research Presentation: written and oral, group and individual, traditional or technological

### **Test and Quizzes – 45%**

Test: written, verbal and authentic, performance-based

### **Homework-10%**

## **27. Financial Implications**

Textbooks & Instructional Materials

\$0.00 Current textbooks and materials will be used.

MOS Certification Fees

\$5000.00 (Perkins Funds)



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date: December 13, 2011**

**Submitted by: Gustavo Balderas, Superintendent**

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### **Board Agenda Item:**

Request Approval to contract with Performance Fact, Inc. to develop a system-wide strategic alignment plan for Madera Unified School District

#### **Description of item:**

Quality, intensive strategic planning will help provide Madera Unified with a roadmap for our work, so that we may increase the achievement levels of our students and operate efficiently and effectively as an entire staff. When finished, the planning will guide the district toward clarifying a shared vision and aligning our goals and strategies around it. An additional impact will be building effective practices among all staff and in creating the foundation for a healthy, performance-oriented culture at Madera Unified.

#### **Financial impact:**

To be determined



PERFORMANCE *fact*, INC.

*Building leadership for courageous and accountable action in public education*

# Moving Forward as One!

*Development of System-wide Strategic Alignment Plan*

## An Overview of the Process

**Performance Fact, Inc.**  
Mutiu O. Fagbayi, President/CEO

October 2011

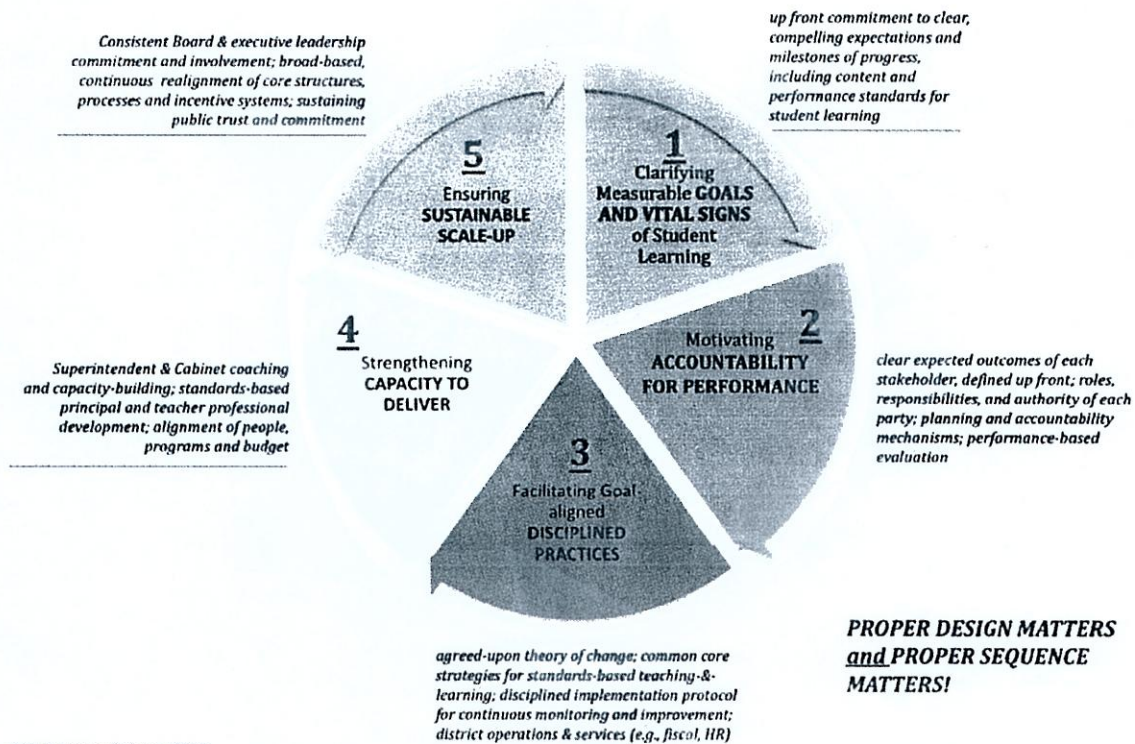
## INTRODUCTION

Success does not happen by accident; high-performing schools and education systems do not come about "by chance". Consistent performance is the outcome of a disciplined approach to executing the essential functions of a school system, a school, or a team.

Those functions include: setting the goal, aligning resources to the goal, motivating personal and organizational commitment to the goal, building capabilities, communicating progress, nurturing continuous improvement and innovation, and ensuring incentives and accountability for performance. (See Figure 1)

Making all these pieces come together to produce desired results for your school, team or organization is a core responsibility of leadership. Furthermore, "making them stick" through organizational or environmental changes, community 'upheavals' or multiple generations of leadership requires careful attention to the *five conditions* illustrated in Figure 1. The competencies required to master that responsibility could be learned by any committed leader or leadership team.

Figure 1.  
**FIVE CONDITIONS FOR SUSTAINABLE SYSTEMIC IMPROVEMENT**



# MOVING FORWARD AS ONE!™

## *Development of the System-wide Strategic Alignment Plan*

### WHY PLAN?

A primary aim of planning is to facilitate **unity of purpose**, or **alignment**. Alignment is the process of reaching mutual understanding about common goals. It gives shared meaning to the work of the school or school district, thereby enabling successful accomplishment of the goals of the organization.

Alignment, like a magnet, is a force that coalesces and focuses all stakeholders and propels them forward as one. Alignment ensures that the organization is in balance; it makes certain that all parts and all parties 'fit' well together and are moving in the same direction.

The absence of alignment, i.e., *misalignment*, is "conflict" – among people, programs, processes, resources, etc. Like an automobile out of alignment, misaligned schools or districts develop serious problems when underlying issues are not addressed in a timely manner. They become difficult to 'steer;' the 'parts' rub against one another, generating 'heat' and producing 'friction' and rapid 'wear-&-tear.' In sum, such organizations operate at less-than-peak performance, and the results they produce are often inconsistent.

A disciplined framework for planning is a vital tool for bringing about alignment of people, programs, processes and resources. The resulting plan offers a coordinated roadmap for continuous improvement of educational practices and student achievement. Such a plan is, in reality, an expression of the school or school district's fondest wishes for students, staff and stakeholders.

Without a plan, there is no focus or clear direction. A results-focused plan is the first step toward making the future you envision become a reality.

---

## PHASES OF THE STRATEGIC PLANNING PROCESS

Every strategic planning engagement includes all seven Phases described below. However, actual timeline, extent of stakeholder involvement, depth of analysis, degree of on-site facilitation, etc. depend on client preferences and contracted scope of professional services.

Clients may choose one among several options, and may customize the strategic planning exercise to meet local needs.

**Phase 1:** *"Is everyone ready to go?"* -- Mobilization of the entire school community to provide information about the strategic planning process, solicit input, and agree on the path forward.

**Phase 2:** *"Where are we now?"* -- Data-driven assessment of current state, in such areas as: student growth and academic achievement; trust; effectiveness of teaching-&-learning; management and organization of operations and resources; and extent to which a high-trust, standards-driven, accountable culture is evident.

**Phase 3:** *"Where are we going?"* -- Unity of purpose regarding the desired state for the district, including: clarifying purpose and core beliefs; setting 'achievable stretch' goal for student learning; selecting the vital signs of student progress; and affirming trust in the goal.

**Phase 4:** *"Is everyone still with us?"* -- A 'reality check' to enroll stakeholders, including sharing status of the planning process; assessing buy-in and commitment to the Goal and vital signs of student learning; soliciting feedback regarding mission, mission and shared values; and requesting individual and group commitment to the next steps.

**Phase 5:** *"How are we going to get there?"* -- Key capabilities we need and must develop to achieve the goal. This includes learning about what is important and what works; selecting strategies and programs that fit the school and district and offer the best opportunity for achieving the goal; and outlining key activities and tasks.

**Phase 6:** *"Have we aligned our resources with the Action Plan?"* and *"How do we keep our eye on the prize, nurture the spirit, and stand up for the outcomes we produce?"* -- Allocation (or re-allocation) of people and resources based on the priorities outlined in the Action Plan and accompanying performance accountability guidelines.

**Phase 7:** *"Do we have the support of our leaders and policymakers?"* -- Leadership approval of and commitment to the goal, including provision of district resources, assistance with mandates outside the school's direct influence, and facilitation of community supports and services.

## PROFESSIONAL SERVICES OPTIONS

Features	Level 1: BASIC	Level 2: MODERATE	Level 3: INTENSIVE
• Pre-retreat survey/consultation with district-level leadership	√	√	√
• Pre-retreat survey/consultation with selected stakeholders		√	√
• Comprehensive analysis of multi-year student achievement data using Performance Fact's 4-Lens Data Analysis protocol	√	√	√
• "Root cause" analysis of current state of student learning	√	√	√
• Comprehensive audit of current state of teaching practices, leadership practices and organizational practices (system-wide overview)			√
• Setting Goal and Vital Signs of student learning	√	√	√
• Clarifying 4-page Instructional Focus (including the vital signs of professional practices)	√	√	√
• "Reality check" with Cabinet/Board (at critical junctures in the planning process)	√	√	√
• "Reality check" with school/district staffs (at critical junctures in the planning process)		√	√
• "Reality check" with external stakeholder and partners (at critical junctures in the planning process)			√
• Development of professional learning and collaboration plan (system-wide)		√	√
• Compilation of standard strategic plan report	√	√	√
• Compilation of customized strategic plan report			√
• Facilitated roll-out at school, district and community levels		√	√
• Facilitation of early-implementation step, including: process for setting school improvement targets; revamping school improving planning process; creating accountability and monitoring system; compiling performance objectives for Year 1 at the school and district levels; instituting a process for trimester/quarterly progress reports to Board, parents and community		√	√
• Leadership development for Cabinet, principals and key central office managers regarding motivating commitment and accountability for results among employees			√
<b>Professional Fees</b> (expenses additional)	<b>\$21,500</b>	<b>\$51,750</b>	<b>\$83,500+</b>
	-	-	
	<b>\$37,000</b>	<b>\$74,900</b>	



**PERFORMANCE *fact*, INC.**

*Building leadership for courageous and accountable action in public education*

## **List of Performance Fact Clients**

*(Past & Present)*

### **West Coast**

California Department of Education (Sacramento, CA)  
Chula Vista Learning Community Charter School (Chula Vista, CA)  
Compton Unified School District (Compton, CA)  
Davis Joint Unified School District (Davis, CA)  
Del Paso Heights School District (Sacramento, CA)  
Education for Change (Oakland, CA)  
Gates Foundation (Seattle, WA)  
Grant Joint Union School District (Sacramento, CA)  
Meher Schools (Lafayette, CA)  
Modesto City Schools (Modesto, CA)  
Monterey Peninsula Unified School District (Monterey, CA)  
Oakland Unified School District (Oakland, CA)  
San Leandro Unified School District (San Leandro, CA)  
Portland Public Schools (Portland, OR)  
Sacramento City Unified School District (Sacramento, CA)  
West Contra Costa Unified School District (Richmond, CA)

### **East Coast**

Allentown School District (Allentown, PA)  
Armstrong School District (Ford City, PA)  
Bangor Area School District (Bangor, PA)  
Beaver Valley Intermediate Unit (Beaver, PA)  
Council Rock School District (Newtown, PA)  
Duquesne City School District (Duquesne City, PA)  
Elizabethtown Area School District (Elizabethtown, PA)  
Hempfield School District (Hempfield, PA)  
Laurel School District (Newcastle, PA)  
Marion Center Area School District (Marion Center, PA)  
Midwestern Intermediate Unit 4 (Grove City, PA)  
Neshaminy School District (Neshaminy, PA)  
Norristown Area School District (Norristown, PA)  
Pennsylvania Department of Education (Harrisburg, PA)

333 Hegenberger Road, Suite 750, Oakland, CA 94621  
Tel: 510-568-7944 | Fax: 510-568-7991  
Website: [www.performancefact.com](http://www.performancefact.com)

Pennsylvania Intermediate Units, PAIU  
Pennsylvania State Parent Advisory Council (Harrisburg, PA)  
Pittsburgh Public School (Pittsburgh, PA)  
Pocono Mountain School District (Swiftwater, PA)  
Pottstown School District (Pottstown, PA)  
Rochester City School District (Rochester, NY)  
School District of Lancaster (Lancaster, PA)  
School District of Philadelphia (Philadelphia, PA)  
West Middlesex Area School District (West Middlesex, PA)

#### **South**

Arkansas Department of Education (Little Rock, AR)  
Bentonville Public Schools (Bentonville, AR)  
Helena-West Helena School District (Helena, AR)  
Jefferson County Public Schools (Louisville, KY)  
Katy Independent School District (Katy, TX)  
Kentucky Department of Education (Frankfort, KY)  
Southwest Independent School District (San Antonio, TX)  
Spring Branch Independent School District (Houston, TX)

#### **Midwest**

Akron-Westfield Community School District (Akron, IA)  
Muskego-Norway School District (Muskego, WI)

#### **Pacific**

Hawaii Department of Education (Honolulu, HI)

#### **INTERNATIONAL**

Lagos State Universal Basic Education Board (Lagos, Nigeria)

*rvsd080210/MOF*

333 Hegenberger Road, Suite 750, Oakland, CA 94621  
Tel: 510-568-7944 | Fax: 510-568-7991  
Website: [www.performancefact.com](http://www.performancefact.com)



## **AGENDA ITEM**

### **MADERA UNIFIED SCHOOL DISTRICT**

#### **OUR MISSION**

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### **Item Placement:**

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date: December 13, 2011**

**Submitted by: Kelly Porterfield, Associate Superintendent of Business Operations  
Teri Bradshaw, Director of Fiscal Services**

#### **This Item will help to achieve the District Mission by:**

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### **Board Agenda Item: Request review and approval of 2010-11 Audit Report**

**Description of item:** A partner from the audit firm Vavrinek, Trine, Day & Co. will be in attendance to review the 2010-11 audit report.

**Financial impact:** None.

**MADERA UNIFIED  
SCHOOL DISTRICT**

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**ANNUAL FINANCIAL REPORT**

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**JUNE 30, 2011**

# MADERA UNIFIED SCHOOL DISTRICT

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JUNE 30, 2011

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# MADERA UNIFIED SCHOOL DISTRICT

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JUNE 30, 2011

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***FINANCIAL SECTION***

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## INDEPENDENT AUDITORS' REPORT

Board of Trustees  
Madera Unified School District  
Madera, California

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Madera Unified School District (the "District") as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2010-11*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Madera Unified School District, as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As discussed in the Notes to the basic financial statements, the accompanying financial statements reflect certain changes required as a result of the implementation of GASB Statement No. 54 for the year ended June 30, 2011. These changes required a restatement to the beginning fund balance of the General Fund and the Non-Major Governmental Funds, as discussed in Note 1.

As discussed in the Notes to the basic financial statements, the State of California continues to suffer the effects of a recessionary economy, which directly impacts the funding requirements of the State of California to the K-12 educational community.

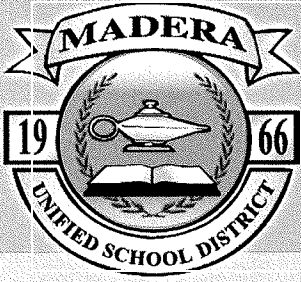
In accordance with *Government Auditing Standards*, we have also issued our report dated December 6, 2011, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

The required supplementary information, such as management's discussion and analysis on pages 4 through 12 and budgetary comparison and other postemployment information on pages 58 and 59, are not a required part of the basic financial statements, but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information listed in the table of contents, including the Schedule of Expenditures of Federal Awards which is required by U.S. Office of Management and Budget Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Varinuk, Trine, Day + Co. LLP*

Fresno, California  
December 6, 2011



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# MADERA UNIFIED SCHOOL DISTRICT

## MADERA UNIFIED SCHOOL DISTRICT Management Discussion and Analysis 2010-11

This section of Madera Unified School District (MUSD) annual financial report presents the District's discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2011.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts; management's discussion and analysis (this section), the basic financial statements and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

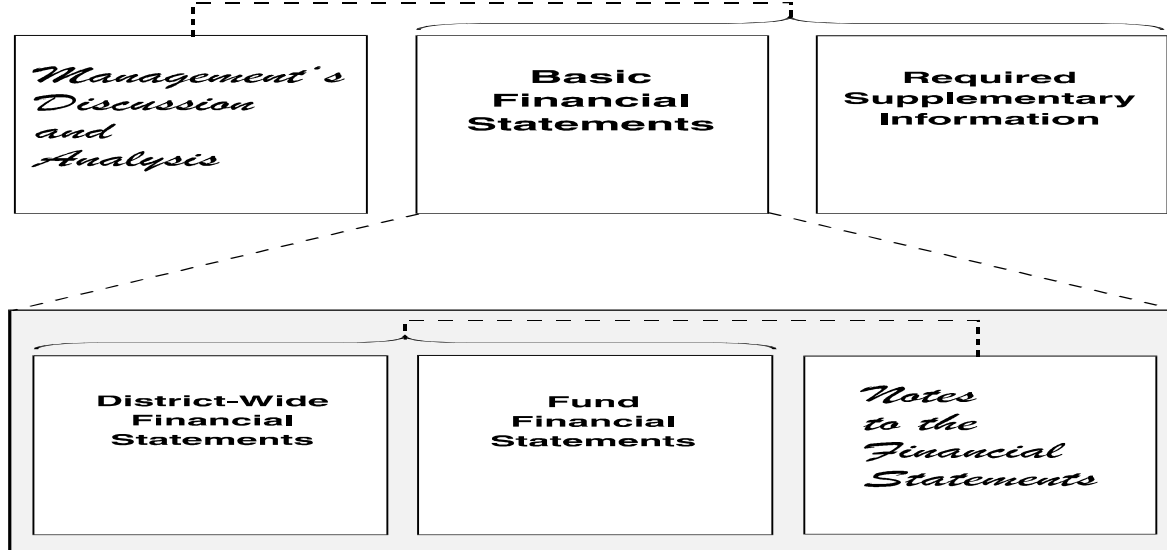
- The first two statements are district-wide financial statements that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
- The governmental funds statements tell how basic services like regular and special education were financed in the short term as well as what remains for future spending.
- Fiduciary funds statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others to whom the resources belong.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the District's budget for the year. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.

Where the futures of children  
are driven by their  
aspirations, not bound by  
their circumstances.

# MADERA UNIFIED SCHOOL DISTRICT Management Discussion and Analysis 2010-11

Figure A-1. Organization of Madera Unified's  
Annual Financial Report



**Summary**           **Detail**

Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

Figure A-2. Major Features of the Districtwide and Fund Financial Statements

Type of Statements	Fund Statements		
	District-wide	Governmental Funds	Fiduciary Funds
Scope	Entire District, except fiduciary activities	The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance	Instances in which the District administers resources on behalf of someone else, such as student body activities.
Required financial statements	<ul style="list-style-type: none"> <li>• statement of net assets</li> <li>• statement of activities</li> </ul>	<ul style="list-style-type: none"> <li>• balance sheet</li> <li>• statement of revenues, expenditures &amp; changes in fund balances</li> <li>• reconciliation to governmentwide financial statements</li> </ul>	<ul style="list-style-type: none"> <li>• statement of fiduciary net assets</li> <li>• statement of changes in fiduciary net assets</li> </ul>
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both short-term and long-term; standard funds do not currently contain nonfinancial assets, though they can
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during year, regardless of when cash is received or paid

# MADERA UNIFIED SCHOOL DISTRICT

## Management Discussion and Analysis 2010-11

### DISTRICT-WIDE STATEMENTS

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's net assets and how they have changed. Net assets (the difference between the District's assets and liabilities) are one way to measure the District's financial health or position.

- Over time, increases or decreases in the District's net assets are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional nonfinancial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the district-wide financial statements the District's activities are combined into one category:

- Governmental activities - The District's basic services are included here, such as regular and special education, transportation, food services, adult education and administration. Property taxes, state formula aid and fees charged, finance most of these activities.

### FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the District's most significant funds, not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law.
- The District establishes other funds to control and manage money for particular purposes (like food services and adult education) or to show that it is properly using certain revenues.

The District has three kinds of fund types:

- Governmental funds - The District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information at the bottom of the governmental funds statements that explains the relationship (or differences) between them.

# MADERA UNIFIED SCHOOL DISTRICT

## Management Discussion and Analysis 2010-11

- Proprietary funds - When the District charges users for the services it provides, whether to outside customers or to other departments within the District, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Fund Net Assets. The District's Self-Insurance Fund is reported as an internal service fund. The internal service fund is reported with governmental activities in the government-wide financial statements.
- Fiduciary funds - The District is the trustee, or fiduciary, for assets that belong to others, such as the scholarship fund and the student activities funds. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

**Net assets.** The District's combined net assets were \$170.5 million on June 30, 2011, increasing by \$4.1 million (2.5 percent). (see Table A-1.)

**Table A-1**  
**Net Assets**  
(in millions of dollars)

	Governmental Activities		
	2011	2010	Change
Current and Other Assets	\$ 87.1	\$ 83.5	\$ 3.6
Capital Assets	200.4	202.2	(1.8)
<b>Total Assets</b>	<b>287.5</b>	<b>285.7</b>	<b>1.8</b>
Long-Term Obligations Outstanding	101.4	102.0	(0.6)
Other Liabilities	15.6	17.3	(1.7)
<b>Total Liabilities</b>	<b>117.0</b>	<b>119.3</b>	<b>(2.3)</b>
Invested in Capital Assets, net of related debt	120.0	122.4	(2.4)
Restricted	23.2	26.3	(3.1)
Unrestricted	27.3	17.7	9.6
<b>Total Net Assets</b>	<b>\$ 170.5</b>	<b>\$ 166.4</b>	<b>\$ 4.1</b>

# MADERA UNIFIED SCHOOL DISTRICT

## Management Discussion and Analysis 2010-11

**Changes in net assets.** The District's total governmental revenues were \$170.5 million (see Table A-2). Property taxes and state aid formula accounted for most of the District's revenue, with federal and state unrestricted aid contributing about \$94.7 million and property taxes contributing about \$21.2 million. Another \$46.2 million came from categorical programs and capital grants, \$2.1 million came from fees charged for services, and \$6.3 million from miscellaneous sources including developer fees.

The total cost of all governmental programs and services was \$160.9 million. The District's expenses are predominantly related to educating and caring for students (78.9%). The purely administrative activities of the District accounted for just 4.9% of total costs. Maintenance and operations account for 9.2% of the District's expenses.

Total revenues surpassed expenses, increasing net assets \$4.1 million over last year. Governmental activities contributed to the District's healthier fiscal status.

**Table A-2**  
**Changes in Net Assets**  
**(in millions of dollars)**

	Governmental Activities		
	2011	2010	Change
Revenues:			
General Revenues:			
Federal and State Aid Formula	\$ 94.7	\$ 87.6	\$ 7.1
Property Taxes	21.2	21.4	(0.2)
Other	6.3	6.9	(0.6)
Program Revenues:			
Charges for Services	2.1	2.1	-
Categorical Revenues and Capital Grants	46.2	40.3	5.9
<b>Total Revenues</b>	<u>170.5</u>	<u>158.3</u>	<u>12.2</u>
Expenses:			
Instruction Related	112.8	114.8	(2.0)
Pupil Services	19.4	19.9	(0.5)
General Administration	8.0	7.5	0.5
Plant Services	14.9	16.2	(1.3)
Other	11.3	8.0	3.3
<b>Total Expenses</b>	<u>166.4</u>	<u>166.4</u>	<u>-</u>
<b>Increase (Decrease) in Net Assets</b>	<u><b>\$ 4.1</b></u>	<u><b>\$ (8.1)</b></u>	<u><b>\$ 12.2</b></u>

# MADERA UNIFIED SCHOOL DISTRICT

## Management Discussion and Analysis 2010-11

### GOVERNMENTAL ACTIVITIES

The recent good health of the District's finances can be credited both to diligent planning and monitoring of the budget to sustain financial solvency:

- During the past 3 years, \$21.9 million in budget reductions have been made to maintain the District's financial solvency during the State's fiscal crisis. In 2008-09, \$4.4 million in budget reductions were made along with an additional \$5.4 million in reductions in 2009-10, and \$12.1 million in reductions in 2010-11.
- Revenue Limit funding in 2010-11 was approximately 6.6% higher than 2009-10, due to the 2009-10 one-time per ADA reduction of \$253 being funded in 2010-11.
- In spite of the budget reductions, the District was able to maintain an average of 15.3:1 student teacher ratio in grades K-3 rather than the 28:1 staffing ratio budgeted during the 2010-11 fiscal year.
- The receipt of one-time Federal Ed Jobs Funding, additional State Fiscal Stabilization Funding, prior year Mandated Costs reimbursements, and conservative spending also contributed to the increased ending fund balance.
- The Net Capital Assets decreased \$1.8 million due to depreciation and removal of surplus property.

Table A-3 presents the cost of six major District activities: instruction, student transportation services, food services, general administration, plant services, and other costs. The table also shows each activity's net cost (total cost less fees generated by the activities and intergovernmental aid provided for specific programs). The net cost shows the financial burden that was placed on the District's taxpayers by each of these functions.

**Table A-3**  
**Net Cost of Governmental Activities**  
**(in millions of dollars)**

	Total Cost of Services		Net Cost of Services	
	2011	2010	2011	2010
Instruction	112.8	114.8	\$ 82.1	\$ 89.5
Student Transportation	5.6	5.1	2.1	1.3
Food Services	7.7	7.7	(1.2)	(1.4)
All Other Pupil Services	6.1	7.1	4.7	6.4
General Administration	8.0	7.5	6.7	6.2
Plant Services	14.9	16.2	14.0	15.5
Other	11.3	8.0	9.7	6.4
<b>Total</b>	<b>\$ 166.4</b>	<b>\$ 166.4</b>	<b>\$ 118.1</b>	<b>\$ 123.9</b>

# **MADERA UNIFIED SCHOOL DISTRICT**

## **Management Discussion and Analysis 2010-11**

### **FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS**

The strong financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported a combined fund balance of \$70.4 million which was an increase of \$5.8 million over the prior year. The primary reasons for the increase were:

- The increase in the General Fund Balance of \$7.0 million is due primarily to not allocating the 3.85% reduction to Revenue Limit included in the Adopted Budget after the State Budget was adopted, the receipt of additional one-time Federal Ed Jobs Funding, additional one-time State Fiscal Stabilization Funding, and prior-year Mandated Cost Reimbursements.
- The capital projects fund decreased by \$1.7 million due to continued capital outlay.
- The debt service funds increased by about \$0.2 million as local debt service tax revenues exceeded debt service costs.
- The special revenue funds increased by \$0.3 million. Although the deferred maintenance fund decreased by \$0.7 million due to ongoing maintenance, the cafeteria fund increased by about \$1.3 million due to purchasing more products under contract at a lower cost and serving more reimbursable free meals.

### **GENERAL FUND BUDGETARY HIGHLIGHTS**

Over the course of the year, the District revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. The final amendment to the budget was adopted in June, 2011. (A schedule showing the District's original and final budget amounts compared with amounts actually paid and received is provided in our annual report.) Significant Federal and State revenue revisions were made during the year increasing those estimates as it became apparent that actual increases would be realized. Corresponding expenditure revisions were made as well.

### **CAPITAL ASSET AND DEBT ADMINISTRATION**

#### **Capital Assets**

By the end of 2011, the District had invested \$200.4 million in a broad range of capital assets, including land, school buildings, computer and audio visual equipment, and administrative offices. (See Table A-4.) This amount represents a net decrease of \$1.8 million or 0.9% over last year. Total accumulated depreciation for the year exceeded \$62.1 million.

# MADERA UNIFIED SCHOOL DISTRICT

## Management Discussion and Analysis 2010-11

**Table A-4**  
**Capital Assets**  
**(net of depreciation, in millions of dollars)**

	Governmental Activities		Total Percentage Change
	2011	2010	
Land	\$ 13.8	\$ 13.8	0.0%
Site Improvements	9.1	9.1	0.0%
Construction in Progress	3.7	2.3	60.9%
Buildings	168.1	171.8	-2.2%
Furniture and Equipment	5.7	5.2	9.6%
<b>Total</b>	<b>\$ 200.4</b>	<b>\$ 202.2</b>	<b>-0.9%</b>

### LONG-TERM OBLIGATIONS

At year-end the District had \$101.4 million long-term obligations outstanding – a decrease of 0.4% from last year - as shown in Table A-5.

**Table A-5**  
**Outstanding Long-Term Obligations**  
**(in millions of dollars)**

	Governmental Activities		Total Percentage Change
	2011	2010	
General Obligation Bonds	\$ 74.5	\$ 74.6	-0.1%
Certificates of Participation	17.1	17.5	-2.3%
Capital Leases Payable	2.1	2.4	-12.5%
Early Retirement	3.7	3.7	0.0%
Compensated Absences	1.0	1.1	-9.1%
Other Postemployment Benefits	2.8	2.4	16.7%
State Preschool Loan	0.2	0.3	-33.3%
<b>Total</b>	<b>\$ 101.4</b>	<b>\$ 102.0</b>	<b>\$ (0.4)</b>

The District's S&P bond rating as of the most recent bond issuance was "AAA". In addition, the District's certificates of participation S&P rating at the time of their last issuance was "AAA".

# **MADERA UNIFIED SCHOOL DISTRICT**

## **Management Discussion and Analysis 2010-11**

### **FACTORS BEARING ON THE DISTRICT'S FUTURE**

At the time these financial statements were prepared and audited, the District was aware of the following circumstances that could significantly affect its financial health in the future:

- The State Budget deficit and the impact this will have on funding for education in future years.
- The State's ability to meet the cash flow obligations.
- The outcome of District's negotiations with the various unions cannot be predicted.
- The future costs of Health and Welfare benefits are anticipated to increase. The rates for active employees increased 1.54% in 2011-12, the current District Contribution is \$14,185 per employee working more than four hours per day, five days per week.
- One-time and on-going costs associated with re-opening Ripperdan and Mountain Vista as school sites in the future.
- The on-going cost of funding post employment benefits for retirees per GASB 45.
- The reduction in Developer Fee revenue due to the changes in the current economy.
- Changing enrollment trends reflecting minimal growth compared to previous years.

### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Business Office, Madera Unified School District, 1902 Howard Road, Madera, California 93637.

# MADERA UNIFIED SCHOOL DISTRICT

## STATEMENT OF NET ASSETS

JUNE 30, 2011

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Deposits and investments	\$ 51,390,594
Receivables	33,969,884
Prepaid expenses	16,488
Deferred issuance costs	1,111,921
Stores inventories	634,138
Nondepreciable capital assets	17,437,702
Capital assets being depreciated	245,067,196
Accumulated depreciation	(62,129,275)
<b>Total Assets</b>	<b>287,498,648</b>
<b>LIABILITIES</b>	
Accounts payable	11,398,341
Deferred revenue	938,780
Current loans	3,240,000
Current portion of long-term obligations	4,026,184
Noncurrent portion of long-term obligations	97,415,113
<b>Total Liabilities</b>	<b>117,018,418</b>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	120,014,418
Restricted for:	
Debt service	3,713,862
Capital projects	9,921,975
Educational programs	4,252,866
Other activities	5,246,175
Unrestricted	27,330,934
<b>Total Net Assets</b>	<b>\$ 170,480,230</b>

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2011

Functions/Programs	Expenses	Program Revenues	
		Charges for Services and Sales	Operating Grants and Contributions
<b>Governmental Activities:</b>			
Instruction	\$ 94,733,405	\$ 70,671	\$ 25,025,965
Instruction-related activities:			
Supervision of instruction	4,645,649	123	3,856,259
Instructional library, media, and technology	1,415,388	747	385,176
School site administration	12,011,433	165,392	1,154,081
Pupil services:			
Home-to-school transportation	5,634,784	525,379	2,995,015
Food services	7,650,948	936,582	7,926,718
All other pupil services	6,093,300	183	1,375,898
Administration:			
Data processing	1,450,835	-	7,358
All other administration	6,533,475	46,944	1,247,205
Plant services	14,901,720	58,664	880,901
Ancillary services	1,854,864	-	22,998
Community services	13,242	-	129
Interest on long-term obligations	4,625,958	-	-
Other outgo	4,816,556	302,969	1,321,132
<b>Total Governmental Activities</b>	<b>\$ 166,381,557</b>	<b>\$ 2,107,654</b>	<b>\$ 46,198,835</b>
General revenues and subventions:			
Property taxes, levied for general purposes			
Property taxes, levied for debt service			
Taxes levied for other specific purposes			
Federal and State aid not restricted to specific purposes			
Interest and investment earnings			
Transfers			
Miscellaneous			
<b>Subtotal, General Revenues</b>			
<b>Change in Net Assets</b>			
Net Assets - Beginning			
Net Assets - Ending			

The accompanying notes are an integral part of these financial statements.

---

**Net (Expenses)  
Revenues and  
Changes in  
Net Assets**

---

**Governmental  
Activities**

---

\$	(69,636,769)
	(789,267)
	(1,029,465)
	(10,691,960)
	(2,114,390)
	1,212,352
	(4,717,219)
	(1,443,477)
	(5,239,326)
	(13,962,155)
	(1,831,866)
	(13,113)
	(4,625,958)
	(3,192,455)
	<u>(118,075,068)</u>
	16,948,593
	3,810,191
	472,158
	94,636,217
	643,604
	143,766
	<u>5,501,562</u>
	<u>122,156,091</u>
	4,081,023
	<u>166,399,207</u>
\$	<u><u>170,480,230</u></u>

# MADERA UNIFIED SCHOOL DISTRICT

## GOVERNMENTAL FUNDS BALANCE SHEET JUNE 30, 2011

	General Fund	Building Fund	Non-Major Governmental Funds
<b>ASSETS</b>			
Deposits and investments	\$ 19,615,239	\$ 13,615,571	\$ 18,159,784
Receivables	32,103,463	-	1,866,421
Due from other funds	158,742	-	561,317
Prepaid expenditures	16,488	-	-
Stores inventories	494,233	-	139,905
<b>Total Assets</b>	<b>\$ 52,388,165</b>	<b>\$ 13,615,571</b>	<b>\$ 20,727,427</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 11,182,941	\$ -	\$ 215,400
Due to other funds	677	13,416	705,966
Current loans	3,240,000	-	-
Deferred revenue	937,734	-	1,046
<b>Total Liabilities</b>	<b>15,361,352</b>	<b>13,416</b>	<b>922,412</b>
<b>Fund Balances:</b>			
Nonspendable	538,721	-	143,045
Restricted	3,329,863	13,602,155	16,991,966
Committed	-	-	1,274,318
Assigned	4,169,748	-	1,395,686
Unassigned	28,988,481	-	-
<b>Total Fund Balances</b>	<b>37,026,813</b>	<b>13,602,155</b>	<b>19,805,015</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 52,388,165</b>	<b>\$ 13,615,571</b>	<b>\$ 20,727,427</b>

The accompanying notes are an integral part of these financial statements.

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<b>Total Governmental Funds</b>	
\$	51,390,594
	33,969,884
	720,059
	16,488
	634,138
\$	86,731,163

\$	11,398,341
	720,059
	3,240,000
	938,780
	16,297,180
	681,766
	33,923,984
	1,274,318
	5,565,434
	28,988,481
	70,433,983
\$	86,731,163

# MADERA UNIFIED SCHOOL DISTRICT

## RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS JUNE 30, 2011

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**Total Fund Balance - Governmental Funds** **\$ 70,433,983**  
**Amounts Reported for Governmental Activities in the**  
**Statement of Net Assets are Different Because:**

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.

The cost of capital assets is	\$ 262,504,898	
Accumulated depreciation is	<u>(62,129,275)</u>	
Net Capital Assets		200,375,623

Expenditures relating to issuance of debt were recognized on modified accrual basis, but are amortized over the life of the debt on the accrual basis.

1,111,921

Long-term obligations at year-end consist of:

Bonds payable	74,443,824	
Certificates of participation	17,095,000	
State preschool loan program	241,092	
Compensated absences (vacations)	1,018,730	
Early retirement programs	3,699,513	
Capital leases payable	2,141,177	
Net OPEB obligation	<u>2,801,961</u>	
Total Long-Term Obligations		<u>(101,441,297)</u>
<b>Total Net Assets - Governmental Activities</b>		<b><u><u>\$ 170,480,230</u></u></b>

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2011

	General Fund	Building Fund	Non-Major Governmental Funds
<b>REVENUES</b>			
Revenue limit sources	\$ 94,629,234	\$ -	\$ -
Federal sources	18,579,176	-	8,128,261
Other State sources	28,382,851	-	2,392,947
Other local sources	7,430,632	182,060	6,728,802
<b>Total Revenues</b>	<b>149,021,893</b>	<b>182,060</b>	<b>17,250,010</b>
<b>EXPENDITURES</b>			
Current			
Instruction	87,603,429	-	2,209,986
Instruction-related activities:			
Supervision of instruction	4,636,314	-	-
Instructional library, media and technology	1,406,589	-	-
School site administration	11,452,459	-	628,062
Pupil services:			
Home-to-school transportation	6,049,609	-	-
Food services	102	-	7,668,736
All other pupil services	6,046,251	-	29,343
Administration:			
Data processing	1,299,795	-	-
All other administration	6,041,566	-	630,566
Plant services	13,994,610	-	864,884
Facility acquisition and construction	7,670	-	2,238,523
Ancillary services	1,915,061	-	-
Community services	13,242	-	-
Other outgo	859,804	-	-
Debt service			
Principal	291,177	-	2,103,682
Interest and other	212,535	-	2,870,132
<b>Total Expenditures</b>	<b>141,830,213</b>	<b>-</b>	<b>19,243,914</b>
<b>Excess (Deficiency) of</b>			
<b>Revenues Over Expenditures</b>	<b>7,191,680</b>	<b>182,060</b>	<b>(1,993,904)</b>
<b>Other Financing Sources (Uses)</b>			
Transfers in	401,054	-	3,555,698
Transfers out	(600,000)	(1,690,279)	(1,276,604)
<b>Net Financing Sources (Uses)</b>	<b>(198,946)</b>	<b>(1,690,279)</b>	<b>2,279,094</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>6,992,734</b>	<b>(1,508,219)</b>	<b>285,190</b>
<b>Fund Balance - Beginning</b>	<b>30,034,079</b>	<b>15,110,374</b>	<b>19,519,825</b>
<b>Fund Balance - Ending</b>	<b>\$ 37,026,813</b>	<b>\$ 13,602,155</b>	<b>\$ 19,805,015</b>

The accompanying notes are an integral part of these financial statements.

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<b>Total Governmental Funds</b>	
<hr/>	
\$	94,629,234
	26,707,437
	30,775,798
	14,341,494
	<hr/>
	166,453,963
	<hr/>
	89,813,415
	4,636,314
	1,406,589
	12,080,521
	6,049,609
	7,668,838
	6,075,594
	1,299,795
	6,672,132
	14,859,494
	2,246,193
	1,915,061
	13,242
	859,804
	2,394,859
	3,082,667
	<hr/>
	161,074,127
	<hr/>
	5,379,836
	<hr/>
	3,956,752
	(3,566,883)
	<hr/>
	389,869
	<hr/>
	5,769,705
	64,664,278
\$	<hr/>
	70,433,983
	<hr/>

## MADERA UNIFIED SCHOOL DISTRICT

### RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2011

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**Total Net Change in Fund Balances - Governmental Funds** **\$ 5,769,705**  
**Amounts Reported for Governmental Activities in the Statement  
of Activities are Different Because:**

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures; however, for governmental activities, those costs are shown in the Statement of Net Assets and allocated over their estimated useful lives as annual depreciation expenses in the Statement of Activities.

This is the amount by which depreciation exceeds capital outlays in the period.

Depreciation expense	\$ (5,887,754)	
Capital outlays	<u>4,054,811</u>	
Net Expense Adjustment		(1,832,943)

In the Statement of Activities, certain operating expenses - compensated absences (vacations) and special termination benefits (early retirement) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, special termination benefits accepted exceeded those paid by \$42,267. Vacation earned was less than the amounts paid by \$116,582.

74,315

Postemployment benefits other than pensions (OPEB): In governmental funds, OPEB costs are recognized when employer contributions are made. In the Statement of Activities, OPEB costs are recognized on the accrual basis. This year, the difference between OPEB costs and actual employer contributions was:

(443,618)

Payment of principal on long-term obligations is an expenditure in the governmental funds, but it reduces long-term obligations in the Statement of Net Assets and does not affect the Statement of Activities:

General obligation bonds	1,645,000
Certificates of participation	405,000
State preschool loan program	53,682
Capital lease obligations	291,177

The accompanying notes are an integral part of these financial statements.

## MADERA UNIFIED SCHOOL DISTRICT

### RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES, Continued FOR THE YEAR ENDED JUNE 30, 2011

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Under the modified basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the Statement of Activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. This adjustment combines the net changes of the following balances:

Amortization of cost of issuance	\$ (56,507)	
Amortization of bond premium	<u>51,865</u>	
Combined adjustment		\$ (4,642)

Interest on long-term obligations in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. The additional interest reported in the Statement of Activities includes additional accumulated interest that was accreted on the District's capital appreciation general obligation bonds.

(1,486,784)

An internal service fund was used by the District's management to charge the costs of the unemployment compensation insurance program to the individual funds. The fund is inactive and the balance of \$389,969 has been transferred to the General Fund.

(389,869)

**Change in Net Assets of Governmental Activities**

\$ 4,081,023

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## PROPRIETARY FUNDS

### STATEMENT OF NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2011

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	<b>Governmental Activities - Internal Service Fund</b>
<b>ASSETS</b>	
<b>Current Assets</b>	\$ -
<b>Total Current Assets</b>	-
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	-
<b>Total Current Liabilities</b>	-
<b>NET ASSETS</b>	
Unrestricted	-
<b>Total Net Assets</b>	\$ -

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## PROPRIETARY FUNDS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2011

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	<b>Governmental Activities - Internal Service Fund</b>
<b>NONOPERATING EXPENSES</b>	
Transfers out	\$ (389,869)
<b>Total Nonoperating Expenses</b>	<b>(389,869)</b>
<b>Change in Net Assets</b>	<b>(389,869)</b>
<b>Total Net Assets - Beginning</b>	<b>389,869</b>
<b>Total Net Assets - Ending</b>	<b>\$ -</b>

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## PROPRIETARY FUNDS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2011

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	<b>Governmental Activities - Internal Service Fund</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>	
Transfers out	\$ (389,869)
Net Decrease in Cash and Cash Equivalents	(389,869)
Cash and Cash Equivalents - Beginning	389,869
Cash and Cash Equivalents - Ending	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## FIDUCIARY FUNDS STATEMENT OF NET ASSETS JUNE 30, 2011

	Scholarship Trusts	Agency Funds
<b>ASSETS</b>		
Deposits and investments	\$ 105,497	\$ 298,046
<b>Total Assets</b>	<u>105,497</u>	<u>\$ 298,046</u>
<b>LIABILITIES</b>		
Due to student groups		
Dixieland	-	\$ 9,847
Jefferson	-	3,551
King	-	28,433
La Vina	-	764
Washington	-	2,562
Madera High	-	120,552
Ripperdan High	-	11,155
Desmond Middle	-	1,516
Madera South High	-	119,666
<b>Total Liabilities</b>	<u>-</u>	<u>\$ 298,046</u>
<b>NET ASSETS - RESERVED</b>		
Lorraine Thompson Scholarship	47,123	
Student Government Scholarship	4,257	
Albonico Scholarship	9,285	
E. L. L. Scholarship	930	
Ray Pool Scholarship	444	
J. Desmond Scholarship	120	
Michael A. Wong Class 85' Scholarship	1,000	
Dave Schoettler Memorial Scholarship	1,740	
Esperanza Scholarship	255	
K. Roberts Memorial Scholarship	120	
J. Hinton Scholarship	550	
Science and Health Scholarship	43	
FCCLA Scholarship	296	
Binger Scholarship	2,293	
Cardenazzi Roberts Scholarship	593	
Rodger Scott Memorial Scholarship	600	
School of Business Scholarship	500	
Madera Lions Club	31,583	
Audrey Pool Scholarship	1,000	
F.F.A Memorial Fund Scholarship	1,765	
M Wong Class of 85' Scholarship (MSHS)	1,000	
<b>Total Net Assets</b>	<u>\$ 105,497</u>	

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## FIDUCIARY FUNDS STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED JUNE 30, 2011

	<b>Scholarship Trusts</b>
<b>ADDITIONS</b>	
Private donations and earnings	
Lorraine Thompson Scholarship	\$ 611
Albonico Scholarship	25
Michael A Wong Class 85' Scholarship	1,000
Dave Schoettler Mem Scholarship	1,025
J. Hinton Scholarship	500
Science & Health Scholarship	1
Binger Scholarship	28
Cardenazzi Roberts Scholarship	8
Mike Young Scholarship	165
Joan Davis Scholarship	293
Madera Lions Club	410
Audrey Pool Scholarship	2,000
F.F.A Memorial Fund Scholarship	1,765
M Wong Class of 85' Scholarship (MSHS)	1,000
<b>Total Additions</b>	<b>8,831</b>
<b>DEDUCTIONS</b>	
Scholarships awarded and other expenditures	
Lorraine Thompson Scholarship	4,000
Student Government Scholarship	1,035
Albonico Scholarship	150
E.L.L. Scholarship	800
Gomez-Vidal Scholarship	3,500
Michael A. Wong Class 85' Scholarship	1,500
Dave Schoettler Mem Scholarship	2,000
Esperanza Scholarship	250
J. Hinton Scholarship	500
Science & Health Scholarship	250
Cardenazzi Roberts Scholarship	3,000
Mike Young Scholarship	500
Joan Davis Scholarship	500
Madera Lions Club	1,000
Audrey Pool Scholarship	1,000
<b>Total Deductions</b>	<b>19,985</b>
<b>Change in Net Assets</b>	<b>(11,154)</b>
<b>Net Assets - Beginning</b>	<b>116,651</b>
<b>Net Assets - Ending</b>	<b>\$ 105,497</b>

The accompanying notes are an integral part of these financial statements.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Financial Reporting Entity

The Madera Unified School District was established in 1966, under the laws of the State of California. The District operates under a locally-elected seven-member Board form of government and provides educational services to grades K - 12 and adults, as mandated by the State and/or Federal agencies. The District operates sixteen elementary schools, three middle schools, two comprehensive high schools, three alternative education schools, and one adult education school.

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For Madera Unified School District, this includes general operations, food service, and student related activities of the District.

#### Component Units

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District in that the District approves their budget, the issuance of their debt or the levying of their taxes. For financial reporting purposes, the component unit discussed below has a financial and operational relationship which meets the reporting entity definition criteria of the Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, and thus is included in the financial statements of the District. The component unit, although a legally separate entity, is reported in the financial statements as if it were part of the District's operations because the governing board of the component unit is essentially the same as the governing board of the District and because its purpose is to finance the construction of facilities to be used for the benefit of the District.

The Madera Unified School District Financing Corporation (the "Corporations") financial activity is presented in the financial statements as the COP Debt Service Fund. Certificates of participation issued by the Corporation are included as long-term liabilities in the government-wide financial statements.

#### Basis of Presentation - Fund Accounting

The accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The District's funds are grouped into three broad fund categories: governmental, proprietary, and fiduciary.

**Governmental Funds** Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major and non-major governmental funds:

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### Major Governmental Funds

**General Fund** The General Fund is the chief operating fund for all districts. It is used to account for and report all financial resources not accounted for and reported in another fund.

One fund currently defined as a special revenue fund in the California State Accounting Manual (CSAM) does not meet the GASB Statement No. 54 special revenue fund definition. Fund 17, Special Reserve Non-Capital Fund, is not substantially composed of restricted or committed revenue sources. While this fund is authorized by statute and will remain open for internal reporting purposes, it functions effectively as an extension of the General Fund, and accordingly has been consolidated with the General Fund for presentation in these audited financial statements.

As a result, the General Fund reflects an increase in fund balance of \$1,708,832.

**Building Fund** The Building Fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code* Section 15146) and may not be used for any purposes other than those for which the bonds were issued.

### Non-Major Governmental Funds

**Special Revenue Funds** The Special Revenue funds are established to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for the specific purpose (other than debt service or capital projects) of the individual funds.

**Adult Education Fund** The Adult Education Fund is used to account separately for Federal, State, and local revenues for adult education programs and is to be expended for adult education purposes only, except for State revenues which, as a result of Senate Bill 4 of the 2009-10 Third Extraordinary Session (SBX3 4), may be used for any educational purpose.

**Child Development Fund** The Child Development Fund is used to account separately for Federal, State, and local revenues to operate child development programs and is to be used only for expenditures for the operation of child development programs.

**Cafeteria Fund** The Cafeteria Fund is used to account separately for Federal, State, and local resources to operate the food service program (*Education Code* Sections 38090-38093) and is used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code* Sections 38091 and 38100).

**Deferred Maintenance Fund** The Deferred Maintenance Fund is used to account separately for State apportionments and the District's contributions for deferred maintenance purposes (*Education Code* Sections 17582-17587) and for items of maintenance approved by the State Allocation Board, except for State apportionments which, as a result of Senate Bill 4 of the 2009-10 Third Extraordinary Session (SBX3 4), may be used for any educational purpose.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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**Capital Project Funds** The Capital Project funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets (other than those financed by proprietary funds and trust funds).

**Capital Facilities Fund** The Capital Facilities Fund is used primarily to account separately for monies received from fees levied on developers or other agencies as a condition of approving a development (*Education Code* Sections 17620-17626). Expenditures are restricted to the purposes specified in *Government Code* Sections 65970-65981 or to the items specified in agreements with the developer (*Government Code* Section 66006).

**County School Facilities Fund** The County School Facilities Fund is established pursuant to *Education Code* Section 17070.43 to receive apportionments from the 1998 State School Facilities Fund (Proposition 1A), the 2002 State School Facilities Fund (Proposition 47), or the 2004 State School Facilities Fund (Proposition 55) authorized by the State Allocation Board for new school facility construction, modernization projects, and facility hardship grants, as provided in the Leroy F. Greene School Facilities Act of 1998 (*Education Code* Section 17070 et seq.).

**Special Reserve Capital Outlay Fund** The Special Reserve Capital Outlay Fund exists primarily to provide for the accumulation of General Fund monies for capital outlay purposes (*Education Code* Section 42840).

**Debt Service Funds** The Debt Service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest on long-term obligations.

**Bond Interest and Redemption Fund** The Bond Interest and Redemption Fund is used for the repayment of bonds issued for a district (*Education Code* Sections 15125-15262).

**COP Debt Service Fund** The COP Debt Service Fund is used to account for the interest and redemption of principal of Certificates of Participation.

**Proprietary Funds** Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows. The District applies all GASB pronouncements, as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. Proprietary funds are classified as enterprise or internal service. The District has the following proprietary fund:

**Internal Service Fund** Internal service funds may be used to account for any activity for which goods or services are provided to other funds of the District on a cost-reimbursement basis. The District's Self Insurance Fund is accounted for in an internal service fund. The Fund is inactive and has been closed out to the General Fund in the current year.

**Fiduciary Funds** Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: scholarship trust funds and agency funds.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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Trust funds are used to account for the assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District's trust fund is the Scholarship Trust Fund. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Such funds have no equity accounts since all assets are due to individuals or entities at some future time. The District's agency fund accounts for student body activities (ASB).

### **Basis of Accounting - Measurement Focus**

**Government-Wide Financial Statements** The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements, but differs from the manner in which governmental fund financial statements are prepared.

The government-wide Statement of Activities presents a comparison between expenses, both direct and indirect, and program revenues for each governmental function, and exclude fiduciary activity. Direct expenses are those that are specifically associated with a service, program, or department and are therefore, clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the *Statement of Activities*, except for depreciation. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from the general revenues of the District. Eliminations have been made to minimize the double counting of internal activities.

Net assets should be reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net assets restricted for other activities result from special revenue funds and the restrictions on their net asset use.

**Fund Financial Statements** Fund financial statements report detailed information about the District. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements.

**Governmental Funds** All governmental funds are accounted for using the flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting, and the governmental fund financial statements, prepared using the flow of current financial resources measurement focus and the modified accrual basis of accounting.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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**Proprietary Funds** Proprietary funds are accounted for using a flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of this fund are included in the statement of net assets. The statement of changes in fund net assets presents increases (revenues) and decreases (expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary fund.

**Fiduciary Funds** Fiduciary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting.

**Revenues – Exchange and Non-Exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. Generally, available is defined as collectible within 60 days. However, to achieve comparability of reporting among California districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to State-aid apportionments, the California Department of Education has defined available for districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose requirements. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Deferred Revenue** Deferred revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Certain grants received before the eligibility requirements are met are recorded as deferred revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as deferred revenue.

**Expenses/Expenditures** On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, and typically paid within 60 days. Principal and interest on long-term obligations, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the entity-wide statements.

# **MADERA UNIFIED SCHOOL DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2011**

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### **Cash and Cash Equivalents**

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

### **Investments**

Investments held at June 30, 2011, with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county pools are determined by the program sponsor.

### **Prepaid Expenditures**

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures when incurred.

### **Stores Inventories**

Inventories consist of expendable food and supplies held for consumption. Inventories are stated at cost, on the first-in, first-out basis. The costs of inventory items are recorded as expenditures in the governmental type funds and expenses in the proprietary type funds when used.

### **Capital Assets and Depreciation**

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. General capital assets are long-lived assets of the District. The District maintains a capitalization threshold of \$5,000. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 20 to 50 years; improvements/infrastructure, 5 to 50 years; equipment, 2 to 15 years.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental activities column of the *Statement of Net Assets*.

### Compensated Absences

Compensated absences are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide statement of net assets.

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

### Deferred Issuance Costs and Premiums

In the government-wide financial statements, long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method.

### Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds.

### Current Loans

Current loans consist of amounts outstanding at June 30, 2011, for Tax Revenue and Anticipation Notes. The notes were issued as short-term obligations to provide cash flow needs. This liability is offset with cash deposits in the County Treasurer, which have been set aside to repay the notes.

### Fund Balances - Governmental Funds

As of June 30, 2011, fund balances of the governmental funds are classified as follows:

**Nonspendable** - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Committed** - amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through resolutions or other action as approved by the governing board.

**Assigned** - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the District's adopted policy, only the governing board or chief business official may assign amounts for specific purposes.

**Unassigned** - all other spendable amounts.

### Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

### Minimum Fund Balance Policy

In fiscal year 2010-11, the governing board adopted a minimum fund balance policy for the General Fund in order to protect the district against revenue shortfalls or unpredicted on-time expenditures. The policy states that the District intends to maintain a minimum fund balance of three percent of the District's General Fund in the third year of the District's current multi-year plan.

### Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. The government-wide financial statements reports \$23,134,878 of restricted net assets.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. Interfund transfers are eliminated in the governmental activities column of the *Statement of Activities*.

### Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### Budgetary Data

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For budget purposes, on behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

### Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Madera bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

### Changes in Accounting Principles

In March 2009, the GASB issued GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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The initial distinction that is made in reporting fund balance information is identifying amounts that are considered *nonspendable*, such as fund balance associated with inventories. This Statement also provides for additional classification as restricted, committed, assigned, and unassigned based on the relative strength of the constraints that control how specific amounts can be spent.

The *restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. The *committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Amounts in the *assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. *Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Governments are required to disclose information about the processes through which constraints are imposed on amounts in the committed and assigned classifications.

Governments also are required to classify and report amounts in the appropriate fund balance classifications by applying their accounting policies that determine whether restricted, committed, assigned, and unassigned amounts are considered to have been spent. Disclosure of the policies in the notes to the financial statements is required.

The definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type, and permanent fund type are clarified by the provisions in this Statement. Interpretations of certain terms within the definition of the special revenue fund type have been provided and, for some governments, those interpretations may affect the activities they choose to report in those funds. The capital projects fund type definition also was clarified for better alignment with the needs of preparers and users. Definitions of other governmental fund types also have been modified for clarity and consistency.

The District has implemented the provisions of this statement for the year ended June 30, 2011.

### New Accounting Pronouncements

In November 2010, the GASB issued GASB Statement No. 61, *The Financial Reporting Entity: Omnibus-an amendment of GASB Statements No. 14 and No. 34*. The objective of this Statement is to improve financial reporting for a governmental financial reporting entity. The requirements of GASB Statement No. 14, *The Financial Reporting Entity*, and the related financial reporting requirements of GASB Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, were amended to better meet user needs and to address reporting entity issues that have arisen since the issuance of those Statements.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2011**

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This Statement modifies certain requirements for inclusion of component units in the financial reporting entity. For organizations that previously were required to be included as component units by meeting the fiscal dependency criterion, a financial benefit or burden relationship also would need to be present between the primary government and that organization for it to be included in the reporting entity as a component unit. Further, for organizations that do not meet the financial accountability criteria for inclusion as component units but that, nevertheless, should be included because the primary government's management determines that it would be misleading to exclude them, this Statement clarifies the manner in which that determination should be made and the types of relationships that generally should be considered in making the determination.

This Statement also amends the criteria for reporting component units as if they were part of the primary government (that is, blending) in certain circumstances. For component units that currently are blended based on the "substantively the same governing body" criterion, it additionally requires that (1) the primary government and the component unit have a financial benefit or burden relationship or (2) management (below the level of the elected officials) of the primary government have operational responsibility (as defined in paragraph 8a) for the activities of the component unit. New criteria also are added to require blending of component units whose total debt outstanding is expected to be repaid entirely or almost entirely with resources of the primary government. The blending provisions are amended to clarify that funds of a blended component unit have the same financial reporting requirements as a fund of the primary government. Lastly, additional reporting guidance is provided for blending a component unit if the primary government is a business-type activity that uses a single column presentation for financial reporting.

This Statement also clarifies the reporting of equity interests in legally separate organizations. It requires a primary government to report its equity interest in a component unit as an asset. The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2012. Early implementation is encouraged.

### NOTE 2 - DEPOSITS AND INVESTMENTS

#### Summary of Deposits and Investments

Deposits and investments as of June 30, 2011, are classified in the accompanying financial statements as follows:

Governmental activities	\$ 51,390,594
Fiduciary funds	403,543
Total Deposits and Investments	<u>\$ 51,794,137</u>

Deposits and investments as of June 30, 2011, consist of the following:

Cash on hand and in banks	\$ 335,506
Cash in revolving	32,319
Investments	51,426,312
Total Deposits and Investments	<u>\$ 51,794,137</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**Investment in County Treasury** - The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

### General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool and having the Pool purchase a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

### Segmented Time Distribution

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the following schedule that shows the distribution of the District's investments by maturity:

Investment Type	Fair Value	12 Months or Less	13 - 24 Months	25 - 60 Months	More Than 60 Months
County Pool	\$ 51,426,312	\$ -	\$ 51,426,312	\$ -	\$ -

### Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by the California Government Code, the District's investment policy, or debt agreements, and the actual rating as of the year-end for each investment type.

Investment Type	Fair Value	Minimum Legal Rating	Rating as of Year End		
			AAA	Aa	Unrated
County Pool	\$ 51,426,312	N/A	\$ -	\$ -	\$ 51,426,312

N/A - Not applicable

### Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. There were no investments in any one issuer that represent five percent or more of the total investments.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### Custodial Credit Risk - Deposits

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agency. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2011, \$105,203 of the District's bank balance was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the name of the District.

### NOTE 3 - RECEIVABLES

Receivables at June 30, 2011, consisted of intergovernmental grants, entitlements, interest and other local sources. All receivables are considered collectible in full.

	General Fund	Non-Major Governmental Funds	Total
Federal Government			
Categorical aid	\$ 1,188,753	\$ 1,274,286	\$ 2,463,039
State Government			
Apportionment	24,559,280	18,400	24,577,680
Categorical aid	1,311,953	223,001	1,534,954
Lottery	1,322,112	-	1,322,112
Interest	36,564	-	36,564
Other State	2,187,826	-	2,187,826
Local Sources	1,496,975	350,734	1,847,709
Total Fund Statements	<u>\$ 32,103,463</u>	<u>\$ 1,866,421</u>	<u>\$ 33,969,884</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

### NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2011, was as follows:

	Balance July 1, 2010	Additions	Deductions	Balance June 30, 2011
Governmental Activities				
Capital Assets not being depreciated				
Land	\$ 13,763,332	\$ -	\$ -	\$ 13,763,332
Construction in progress	2,320,142	1,633,382	279,154	3,674,370
Total Capital Assets Not Being Depreciated	16,083,474	1,633,382	279,154	17,437,702
Capital Assets being depreciated				
Land improvements	10,502,709	558,580	-	11,061,289
Buildings and improvements	216,030,306	251,408	-	216,281,714
Furniture and equipment	16,741,463	1,890,593	907,863	17,724,193
Total Capital Assets Being Depreciated	243,274,478	2,700,581	907,863	245,067,196
Less Accumulated Depreciation				
Land improvements	1,441,020	473,932	-	1,914,952
Buildings and improvements	44,194,813	4,023,695	-	48,218,508
Furniture and equipment	11,513,553	1,390,125	907,863	11,995,815
Total Accumulated Depreciation	57,149,386	5,887,752	907,863	62,129,275
Governmental Activities Capital Assets, Net	<u>\$ 202,208,566</u>	<u>\$ (1,553,789)</u>	<u>\$ 279,154</u>	<u>\$ 200,375,623</u>

Depreciation expense was charged to governmental functions as follows:

Governmental Activities	
Instruction	\$ 4,754,293
School Administration	155,133
Pupil Transportation	748,768
Food Services	18,590
Data Processing Services	153,684
Plant Maintenance and Operations	57,284
Total Depreciation Expenses Governmental Activities	<u>\$ 5,887,752</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### NOTE 5 - INTERFUND TRANSACTIONS

#### Interfund Receivables/Payables (Due To/Due From)

Interfund receivable and payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund receivable and payable balances at June 30, 2011, between major and non-major governmental funds are as follows:

	Interfund Receivables	Interfund Payables
Major Governmental Funds		
General	\$ 158,742	\$ 677
Building	-	13,416
Total Major Governmental Funds	158,742	14,093
Total Non-Major Funds	561,317	705,966
Total All Governmental Funds	\$ 720,059	\$ 720,059

The Adult Education Fund owes the General Fund for indirect cost and administration cost.

\$ 863

The General Fund owes the Adult Education Fund for a temporary loan adjustment.

287

The General Fund owes the Child Development Fund for a temporary loan adjustment.

390

The Child Development Fund owes the General Fund for a temporary cash flow loan.

100,002

The Cafeteria Fund owes the General Fund for indirect costs.

39,240

The Cafeteria Fund owes the General Fund for auto services cost.

7,452

The Building Fund owes the County Schools Facilities Fund for current liabilities.

13,416

The Capital Facilities Fund owes the General Fund three percent of developer fees for administrative costs.

11,185

The Capital Facilities Fund owes the Debt Service Fund for the debt service payment.

547,224

Total

\$ 720,059

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

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### Operating Transfers

Interfund transfers for the year ended June 30, 2011, consisted of the following:

The Building Fund transferred to the County School Facilities Fund for qualified GO Bond school construction costs.	\$ 1,690,279
The General Fund transferred to the Adult Education Fund for Tier III adjustments.	600,000
The Capital Facilities Fund transferred to the General Fund three percent of the developer fees collected for administrative services.	11,185
The Capital Facilities Fund transferred to the COP Debt Service Fund for the required debt service payment.	1,265,419
The Self Insurance Fund transferred remaining unrestricted funds to the General Fund for voting rights lawsuit and other board-approved expenditures.	389,869
Total	<u>\$ 3,956,752</u>

Interfund transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

### NOTE 6 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2011, consisted of the following:

	General Fund	Non-Major Governmental Funds	Total
Vendor payables	\$ 2,008,778	\$ 146,879	\$ 2,155,657
Deferred payroll	4,576,294	-	4,576,294
Health and welfare pass-through	4,039,511	3,658	4,043,169
Accrued salaries and benefits	558,358	64,863	623,221
Total	<u>\$ 11,182,941</u>	<u>\$ 215,400</u>	<u>\$ 11,398,341</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

### NOTE 7 - DEFERRED REVENUE

Deferred revenue at June 30, 2011, consists of the following:

	General Fund	Non-Major Governmental Funds	Total
Federal financial assistance	\$ 859,985	\$ -	\$ 859,985
State categorical aid	77,749	1,046	78,795
Total	<u>\$ 937,734</u>	<u>\$ 1,046</u>	<u>\$ 938,780</u>

### NOTE 8 - TAX AND REVENUE ANTICIPATION NOTES (TRANS)

At July 1, 2010, the District had outstanding Tax and Revenue Anticipation Notes in the amount of \$4,680,000, which matured on December 30, 2010. On July 1, 2010, the District issued \$5,055,000 of Tax and Revenue Anticipation Notes bearing interest at 2.0 percent. The notes were issued to supplement cash flows. Interest and principal were due and payable on June 1, 2011. By May 31, 2011, the District had set aside 100 percent of principal and interest within the County Treasury for the sole purpose of satisfying the notes. The District was not required to make any additional payments on the notes. On April 14, 2011, the District issued \$3,240,000 Tax and Revenue Anticipation Notes bearing interest at 2.5 percent. The notes were issued to supplement cash flows. Interest and principal are due and payable on January 31, 2012. By September 30, 2011, the District had set aside 100 percent of principal and interest within the County Treasury for the sole purpose of satisfying the notes. The District was not required to make any additional payments on the notes. At June 30, 2011, the District has recorded the cash available to make the principal and interest payments as Cash in the County Treasury Pool with the corresponding liability as a current loan.

Changes in the outstanding liabilities for the Tax and Revenue Anticipation Notes is as follows:

Issue Date	Rate	Maturity Date	Outstanding July 1, 2010	Additions	Payments	Outstanding June 30, 2011
April 27, 2010	2.50%	December 30, 2010	\$4,680,000	\$ -	\$4,680,000	\$ -
July 1, 2010	2.00%	June 1, 2011	-	5,055,000	5,055,000	-
April 14, 2011	2.50%	January 31, 2012	-	3,240,000	-	3,240,000
Total			<u>\$4,680,000</u>	<u>\$8,295,000</u>	<u>\$9,735,000</u>	<u>\$ 3,240,000</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

### NOTE 9 - LONG-TERM OBLIGATIONS

#### Summary

The changes in the District's long-term obligations during the year consisted of the following:

	Balance July 1, 2010	Additions	Deductions	Balance June 30, 2011	Due in One Year
General obligation bonds-2003	\$ 13,370,000	\$ -	\$ 115,000	\$ 13,255,000	\$ 155,000
General obligation bonds-2005					
Current Interest Bonds	10,190,000	-	870,000	9,320,000	965,000
Capital Appreciation Bonds	17,319,129	885,635	-	18,204,764	-
General obligation bonds-2006					
Current Interest Bonds	1,690,000	-	125,000	1,565,000	140,000
Capital Appreciation Bonds	2,321,030	113,435	-	2,434,465	-
General obligation bonds-2007					
Current Interest Bonds	17,830,000	-	535,000	17,295,000	615,000
Capital Appreciation Bonds	10,792,719	487,714	-	11,280,433	-
Premium	1,141,027	-	51,865	1,089,162	51,865
Certificates of participation-2004	17,500,000	-	405,000	17,095,000	420,000
State Preschool Revolving Loan	294,774	-	53,682	241,092	53,682
Compensated absences - net	1,135,312	-	116,582	1,018,730	-
Early retirement programs	3,657,246	1,517,983	1,475,716	3,699,513	1,319,313
Capital leases	2,432,354	-	291,177	2,141,177	306,324
Other postemployment benefits	2,358,343	3,074,585	2,630,967	2,801,961	-
Total	<u>\$ 102,031,934</u>	<u>\$ 6,079,352</u>	<u>\$ 6,669,989</u>	<u>\$ 101,441,297</u>	<u>\$ 4,026,184</u>

Payments on the general obligation bonds are made by the Bond Interest and Redemption Fund with local tax revenues. Payments on the State School Revolving Loan are made by Child Development Fund. The COP Debt Service Fund makes payments for the Certificates of Participation. The compensated absences, early retirement programs, and other postemployment benefits obligations will be paid by the fund for which the employee worked. Payments on the capital leases are made by the General Fund.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2011**

### Bonded Debt

The outstanding general obligation bonded debt is as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 1, 2010	Accreted/ Issued	Defeased/ Redeemed	Bonds Outstanding June 30, 2011
<b>Current Interest Bonds:</b>							
2002 - Series 2003 General Obligation Bonds:							
8/1/2003	8/2004-8/2028	1-4.90%	\$ 16,200,000	\$ 13,370,000	\$ -	\$ 115,000	\$ 13,255,000
2002 - Series 2005 General Obligation Bonds:							
5/1/05	8/2006-8/2017	3-5%	12,670,000	10,190,000	-	870,000	9,320,000
2002 - Series 2006 General Obligation Bonds:							
3/1/06	8/1/2018	3.75-4%	1,915,000	1,690,000	-	125,000	1,565,000
2002 - Series 2007 General Obligation Bonds:							
3/1/07	8/2007-8/2023	4-5%	18,690,000	17,830,000	-	535,000	17,295,000
<b>Capital Appreciation Bonds:</b>							
2002 - Series 2005 General Obligation Bonds:							
5/1/05	8/2018-8/2029	4.77-5.23%	13,329,104	17,319,129	885,635	-	18,204,764
2002 - Series 2006 General Obligation Bonds:							
3/1/06	8/1/2029	4.68-4.68%	1,885,059	2,321,030	113,435	-	2,434,465
2002 - Series 2007 General Obligation Bonds:							
3/1/07	8/2024-8/2031	4.41-4.52%	9,308,839	10,792,719	487,714	-	11,280,433
Total				<u>\$ 73,512,878</u>	<u>\$ 1,486,784</u>	<u>\$ 1,645,000</u>	<u>\$ 73,354,662</u>

### Debt Service Requirements to Maturity

#### 2002 - Series 2003 Current Interest General Obligation Bonds:

Fiscal Year	Principal	Interest to Maturity	Total
2012	\$ 155,000	\$ 647,566	\$ 802,566
2013	195,000	640,566	835,566
2014	240,000	631,686	871,686
2015	290,000	620,181	910,181
2016	345,000	606,324	951,324
2017-2021	2,695,000	2,718,953	5,413,953
2022-2026	4,915,000	1,783,700	6,698,700
2027-2029	4,420,000	345,500	4,765,500
Total	<u>\$ 13,255,000</u>	<u>\$ 7,994,476</u>	<u>\$ 21,249,476</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2011**

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### 2002 - Series 2005 Current Interest General Obligation Bonds:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest to Maturity</u>	<u>Total</u>
2012	\$ 965,000	\$ 434,638	\$ 1,399,638
2013	1,060,000	391,250	1,451,250
2014	1,180,000	335,250	1,515,250
2015	1,310,000	273,000	1,583,000
2016	1,450,000	204,000	1,654,000
2017-2018	3,355,000	171,625	3,526,625
Total	<u>\$ 9,320,000</u>	<u>\$ 1,809,763</u>	<u>\$ 11,129,763</u>

### 2002 - Series 2006 Current Interest General Obligation Bonds:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest to Maturity</u>	<u>Total</u>
2012	\$ 140,000	\$ 61,610	\$ 201,610
2013	150,000	56,010	206,010
2014	170,000	50,010	220,010
2015	185,000	43,210	228,210
2016	200,000	35,810	235,810
2017-2019	720,000	56,830	776,830
Total	<u>\$ 1,565,000</u>	<u>\$ 303,480</u>	<u>\$ 1,868,480</u>

### 2002 - Series 2007 Current Interest General Obligation Bonds:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest to Maturity</u>	<u>Total</u>
2012	\$ 615,000	\$ 815,188	\$ 1,430,188
2013	700,000	790,588	1,490,588
2014	800,000	762,588	1,562,588
2015	895,000	730,588	1,625,588
2016	1,005,000	694,788	1,699,788
2017-2021	7,020,000	2,672,676	9,692,676
2022-2024	6,260,000	646,000	6,906,000
Total	<u>\$ 17,295,000</u>	<u>\$ 7,112,416</u>	<u>\$ 24,407,416</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2011**

### 2002 Capital Appreciation Bonds

The Capital Appreciation Bonds due not require annual principal and interest payments. The bonds accrete in value for the interest earned on the bonds for each fiscal year until the bonds maturity date at which time, the maturity value of the bonds is payable. Below is a summary of the current valuation (accreted value) of the bonds including the maturity value of those bonds.

Fiscal Year	2002 - Series 2005		2002 - Series 2006		2002 - Series 2007	
	Final Maturity	Accreted Obligation	Final Maturity	Accreted Obligation	Final Maturity	Accreted Obligation
2019	\$ 1,925,000	\$ 1,384,075	\$ 280,000	\$ 197,960	\$ -	\$ -
2020	2,015,000	1,375,439	295,000	199,066	-	-
2021	2,100,000	1,360,800	305,000	196,603	-	-
2022	2,200,000	1,351,680	325,000	199,615	-	-
2023	2,300,000	1,339,060	335,000	196,377	-	-
2024-2028	13,140,000	6,465,303	1,930,000	975,555	10,720,000	5,663,103
2029-2032	12,450,000	4,928,407	1,435,000	469,289	12,830,000	5,617,330
Total	<u>\$ 36,130,000</u>	<u>\$ 18,204,764</u>	<u>\$ 4,905,000</u>	<u>\$ 2,434,465</u>	<u>\$ 23,550,000</u>	<u>\$ 11,280,433</u>

### Preschool Revolving Loan

The District has entered into four agreements with the California Department of Education for non-interest loans for child care facilities at the Madison site, the George Washington site, the Ceasar Chavez site, and the Pershing site. The District is required to make annual loan payments ranging from \$9,974 to \$21,000 for each loan.

Year Ending June 30,	Lease Payment
2012	\$ 53,682
2013	33,735
2014	33,735
2015	33,735
2016	33,735
2017-2018	52,470
Total	<u>\$ 241,092</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

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### Certificates of Participation

On May 14, 2004, the Madera Unified School District Financing Corporation issued certificates of participation in the amount of \$18,240,000 with interest rates ranging from 3.50 to 5.35 percent. As of June 30, 2011, the principal balance outstanding was \$17,095,000.

Series	Issue Date	Amount Issued	Interest Rates	Balance Beginning of Year	Principal Paid Defeased-Current Year	Outstanding End of Year
2004	5/14/2004	\$ 18,240,000	3.50-5.35%	<u>\$ 17,500,000</u>	<u>\$ 405,000</u>	<u>\$ 17,095,000</u>

The Certificates of Participation mature through 2034 as follows:

Year Ending June 30,	Principal	Interest	Total
2012	\$ 420,000	\$ 852,319	\$ 1,272,319
2013	440,000	834,469	1,274,469
2014	455,000	815,769	1,270,769
2015	475,000	795,863	1,270,863
2016	500,000	772,113	1,272,113
2017-2021	2,910,000	3,458,815	6,368,815
2022-2026	3,705,000	2,655,565	6,360,565
2027-2031	4,735,000	1,630,576	6,365,576
2032-2034	3,455,000	360,032	3,815,032
Total	<u>\$ 17,095,000</u>	<u>\$ 12,175,521</u>	<u>\$ 29,270,521</u>

### Compensated Absences

The long-term portion of compensated absences for the District at June 30, 2011, amounted to \$1,018,730.

### Early Retirement

The District has entered into contracts with certain eligible employees whereby a predetermined percentage of the employees final years salary will be paid for a 60-month period for Certificated employees and a 36-month period for Classified employees and continued medical insurance coverage equivalent to the medical plan in effect for all Certificated and Classified employees until age 65. The outstanding contract amount for this purpose is \$3,699,513 and is reported as long-term obligations. The amount paid during the current fiscal year related to the early retirement programs totaled \$1,475,716.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2011**

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### Capital Leases

The District has entered into agreements to lease various facilities and equipment. Such agreements are, in substance, purchases (capital leases) and are reported as capital lease obligations. The District's liability on lease agreements with options to purchase is summarized below:

	Leases
Balance, July 1, 2010	\$ 2,432,354
Payments	291,177
Balance, June 30, 2011	<u>\$ 2,141,177</u>

The capital leases have minimum lease payments as follows:

Year Ending June 30,	Lease Payment
2012	\$ 409,737
2013	409,737
2014	409,737
2015	409,737
2016	409,737
2017-2018	457,551
Total	<u>2,506,236</u>
Less: Amount Representing Interest	<u>365,059</u>
Present Value of Minimum Lease Payments	<u>\$ 2,141,177</u>

### Other Postemployment Benefit (OPEB) Obligation

The District's annual required contribution for the year ended June 30, 2011, was \$2,956,668, and contributions made by the District during the year were \$2,477,529. Interest on the net OPEB obligation and adjustments to the annual required contribution were \$117,917 and \$(153,438), respectively, which resulted in an increase to the net OPEB obligation of \$443,618. As of June 30, 2011, the net OPEB obligation was \$2,801,961. See Note 12 for additional information regarding the OPEB obligation and the postemployment benefits plan.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

### NOTE 10 - FUND BALANCES

Fund balances are composed of the following elements:

	General Fund	Building Fund	Non-Major Governmental Funds	Total
Nonspendable				
Revolving cash	\$ 28,000	\$ -	\$ 3,140	\$ 31,140
Stores inventories	494,233	-	139,905	634,138
Prepaid expenditures	16,488	-	-	16,488
Total Nonspendable	538,721	-	143,045	681,766
Restricted				
Legally restricted programs	3,329,863	-	45,834	3,375,697
Capital projects	-	13,602,155	8,526,289	22,128,444
Debt services	-	-	3,713,862	3,713,862
Food service	-	-	4,705,981	4,705,981
Total Restricted	3,329,863	13,602,155	16,991,966	33,923,984
Committed				
Adult education program	-	-	877,169	877,169
Deferred maintenance program	-	-	397,149	397,149
Total Committed	-	-	1,274,318	1,274,318
Assigned				
Vacation accrual	1,018,730	-	-	1,018,730
District textbooks	745,616	-	-	745,616
Legal and mandated cost contracts	389,220	-	-	389,220
Classified health clerks	229,897	-	-	229,897
Professional development	212,504	-	-	212,504
Demographic and transportation contracts	212,361	-	-	212,361
Time clock plus	186,015	-	-	186,015
CELDT testing	176,327	-	-	176,327
Summer school costs	130,917	-	-	130,917
Edusoft system bundle	129,500	-	-	129,500
Star program	106,796	-	-	106,796
Safety program	102,286	-	-	102,286
Capital projects	-	-	1,395,686	1,395,686
Other	529,579	-	-	529,579
Total Assigned	4,169,748	-	1,395,686	5,565,434
Unassigned	28,988,481	-	-	28,988,481
Total Unassigned	28,988,481	-	-	28,988,481
Total	\$37,026,813	\$13,602,155	\$19,805,015	\$70,433,983

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2011

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### NOTE 11 - EXPENDITURES (BUDGET VERSUS ACTUAL)

At June 30, 2011, there were no District major funds that exceeded the budgeted amounts.

### NOTE 12 - POSTEMPLOYMENT HEALTH CARE PLAN AND OTHER POSTEMPLOYMENT BENEFITS (OPEB) OBLIGATION

#### Plan Description

The Postemployment Benefit Plan (the "Plan") is a single-employer defined benefit healthcare plan administered by the Madera Unified School District. The Plan provides medical and dental insurance benefits to eligible retirees and their spouses. Membership of the Plan consists of 145 retirees and beneficiaries currently receiving benefits and 1,615 active plan members.

#### Contribution Information

The contribution requirements of plan members and the District are established and may be amended by the District and the Madera Unified Teachers Association (MUTA), the local California Service Employees Association (CSEA), and unrepresented groups. The required contribution is based on pay-as-you-go financing requirements. For fiscal year 2010-11, the District contributed \$2,477,529 to the plan, all of which was used for current premiums (approximately 87 percent of total premiums). Plan members receiving benefits contributed \$370,895, or approximately 13 percent of the total premiums.

#### Annual OPEB Cost and Net OPEB Obligation

The District's annual OPEB cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial accrued liabilities (UAAL) (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation to the Plan:

Annual required contribution	\$ 2,956,668
Interest on net OPEB obligation	117,917
Adjustment to annual required contribution	(153,438)
Annual OPEB cost (expense)	<u>2,921,147</u>
Contributions made	<u>(2,477,529)</u>
Increase in net OPEB obligation	443,618
Net OPEB obligation, beginning of year	2,358,343
Net OPEB obligation, end of year	<u><u>\$ 2,801,961</u></u>

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### Trend Information

Trend information for annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation is as follows:

Year Ended June 30,	Annual OPEB Cost	Actual Contribution	Percentage Contributed	Net OPEB Obligation
2011	\$ 2,921,147	\$ 2,477,529	84.81%	\$ 2,801,961
2010	\$ 2,956,668	\$ 1,679,633 <sup>1</sup>	56.81%	\$ 2,358,343
2009	\$ 2,775,723	\$ 1,694,415 <sup>1</sup>	61.04%	\$ 1,081,308

<sup>1</sup> Amount did not include factor of 1.1272 to adjust for the implicit rate subsidy.

### Funded Status and Funding Progress

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, investment returns, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

### Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2009, actuarial valuation, the projected unit credit method was used. The actuarial assumptions included a 5.0 percent investment rate of return (net of administrative expenses), based on the plan being funded in an irrevocable employee benefit trust invested in a combined equity and fixed income portfolio. Healthcare cost trend rates ranged from an initial 7.0 percent to an ultimate rate of 5.0 percent. The UAAL is being amortized at a level dollar method. The remaining amortization period at July 1, 2011, was 28 years. The actuarial value of assets was not determined in this actuarial valuation.

# **MADERA UNIFIED SCHOOL DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2011**

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### **NOTE 13 - RISK MANAGEMENT**

#### **Property and Liability**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending 2011, the District contracted with the California Risk Management Authority (CRMA) for property and liability insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

#### **Workers' Compensation**

The District pays for workers' compensation through the California Risk Management Authority.

#### **Employee Medical Benefits**

The District has contracted with California's Valued Trust to provide employee health, dental and vision benefits. Benefits are self funded and are paid out of the assets of the Trust. Each participating school district's contribution to the Trust is determined by the collective bargaining agreement between the individual district and CTA or California School Employees Association and/or by the participating agreement between the district and the Trust with respect to employees not covered by a collective bargaining agreement. The District pays a monthly contribution, which is placed in a common fund from which claim payments are made for all participating districts. Claims are paid for all participants regardless of claims flow.

### **NOTE 14 - EMPLOYEE RETIREMENT SYSTEMS**

Qualified employees are covered under multiple-employer retirement plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

#### **CalSTRS**

##### **Plan Description**

The District contributes to the CalSTRS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7919 Folsom Blvd., Sacramento, California 95826.

# **MADERA UNIFIED SCHOOL DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2011**

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### **Funding Policy**

Active plan members are required to contribute 8.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalSTRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2010-11 was 8.25 percent of annual payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalSTRS for the fiscal years ending June 30, 2011, 2010, and 2009, were \$5,262,148, \$5,509,271, and \$5,782,110, respectively, and equal 100 percent of the required contributions for each year.

### **CalPERS**

#### **Plan Description**

The District contributes to the School Employer Pool under the CalPERS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and survivor benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Laws. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95811.

### **Funding Policy**

Active plan members are required to contribute 7.0 percent of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2010-11 was 10.707 percent of covered payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to CalPERS for the fiscal years ending June 30, 2011, 2010, and 2009, were \$2,018,415, \$1,911,376, and \$1,932,664, respectively, and equal 100 percent of the required contributions for each year.

### **Social Security**

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by social security or an alternative plan. The District has elected to use Social Security as its alternative plan. Contributions made by the District and an employee vest immediately. The District contributes 6.2 percent of an employee's gross earnings. An employee is required to contribute 6.2 percent of his or her gross earnings to the pension plan.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2011

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### On Behalf Payments

The State of California makes contributions to CalSTRS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS in the amount of \$2,721,644 (4.267 percent of annual payroll). Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements. On behalf payments have been excluded from the calculation of available reserves, and have not been included in the budget amounts reported in the *General Fund - Budgetary Comparison Schedule*.

### NOTE 15 - COMMITMENTS AND CONTINGENCIES

#### Grants

The District received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2011.

#### Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2011.

#### Operating Leases

The District has entered into various operating leases for equipment with lease terms in excess of one year. None of these agreements contain purchase options. All agreements contain a termination clause providing for cancellation after a specified number of days written notice to lessors, but it is unlikely that the District will cancel any of the agreements prior to the expiration date.

#### Construction Commitments

As of June 30, 2011, the District had the following commitments with respect to the unfinished capital projects:

Capital Projects	Remaining Construction Commitment	Expected Date of Completion
Future High School	\$ 195,000,000	2021
LaVina Playground Paving Project	120,000	2012
Total	<u>\$ 195,120,000</u>	

# **MADERA UNIFIED SCHOOL DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2011**

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### **NOTE 16 - PARTICIPATION IN PUBLIC ENTITY RISK POOLS**

The District is a member of the California Risk Management Authority (CRMA) and the California's Valued Trust (CVT) public entity risk pools. The District pays an annual premium to these entities for its property and liability, workers' compensation and health coverage. The relationship between the District and the pools is such that they are not component units of the District for financial reporting purposes.

The entities have budgeting and financial reporting requirements independent of member units and its financial statements are not presented in these financial statements; however, fund transactions between the entities and the District is included in these statements. Audited financial statements are available from the entities.

The District has appointed one member to the governing board of CRMA and CVT.

During the year ended June 30, 2011, the District made payment of \$1,822,643 to CRMA for property and liability, and workers' compensation coverage.

During the year ended June 30, 2011, the District made payment of \$25,854,895 to CVT for health and welfare benefits.

### **NOTE 17 - SUBSEQUENT EVENTS**

The District issued \$4,965,000 of Tax and Revenue Anticipation Notes dated July 1, 2011. The notes mature on March 1, 2012, and yield 2.0 percent interest. The notes were sold to supplement cash flow. Repayment requirements are that principal and interest be deposited with the Fiscal Agent by February 29, 2012.

### **NOTE 18 - FISCAL ISSUES RELATING TO BUDGET REDUCTIONS**

The State of California continues to suffer the effects of a recessionary economy. California school districts are reliant on the State of California to appropriate the funding necessary to continue the level of educational services expected by the State constituency. With the implementation of education trailer bill Senate Bill 16 of the 2009-10 Fourth Extraordinary Session (SBX4 16) (Chapter 23, Statutes of 2009), and Assembly Bill 1610 (AB 1610) (Chapter 724, Statutes of 2010), 28 percent of current year appropriations have now been deferred to a subsequent period, creating significant cash flow management issues for districts in addition to requiring substantial budget reductions, ultimately impacting the ability of California school districts to meet their goals for educational services.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2011**

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### NOTE 19 - RESTATEMENT OF PRIOR YEAR FUND BALANCES

The District's prior year fund balances for the General Fund and for the Non-Major Governmental Funds have been restated as of June 30, 2011, to conform to GASB Statement No. 54's definition of governmental funds. Accordingly, the beginning fund balance for Fund 17, Special Reserve Non-Capital Fund, as presented in the Non-Major Governmental Fund opinion unit, is reported as a restatement to the beginning fund balance of the General Fund. The restatement does not change the total fund balance amounts reported in the District's audited financial statements.

As discussed in the Notes to the basic financial statements, the accompanying financial statements reflect certain changes required as a result of the implementation of GASB Statement No. 54 for the year ended June 30, 2011. These changes required a restatement to the beginning fund balance of the General Fund and the Non-Major Governmental Funds, as discussed in Note 1.

#### **General Fund**

Fund Balance - Beginning	\$ 28,470,055
Change in accounting principles to conform to GASB Statement No. 54	<u>1,564,024</u>
Fund Balance - Beginning as Restated	<u><u>\$ 30,034,079</u></u>

#### **Non-Major Governmental Funds**

Fund Balance - Beginning	\$ 21,083,849
Change in accounting principles to conform to GASB Statement No. 54	<u>(1,564,024)</u>
Fund Balance - Beginning as Restated	<u><u>\$ 19,519,825</u></u>

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***REQUIRED SUPPLEMENTARY INFORMATION***

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# MADERA UNIFIED SCHOOL DISTRICT

## GENERAL FUND BUDGETARY COMPARISON SCHEDULE FOR THE YEAR ENDED JUNE 30, 2011

	Budgeted Amounts			Variances - Favorable (Unfavorable)
	Original	Final	Actual	Final to Actual
<b>REVENUES</b>				
Revenue limit sources	\$ 89,457,807	\$ 94,654,837	\$ 94,629,234	\$ (25,603)
Federal sources	10,383,958	23,368,816	18,579,176	(4,789,640)
Other State sources	24,248,309	25,774,948	25,699,041	(75,907)
Other local sources	4,954,992	7,085,006	7,430,632	345,626
<b>Total Revenues <sup>1</sup></b>	<b>129,045,066</b>	<b>150,883,607</b>	<b>146,338,083</b>	<b>(4,545,524)</b>
<b>EXPENDITURES</b>				
Current				
Certificated salaries	63,133,334	65,233,497	64,417,161	816,336
Classified salaries	16,907,195	18,629,870	18,360,232	269,638
Employee benefits	33,701,973	35,161,879	34,143,795	1,018,084
Books and supplies	9,714,182	17,276,409	9,198,191	8,078,218
Services and operating expenditures	7,144,804	12,647,049	10,478,521	2,168,528
Other outgo	654,716	1,251,958	375,329	876,629
Capital outlay	-	2,373,880	1,763,437	610,443
Debt service - principal	291,177	291,177	291,177	-
Debt service - interest	118,560	118,560	118,560	-
<b>Total Expenditures <sup>1</sup></b>	<b>131,665,941</b>	<b>152,984,279</b>	<b>139,146,403</b>	<b>13,837,876</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(2,620,875)</b>	<b>(2,100,672)</b>	<b>7,191,680</b>	<b>9,292,352</b>
<b>Other Financing Sources (Uses)</b>				
Transfers in	4,898	272,719	401,054	128,335
Transfers out	(600,000)	(600,000)	(600,000)	-
<b>Net Financing Sources (Uses)</b>	<b>(595,102)</b>	<b>(327,281)</b>	<b>(198,946)</b>	<b>128,335</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(3,215,977)</b>	<b>(2,427,953)</b>	<b>6,992,734</b>	<b>9,420,687</b>
<b>Fund Balance - Beginning</b>	<b>28,841,575</b>	<b>28,841,575</b>	<b>30,034,079</b>	<b>1,192,504</b>
<b>Fund Balance - Ending</b>	<b>\$ 25,625,598</b>	<b>\$ 26,413,622</b>	<b>\$ 37,026,813</b>	<b>\$ 10,613,191</b>

<sup>1</sup> On behalf payments are not included in the revenues and expenditures in this schedule. In addition, due to the consolidation of Fund 17, Special Reserve Non-Capital Fund for reporting purposes into the General Fund, additional revenues and expenditures pertaining to Fund 17 are included in the Actual revenues and expenditures, however, are not included in the original and final General Fund budgets.

**MADERA UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF OTHER POSTEMPLOYMENT BENEFITS (OPEB)  
FUNDING PROGRESS  
FOR THE YEAR ENDED JUNE 30, 2011**

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<b>Actuarial Valuation Date</b>	<b>Actuarial Value of Assets (a)</b>	<b>Actuarial Accrued Liability (AAL) - Projected Unit Credit (b)</b>	<b>Unfunded AAL (UAAL) (b - a)</b>	<b>Funded Ratio (a / b)</b>	<b>Covered Payroll (c)</b>	<b>UAAL as a Percentage of Covered Payroll ([b - a] / c)</b>
July 1, 2009	\$ -	\$ 25,869,698	\$ 25,869,698	0.00%	\$ 82,634,976	31.31%
March 31, 2007	\$ -	\$ 31,004,861	\$ 31,004,861	0.00%	\$ 85,523,838	36.25%

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***SUPPLEMENTARY INFORMATION***

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# MADERA UNIFIED SCHOOL DISTRICT

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2011

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA/ Contract Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF EDUCATION			
Passed through California Department of Education (CDE):			
Adult Education			
Basic	84.002A	14508	\$ 133,337
Secondary Education	84.002	13978	25,354
Institutionalized Adults	84.002	13971	10,000
English, Literature & Civics	84.002A	14109	53,973
No Child Left Behind			
Title I Cluster			
Title I - Part A, Basic	84.010	14329	7,313,422
ARRA, Title I - Part A, Basic	84.389	15005	2,741,695
Title I - School Improvement Program	84.010	14971	234,318
ARRA, Title I - School Improvement Program	84.389	15004	109,323
Subtotal Title I Cluster			<u>10,398,758</u>
Title I - Part C, Migrant	84.011	14326	55,072
Title II - Part A, Teacher Quality	84.367	14341	1,075,227
Title II - Part A, Administrator Training	84.367	14344	848
Education Technology Cluster			
Title II - Part D, EETT - Formula Grants	84.318	14334	409
Title II - Part D, EETT - Competitive Grants	84.318	14368	21,078
ARRA, Title II - Part D, EETT - Formula Grants	84.386	15019	112,559
ARRA, Title II - Part D, EETT - Competitive Grants	84.386	15126	119,977
Subtotal Education Technology Cluster			<u>254,023</u>
Title III - LEP	84.365	10084	468,677
Title IV- Part A, Safe and Drug Free Schools	84.186	14347	69,507
Title X - McKinney-Vento Homeless Assistance	84.196	14332	618
Education Jobs Fund	84.410	25152	3,216,240
ARRA: State Fiscal Stabilization Fund	84.394	25008	1,027,603
Special Education Cluster			
IDEA, Basic Local Assistance	84.027	13379	1,213,537
IDEA, Basic Local Assistance, Private School	84.027	10115	2,594
ARRA, IDEA, Basic Local Assistance	84.391	15003	541,970
California Preschool Instructional Network (CPIN)			
Special Education Leads	84.173	14530	2,432
Subtotal Special Education Cluster			<u>1,760,533</u>

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Continued FOR THE YEAR ENDED JUNE 30, 2011

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA/ Contract Number	Pass-Through Entity Identifying Number	Federal Expenditures
<b>U.S. DEPARTMENT OF EDUCATION</b>			
Passed through California Department of Education (CDE):			
Vocational Educational Grants			
Adult Education	84.048	13923	\$ 50,708
Technology Secondary Education	84.048	13924	178,829
Total U.S. Department of Education			<u>18,779,307</u>
<b>U.S. DEPARTMENT OF AGRICULTURE</b>			
Passed through CDE:			
Child Nutrition Cluster			
National School Lunch	10.555	13391	5,882,855
Basic Breakfast	10.553	13525	28,434
Especially Needy Breakfast	10.553	13526	1,362,853
Meals Supplements - Snack	10.555	13391	182,391
Summer Food Program	10.559	13004	189,015
Food Distribution	10.555	13391	646,953
Subtotal Child Nutrition Cluster			<u>8,292,501</u>
Fresh Fruits and Vegetables Program	10.582	14968	206,908
Passed through California Department of Public Health:			
Network for a Healthy California	10.561	12151	108,641
Total U.S. Department of Agriculture			<u>8,608,050</u>
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>			
Passed through California Department of Health Care Services:			
Medicaid Cluster			
Medi-Cal Billing Option	93.778	10013	92,070
Medi-Cal Administrative Activities	93.778	10060	79,017
Subtotal Medicaid Cluster			<u>171,087</u>
Total U.S. Department of Health and Human Services			<u>171,087</u>
Total Expenditures of Federal Awards			<u><u>\$ 27,558,444</u></u>

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE JUNE 30, 2011

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### ORGANIZATION

The Madera Unified School District was established in 1966 and consists of an area comprising approximately 400 square miles. The District operates sixteen elementary schools, three middle schools, two comprehensive high schools, two alternative education schools, and one adult education school. There were no boundary changes during the year.

### GOVERNING BOARD

MEMBER	OFFICE	TERM EXPIRES
Robert E. Garibay	President	2012
Ricardo Arredondo	Clerk	2012
Lynn Cogdill	Trustee	2014
Jose Rodriguez	Trustee	2014
Michael Salvador	Trustee	2014
Ray G. Seibert	Trustee	2012
Maria Velarde-Garcia	Trustee	2014

### ADMINISTRATION

Kelly Porterfield	Acting Superintendent
Gustavo Balderas	Superintendent - Assumes Office July 1, 2011
Kelly Porterfield	Associate Superintendent, Business and Operations
Deborah Wood	Associate Superintendent, Educational Services
Robert Chavez	Chief Academic Officer, K-12
Darren Sylvia	Chief Academic Officer, K-12
Jake Bragonier	Public Information Officer

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## SCHEDULE OF AVERAGE DAILY ATTENDANCE FOR THE YEAR ENDED JUNE 30, 2011

	Second Period Report	Annual Report
ELEMENTARY		
Kindergarten	1,545	1,546
First through third	4,565	4,561
Fourth through sixth	4,189	4,186
Seventh and eighth	2,637	2,632
Home and hospital	5	6
Special education	242	242
Total Elementary	13,183	13,173
SECONDARY		
Regular classes	4,388	4,356
Continuation education	228	226
Home and hospital	8	9
Special education	170	169
Total Secondary	4,794	4,760
Total K-12	17,977	17,933
CLASSES FOR ADULTS		
Adults in correctional facilities	9	8
Total Classes for Adults	9	8
Grand Total	17,986	17,941

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## SCHEDULE OF INSTRUCTIONAL TIME FOR THE YEAR ENDED JUNE 30, 2011

Grade Level	1982-83	Reduced	1986-87	Reduced	2010-11	Number of Days		Status
	Actual	Actual	Minutes	Minutes	Actual	Traditional	Multitrack	
	Minutes	Minutes	Requirement	Requirement	Minutes	Calendar	Calendar	
Kindergarten	29,205	28,350	36,000	35,000	55,760	180	N/A	Complied
Grades 1 - 3	40,710	39,579	50,400	49,000				
Grade 1					53,135	180	N/A	Complied
Grade 2					53,135	180	N/A	Complied
Grade 3					53,135	180	N/A	Complied
Grades 4 - 8	42,480	41,300	54,000	52,500				
Grade 4					54,460	180	N/A	Complied
Grade 5					54,460	180	N/A	Complied
Grade 6					54,460	180	N/A	Complied
Grade 7					54,460	180	N/A	Complied
Grade 8					54,460	180	N/A	Complied
Grades 9 - 12	58,608	56,980	64,800	63,000				
Grade 9					65,192	180	N/A	Complied
Grade 10					65,192	180	N/A	Complied
Grade 11					65,192	180	N/A	Complied
Grade 12					65,192	180	N/A	Complied

See accompanying note to supplementary information.

## **MADERA UNIFIED SCHOOL DISTRICT**

### **RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2011**

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There were no adjustments to the Unaudited Actual Financial Report, which required reconciliation to the audited financial statements at June 30, 2011.

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2011

	(Budget) 2012 <sup>1</sup>	2011 <sup>5</sup>	2010 <sup>5</sup>	2009 <sup>5</sup>
GENERAL FUND				
Revenues and other sources <sup>4</sup>	\$ 136,396,479	\$ 146,594,328	\$ 134,746,292	\$ 150,541,033
Expenditures and other uses <sup>4</sup>	136,070,661	139,746,401	138,137,139	140,089,588
INCREASE/(DECREASE) IN FUND BALANCE	\$ 325,818	\$ 6,847,927	\$ (3,390,847)	\$ 10,451,445
ENDING FUND BALANCE	\$ 35,643,800	\$ 35,317,982	\$ 28,470,055	\$ 31,860,902
AVAILABLE RESERVES <sup>2</sup>	\$ 21,485,463	\$ 28,988,481	\$ 15,411,630	\$ 17,180,668
AVAILABLE RESERVES AS A PERCENTAGE OF TOTAL OUTGO	15.8%	20.7%	11.2%	12.3%
LONG-TERM OBLIGATIONS	Not Available	\$ 101,441,297	\$ 102,031,934	\$ 99,541,497
AVERAGE DAILY ATTENDANCE AT P-2 <sup>3</sup>	18,191	17,977	17,837	17,685

The General Fund balance has increased by \$3,457,080 over the past two years. The fiscal year 2011-12 budget projects an increase of \$325,818 (.92 percent). For a district this size, the State recommends available reserves of at least 3.0 percent of total General Fund expenditures, transfers out, and other uses (total outgo).

The District has incurred operating surpluses in two of the past three years and anticipates incurring an operating surplus during the 2011-12 fiscal year. Total long-term obligations have increased by \$1,899,800 over the past two years.

Average daily attendance has increased by 292 over the past two years. Additional growth of 214 ADA is anticipated during fiscal year 2011-12.

<sup>1</sup> Budget 2012 is included for analytical purposes only and has not been subjected to audit.

<sup>2</sup> Available reserves consist of all unassigned funds contained within the General Fund.

<sup>3</sup> Excludes Adult Education ADA.

<sup>4</sup> On behalf payments have been excluded from revenues and expenditures and the calculation of available reserve percentage in this schedule.

<sup>5</sup> General Fund amounts do not include activity related to the consolidation of the Special Reserve Non-Capital Fund as required by GASB Statement No. 54.

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## SCHEDULE OF CHARTER SCHOOLS FOR THE YEAR ENDED JUNE 30, 2011

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Name of Charter School	Included in Audit Report
Sherman Thomas Charter School (Charter Number 20-65243-0100016)	No
Ezequiel Tafoya Alvarado Academy (Charter Number 20-65243-0107938)	No

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## NON-MAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET JUNE 30, 2011

	Adult Education Fund	Child Development Fund	Cafeteria Fund
<b>ASSETS</b>			
Deposits and investments	\$ 698,327	\$ 9,237	\$ 3,638,300
Receivables	225,100	139,971	1,231,234
Due from other funds	287	390	-
Stores inventories	-	-	139,905
<b>Total Assets</b>	<b>\$ 923,714</b>	<b>\$ 149,598</b>	<b>\$ 5,009,439</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 44,636	\$ 3,762	\$ 113,721
Due to other funds	863	100,002	46,692
Deferred revenue	1,046	-	-
<b>Total Liabilities</b>	<b>46,545</b>	<b>103,764</b>	<b>160,413</b>
<b>Fund Balances:</b>			
Nonspendable	-	-	143,045
Restricted	-	45,834	4,705,981
Committed	877,169	-	-
Assigned	-	-	-
<b>Total Fund Balances</b>	<b>877,169</b>	<b>45,834</b>	<b>4,849,026</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 923,714</b>	<b>\$ 149,598</b>	<b>\$ 5,009,439</b>

See accompanying note to supplementary information.

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<b>Deferred Maintenance Fund</b>	<b>Capital Facilities Fund</b>	<b>County School Facilities Fund</b>	<b>Special Reserve Capital Outlay Fund</b>	<b>Bond Interest and Redemption Fund</b>
\$ 400,399	\$ 5,118,917	\$ 3,989,654	\$ 1,395,686	\$ 2,853,392
-	572	4,999	-	264,545
-	-	13,416	-	-
-	-	-	-	-
<u>\$ 400,399</u>	<u>\$ 5,119,489</u>	<u>\$ 4,008,069</u>	<u>\$ 1,395,686</u>	<u>\$ 3,117,937</u>
\$ 3,250	\$ 3,808	\$ 39,052	\$ -	\$ 7,171
-	558,409	-	-	-
-	-	-	-	-
<u>3,250</u>	<u>562,217</u>	<u>39,052</u>	<u>-</u>	<u>7,171</u>
-	-	-	-	-
-	4,557,272	3,969,017	-	3,110,766
397,149	-	-	-	-
-	-	-	1,395,686	-
<u>397,149</u>	<u>4,557,272</u>	<u>3,969,017</u>	<u>1,395,686</u>	<u>3,110,766</u>
<u>\$ 400,399</u>	<u>\$ 5,119,489</u>	<u>\$ 4,008,069</u>	<u>\$ 1,395,686</u>	<u>\$ 3,117,937</u>

# MADERA UNIFIED SCHOOL DISTRICT

## NON-MAJOR GOVERNMENTAL FUNDS COMBINING BALANCE SHEET, Continued JUNE 30, 2011

	<b>COP Debt Service Fund</b>	<b>Total Non-Major Governmental Funds</b>
<b>ASSETS</b>		
Deposits and investments	\$ 55,872	\$ 18,159,784
Receivables	-	1,866,421
Due from other funds	547,224	561,317
Stores inventories	-	139,905
<b>Total Assets</b>	<b>\$ 603,096</b>	<b>\$ 20,727,427</b>
<b>LIABILITIES AND FUND BALANCES</b>		
<b>Liabilities:</b>		
Accounts payable	\$ -	\$ 215,400
Due to other funds	-	705,966
Deferred revenue	-	1,046
<b>Total Liabilities</b>	<b>-</b>	<b>922,412</b>
<b>Fund Balances:</b>		
Nonspendable	-	143,045
Restricted	603,096	16,991,966
Committed	-	1,274,318
Assigned	-	1,395,686
<b>Total Fund Balances</b>	<b>603,096</b>	<b>19,805,015</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 603,096</b>	<b>\$ 20,727,427</b>

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## NON-MAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2011

	Adult Education Fund	Child Development Fund	Cafeteria Fund
<b>REVENUES</b>			
Federal sources	\$ 273,372	\$ 2,432	\$ 7,852,457
Other State sources	74,362	1,635,508	657,926
Other local sources	342,858	25,088	1,164,704
<b>Total Revenues</b>	<b>690,592</b>	<b>1,663,028</b>	<b>9,675,087</b>
<b>EXPENDITURES</b>			
Current			
Instruction	784,982	1,425,004	-
Instruction-related activities:			
School site administration	434,004	194,058	-
Pupil services:			
Food services	-	29,672	7,639,064
All other pupil services	-	29,343	-
Administration:			
All other administration	46,190	86,100	353,488
Plant services	110,902	52,532	369,092
Facility acquisition and construction	-	-	-
Debt service			
Principal	-	53,682	-
Interest and other	-	-	-
<b>Total Expenditures</b>	<b>1,376,078</b>	<b>1,870,391</b>	<b>8,361,644</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(685,486)</b>	<b>(207,363)</b>	<b>1,313,443</b>
<b>Other Financing Sources (Uses)</b>			
Transfers in	600,000	-	-
Transfers out	-	-	-
<b>Net Financing Sources (Uses)</b>	<b>600,000</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(85,486)</b>	<b>(207,363)</b>	<b>1,313,443</b>
<b>Fund Balance - Beginning</b>	<b>962,655</b>	<b>253,197</b>	<b>3,535,583</b>
<b>Fund Balance - Ending</b>	<b>\$ 877,169</b>	<b>\$ 45,834</b>	<b>\$ 4,849,026</b>

See accompanying note to supplementary information.

<b>Deferred Maintenance Fund</b>	<b>Capital Facilities Fund</b>	<b>County School Facilities Fund</b>	<b>Special Reserve Capital Outlay Fund</b>	<b>Bond Interest and Redemption Fund</b>
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	25,151
8,111	1,310,962	50,130	17,488	3,805,401
8,111	1,310,962	50,130	17,488	3,830,552
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	144,788	-	-	-
261,200	294	54,522	16,342	-
448,981	-	1,789,542	-	-
-	-	-	-	1,645,000
-	-	-	-	2,009,713
710,181	145,082	1,844,064	16,342	3,654,713
(702,070)	1,165,880	(1,793,934)	1,146	175,839
-	-	1,690,279	-	-
-	(1,276,604)	-	-	-
-	(1,276,604)	1,690,279	-	-
(702,070)	(110,724)	(103,655)	1,146	175,839
1,099,219	4,667,996	4,072,672	1,394,540	2,934,927
\$ 397,149	\$ 4,557,272	\$ 3,969,017	\$ 1,395,686	\$ 3,110,766

# MADERA UNIFIED SCHOOL DISTRICT

## NON-MAJOR GOVERNMENTAL FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES, Continued FOR THE YEAR ENDED JUNE 30, 2011

	<b>COP Debt Service Fund</b>	<b>Total Non-Major Governmental Funds</b>
<b>REVENUES</b>		
Federal sources	\$ -	\$ 8,128,261
Other State sources	-	2,392,947
Other local sources	4,060	6,728,802
<b>Total Revenues</b>	<b>4,060</b>	<b>17,250,010</b>
<b>EXPENDITURES</b>		
Current		
Instruction	-	2,209,986
Instruction-related activities:		
School site administration	-	628,062
Pupil services:		
Food services	-	7,668,736
All other pupil services	-	29,343
Administration:		
All other administration	-	630,566
Plant services	-	864,884
Facility acquisition and construction	-	2,238,523
Debt service		
Principal	405,000	2,103,682
Interest and other	860,419	2,870,132
<b>Total Expenditures</b>	<b>1,265,419</b>	<b>19,243,914</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(1,261,359)</b>	<b>(1,993,904)</b>
<b>Other Financing Sources (Uses)</b>		
Transfers in	1,265,419	3,555,698
Transfers out	-	(1,276,604)
<b>Net Financing Sources (Uses)</b>	<b>1,265,419</b>	<b>2,279,094</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>4,060</b>	<b>285,190</b>
<b>Fund Balance - Beginning</b>	<b>599,036</b>	<b>19,519,825</b>
<b>Fund Balance - Ending</b>	<b>\$ 603,096</b>	<b>\$ 19,805,015</b>

See accompanying note to supplementary information.

# MADERA UNIFIED SCHOOL DISTRICT

## NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2011

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### NOTE 1 - PURPOSE OF SCHEDULES

#### Schedule of Expenditures of Federal Awards

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

The following schedule provides reconciliation between revenues reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances, and the related expenditures reported on the Schedule of Expenditures of Federal Awards. The reconciling amounts consist of ARRA State Fiscal Stabilization funds that in the previous period were recorded as revenues but were unspent and commodities reported on the Schedule of Expenditures of Federal Awards. These unspent balances have been expended in the current period.

	CFDA Number	Amount
Total Federal Revenues From the Statement of Revenues, Expenditures, and Changes in Fund Balances:		\$ 26,707,437
Reconciling items:		
Food Distribution	10.555	646,953
ARRA: State Fiscal Stabilization	84.394	204,054
Total Schedule of Expenditures of Federal Awards		<u>\$ 27,558,444</u>

#### Local Education Agency Organization Structure

This schedule provides information about the District's boundaries and schools operated, members of the governing board, and members of the administration.

#### Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

#### Schedule of Instructional Time

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46200 through 46206.

Districts must maintain their instructional minutes at either the 1982-83 actual minutes or the 1986-87 requirement, whichever is greater, as required by *Education Code* Section 46201.

# **MADERA UNIFIED SCHOOL DISTRICT**

## **NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2011**

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### **Reconciliation of Annual Financial and Budget Report With Audited Financial Statements**

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

### **Schedule of Financial Trends and Analysis**

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

### **Schedule of Charter Schools**

This schedule lists all charter schools chartered by the District, and displays information for each charter school on whether or not the charter school is included in the District audit.

### **Non-Major Governmental Funds - Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances**

The Non-Major Governmental Funds Combining Balance Sheet and Combining Statement of Revenues, Expenditures, and Changes in Fund Balances is included to provide information regarding the individual funds that have been included in the Non-Major Governmental Funds column on the Governmental Funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances.

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***INDEPENDENT AUDITORS' REPORTS***

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board  
Madera Unified School District  
Madera, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Madera Unified School District as of and for the year ended June 30, 2011, which collectively comprise Madera Unified School District's basic financial statements and have issued our report thereon dated December 6, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

The management of Madera Unified School District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Madera Unified School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Madera Unified School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Madera Unified School District's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Madera Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Madera Unified School District in a separate letter dated December 6, 2011.

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, and Federal awarding agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Varinuk, Trine, Day + Co. LLP*

Fresno, California  
December 6, 2011



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH  
REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL  
EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL  
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Governing Board  
Madera Unified School District  
Madera, California

**Compliance**

We have audited Madera Unified School District's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Madera Unified School District's major Federal programs for the year ended June 30, 2011. Madera Unified School District's major Federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major Federal programs is the responsibility of Madera Unified School District's management. Our responsibility is to express an opinion on Madera Unified School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about Madera Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Madera Unified School District's compliance with those requirements.

In our opinion, Madera Unified School District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2011.

## Internal Control Over Compliance

The management of Madera Unified School District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to Federal programs. In planning and performing our audit, we considered Madera Unified School District's internal control over compliance with the requirements that could have a direct and material effect on a major Federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Madera Unified School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, and Federal awarding agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Varrinck, Trine, Day & Co. LLP*

Fresno, California  
December 6, 2011



## INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Governing Board  
Madera Unified School District  
Madera, California

We have audited Madera Unified School District's compliance with the requirements as identified in the *Standards and Procedures for Audit of California K-12 Local Educational Agencies 2010-11* applicable to Madera Unified School District's government programs as noted below for the year ended June 30, 2011. Compliance with the requirements referred to above is the responsibility of Madera Unified School District's management. Our responsibility is to express an opinion on Madera Unified School District's compliance based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2010-11* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the applicable government programs noted below. An audit includes examining, on a test basis, evidence about Madera Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinions. Our audit does not provide a legal determination of Madera Unified School District's compliance with those requirements.

In our opinion, Madera Unified School District complied, in all material respects, with the compliance requirements referred to above that are applicable to the government programs noted below that were audited for the year ended June 30, 2011.

In connection with the audit referred to above, we selected and tested transactions and records to determine the Madera Unified School District's compliance with the State laws and regulations applicable to the following items:

	Procedures in Audit Guide	Procedures Performed
Attendance Accounting:		
Attendance reporting	8	Yes
Kindergarten continuance	3	Yes
Independent study	23	Yes
Continuation education	10	Yes
Instructional Time:		
School districts	6	Yes
County offices of education	3	Not Applicable

	Procedures in Audit Guide	Procedures Performed
Instructional Materials:		
General requirements	8	Yes
Ratios of Administrative Employees to Teachers	1	Yes
Classroom Teacher Salaries	1	Yes
Early retirement incentive	4	Not Applicable
Gann limit calculation	1	Yes
School Accountability Report Card	3	Yes
Public hearing requirement - receipt of funds	1	Yes
Class Size Reduction Program (including in Charter Schools):		
General requirements	7	Yes
Option one classes	3	Yes
Option two classes	4	Not Applicable
District or charter schools with only one school serving K-3	4	Not Applicable
After School Education and Safety Program:		
General requirements	4	Not Applicable
After school	4	Not Applicable
Before school	5	Not Applicable
Charter Schools:		
Contemporaneous records of attendance	1	Not Applicable
Mode of instruction	1	Not Applicable
Non classroom-based instruction/independent study	15	Not Applicable
Determination of funding for non classroom-based instruction	3	Not Applicable
Annual instruction minutes classroom based	3	Not Applicable

This report is intended solely for the information and use of the governing board, management, the California Department of Education, the State Controller's Office, the California Department of Finance, and Federal awarding agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Vannieu, Trine, Day & Co. LLP*

Fresno, California  
December 6, 2011

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***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

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# MADERA UNIFIED SCHOOL DISTRICT

## SUMMARY OF AUDITORS' RESULTS FOR THE YEAR ENDED JUNE 30, 2011

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### FINANCIAL STATEMENTS

Type of auditors' report issued:	<u>Unqualified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

### FEDERAL AWARDS

Internal control over major programs:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None reported</u>
Type of auditors' report issued on compliance for major programs:	<u>Unqualified</u>
Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of OMB Circular A-133?	
Identification of major programs:	<u>No</u>

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
<u>84.010, 84.389 (ARRA)</u>	<u>Title I Cluster (includes ARRA)</u>
<u>84.410</u>	<u>Education Jobs Fund</u>
<u>84.394</u>	<u>ARRA: State Fiscal Stabilization</u>
<u>84.027, 84.391 (ARRA), 84.173</u>	<u>Special Education Cluster (includes ARRA)</u>
<u>84.381, 84.386 (ARRA)</u>	<u>Education Technology Cluster (includes ARRA)</u>

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 826,753</u>
Auditee qualified as low-risk auditee?	<u>No</u>

### STATE AWARDS

Type of auditors' report issued on compliance for programs:	<u>Unqualified</u>
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**MADERA UNIFIED SCHOOL DISTRICT**

**FINANCIAL STATEMENT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2011**

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None reported.

**MADERA UNIFIED SCHOOL DISTRICT**

**FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2011**

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None reported.

**MADERA UNIFIED SCHOOL DISTRICT**

**STATE AWARDS FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2011**

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None reported.

# **MADERA UNIFIED SCHOOL DISTRICT**

## **SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2011**

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There were no audit findings in the prior year's schedule of financial statement findings.



December 6, 2011

Governing Board  
Madera Unified School District  
Madera, California

In planning and performing our audit of the financial statements of Madera Unified School District for the year ended June 30, 2011, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted matters that are opportunities for strengthening internal controls and operating efficiency. The following items represent conditions noted by our audit that we consider important enough to bring to your attention. This letter does not affect our report dated December 6, 2011, on the financial statements of Madera Unified School District.

### ***DIXIELAND ELEMENTARY SCHOOL***

#### ***Cash Receipts - Associated Student Body***

##### **Finding**

While auditing the cash receipts system, we discovered that teachers are not using sub-receipt books or a class roster (there is no supporting documentation) to document when money is being turned in, how much money, and by which students. Without this supporting documentation we cannot determine the deposit's intactness or if the teachers are forwarding money to the ASB bookkeeper in a timely manner. Since there are no sub-receipts attached to the monies turned in, the bookkeeper cannot reconcile the money back to any documentation to determine the accuracy of the cash count sheet and the actual money turned in.

##### **Recommendation**

Prenumbered receipts should be issued for all cash collections by teachers which would include a specific description of the source of the funds. A carbon of the receipts issued by the teachers should be forwarded with the cash to the bookkeeper as documentation that all monies collected have been turned in. The receipts issued to teachers and advisors from the bookkeeper should be totaled and reconciled to the current bank deposit. A system to mark the last receipt which corresponds to a deposit must be started in order to know which receipts are related to the current bank deposit.

### **Finding**

During our audit of cash receipts, we noted that deposits are not made in a timely manner. This can result in large cash balances being maintained at the site.

### **Recommendation**

At a minimum, deposits should be made weekly to minimize the amount of cash held at the site. During weeks of high activity there may be a need to make more than one deposit. The District should establish guidelines for this procedure including the maximum cash on hand that should be maintained at the site.

## ***GEORGE WASHINGTON ELEMENTARY SCHOOL***

### ***Cash Receipts***

#### **Finding**

During our audit, we noted inconsistent use of sub-receipts or logs by teachers. Without the use of the sub-receipts or logs by teachers when they receive cash and checks there is no way to tell how timely cash receipts are turned in or who gave the money to the teacher.

#### **Recommendation**

In order for receipting to be intact, it is necessary for teachers to use sub-receipts or logs when they receive cash and checks. One copy of each receipt should be turned in to the ASB bookkeeper with the cash. The bookkeeper should maintain control over all sub-receipt books, issuing them out as needed.

### ***Cash Count Sheet***

#### **Finding**

Cash deposits forwarded from teachers or advisors to the ASB bookkeeper are not always accompanied by a cash count sheet documenting the deposit total as counted by the teacher or advisor.

#### **Recommendation**

The cash count sheet serves the same purpose as a bank deposit slip, it provides for a reconciliation process since the deposit is usually not verified with both parties present. A difference between the bookkeeper's count and the teacher's or advisor's count would warrant a recount with both parties present. This procedure decreases the number of disputes arising from deposits processed incorrectly.

***EASTIN ARCOLA CONTINUATION SCHOOL***

***Timely Deposits***

**Finding**

Bank deposits are not being made timely. This results in large cash balances being maintained at the site which severely decreases the safeguarding of the asset. During our testing, we noted several deposits from November and December that did not get deposited to the bank until February.

**Recommendation**

At a minimum, deposits should be made weekly to minimize the amount of cash held at the site. During weeks of high cash activity there may be a need to make more than one deposit. The District should establish guidelines for this procedure including the maximum cash on hand that should be maintained at the site.

We will review the status of the current year comments during our next audit engagement.

*Varrinck, Trine, Day + Co. LLP*

Fresno, California  
December 6, 2011



## AGENDA ITEM MADERA UNIFIED SCHOOL DISTRICT

### OUR MISSION

Madera Unified School District provides our students with the knowledge, skills, and educational opportunities to achieve high academic standards and contribute to their community and the world in which they live.

#### Item Placement:

- |                                                  |                                               |                                       |
|--------------------------------------------------|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Communications          | <input type="checkbox"/> Consent              | <input type="checkbox"/> Old Business |
| <input checked="" type="checkbox"/> New Business | <input type="checkbox"/> Information/Reports: |                                       |

**For Meeting Date:** December 13, 2011

**Submitted by:** Kelly Porterfield, Associate Superintendent of Business  
Teri Bradshaw, Director of Fiscal Services

#### This Item will help to achieve the District Mission by:

- ☒ Increasing student achievement
- ☒ Providing a safe and orderly learning environment
- ☒ Promoting a financially sound and effective organization

#### Board Agenda Item:

Request approval of the First Interim Report

#### Description of Item:

Certification of 2011-12 First Interim Report, which includes:

1. Detailed letter of income and expenditure changes from 7/01/11 through 10/31/11 for General Fund
2. Summary of the First Interim Report
3. Revenue Limit Recap for the First Interim Report and the 2010-11 Financial Report
4. Revenue and Expense Pie Charts by Funding Source

#### Financial impact:

Assumptions included in the report are:

1. ADA increased by 203.95 over actual 2010-11 P-2 (Total District ADA)
2. 2.24% COLA in Revenue Limit with 19.754% Deficit Factor
3. 4% Revenue Limit Trigger Cut: \$260.32 per ADA decrease; total decrease \$4,796,290
4. 50% Transportation Trigger Cut: \$1,359,830 reduction to Transportation Apportionment
5. Lottery: Unrestricted \$111.75, Restricted \$17.00 per ADA
6. Health & welfare contribution per full-time employee: Classified \$14,186 Certificated \$14,163
7. Staffing ratio of 28:1 for K-3 and 36:1 for grades 4-12 represents a reduction of 1.19 classroom teachers since 2010-11
8. Actual column increase for certificated cost = \$132,586
9. Workers Compensation rate of 1.3560% and SUI 1.61%
10. Property & Liability Insurance budget is 2.07% over prior year actual expense

**TO: BOARD OF TRUSTEES**  
**GUSTAVO BALDERAS, SUPERINTENDENT**  
**KELLY PORTERFIELD ASSOCIATE SUPERINTENDENT OF BUSINESS/OPERATIONS**  
**BUDGET AND FINANCE COMMITTEE**

**FROM: TERI BRADSHAW, DIRECTOR OF FISCAL SERVICES**

**RE: THE FIRST INTERIM REPORT AS OF OCTOBER 31, 2011**

Since the current year budget was adopted in June, there have been significant changes that have had an impact on the budget. It is the purpose of this First Interim Report to detail these changes and to update the overall financial condition of the District.

**GENERAL FUND REVENUE BUDGET REVISIONS:**

Recapped below are the major changes since the passage of the State Budget in July. The revisions can be attributed to the following: increase in ADA since Adopted Budget, 4% mid-year Revenue Limit trigger cut, and 50% mid-year Home-to-School and Special Ed Transportation trigger cut.

<b><u>Unrestricted Revenue</u></b>		
Revenue Limit	\$	(2,800,730)
Federal Revenue		(4,602)
Other State Revenue		(33,446)
Other Local Revenue		255,779
Interfund Transfers In		(12,261)
Contributions to Restricted Revenue		(2,216,641)
		-
<b>Subtotal Unrestricted Revenue Budget Revisions</b>	<b>\$</b>	<b>(4,811,901)</b>
		-

Categorical projects were revised to agree with entitlement letters. Project income budgets equal project expense budgets except for unallocated carryover.

<b><u>Restricted Revenue</u></b>		
Categorical Projects	\$	3,557,626
Contributions from Unrestricted Revenue		2,216,641
Flexibility Transfers		-
<b>Subtotal Restricted Revenue Budget Revisions</b>	<b>\$</b>	<b>5,774,267</b>
		-
<b>SUBTOTAL RESTRICTED/UNRESTRICTED REVENUE INCREASE</b>	<b>\$</b>	<b>962,366</b>
		-

## GENERAL FUND EXPENDITURE BUDGET REVISIONS:

Significant changes have been made to MUSD budgeted expenditures since the Board-Adopted Operating Budget. During the year there are transfers made between major categories by the various schools and departments that reflect changes in budgets between those major categories.

Budget increases of \$3.1 million due to: carryover, equipment replacement, and athletics. Budget decreases of \$1.3 million due to: salaries, benefits, and indirect cost adjustments. The net increase of \$1,819,572 to unrestricted expenditures is summarized below:

<b><u>Unrestricted Expenses</u></b>	
Certificated Salaries	\$ (635,536)
Classified Salaries	172,333
Benefits	(128,987)
Books & Supplies	1,631,667
Services & Other Operating Expenses	511,864
Capital Outlay	505,270
Other Outgo	-
Direct Support/Indirect	(237,039)
Other Sources/Uses	-
Interfund Transfers Out	-
<b>Subtotal</b>	<b>\$ 1,819,572</b>
Adjustments for Restatements	-
<b>Subtotal Unrestricted Expenditure Budget Revisions</b>	<b>\$ 1,819,572</b>

Restricted categorical projects were revised to agree with entitlement letters. Categorical project expense budgets equal project income budgets except for unallocated carryover; which is included in the, projected, restricted ending fund balance.

<b><u>Restricted Expenses</u></b>	
Categorical Projects	\$ 5,484,272
<b>Subtotal Restricted Expenditure Budget Revisions</b>	<b>\$ 5,484,272</b>
<b>TOTAL RESTRICTED/UNRESTRICTED EXPENDITURE REVISIONS</b>	<b>\$ 7,303,844</b>

Adopted Budget Net Increase in Fund balance	\$ 325,818
Net Income and Expense Budgetary Transfers	(6,341,478)
<b>First Interim Net Increase/ Decrease in Fund Balance</b>	<b>\$ (6,015,660)</b>

**GENERAL FUND - FUND 01**  
**2011-12 1st Interim Report**

**RESTRICTED/UNRESTRICTED**

	2010-11 1st Interim 10/31/10	2010-11 Actuals 06/30/11	2011-12 Adopted Budget	2011-12 Modified Budget	2011-12 1st Interim 10/31/11
<b>REVENUES:</b>					
Revenue Limit	\$ 93,742,731	\$ 94,629,236	\$ 95,211,420	\$ 95,211,420	\$ 91,642,979
Federal	21,948,423	18,579,175	9,798,423	9,798,423	14,943,295
Other State	24,815,317	25,699,041	24,682,039	24,682,039	23,356,876
Other Local	6,671,418	7,407,870	4,978,606	4,978,606	5,601,965
<b>TOTAL REVENUES</b>	<b>\$ 147,177,889</b>	<b>\$ 146,315,322</b>	<b>\$ 134,670,488</b>	<b>\$ 134,670,488</b>	<b>\$ 135,545,115</b>
<b>EXPENDITURES:</b>					
Certificated Salaries	\$ 65,064,581	\$ 64,417,162	\$ 65,755,219	\$ 65,755,219	\$ 65,511,497
Classified Salaries	17,586,425	18,360,232	16,856,996	16,856,996	17,330,434
Employee Benefits	34,507,339	34,143,795	35,418,095	35,418,095	35,553,364
Books and Supplies	17,761,047	9,198,190	8,009,825	8,009,825	11,039,004
Services/Other Operating	11,538,241	10,478,521	8,085,516	8,085,516	11,088,641
Capital Outlay	2,265,671	1,763,438	-	-	968,694
Other Outgoing	1,277,392	1,269,540	1,212,859	1,212,859	1,169,727
Direct Support/Indirect Costs	(535,275)	(485,778)	(535,648)	(535,648)	(554,655)
<b>TOTAL EXPENDITURES</b>	<b>\$ 149,465,421</b>	<b>\$ 139,145,101</b>	<b>\$ 134,802,862</b>	<b>\$ 134,802,862</b>	<b>\$ 142,106,706</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$ (2,287,532)</b>	<b>\$ 7,170,220</b>	<b>\$ (132,374)</b>	<b>\$ (132,374)</b>	<b>\$ (6,561,591)</b>
<b>OTHER FINANCING SOURCES/USES:</b>					
Interfund Transfers In - Fn 17, Fn 25	4,898	279,006	1,725,991	1,725,991	1,713,730
Interfund Tmsfrs Out - FN11, FN12, FN35	(600,000)	(600,000)	(1,258,464)	(1,258,464)	(1,258,464)
Other Sources/Uses	(9,335)	(1,300)	(9,335)	(9,335)	90,665
Contributions to Restricted Programs	-	-	-	-	-
Transfers of Restricted Balances	-	-	-	-	-
Flexibility Transfers	-	-	-	-	-
<b>TOTAL FINANCING SOURCES/USES</b>	<b>\$ (604,437)</b>	<b>\$ (322,294)</b>	<b>\$ 458,192</b>	<b>\$ 458,192</b>	<b>\$ 545,931</b>
<b>NET INCREASE IN FUND BALANCE</b>	<b>\$ (2,891,969)</b>	<b>\$ 6,847,926</b>	<b>\$ 325,818</b>	<b>\$ 325,818</b>	<b>\$ (6,015,660)</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>	<b>\$ 28,470,055</b>	<b>\$ 28,470,055</b>	<b>\$ 26,938,558</b>	<b>\$ 35,317,981</b>	<b>\$ 35,317,981</b>
Adjustment of Prior Year Appropriations	-	-	-	-	-
Adjustments - Other	-	-	-	-	-
<b>RESTATE FUND BALANCE, JULY 1</b>	<b>\$ 28,470,055</b>	<b>\$ 28,470,055</b>	<b>\$ 26,938,558</b>	<b>\$ 35,317,981</b>	<b>\$ 35,317,981</b>
<b>ENDING BALANCE, JUNE 30</b>	<b>\$ 25,578,086</b>	<b>\$ 35,317,981</b>	<b>\$ 27,264,376</b>	<b>\$ 35,643,799</b>	<b>\$ 29,302,321</b>
<b>COMPONENTS OF ENDING FUND BALANCE</b>					
Nonspendable: Stores,Rev Cash,Prepd Exp	\$ 561,480	\$ 538,720	\$ 525,104	\$ 538,720	\$ 522,232
Restricted: - Grant-Def at Year-End	-	-	-	-	1,126,735
- Carryover, Entitlements	-	2,956,625	-	2,956,625	2,230,968
- Carryover, Other Local Projects	-	109,183	-	109,183	-
Committed:	-	-	-	-	-
Assigned: - Carryover, Other	-	2,426,165	-	2,426,165	580,000
- Carryover, Tier III	-	724,853	-	724,853	100,000
- Equip Rplcmnt (previously FN17)	-	-	-	1,725,991	1,293,067
- G.A.S.B. 16 Va Accrual	1,135,312	1,018,730	1,135,312	1,018,730	1,018,730
<b>Unassigned/Unappropriated</b>					
Unassigned/Unappropriated + 3% Reserve	23,881,294	27,543,705	23,351,313	26,143,532	22,430,590
Reserve for Economic Uncertainties: 3%	4,502,243	4,192,392	4,082,120	4,082,120	4,301,235
Unassigned/Unappropriated Amount	19,379,051	23,351,313	23,351,313	22,061,412	18,129,355

**GENERAL FUND - FUND 01**  
**2011-12 1st Interim Report**

**UNRESTRICTED**

	2010-11 1st Interim 10/31/10	2010-11 Actuals 06/30/11		2011-12 Adopted Budget	2011-12 Modified Budget	2011-12 1st Interim 10/31/11
<b>REVENUES:</b>						
Revenue Limit	\$ 91,650,719	\$ 92,479,208		\$ 93,247,924	\$ 93,247,924	\$ 90,447,194
Federal	-	79,017		224,186	224,186	219,584
Other State	16,015,917	16,822,501		15,902,420	15,902,420	15,868,974
Other Local	634,339	1,086,770		586,070	586,070	841,849
<b>TOTAL REVENUES</b>	<b>\$ 108,300,975</b>	<b>\$ 110,467,496</b>		<b>\$ 109,960,600</b>	<b>\$ 109,960,600</b>	<b>\$ 107,377,601</b>
<b>EXPENDITURES:</b>						
Certificated Salaries	\$ 49,296,896	\$ 49,049,033		\$ 52,817,996	\$ 52,817,996	\$ 52,182,460
Classified Salaries	10,641,499	11,019,364		10,577,008	10,577,008	10,749,341
Employee Benefits	25,369,934	24,293,400		26,457,304	26,457,304	26,328,317
Books and Supplies	4,524,298	3,003,543		3,539,637	3,539,637	5,171,304
Services/Other Operating	7,729,464	7,062,017		7,821,907	7,821,907	8,333,771
Capital Outlay	376,660	202,218		-	-	505,270
Other Outgoing	426,652	416,820		426,651	426,651	426,651
Direct Support/Indirect Costs	(1,777,885)	(1,431,762)		(1,267,580)	(1,267,580)	(1,504,619)
<b>TOTAL EXPENDITURES</b>	<b>\$ 96,587,518</b>	<b>\$ 93,614,634</b>		<b>\$ 100,372,923</b>	<b>\$ 100,372,923</b>	<b>\$ 102,192,495</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$ 11,713,457</b>	<b>\$ 16,852,863</b>		<b>\$ 9,587,677</b>	<b>\$ 9,587,677</b>	<b>\$ 5,185,106</b>
<b>OTHER FINANCING SOURCES/USES:</b>						
Interfund Transfers In - Fn 17, Fn 25	\$ 4,898	\$ 279,006		\$ 1,725,991	\$ 1,725,991	\$ 1,713,730
Interfund Trnsfrs Out - FN11, FN12	(600,000)	(600,000)		(1,258,464)	(1,258,464)	(1,258,464)
Other Sources/Uses	(9,335)	(1,300)		(9,335)	(9,335)	(9,335)
Contributions to Restricted Programs	(9,212,164)	(8,484,939)		(9,720,051)	(9,720,051)	(11,936,692)
Transfers of Restricted Balances	-	-		-	-	-
Flexibility Transfers	-	-		-	-	-
<b>TOTAL FINANCING SOURCES/USES</b>	<b>\$ (9,816,601)</b>	<b>\$ (8,807,233)</b>		<b>\$ (9,261,859)</b>	<b>\$ (9,261,859)</b>	<b>\$ (11,490,761)</b>
<b>NET INCREASE IN FUND BALANCE</b>	<b>\$ 1,896,856</b>	<b>\$ 8,045,630</b>		<b>\$ 325,818</b>	<b>\$ 325,818</b>	<b>\$ (6,305,655)</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>	<b>\$ 23,430,791</b>	<b>\$ 23,430,791</b>		<b>\$ 26,688,119</b>	<b>\$ 31,988,118</b>	<b>\$ 31,988,118</b>
Adjustment of Prior Year Appropriations	-	-		-	-	-
Adjustments - Other	-	511,697		-	-	-
Restated Fund Balance July 1	\$ 23,430,791	\$ 23,942,488		\$ 26,688,119	\$ 31,988,118	\$ 31,988,118
<b>ENDING BALANCE, JUNE 30</b>	<b>\$ 25,327,647</b>	<b>\$ 31,988,118</b>		<b>\$ 27,013,937</b>	<b>\$ 32,313,936</b>	<b>\$ 25,682,463</b>
<b>COMPONENTS OF ENDING FUND BALANCE</b>						
<b>Nonspendable:</b> Stores, Rev Cash, Prepd Exp	311,041	274,665		274,665	274,665	260,077
<b>Restricted:</b> - Grant-Def at Year-End	-	-		-	-	-
- Carryover, Entitlements	-	-		-	-	-
- Carryover, Other Local Projects	-	-		-	-	-
<b>Committed:</b>	-	-		-	-	-
<b>Assigned:</b> - Carryover, Other	-	2,426,165		-	2,426,165	580,000
- Carryover, Tier III	-	724,853		-	724,853	100,000
- Equip Rplcmnt (previously FN17)	-	-		-	1,725,991	1,293,067
- G.A.S.B. 16 Va Accrual	1,135,312	1,018,730		1,135,312	1,018,730	1,018,730

**GENERAL FUND - FUND 01**  
**2011-12 1st Interim Report**

**RESTRICTED**

	2010-11 1st Interim 10/31/2010	2010-11 Actuals 6/30/2011		2011-12 Adopted Budget	2011-12 Modified Budget	2011-12 1st Interim 10/31/2011
<b>REVENUES:</b>						
Revenue Limit	\$ 2,092,012	\$ 2,150,028		\$ 1,963,496	\$ 1,963,496	\$ 1,195,785
Federal	21,948,423	18,500,158		9,574,237	9,574,237	14,723,711
Other State	8,799,400	8,876,540		8,779,619	8,779,619	7,487,902
Other Local	6,037,079	6,321,100		4,392,536	4,392,536	4,760,116
<b>TOTAL REVENUES</b>	<b>\$ 38,876,914</b>	<b>\$ 35,847,825</b>		<b>\$ 24,709,888</b>	<b>\$ 24,709,888</b>	<b>\$ 28,167,514</b>
<b>EXPENDITURES:</b>						
Certificated Salaries	\$ 15,767,685	\$ 15,368,129		\$ 12,937,223	\$ 12,937,223	\$ 13,329,037
Classified Salaries	6,944,926	7,340,868		6,279,988	6,279,988	6,581,093
Employee Benefits	9,137,405	9,850,395		8,960,791	8,960,791	9,225,047
Books and Supplies	13,236,749	6,194,647		4,470,188	4,470,188	5,867,700
Services/Other Operating	3,808,777	3,416,504		263,609	263,609	2,754,870
Capital Outlay	1,889,011	1,561,220		-	-	463,424
Other Outgoing	850,740	852,721		786,208	786,208	743,076
Direct Support/Indirect Costs	1,242,610	945,984		731,932	731,932	949,964
<b>TOTAL EXPENDITURES</b>	<b>\$ 52,877,903</b>	<b>\$ 45,530,468</b>		<b>\$ 34,429,939</b>	<b>\$ 34,429,939</b>	<b>\$ 39,914,211</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$ (14,000,989)</b>	<b>\$ (9,682,642)</b>		<b>\$ (9,720,051)</b>	<b>\$ (9,720,051)</b>	<b>\$ (11,746,697)</b>
<b>OTHER FINANCING SOURCES/USES:</b>						
Interfund Transfers In - Fn 17, Fn 25	\$ -	\$ -		\$ -	\$ -	\$ -
Interfund Tmsfrs Out - Fn 35	-	-		-	-	-
Other Sources/Uses	-	-		-	-	100,000
Contributions to Restricted Programs	9,212,164	8,484,939		9,720,051	9,720,051	11,936,692
Transfers of Restricted Balances	-	-		-	-	-
Flexibility Transfers	-	-		-	-	-
<b>TOTAL FINANCING SOURCES/USES</b>	<b>\$ 9,212,164</b>	<b>\$ 8,484,939</b>		<b>\$ 9,720,051</b>	<b>\$ 9,720,051</b>	<b>\$ 12,036,692</b>
<b>NET INCREASE IN FUND BALANCE</b>	<b>\$ (4,788,825)</b>	<b>\$ (1,197,704)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 289,995</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>						
Adjustment of Prior Year Appropriations	-	-		-	-	-
Adjustments - Other	-	(511,697)		-	-	-
Restated Fund Balance	\$ 5,039,264	\$ 4,527,567		\$ 250,439	\$ 3,329,863	\$ 3,329,863
<b>ENDING BALANCE, JUNE 30</b>	<b>\$ 250,439</b>	<b>\$ 3,329,863</b>		<b>\$ 250,439</b>	<b>\$ 3,329,863</b>	<b>\$ 3,619,858</b>
<b>COMPONENTS OF ENDING FUND BALANCE</b>						
<b>Nonspendable: Stores, Rev Cash, Prepd Exp</b>	<b>250,439</b>	<b>264,055</b>		<b>250,439</b>	<b>264,055</b>	<b>262,155</b>
<b>Restricted:</b>						
- Grant-Def at Year-End	-	-		-	-	1,126,735
- Carryover, Entitlements	-	2,956,625		-	2,956,625	2,230,968
- Carryover, Other Local Projects	-	109,183		-	109,183	-
<b>Committed:</b>	-	-		-	-	-
<b>Assigned:</b>						
- Carryover, Other	-	-		-	-	-
- Carryover, Tier III	-	-		-	-	-
- Equip Rplcmnt (previously FN17)	-	-		-	-	-
- G.A.S.B. 16 Va Accrual	-	-		-	-	-

**GENERAL FUND - FUND 01**  
**2011-12 1st Interim Report**

	2010-11 1st Interim 10/31/10	2010-11 Actuals 06/30/11	2011-12 Adopted Budget	2011-12 Modified Budget	2011-12 1st Interim 10/31/11
<b>RESTRICTED/UNRESTRICTED</b>					
<b>REVENUE LIMIT:</b>	\$ 93,742,731	\$ 94,629,236	\$ 95,211,420	\$ 95,211,420	\$ 91,642,979
<b>FEDERAL:</b>					
Special Ed (Idea Basic Grant PL 94-142)	\$ 1,223,588	\$ 1,213,537	\$ 1,223,588	\$ 1,223,588	\$ 1,223,588
ARRA American Recovery & Reinvestment	2,854,885	2,741,695	-	-	113,190
Education Jobs & Medicaid Assistance Act 2010	3,437,562	3,216,240	-	-	279,724
Title I	8,593,942	7,313,422	6,137,185	6,137,185	8,108,234
Federal Fiscal Stabilization Fund	-	823,549	-	-	-
Title II	2,555,140	1,097,563	1,001,568	1,001,568	2,818,286
Title III	1,344,923	468,674	770,494	770,494	1,686,022
Other Federal Income	1,938,383	1,704,495	665,588	665,588	714,251
<b>TOTAL FEDERAL</b>	<b>\$ 21,948,423</b>	<b>\$ 18,579,175</b>	<b>\$ 9,798,423</b>	<b>\$ 9,798,423</b>	<b>\$ 14,943,295</b>
<b>OTHER STATE:</b>					
Tier III	\$ 9,849,182	\$ 9,640,396	\$ 9,811,756	\$ 9,811,756	\$ 9,811,756
Class Size Reduction K-3 (20-1)	3,847,602	3,894,156	3,894,156	3,894,156	3,626,638
Class Size Reduction 9-12 (Morgan Hart)	-	-	-	-	-
Mandated Costs	-	859,741	-	-	165,958
Lottery	2,617,842	2,625,549	2,542,804	2,542,804	2,650,943
Other State Apport - Prior Year	-	15,728	-	-	-
ELAP	243,151	-	-	-	-
Ag Voc Incentive Grants	26,501	24,390	24,872	24,872	28,264
Economic Impact Aid/LEP	4,052,975	4,302,487	4,302,487	4,302,487	4,302,487
Gifted & Talented (GATE)	-	-	-	-	-
Instructional Materials	-	-	-	-	-
Transportation Home-to-School	2,669,336	2,687,911	2,669,336	2,669,336	1,339,839
Transportation - Special Ed	39,828	40,105	39,828	39,828	19,991
(BTSA) Teacher Credentialing Block Grant	-	-	-	-	-
Professional Development Block Grant	-	-	-	-	-
School & Library Improvement Block Grant	-	-	-	-	-
Other State Apportionment (Hourly Programs)	-	-	-	-	-
Quality Education Investment Act 2006	1,402,942	1,396,800	1,396,800	1,396,800	1,410,800
All Other State Income	65,958	211,778	-	-	200
<b>TOTAL OTHER STATE</b>	<b>\$ 24,815,317</b>	<b>\$ 25,699,041</b>	<b>\$ 24,682,039</b>	<b>\$ 24,682,039</b>	<b>\$ 23,356,876</b>
<b>OTHER LOCAL:</b>					
Special Education Interagency	\$ 3,479,423	\$ 3,660,311	\$ 3,479,423	\$ 3,479,423	\$ 3,479,423
Sales, Leases, and Rentals	12,195	45,855	12,195	12,195	12,195
Interest	250,181	459,922	349,852	349,852	402,410
Transportation Fees from Individuals	50,000	97,217	50,000	50,000	50,000
Interagency Services Between LEA's	907,429	1,110,521	817,613	817,613	902,395
All Other Local Income	1,972,190	2,034,045	269,523	269,523	755,542
<b>TOTAL OTHER LOCAL</b>	<b>\$ 6,671,418</b>	<b>\$ 7,407,870</b>	<b>\$ 4,978,606</b>	<b>\$ 4,978,606</b>	<b>\$ 5,601,965</b>
<b>TOTAL REVENUES:</b>	<b>\$ 147,177,889</b>	<b>\$ 146,315,322</b>	<b>\$ 134,670,488</b>	<b>\$ 134,670,488</b>	<b>\$ 135,545,115</b>
<b>OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers					
TRANSFERS IN	\$ 4,898	\$ 279,006	\$ 1,725,991	\$ 1,725,991	\$ 1,713,730
TRANSFERS OUT					
Between GF & Sp Reserve Fn	\$ -	\$ -	\$ -	\$ -	\$ -
Fr all Funds to SSBF - FN35	-	-	-	-	-
Fr GF,SP Reserve FN11, FN12	(600,000)	(600,000)	(1,258,464)	(1,258,464)	(1,258,464)
Interfund Trnsfrs Out	-	-	-	-	-
<b>Total Transfers Out</b>	<b>\$ (600,000)</b>	<b>\$ (600,000)</b>	<b>\$ (1,258,464)</b>	<b>\$ (1,258,464)</b>	<b>\$ (1,258,464)</b>
<b>SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>USES</b>	<b>(9,335)</b>	<b>(1,300)</b>	<b>(9,335)</b>	<b>(9,335)</b>	<b>(9,335)</b>
CONTRIBUTIONS TO RESTR PRG	-	-	-	-	-
TRANSFERS OF RESTRICTED BALANCES	-	-	-	-	-
FLEXIBILITY TRANSFERS	-	-	-	-	-
<b>TOTAL FINANCING SOURCES/USES</b>	<b>\$ (604,437)</b>	<b>\$ (322,294)</b>	<b>\$ 458,192</b>	<b>\$ 458,192</b>	<b>\$ 545,931</b>

**GENERAL FUND - FUND 01**  
**2011-12 1st Interim Report**

	2010-11 1st Interim 10/31/10	2010-11 Actuals 06/30/11	2011-12 Adopted Budget	2011-12 Modified Budget	2011-12 1st Interim 10/31/11
<b>UNRESTRICTED</b>					
<b>REVENUE LIMIT:</b>	\$ 91,650,719	\$ 92,479,208	\$ 93,247,924	\$ 93,247,924	\$ 90,447,194
<b>FEDERAL:</b>					
Special Ed (Idea Basic Grant PL 94-142)	\$ -	\$ -	\$ -	\$ -	\$ -
ARRA American Recovery & Reinvestment	-	-	-	-	-
Education Jobs & Medicaid Assistance Act 2010	-	-	-	-	-
Title I	-	-	-	-	-
Federal Fiscal Stabilization Fund	-	-	-	-	-
Title II	-	-	-	-	-
Title III	-	-	-	-	-
Other Federal Income	-	79,017	224,186	224,186	219,584
<b>TOTAL FEDERAL</b>	<b>\$ -</b>	<b>\$ 79,017</b>	<b>\$ 224,186</b>	<b>\$ 224,186</b>	<b>\$ 219,584</b>
<b>OTHER STATE:</b>					
Tier III FLEX SBX3 4	\$ 9,849,182	\$ 9,640,396	\$ 9,811,756	\$ 9,811,756	\$ 9,811,756
Class Size Reduction K-3 (20-1)	3,847,602	3,894,156	3,894,156	3,894,156	3,626,638
Class Size Reduction 9-12 (Morgan Hart)	-	-	-	-	-
Mandated Costs	-	859,741	-	-	165,958
Lottery	2,253,175	2,267,150	2,196,508	2,196,508	2,264,422
Other State Apport - Prior Year	-	(8)	-	-	-
ELAP	-	-	-	-	-
Ag Voc Incentive Grants	-	-	-	-	-
Economic Impact Aid/LEP	-	-	-	-	-
Gifted & Talented (GATE)	-	-	-	-	-
Instructional Materials	-	-	-	-	-
Transportation Home-to-School	-	-	-	-	-
Transportation - Special Ed	-	-	-	-	-
(BTSA) Teacher Credentialing Block Grant	-	-	-	-	-
Professional Development Block Grant	-	-	-	-	-
School & Library Improvement Block Grant	-	-	-	-	-
Other State Apportionment (Hourly Programs)	-	-	-	-	-
Quality Education Investment Act 2006	-	-	-	-	-
All Other State Income	65,958	161,066	-	-	200
<b>TOTAL OTHER STATE</b>	<b>\$ 16,015,917</b>	<b>\$ 16,822,501</b>	<b>\$ 15,902,420</b>	<b>\$ 15,902,420</b>	<b>\$ 15,868,974</b>
<b>OTHER LOCAL:</b>					
Special Education Interagency	\$ -	\$ -	\$ -	\$ -	\$ -
Sales, Leases, and Rentals	12,195	45,855	12,195	12,195	12,195
Interest	250,181	459,922	349,852	349,852	402,410
Transportation Fees from Individuals	-	-	-	-	-
Interagency Services Between LEA's	77,548	143,766	74,610	74,610	84,334
All Other Local Income	294,415	437,227	149,413	149,413	342,910
<b>TOTAL OTHER LOCAL</b>	<b>\$ 634,339</b>	<b>\$ 1,086,770</b>	<b>\$ 586,070</b>	<b>\$ 586,070</b>	<b>\$ 841,849</b>
<b>TOTAL REVENUES:</b>	<b>\$ 108,300,975</b>	<b>\$ 110,467,496</b>	<b>\$ 109,960,600</b>	<b>\$ 109,960,600</b>	<b>\$ 107,377,601</b>
<b>OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers					
TRANSFERS IN	\$ 4,898	\$ 279,006	\$ 1,725,991	\$ 1,725,991	\$ 1,713,730
TRANSFERS OUT					
Between GF & Sp Reserve Fn	\$ -	\$ -	\$ -	\$ -	\$ -
Fr all Funds to SSBF Fund	-	-	-	-	-
Fr GF to FN11, FN12, FN14	(600,000)	(600,000)	(1,258,464)	(1,258,464)	(1,258,464)
Interfund Trnsfrs Out	-	-	-	-	-
Total Transfers Out	\$ (600,000)	\$ (600,000)	\$ (1,258,464)	\$ (1,258,464)	\$ (1,258,464)
<b>SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>USES</b>	<b>(9,335)</b>	<b>(1,300)</b>	<b>(9,335)</b>	<b>(9,335)</b>	<b>(9,335)</b>
CONTRIBUTIONS TO RESTR PRG	(9,212,164)	(8,484,939)	(9,720,051)	(9,720,051)	(11,936,692)
TRANSFERS OF RESTRICTED BALANCES	-	-	-	-	-
FLEXIBILITY TRANSFERS	-	-	-	-	-
<b>TOTAL FINANCING SOURCES/USES</b>	<b>\$ (9,816,601)</b>	<b>\$ (8,807,233)</b>	<b>\$ (9,261,859)</b>	<b>\$ (9,261,859)</b>	<b>\$ (11,490,761)</b>

**GENERAL FUND - FUND 01**  
**2011-12 1st Interim Report**

	2010-11 1st Interim 10/31/10	2010-11 Actuals 06/30/11	2011-12 Adopted Budget	2011-12 Modified Budget	2011-12 1st Interim 10/31/11
<b>RESTRICTED</b>					
<b>REVENUE LIMIT:</b>	\$ 2,092,012	\$ 2,150,028	\$ 1,963,496	\$ 1,963,496	\$ 1,195,785
<b>FEDERAL:</b>					
Special Ed (Idea Basic Grant PL 94-142)	\$ 1,223,588	\$ 1,213,537	\$ 1,223,588	\$ 1,223,588	\$ 1,223,588
ARRA American Recovery & Reinvestment	2,854,885	2,741,695	-	-	113,190
Education Jobs & Medicaid Assistance Act 2010	3,437,562	3,216,240	-	-	279,724
Title I - Basic Grant Low Income/Neglect	8,593,942	7,313,422	6,137,185	6,137,185	8,108,234
Federal Fiscal Stabilization Fund	-	823,549	-	-	-
Title II - Part A & Part D	2,555,140	1,097,563	1,001,568	1,001,568	2,818,286
Title III	1,344,923	468,674	770,494	770,494	1,686,022
Other Federal Income	1,938,383	1,625,478	441,402	441,402	494,667
<b>TOTAL FEDERAL</b>	<b>\$ 21,948,423</b>	<b>\$ 18,500,158</b>	<b>\$ 9,574,237</b>	<b>\$ 9,574,237</b>	<b>\$ 14,723,711</b>
<b>OTHER STATE:</b>					
Tier III	\$ -	\$ -	\$ -	\$ -	\$ -
Class Size Reduction K-3 (20-1)	-	-	-	-	-
Class Size Reduction 9-12 (Morgan Hart)	-	-	-	-	-
Mandated Costs	-	-	-	-	-
Lottery	364,667	358,399	346,296	346,296	386,521
Other State Apport - Prior Year	-	15,736	-	-	-
ELAP	243,151	-	-	-	-
Ag Voc Incentive Grants	26,501	24,390	24,872	24,872	28,264
Economic Impact Aid/LEP	4,052,975	4,302,487	4,302,487	4,302,487	4,302,487
Gifted & Talented (GATE)	-	-	-	-	-
Instructional Materials	-	-	-	-	-
Transportation Home-to-School	2,669,336	2,687,911	2,669,336	2,669,336	1,339,839
Transportation - Special Ed	39,828	40,105	39,828	39,828	19,991
Teacher Credentialing Block Grant	-	-	-	-	-
Professional Development Block Grant	-	-	-	-	-
School & Library Improvement Block Grant	-	-	-	-	-
Other State Apportionment (Hourly Programs)	-	-	-	-	-
Quality Education Investment Act 2006	1,402,942	1,396,800	1,396,800	1,396,800	1,410,800
All Other State Income	-	50,712	-	-	-
<b>TOTAL OTHER STATE</b>	<b>\$ 8,799,400</b>	<b>\$ 8,876,540</b>	<b>\$ 8,779,619</b>	<b>\$ 8,779,619</b>	<b>\$ 7,487,902</b>
<b>OTHER LOCAL:</b>					
Special Education Interagency	\$ 3,479,423	\$ 3,660,311	\$ 3,479,423	\$ 3,479,423	\$ 3,479,423
Sales, Leases, and Rentals	-	-	-	-	-
Interest	-	-	-	-	-
Transportation Fees from Individuals	50,000	97,217	50,000	50,000	50,000
Interagency Services Between LEA's	829,881	966,755	743,003	743,003	818,061
All Other Local Income	1,677,775	1,596,817	120,110	120,110	412,632
<b>TOTAL OTHER LOCAL</b>	<b>\$ 6,037,079</b>	<b>\$ 6,321,100</b>	<b>\$ 4,392,536</b>	<b>\$ 4,392,536</b>	<b>\$ 4,760,116</b>
<b>TOTAL REVENUES:</b>	<b>\$ 38,876,914</b>	<b>\$ 35,847,825</b>	<b>\$ 24,709,888</b>	<b>\$ 24,709,888</b>	<b>\$ 28,167,514</b>
<b>OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers					
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT					
Between GF & Sp Reserve Fn	\$ -	\$ -	\$ -	\$ -	\$ -
Fr all Funds to SSBF - FN35	-	-	-	-	-
Fr GF,SP Reserve, Bldg to Def Maint	-	-	-	-	-
Interfund Trnsfrs Out	-	-	-	-	-
Total Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -
SOURCES	\$ -	\$ -	\$ -	\$ -	\$ 100,000
USES	-	-	-	-	-
CONTRIBUTIONS TO RESTR PRG	9,212,164	8,484,939	9,720,051	9,720,051	11,936,692
TRANSFERS OF RESTRICTED BALANCES					
FLEXIBILITY TRANSFERS	-	-	-	-	-
<b>TOTAL FINANCING SOURCES/USES</b>	<b>\$ 9,212,164</b>	<b>\$ 8,484,939</b>	<b>\$ 9,720,051</b>	<b>\$ 9,720,051</b>	<b>\$ 12,036,692</b>

2011-12 Revenue Limit Recap  
2.24% Funded COLA, 19.754% Deficit Factor  
-\$260.32 per ADA 1-Time RL Trigger Cut  
203.95 Increase Over Actual 2010-11 P-2 (Total District ADA)

			DISTRICT	COUNTY SPECIAL ED	TOTAL
<b>BASE REVENUE LIMIT</b>	\$ 6,486.49				
District ADA	17,940.00		\$ 116,367,631	\$ -	\$ 116,367,631
District Sp Ed ADA	241.00		1,563,244	-	1,563,244
Nonpublic Special Ed	0.00		-	-	-
<b>Total District ADA</b>	<b>18,181.00</b>				
County Sp Ed ADA	212.41			1,377,795	1,377,795
Community School	31.07		-	201,535	201,535
<b>TOTAL ADA</b>	<b>18,424.48</b>		\$ 117,930,875	\$ 1,579,330	119,510,205
Sherman Thomas	238.60				
Ezequiel Tafoya Alvarado	351.72				
MCIA	115.64				
PTC	197.81				
Add: AB851 Adj for NPS/BTS Special Add-On Per ADA	\$ 21.55		391,801	5,247	397,048
Revenue Limit Subject to Deficit	\$ 6,508.04		\$ 118,322,676	\$ 1,584,577	119,907,253
Deficit Factor 1.00000 0.80246	<u>19.754%</u>		(23,373,461)	(313,017)	(23,686,478)
<b>Deficited Revenue Limit</b>	\$ 5,222.44				
Trigger: 4% Reduc to Rev Limit Sub to Deficit (1- time)	\$ (260.32)		(4,732,907)	(63,383)	(4,796,290)
<b>Adjusted Deficited 2011-12 Revenue Limit</b>	<b>\$ 4,962.12</b>		\$ 90,216,308	\$ 1,208,177	\$ 91,424,485
Unemployment Insurance Increase			\$ 1,438,646	\$ -	\$ 1,438,646
<b>Necessary Small Continuation High School</b>			-	-	-
Less: PERS Reduction			(232,967)	-	(232,967)
<b>Total Revenue Limit</b>			\$ 91,421,987	\$ 1,208,177	\$ 92,630,164
Local Property Taxes			\$ 16,820,303	\$ -	\$ 16,820,303
Less: Charter Schools In-Lieu Taxes			(793,682)	-	(793,682)
<b>Total Local Income</b>			\$ 16,026,621	\$ -	\$ 16,026,621
<b>Subtotal - State Aid</b>			<b>75,395,366</b>	<b>1,208,177</b>	<b>76,603,543</b>
Less: Transfer Special Ed Classes to County			\$ -	\$ (1,058,428)	\$ (1,058,428)
Transfer County Community School			-	(161,724)	(161,724)
			-	-	-
<b>Total Transfers</b>			\$ -	\$ (1,220,152)	\$ (1,220,152)
<b>State Aid Portion of Revenue Limit (8011)</b>			<b>\$ 75,395,366</b>	<b>\$ (11,975)</b>	<b>\$ 75,383,391</b>
Add Back Local Income			\$ 16,026,621	\$ -	\$ 16,026,621
Add Back P.E.R.S. Reduction			232,967	-	232,967
<b>Total District Revenue Limit</b>			<b>\$ 91,654,954</b>	<b>\$ (11,975)</b>	<b>\$ 91,642,979</b>
State Aid Prior Year			\$ -	\$ -	\$ -
State Adjustment for QEIA Funds			\$ -	\$ -	\$ -
<b>TOTAL ADJUSTED REVENUE LIMIT</b>			<b>\$ 91,654,954</b>	<b>\$ (11,975)</b>	<b>\$ 91,642,979</b>

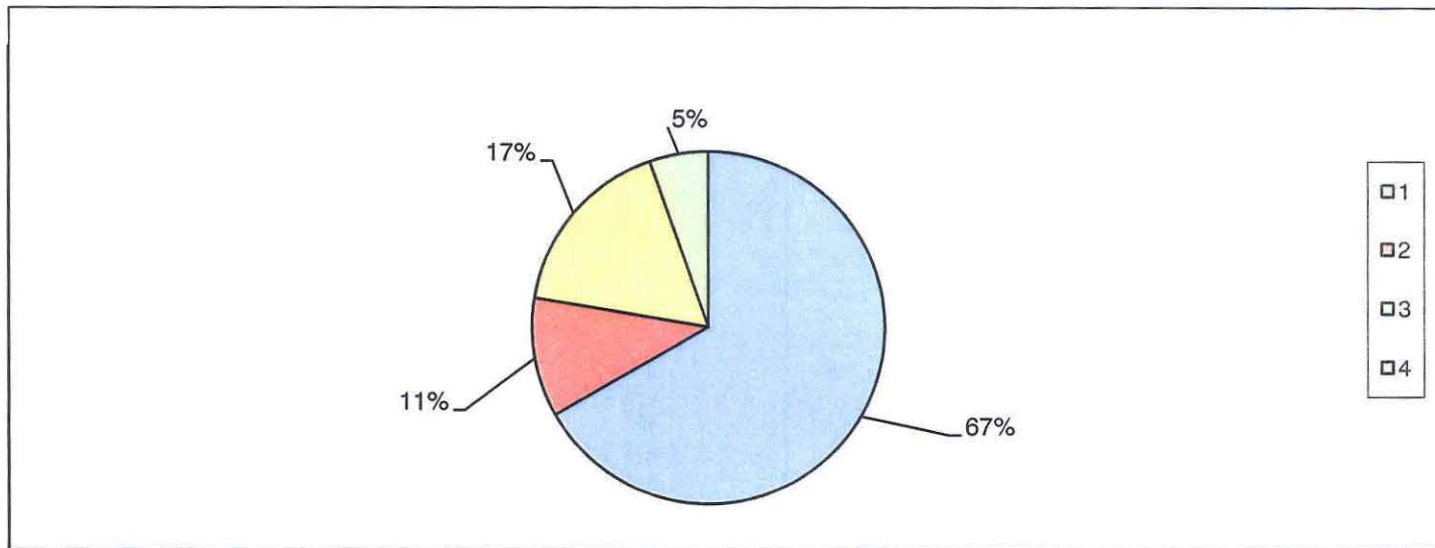
-3.156%

**2010-11 Revenue Limit Recap**  
**-.39% Funded COLA, 17.963% Deficit**  
**140.14 ADA Increase Over Actual 2009-10 P-2**

			<b>DISTRICT</b>	<b>COUNTY SPECIAL ED</b>	<b>TOTAL</b>
<b>BASE REVENUE LIMIT</b>	<b>\$ 6,343.49</b>				
District ADA	17,565.27	\$	111,425,115	\$ -	\$ 111,425,115
District Sp Ed ADA	410.64		2,604,891	-	2,604,891
Nonpublic Special Ed	1.14		7,232	-	7,232
<b>Total District ADA</b>	<b>17,977.05</b>				
County Sp Ed ADA	212.41			1,347,421	1,347,421
Community School	31.02		-	196,775	196,775
<b>TOTAL ADA</b>	<b>18,220.48</b>	\$	114,037,238	\$ 1,544,196	\$ 115,581,433
Sherman Thomas	238.60				
Ezequiel Tafoya Alvarado	351.72				
Add: AB851 Adj for NPS/BTS Special Add-On Per ADA	\$ 21.08		378,956	5,132	384,088
Revenue Limit Subject to Deficit	\$ 6,364.57	\$	114,416,194	\$ 1,549,328	\$ 115,965,521
Deficit Factor 1.00000 0.82037	17.963%		(20,552,581)	(278,306)	(20,830,887)
(Deficited Base Revenue Limit)	\$ 5,221.30				
	0	-	-	-	-
<b>Adjusted Deficited 2011-12 Revenue Limit</b>	<b>\$ 5,221.30</b>	\$	93,863,613	\$ 1,271,022	\$ 95,134,634
Unemployment Insurance Increase		\$	591,596	\$ -	\$ 591,596
<b>Necessary Small Continuation High School</b>			-	-	-
Less: PERS Reduction			(296,999)	-	(296,999)
Total Revenue Limit		\$	94,158,210	\$ 1,271,022	\$ 95,429,231
Local Property Taxes		\$	16,948,593	\$ -	\$ 16,948,593
Less: Charter Schools In-Lieu Taxes			(793,682)	-	(793,682)
Total Local Income		\$	16,154,911	\$ -	\$ 16,154,911
<b>Subtotal - State Aid</b>			<b>78,003,299</b>	<b>1,271,022</b>	<b>79,274,320</b>
Less: Transfer Special Ed Classes to County		\$	-	\$ (1,058,191)	\$ (1,058,191)
Transfer County Community School			-	(161,428)	(161,428)
			-	-	-
Total Transfers		\$	-	\$ (1,219,619)	\$ (1,219,619)
<b>State Aid Portion of Revenue Limit (8011)</b>		\$	<b>78,003,299</b>	<b>\$ 51,403</b>	<b>\$ 78,054,701</b>
Add Back Local Income		\$	16,154,911	\$ -	\$ 16,154,911
Add Back P.E.R.S. Reduction			296,999	-	296,999
<b>Total District Revenue Limit</b>		\$	<b>94,455,209</b>	<b>\$ 51,403</b>	<b>\$ 94,506,611</b>
State Aid Prior Year		\$	122,625	\$ -	\$ 122,625
State Adjustment for QEIA Funds		\$	-	\$ -	\$ -
<b>TOTAL ADJUSTED REVENUE LIMIT</b>		\$	<b>94,577,834</b>	<b>\$ 51,403</b>	<b>\$ 94,629,236</b>

6.571%

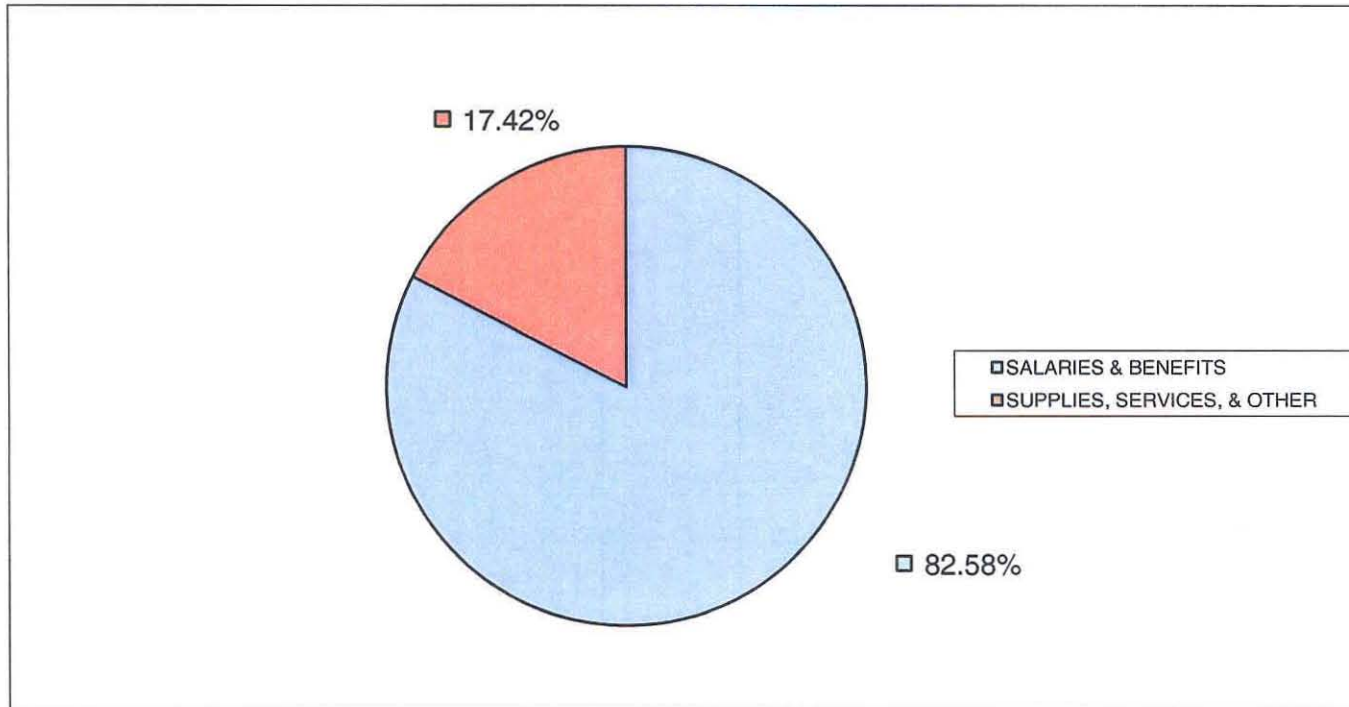
**Madera Unified School District  
2011-12 1st Interim Report  
Total General Fund Revenues by Funding Source**



\$ 6,508.04 Base Revenue Limit  
\$ 4,962.12 Deficited Revenue Limit

(1)		(2)		(3)		(4)	
REVENUE LIMIT SOURCES		FEDERAL REVENUE		OTHER STATE REVENUE		OTHER LOCAL REVENUE	
67%		11%		17%		5%	
\$ 75,383,391	Principal Apportionment	\$ 1,223,588	Sp Ed-Entitlement (IDEA)	\$ 4,302,487	EIA Economic Impact Aid/Lep	\$ 402,410	Interest
16,820,303	Property & Local Taxes	-	Sp Ed ARRA IDEA Basic	1,359,830	Transportation	902,395	Interagency Revenue
232,967	PERS Reduction	8,108,234	Title I (ESEA)	3,626,638	Class Size Reduction	3,479,423	Trsfr Appor fr MCOE Sp Ed
(793,682)	Charter Schools In-Lieu Taxes	113,190	NCLB ARRA American Recovery	2,264,422	Lottery	817,737	Sales/Other Local
-	State Aid Prior Year	279,724	Education Jobs & Medicaid	386,521	Lottery - Instructional Materials	1,813,730	Other Sources & Trnsfrs
-		182,647	Voc & Applied Tech	-	ELAP-Eng Lang Acquisition	-	
		25,965	Drug Free Schls Entitlement	1,410,800	Quality Education Invest		
		2,475,258	Title II Part A & D	9,811,756	Tier II SBX 3 4 Flexibility		
		1,686,022	Title III Part A (LEP)	-			
		-		-			
		-		-			
		848,667	Other Federal Revenues	194,422	Other State Revenues	-	
<u>\$ 91,642,979</u>	<b>Total Revenue Limit</b>	<u>\$ 14,943,295</u>	<b>Total Federal Revenue</b>	<u>\$ 23,356,876</u>	<b>Total State Revenue</b>	<u>\$ 7,415,695</u>	<b>Total Local Revenue</b>
						<u>\$ 137,358,845</u>	<b>Total District Revenue</b>

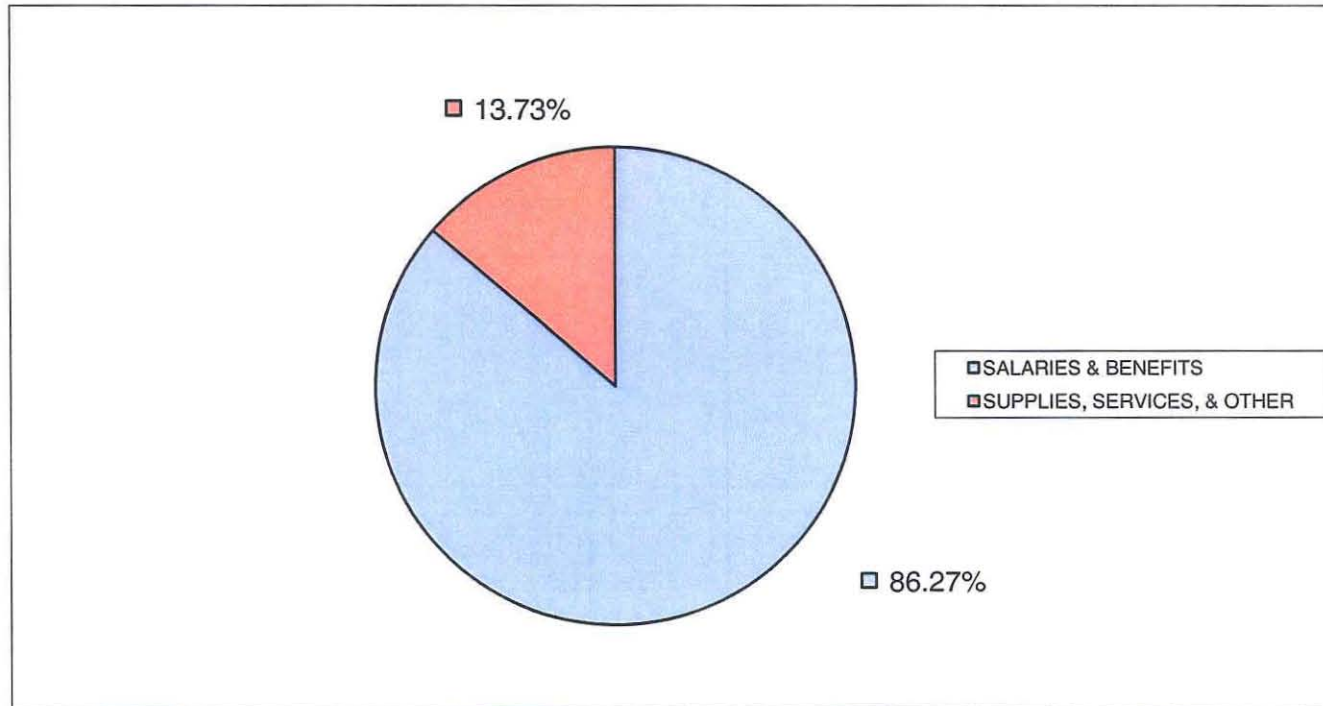
**Madera Unified School District**  
**2011-12 1st Interim Report**  
**Total General Fund Expenditures by Funding Source**



(1)	
SALARIES & BENEFITS	
82.58%	
\$ 65,511,497	Certificated Salaries
17,330,434	Classified Salaries
35,553,364	Employee Benefits
-	
-	
<u>\$ 118,395,295</u>	<b>Total</b>

(2)	
SUPPLIES, SERVICES, & OTHER	
17.42%	
\$ 11,039,004	Books & Supplies
11,088,641	Services/Other Operating
968,694	Capital Outlay
615,072	Other Outgoing, Direct/Indirect Costs
1,258,464	Interfund Transfers
9,335	Other Uses
<u>\$ 24,979,210</u>	<b>Total</b>
<u><u>\$ 143,374,505</u></u>	<b>Total District Expenses</b>

**Madera Unified School District**  
**2011-12 1st Interim Report**  
**Unrestricted General Fund Expenditures by Funding Source**



(1)	
SALARIES & BENEFITS	
86.27%	
\$ 52,182,460	Certificated Salaries
10,749,341	Classified Salaries
26,328,317	Employee Benefits
-	
-	
-	
<u>\$ 89,260,118</u>	<b>Total</b>

(2)	
SUPPLIES, SERVICES, & OTHER	
13.73%	
\$ 5,171,304	Books & Supplies
8,333,771	Services/Other Operating
505,270	Capital Outlay
(1,077,968)	Other Outgoing, Direct/Indirect Costs
1,258,464	Interfund Transfers
9,335	Other Uses
<u>\$ 14,200,176</u>	<b>Total</b>
<u><u>\$103,460,294</u></u>	<b>Total District Expenses</b>