

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, May 24, 2011**, at 5:30 p.m.

**ROLL CALL**

Robert E. Garibay, President  
Ricardo Arredondo, Clerk

Lynn Cogdill, Trustee  
Jose Rodriguez, Trustee  
Michael Salvador, Trustee  
Ray G. Seibert, Trustee  
Maria Velarde-Garcia, Trustee

Vikram Singh, Student Board Representative, Madera High School  
Omar Perez, Student Board Representative, Madera South High School

Kelly Porterfield, Acting Superintendent  
Deborah A. Wood, Associate Superintendent, Educational Services  
Jake Bragonier, Public Information Officer  
Teri Bradshaw, Director, Fiscal Services  
Mike Lennemann, Director, Human Resources  
Robert Chavez, Chief Academic Officer  
Darren Sylvia, Chief Academic Officer  
Janet Morgan, Senior Administrative Assistant

Gladys Wilson, Translator  
Barbara Gonzalez, Director, Purchasing and Warehouse  
Rosalind Cox, Director, Facilities Planning and Construction  
Lupe Rodriguez, Director, Maintenance and Operations  
Janet Grossnicklaus, Director, Curriculum, Instruction and Assessment  
Brett Moglia, Security Supervisor  
Kliff Justesen, Principal, Dixieland Elementary  
Marcus Sosa, Director, Student Services  
Kent Albertson, Principal, Madera High School  
Sandon Schwartz, Principal, Madera South High School  
Kim Imrie, Coordinator, Instructional Technology  
Steve Imrie, Director, Data Processing

Kathy Horn, MUTA President  
Andi Albertson, CSEA President

There were approximately 50 visitors/District employees in attendance.

**1. Call to Order of Public Meeting – Closed Session Immediately Convened**

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

President Garibay called the Public Session of the Board of Education to order at 5:30 p.m. and immediately adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

**2. Reconvene Public Session/Call to Order Regular Meeting**

**3. Pledge of Allegiance, Opening, Acknowledgement of Visitors and Media, and Invocation**

President Garibay adjourned the Closed Session at 7:57 p.m. and reconvened the Regular Meeting by calling the Public Session to order at 7:03 p.m. President Garibay welcomed the visitors and asked Trustee Rodriguez to lead the flag salute. President Garibay asked Pastor Sam Alvarado of Building for Christ to lead the invocation. President Garibay explained the rules governing the Board meeting. The meeting was recorded on Audio File No. 25-2010/11.

**4. Closed Session Reportable Actions (Government Code Section 54957.1)**

Acting Superintendent Porterfield announced there were no reportable Closed Session actions.

**5. Adoption of Agenda – Motion No. 170-2010/11**

President Garibay stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

Acting Superintendent Porterfield made the following correction to Consent Agenda Item 8A13: change student ID # 997417 to ID # 997414

Trustee Velarde-Garcia asked for Item 8A13 to be pulled for a separate vote.

President Garibay asked for Item 8A14 to be pulled for a separate vote.

**It was moved by Trustee Salvador, seconded by Trustee Velarde-Garcia, and unanimously carried to adopt the Agenda as amended.**

Ayes:	Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk Arredondo and President Garibay
Noes:	None
Absent:	None
Abstained:	None

Following adoption of the agenda President Garibay introduced incoming superintendent Gustavo Balderas. Mr. Balderas will assume his duties with Madera Unified on June 20<sup>th</sup>.

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

**6. Student Board Representative Report**

Vikram Singh Student Board Representative for Madera High School and Omar Perez Student Board Representative for Madera South High School each presented highlights of activities at their respective school sites.

Tonight was the last board meeting for Student Board Representatives Vikram Singh and Omar Perez. They were recognized by the Board and presented plaques commemorating their year of service.

**7. Communications**

**7A. Public Hearing**

President Garibay opened the meeting for visitors to speak on a subject not on the Board Agenda.

- Andi Albertson, CSEA president – shared the excitement of the classified staff barbecue last week at Transportation. The large turnout included attendance by members of the Board of Trustees. Ms. Albertson thanked everyone for their participation.
- Kathy Horn, MUTA president – informed everyone of plans to hold a districtwide barbecue. Associate Superintendent Wood and Trustee Salvador will share grilling duties. Ms. Horn participated in the high school exit interviews and thoroughly enjoyed interacting with the students. Ms. Horn also welcomed incoming superintendent Balderas; reported she has met with Mr. Porterfield and Mr. Lennemann and is hoping to have all teachers back at work; asked for more funding at the school sites; and was sad to hear about the closing of the Coyote Print Shop where special needs students are able to learn a skill.

**7B. Student and Staff Recognition**

There were none this evening.

**8. Approval of Consent Agenda – Motion Nos.171-173-2010/11**

Document Numbers 303-2010/11 through 317-2010/11

Commercial Warrants, Exhibit A

Staffing Changes, Exhibit B

Field Trip/Employee Conference Requests, Exhibit C

**It was moved by Trustee Seibert, seconded by Trustee Cogdill, and unanimously carried to Approve the Consent Agenda as amended.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk Arredondo and President Garibay

Noes: None

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

Absent: None  
Abstained: None

**8A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notices of Public Hearings, and Proclamations:**

**8A1.** Approval of Regular Board Meeting Minutes of May 10, 2011

**8A2.** Approval of three (3) committee member recommendations for the Citizens' Bond Oversight Committee **DOCUMENT NO. 303-2010/11**

**8A3.** Approval of Change Order #8 for the Madera High School Aquatic Complex Project **DOCUMENT NO. 304-2010/11**

**8A4.** The Board of Trustees is requested to accept the following donations:

- Cash donations to Madera High School, designated for MHS Robotics Program from the following entities: Dassault Systems Solidworks Corporation in the amount of \$500
- A donation of \$250 by Roll Giving and Paramount Community Giving to James Monroe Elementary School
- A donation of \$174 donated through the PG&E Corporation by Kirk Atherton for Monica Atherton's classroom at Pershing Elementary
- A donation of \$3800 donated by the Lincoln Parent Club to Lincoln elementary
- A donation \$250 from various MSHS counselors and administrators to fund the MSHS Counselor Scholarship
- MSHS Stallion Band Boosters donated artwork services for the Band and Color Guard equipment truck valued at \$14,307.63

**DOCUMENT NO. 305-2010/11**

**8A5.** Approval of Contract for Services between Madera County Superintendent of Schools (MCSOS), Curriculum and Instruction/Key Visions After School Programs High School and Madera Unified School District to provide staff Credit Recovery courses at Madera High School for the period of September 1, 2011 through May 31, 2012 **DOCUMENT NO. 306-2010/11**

**8A6.** Approval of Contract for Services between Madera County Superintendent of Schools (MCSOS), Curriculum and Instruction/Key Visions After School Programs High School and Madera Unified School District for the term of July 29, 2011 and August 5, 2011 to provide Freshman Academy at Madera High School **DOCUMENT NO. 307-2010/11**

**8A7.** Approval of License Agreement between Madera Unified School District and LRG in joint licensing agreement with the CIF and The National Federation of State High School Association (NFHS), effective May 25, 2011 for a perpetual term unless terminated by Madera Unified School District **DOCUMENT NO. 308-2010/11**

**8A8.** Approval of Contract for Services between Madera Unified School District and Stanislaus County Office of Education, Child/Family Services

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

Division to provide specialized Community Education services for adults participating in the Migrant Education program. Duration of Contract: June 21, 2011 to October 4, 2011  
DOCUMENT NO. 309-2010/11

- 8A9.** Approval of Contract between Madera Unified School District and Madera County Children and Families Commission for Madera Adult School to provide "Nurturing Parent" classes for the term of June 3, 2011 through July 30, 2011  
DOCUMENT NO. 310-2010/11

- 8A10.** Approval of Agreement between Madera Unified School District and Atomic Learning beginning May 25, 2011 and ending September 30, 2012. Atomic Learning will provide Madera Unified School District staff with professional development, technology training and technology integration.  
DOCUMENT NO. 311-2010/11

- 8A11.** Approval of Agreement between Madera Unified School District and Blackboard Collaborate Inc. beginning June 1, 2011 and ending June 30, 2012 to provide Madera Unified teachers, administrators, and students with online access to a web-based classroom with audio, video, and collaborative learning tools for 21<sup>st</sup> century education and training.  
DOCUMENT NO. 312-2010/11

- 8A12.** Approval of Consultant Service Agreement between Madera Unified School District and Kathryn Wage; a consultant with Center for Communication Skills for Independent Education Evaluation. Term of the contract is from May 25, 2011 through June 30, 2012.  
DOCUMENT NO. 313-2010/11

- 8A13.** Approval to adopt the findings, conclusions and recommendations related to the possible expulsion or readmission of pupils as these are presented to the Board in one or more of the following forms of documentation:
- Report(s) of Administrative Hearing Panel(s)
  - Expulsion Status Review Report(s) by the Superintendent's Designee
  - Stipulated Expulsion Agreement(s)

The Governing board is also requested to issue orders consistent with the above referenced findings, conclusions and recommendations related to the possible expulsion or readmission of pupils in the cases of the following students, herein identified by their District-assigned identification numbers: 402887, 200076, ~~997417~~, 997414, 12442, 17821, 5296, 602099, 201163, 402194, 603292, 202765, 5040, 201767 and 19943

Trustee Velarde-Garcia stated she must abstain from voting on this item due to a conflict of interest. President Garibay then called for a vote.

**It was moved by Trustee Salvador, seconded by Trustee Cogdill, and carried by majority to Adopt the findings, conclusions and recommendations related to the possible expulsion or readmission as presented to the Board.**

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Clerk Arredondo and  
President Garibay  
Noes: None  
Absent: None  
Abstained: Velarde-Garcia

**MOTION NO. 172-2010/11  
CONFIDENTIAL DOCUMENT NO. 314-2010/11**

**8A14. Approval of Commercial Warrant Listing**

President Garibay advised that because several of his clients are included in the Commercial Warrant Listing as payees he must abstain from voting on this item. President Garibay then passed the gavel to Clerk Arredondo who called for a vote.

**It was moved by Trustee Salvador, seconded by Trustee Velarde-Garcia, and carried by majority to Approve the Commercial Warrant Listing.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia and Clerk Arredondo  
Noes: None  
Absent: None  
Abstained: President Garibay

**MOTION NO. 173-2010/11  
DOCUMENT NO. 315-2010/11**

**8B. Human Resources Items**

**8B1. Approval of Staffing Changes and Coaches** **DOCUMENT NO. 316-2010/11**

**8C. Approval of Field Trip/Employee Conference Requests** **DOCUMENT NO. 317-2010/11**

Following approval of the Consent Agenda President Garibay announced the retirements of Elena Salazar, teacher at LaVina Elementary following 13 years of service, custodian Gary Dover following 37 years of service, and Paraprofessional Aide Ruth Gonzalez following 23 years of service to Madera Unified students. President Garibay commended the retirees on their years of service.

Acting Superintendent Porterfield announced the appointment of Isabel Guzman to the position of Vice Principal at Madison Elementary for the 2011/2012 school year. Mrs. Guzman has served in the same capacity at Alpha Elementary.

**9. New Business**

**9A. Approval of Declaration of Need for Fully Qualified Educators**

Director of Human Resources Mike Lennemann presented background information on this item.

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

**It was moved by Trustee Salvador, seconded by Trustee Cogdill, and unanimously carried to Approve the Declaration of Need for Fully Qualified Educators.**

Ayes: Trustees Cogdill, Rodriguez, Salvador, Seibert, Velarde-Garcia, Clerk Arredondo and President Garibay  
Noes: None  
Absent: None  
Abstained: None

MOTION NO. 174-2010/11  
DOCUMENT NO. 318-2010/11

**9B. First Reading of Revised Board Policy and Administrative Regulations for 3100-Budget and 3460-Financial Reports and Accountability**

Acting Superintendent Kelly Porterfield introduced the item followed by a presentation of the requirements for the revisions by Teri Bradshaw, Director of Fiscal Services.

**9C. First Reading of New Course Proposals for Grades 9-12: Earth Science, Ag Earth Science, Applied Geometry, and Financial Literacy**

Director of Curriculum, Instruction and Assessment Janet Grossnicklaus presented these new course proposals and indicated these were previously approved by the secondary curriculum council before being presented to the board this evening. Following brief review of each course, Mrs. Grossnicklaus invited questions from the board.

Clarifying questions were asked by the board.

These new course proposals will be brought back to the June 14<sup>th</sup> meeting to request approval.

Kathy Horn, MUTA President; asked that when we're writing new course proposals we make sure we use the PLC model so that they go back to the teachers and not just the few who are working on the proposal; also asked that when we order books make sure we will have full classroom sets.

**10. Information and Reports**

**10A. Educational Services Report**

There was no report this evening.

**10B. Business and Operations Update**

**May Revise Budget Update**

Kelly Porterfield provided a PowerPoint presentation of the budget forecast. Mr. Porterfield along with other administrative staff, board members and union leadership attended the May Revise workshop in Fresno on May 19<sup>th</sup>.

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

The proposed budget will be brought to the June 14<sup>th</sup> meeting followed by the adopted budget on June 28<sup>th</sup>.

Mr. Porterfield thanked the collective bargaining units and trustees for their participation in the May 19<sup>th</sup> budget workshop.

**10C. Human Resources**

Teacher Support Services Report on Beginning Teacher Support and Assessment (BTSA) and Peer Assistance and Review (PAR)

Mike Lennemann introduced Steve Thornton, the BTSA Education Specialist who provided a PowerPoint presentation overview of the BTSA and PAR programs. Mr. Thornton began by explaining that beginning teachers earn their clear credential through the BTSA program.

Following the PowerPoint presentation, Mr. Thornton introduced Laura Garibay a past participating teacher to share her experience in BTSA. Ms. Garibay is now a 3<sup>rd</sup> year teacher at Madera High School.

Mr. Thornton also introduced Elaine Ogletree a current BTSA Support Provider who shared who her experiences in this program.

Members of the board made comments and asked clarifying questions.

**11. Announcements**

Acting Superintendent Porterfield made the following announcements:

**Madera Unified graduation and promotion ceremonies will be held next week:**

**Graduation:**

Adult Ed/Alternative Ed - Tuesday, May 31<sup>st</sup>  
Madera South High School - Wednesday, June 1<sup>st</sup>  
Madera High School - Thursday, June 2<sup>nd</sup>

All will be held at 7:00 pm at Memorial Stadium

**8<sup>th</sup> Grade Promotion:**

**June 1<sup>st</sup> @ 10:00 am:**

Dixieland  
Howard  
La Vina

**June 2<sup>nd</sup> @ 10:00 am:**

Thomas Jefferson  
Martin Luther Kin

**June 2<sup>nd</sup> @ 12:00 pm:**

Desmond



**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

**12. Miscellaneous**

Trustee Salvador reported on the MCSBA budget meeting he attended last week – their budget will be coming forward to this board for approval in June.

President Garibay directed the board's attention to the Draft Agenda which adds language following the 5:30 pm Call to Order (Item 1) and to item 7A Communications, and changes language in Item 8 Consent Agenda. President Garibay asked trustees to pass any comments or changes along to him and advised this format will be used beginning with the June 14<sup>th</sup> Board Agenda.

**13. Advanced Planning**

President Garibay made the following announcement:

**Next Regular Board Meeting**

**Tuesday, June 14, 2011 at 7:00 p.m.**

**Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA 93637**

**14. Suggested Future Agenda Items**

Trustee Cogdill asked for a security report covering physical incidents they deal with; mental health issues they may face; and the cost of security.

Trustee Arredondo asked for an update on re-drawing area lines. Mr. Porterfield explained that this is being done county-wide and therefore falls under the responsibility of the County Commission which is the Madera County Board of Education. The Commission will be hiring National Demographics to do the study. We do have a role in determining the lines in our district. Mr. Porterfield will be attending a Madera County Superintendent's meeting tomorrow and will report back with any updates.

Trustee Salvador asked for an analysis of what our priorities should be regarding facilities construction – especially high schools – do we re-think the elementary or do a third high school. Mr. Porterfield advised we would be bringing forward our 10 year facilities plan which will include not only building but modernization. Lupe Rodriguez and Rosalind Cox are working together to identify facilities.

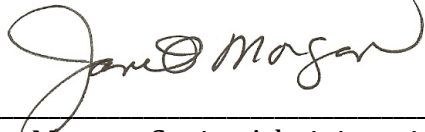
Trustee Velarde-Garcia asked when the board will have the training with our new superintendent. President Garibay stated that will be discussed once Superintendent Balderas is officially on board.

Acting Superintendent Porterfield commented that Mr. Balderas will be starting work on June 20<sup>th</sup> and that we are all looking forward to that.

**MINUTE RECORD of Madera Unified School District Board of Education  
REGULAR BOARD MEETING HELD ON THE 24<sup>TH</sup> DAY OF MAY, 2011**

**15. Adjournment – Motion No. 175-2010/11**

President Garibay adjourned the Public Session at 9:02 p.m.



---

Janet Morgan, Senior Administrative Assistant  
to the Superintendent and Board of Trustees

Dated: May 24, 2011