

**E-RATE YEAR 2024-2025 RFP**  
**Category 1 – Internet Access/Telecommunications**

**Madera Unified School District (BEN #144042)**  
**E-rate Form 470 Application**

**Submission Deadline – February 20, 2024 5:00 PM PST**

The Offeror must submit a completed original proposal in accordance with the format provided in this solicitation to Madera Unified School District through e-mail [madera.erate@edtechnologyfunds.com](mailto:madera.erate@edtechnologyfunds.com) prior to 5:00 p.m. local time on the allowable contract date noted on the 470 application.

Questions and requests for clarification related to definition or interpretation of this RFP shall be submitted in writing via e-mail to [madera.erate@edtechnologyfunds.com](mailto:madera.erate@edtechnologyfunds.com). No questions will be accepted via telephone and oral explanations or instructions shall not be considered binding on behalf of the School. If you have any other concerns or comments regarding this solicitation, please send an e-mail to the address listed above.

Madera Unified School District is seeking proposals for the following services for its E-rate FY2024 application:

- Switched Ethernet or equivalent 250 Mbps CIR circuit with the ability to scale on-demand to 1 Gbps for 27 sites:
  - o Madera Unified Transportation Department located at 769 Pine Street
  - o Madera Unified Central Services located at 1205 Madera Ave
  - o Ripperdan Community Day School located at 26133 Ave 7
  - o Mountain Vista Continuation High School located at 1901 Clinton Ave
  - o Virginia Lee Rose Elementary located at 1001 Lilly St
  - o Furman High School located at 955 W Pecan Ave
  - o The Courtyard (Suite 1) and The Courtyard (Suite 2) located at 1816 Howard Rd
  - o Madera Adult School located at 2037 W. Cleveland Ave
  - o Student and Family Support Services located at 1820 Howard Rd
  - o Alpha Elementary located at 900 Stadium Road
  - o John Adams Elementary located at 1822 National Ave
  - o Berenda Elementary located at 26820 Club Drive
  - o Dixieland Elementary located at 18440 Road 19
  - o Howard Elementary located at 13878 Road 21 1/2
  - o Lavina Elementary located at 8594 Road 23
  - o Madison Elementary located at 109 Stadium Road
  - o Millview Elementary located at 1609 Clinton Ave
  - o Monroe Elementary located at 1819 N Lake St
  - o Lincoln Elementary located at 650 Liberty Lane

- o Sierra Vista Elementary located at 917 E Olive Ave
- o George Washington Elementary located at 509 South St
- o Nishimoto Elementary located at 26460 Martin St
- o Cesar Chavez Elementary located at 2600 E Pecan
- o Pershing Elementary located at 1505 E Ellis Ave
- o Parkwood Elementary located at 1150 E Pecan Ave
- o Eastin-Arcola K-8 located at 29551 Ave 8
- o Madera Unified Stadium Field House located at 200 Coyote Lane
- Switched Ethernet or equivalent 1 Gbps CIR circuit with the ability to scale on-demand to 10 Gbps at 3 sites
  - o Madera High School located at 200 South L St
  - o Matilda Torres High located at 16645 Road 26
  - o Madera South High School located at 705 W Pecan
- Switched Ethernet or equivalent 1 Gbps circuit at 6 sites:
  - o Jack Desmond Middle School located at 26490 Martin St
  - o Martin Luther King Jr. Middle School located at 601 Lilly Street
  - o Jefferson Middle School located at 1407 Sunset Ave
  - o Madera Technical Exploration Center located at 955 Lilly Street
  - o Technology Innovation Center located at 2401 W Almond Ave
  - o Madera Unified SPAN Office located at 1837 Howard Rd
- Switched Ethernet or equivalent 5 Gbps CIR circuit with the ability to scale on-demand to 10 Gbps for 3 sites:
  - o Madera Unified School District Office (Collector Circuit) located at 1902 Howard Road
  - o Madera Unified School District Office located at 1902 Howard Road
  - o Madera County Superintendent of Schools located at 1105 S. Madera A

### **Key Dates:**

The proposed project schedule for this RFP is as follows:

**RFP Published/Form 470 Posted: ..... 1/23/2024**  
**RFP Published on Newspaper: ..... 1/23/2024**  
**Service Provider Questions Due: ..... 2/5/2024**  
**Addendum with Replies to Service Provider Questions: .....2/8/2024**  
**Service Provider Responses Due: ..... 2/20/2024**  
**Service Start Date: .....July 1, 2024**

### **Service Provider Requirements:**

1. Service Provider must provide a valid SPIN at the time the bid is submitted, and the SPIN must be included in the response documentation.
2. Service Providers must have a current FCC Red Light Display System Status of Green.
3. Service Providers must demonstrate a minimum of 5 years of experience in K-12 education or city/county government markets.

4. Service Providers must demonstrate a minimum of 5 years of E-Rate Category 1 Internet Access or WAN experience.
5. The Service Provider is able to begin providing services by July 1, 2024.
6. The **Madera Unified School District** may elect either the Billed Entity Reimbursement or Service Provider method of invoicing.
7. All components and associated labor not eligible for E-rate funding must be provided in a separate quote.
8. All ineligibles and all ineligible allocations on eligible must be clearly included in your proposal.
9. Vendors must contact the technical person listed by e-mail for any questions, bids, and or proposals. For our protection, the consultant does not talk with vendors by phone. Technical questions will be answered only by the technical contact person listed.
10. Check the EPC portal daily for response to any questions received and any Addenda posted for this RFP.

## **Project and Contract Requirements**

**This project is dependent on partial funding from the E-rate program. All contracts entered into as a result of the posting of the Form 470/RFP will be contingent upon the approval of discounts from the Universal Services Administrative Company (USAC) and Madera Unified School District acceptance of the funding award. No part of this contract will be valid or executed outside of E-Rate timelines and approvals unless authorized by the Madera Unified School District.**

- a. Estimated Discount is **90%** for the **Madera Unified School District**.
- b. All proposals must show broken down costs individually for each site, if multiple sites are seeking service.
- c. Ineligible items and features must be clearly included in your proposal.
- d. Any non-recurring costs must be submitted separately with cost explanation (i.e., Installation, Initial Configuration, Equipment).
- e. All pricing must include taxes, shipping/handling, and all other eligible fees.
- f. Prices must be held firm for the duration of the contract or until all work associated with the project(s) are complete (including any Universal Services Administrative Company (USAC) approved extensions).
- g. Any implementation that is done prior to the funding award must be requested and approved in writing by **Madera Unified School District**.
- h. Services covered by this contract cannot take place before the contract start date of July 1, 2023 unless requested by **Madera Unified School District**.
- i. Growth Clause requested as part of contract terms. Growth services may or may not be requested by Madera Unified School District during the contract term. Madera Unified School District may increase bandwidth during the term of the agreement to any of the speeds quoted without any change in contract terms other than the price.

- j. All vendors must comply with School Local, State, and Federal contracting requirements including but not limited to:
  - Prevailing Wage
  - Insurance
- k. Notice To Proceed:

This project is contingent on funding from the E-rate program. As such, the **Madera Unified School District** will not issue a Notice to Proceed until a copy of the approved Funding Commitment Decision Letter (FCDL) has been received from USAC and a Form 486 "Receipt of Service Confirmation" has been filed. Contractor will not be permitted to commence work, unless otherwise directed by the **Madera Unified School District**, until a Notice to Proceed has been issued. The **Madera Unified School District** will not be responsible for costs incurred by the Service Provider prior to receiving a Notice to Proceed.
- l. Reservation of Rights:
  - a. **Madera Unified School District** reserves the right to award all, none, or select portions of this bid to one or multiple Service Providers. **Madera Unified School District** reserves the right to negotiate terms and conditions of the RFP as necessary, to reject any or all proposals, to increase quantities, and to waive any irregularities or informalities in the RFP or in this process.

### **Proposal Evaluation:**

It is anticipated that a contract will be made with the provider whose proposal is determined to be the most cost effective and in the overall best interest of **Madera Unified School District**. The main evaluation considerations are: 1) Price, 2) Prior Experience 3) Understanding of Needs 4) Compatibility with existing infrastructure, and 5) Completeness of Response.