



**Mountain Vista High School**  
*"Home of the Panthers"*

*"Inspiring and mentoring students to recognize, respect and realize their potential."*

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**Matt Tobin**  
*Principal*

**Rolando Lopez**  
*Counselor*

**English Learner Advisory Committee (ELAC)**  
**Meeting #1 10/10/2024**  
**6:00 PM- MVHS**  
**Minutes**

**1. Welcome and Introduction**

**\*Did not have enough parents for quorum.**

**2. Call the meeting to order** (A motion is not necessary)

**3. Call for additions/deletions of agenda items**

**4. Public Input** (15 minutes is allocated for public input)

**5. Reading and approval of the minutes**

**6. New Business**

A. ELAC Basics

a. ELAC Norms

b. Purpose of the ELAC

c. Parliamentary Procedures

1. Bylaws

2. Robert's Rules of Order

d. Roles and responsibilities of ELAC officers

e. Nominations & Elections for ELAC officers

1. Chairperson

2. Vice-Chairperson

3. Secretary

4. DELAC representative

5. DELAC alternate representative

B. MUSD's Uniform Complaint Procedures

E. Conduct a Needs Assessment

**7. Announcements:**

**8. Next Meeting:** (12/10/2024)

**9. Adjournment**

**Date Posted:** \_\_\_\_\_