

**MINUTE RECORD of Madera Unified School District Board of Education
ORGANIZATIONAL BOARD MEETING HELD ON THE 13th DAY OF DECEMBER, 2011**

The Board of Education of the Madera Unified School District convened the **Annual Organizational Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, December 13, 2011**, at 5:30 p.m.

ROLL CALL

Robert E. Garibay, Acting President
Ricardo Arredondo, Acting Clerk

Lynn Cogdill, Trustee
Jose Rodriguez, Trustee
Michael Salvador, Trustee
Ray G. Seibert, Trustee
Maria Velarde-Garcia, Trustee

Azka Fayyaz, Student Board Representative, Madera High School
Cristal Rivera, Student Board Representative, Madera South High School

Gustavo Balderas, Superintendent
Kelly Porterfield, Associate Superintendent, Business and Operations
Deborah A. Wood, Associate Superintendent, Educational Services
Jake Bragonier, Public Information Officer
Teri Bradshaw, Director, Fiscal Services
Mike Lennemann, Director, Human Resources
Robert Chavez, Chief Academic Officer
Julia Reese, Chief Academic Officer
Janet Morgan, Senior Administrative Assistant

Gladys Wilson, Translator
Marisa DiMauro, Director of Categorical Programs
Janet Grossnicklaus, Director of Curriculum, Instruction and Assessment
Paul Van Loon, Director of Special Education
Kent Albertson, Principal, Madera High School
Brett Moglia, Security Supervisor
Rosalind Cox, Director of Facilities Construction and Management
Rachel Church, Principal, Millview Elementary
Lupe Rodriguez, Director of Maintenance and Operations
Barbara Gonzalez, Interim Director of Transportation, Director of Purchasing and Warehouse
Sandra Perez, Director of Child Nutrition
Alma DeLuna, Director of English Learners

Kathy Horn, MUTA President

There were approximately 30 visitors/District employees in attendance.

1. Call to Order of Public Meeting – Closed Session Immediately Convened

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Acting President Garibay called the Public Session of the Board of Education to order at 5:30 p.m. and immediately adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1, and 54957.6, and Education Code Sections 35146, 44951, 48900, and 48918.

**2. Reconvene Public Session
Call to Order Organizational Meeting
Pledge of Allegiance and Acknowledgement of Visitors, Media and Invocation**

Presiding Secretary, Mr. Gustavo Balderas adjourned the Closed Session at 6:40 p.m. and reconvened the Public Session of the Annual Organizational Board meeting to order at 7:00 p.m. Mr. Balderas welcomed the visitors and asked Trustee Rodriguez to lead the flag salute. Mr. Balderas asked Pastor Garland Wilson of New Generation Christian Fellowship to lead the invocation. Mr. Balderas stated that we would now conduct the business of the Annual Organizational Meeting. The meeting was recorded on Audio File No. 09-2011/2012.

3. Adoption of Agenda of Organizational Meeting **MOTION NO. 78-2011/12**

It was moved by Trustee Salvador, seconded by Acting Clerk Arredondo, and unanimously carried to adopt the Agenda.

Ayes:	Trustees Cogdill, Rodriguez, Salvador, Seibert, and Velarde-Garcia, Acting Clerk Arredondo and Acting President Garibay
Noes:	None
Absent:	None
Abstained:	None

4. Nominations and Election of President of the Board of Trustees

Presiding Secretary Balderas called for nominations for the office of the President of the Board of Trustees.

Trustee Cogdill nominated Trustee Salvador to serve as President.
Trustee Velarde-Garcia nominated Trustee Arredondo to serve as President.

Presiding Secretary Balderas called for further nominations. Hearing none he called for a motion to close nominations.

NOMINATIONS FOR PRESIDENT CLOSED **MOTION NO. 79-2011/12
DOCUMENT NO. 144-2011/12**

It was moved by Trustee Seibert, seconded by Trustee Rodriguez, and unanimously carried to close nominations for the office of President of the Board of Trustees.

Ayes:	Trustees Cogdill, Rodriguez, Salvador, Seibert, and Velarde-Garcia, Acting Clerk Arredondo and Acting President Garibay
Noes:	None
Absent:	None
Abstained:	None

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Election of President of the Board of Trustees to serve from December 13, 2011 to December 11, 2012

The Trustees cast their vote for President as follows:

<u>Trustees</u>	<u>Trustee Arredondo</u>	<u>Trustee Salvador</u>
Trustee Arredondo	X	
Trustee Cogdill		X
Trustee Garibay		X
Trustee Rodriguez	X	
Trustee Salvador		X
Trustee Seibert	X	
Trustee Velarde-Garcia	X	
Absent	None	
Abstained	None	

Presiding Secretary Balderas announced that Trustee Arredondo was elected to the office of President of the Board of Trustees from this date to December 11, 2012.

Assumption of Gavel by newly elected President for the Calendar Year 2012

Presiding Secretary Balderas congratulated President Arredondo as he assumed the gavel and was seated as President.

5. Nominations and Election of Clerk of the Board of Trustees

President Arredondo called for nominations for the office of Clerk of the Board of Trustees.

Trustee Seibert nominated Trustee Salvador to serve as Clerk.

President Arredondo called for further nominations. Hearing none he called for a motion to close nominations.

NOMINATIONS FOR CLERK CLOSED

**MOTION NO. 80-2011/12
DOCUMENT NO. 145-2011/12**

It was moved by Trustee Seibert, seconded by Trustee Garibay, and unanimously carried to close nominations for the office of Clerk of the Board of Trustees.

Ayes:	Trustees Cogdill, Garibay, Rodriguez, Salvador, Seibert, and Velarde-Garcia President Arredondo
Noes:	None
Absent:	None
Abstained:	None

Election of Clerk of the Board of Trustees to serve from December 13, 2011 to December 11, 2012

The Trustees cast their vote for Clerk as follows:

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<u>Trustees</u>	<u>Vote for Clerk of the Board of Trustees</u>
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Trustee Cogdill	Trustee Salvador
Trustee Garibay	Trustee Salvador
Trustee Rodriguez	Trustee Salvador
Trustee Salvador	Trustee Salvador
Trustee Seibert	Trustee Salvador
President Arredondo	Trustee Salvador
Absent	None
Abstained	None

President Arredondo announced that Trustee Salvador was elected to the office of Clerk of the Board of Trustees from this date to December 11, 2012.

6. Nominations and Election of Representative to Executive Board, Madera County School Boards Association

**MOTION NO. 81-2011/12
DOCUMENT NO. 146-2011/12**

This group meets four times a year and represents all of the School Boards in Madera County.

Trustee Cogdill volunteered to serve as representative and Trustee Garibay volunteered to serve as alternate to the Executive Board, Madera County School Boards Association.

It was moved by Clerk Salvador, seconded by Trustee Seibert, and unanimously carried for Trustee Cogdill to serve as Representative and Trustee Garibay to serve as Alternate Representative to the Executive Board, Madera County School Boards Association.

Ayes:	Trustees Cogdill, Garibay, Rodriguez, Seibert, and Velarde-Garcia Clerk Salvador and President Arredondo
Noes:	None
Absent:	None
Abstained:	None

7. Appointment of Board Member/s to:

DOCUMENT NO. 147-2011/12

- **California Association of Large Suburban School Districts (CALSSD)**
Trustees Seibert, Rodriguez and President Arredondo volunteered to represent Madera Unified at these meetings. This group meets about four times a year, either in San Diego, Sacramento, or Burlingame. CALSSD is a lobbying group that includes Superintendents, District Staff, Chief Business Officials, Personnel and Board members.
- **County Coalition Executive Committee**
Clerk Salvador and President Arredondo volunteered to serve as MUSD representatives on this committee. **Trustee Cogdill** volunteered to be the alternate.

This committee includes representatives from the Madera City Council, Madera County Board of Supervisors, the MUSD School Board, and the Chowchilla City

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Council. Subcommittees from these groups meet monthly on the first Monday of the month at 7:00 a.m. at Farnesi's Restaurant.

- **School Site and Career School Liaisons**

Superintendent Balderas explained that in addition to representing schools within the Trustee Area, Trustees also act as liaison to Career Schools within each High School.

Trustees volunteered as follows:

MHS – School of Engineering: Clerk Salvador
MHS – School of Science & Health: Trustee Garibay
MHS – School of Human Services: Trustee Velarde-Garcia
MHS – School of Humanities: Trustee Cogdill
MSHS – School of Humanities: Trustee Garibay
MSHS – School of Business: President Arredondo
MSHS – School of Ag: Trustee Seibert
MSHS – School of Health Sciences: Trustee Rodriguez

- 8. Review of Board Advisory Committee Guidelines** **DOCUMENT NO. 148-2011/12**
President Arredondo reviewed the Advisory Committee Guidelines for 2012 with the Trustees.

- 9. Review and Appointment of Board Trustees to Advisory Committees** **DOCUMENT NO. 149-2011/12**

Alternative Governance Board:

Elementary cohort: President Arredondo and Trustee Rodriguez
Middle School cohort: Trustees Garibay and Cogdill
High School cohort: Clerk Salvador and Trustee Seibert

Budget and Finance Committee: Clerk Salvador and Trustees Garibay and Rodriguez to serve on this Committee. **Trustee Velarde-Garcia** volunteered to serve as Alternate.

Citizens' Bond Oversight Committee: Clerk Salvador and President Arredondo will continue to serve the second year of this 2-year appointment as representative and alternate respectively.

Construction Review Advisory Committee: President Arredondo and Trustee Cogdill volunteered to serve on this Committee. **Trustee Velarde-Garcia** volunteered to serve as Alternate.

District English Language Learner Advisory Committee (DELAC): President Arredondo and Trustees Rodriguez and Velarde-Garcia volunteered to continue as representatives for a second year on this committee.

Safe Schools/Drug-Free School and Community Advisory Committee: Clerk Salvador and Trustee Cogdill volunteered to serve as representatives on this Committee.

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School to Career Advisory Committee: President Arredondo and Trustees Rodriguez and Seibert volunteered to serve on this Committee.

Site Selection Committee: President Arredondo and Clerk Salvador volunteered to serve on this Committee. Trustee Seibert volunteered to serve as Alternate.

Subject Area Advisory Committee: Clerk Arredondo and Trustee Velarde-Garcia volunteered to serve on this committee.

10. Setting of dates, times and places for regular meetings and closed executive meetings of the Board of Trustees.

MOTION NO. 82-2011/12
DOCUMENT NO. 150-2011/12

It was moved by Trustee Seibert, seconded by Clerk Salvador, and carried by majority that the Board of Trustees adopt the proposed Regular Board Meeting and Organizational Board Meeting schedule for the 2012 calendar year outlined in Document No. 150-2011/12

Ayes:	Trustees Garibay, Rodriguez, Seibert, and Velarde-Garcia Clerk Salvador and President Arredondo
Noes:	Trustee Cogdill
Absent:	None
Abstained:	None

11. Adjournment of Organizational Meeting

MOTION NO. 83-2011/12

No further business was brought forward for consideration at the annual organizational meeting.

President Arredondo adjourned the organizational meeting at 7:20 p.m.



Janet Morgan, Senior Administrative Assistant to the
Superintendent and Board of Trustees

Dated: December 13, 2011

Attachments:

- 2012 Board Representatives to School Sites and Career School Liaisons
- 2012 Board Advisory Committee Guidelines
- 2012 Board Meeting Calendar

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2012 MUSD Trustee Areas and Career School Liaison

Area 1: Ray Seibert

Dixieland School
Howard School
La Vina School
Eastin-Arcola High School
Madera South High career school: School of Agriculture

Area 2: Lynn Cogdill

Furman Continuation High School
Alpha Elementary
Jefferson Middle School
Madera High career school: School of Humanities

Area 3: Robert Garibay

ETAA Charter School
Nishimoto Elementary
Desmond Middle School
Lincoln Elementary
Madera South High career school: School of Humanities
Madera High School career school: School of Science & Health

Area 4: Maria Velarde-Garcia

Madison Elementary (from Area 2)
Parkwood Elementary (from Area 2)
Sierra Vista Elementary
Madera High career school: School of Human Services

Area 5: Michael Salvador

Berenda Elementary
Monroe Elementary
Pershing Elementary
Madera High career school: School of Engineering and Technology

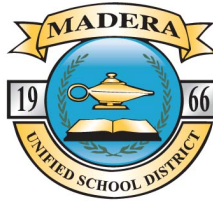
Area 6: Ricardo Arredondo

Chavez Elementary (from Area 1)
MLK Middle School
Millview Elementary
Madera South High career school: School of Business

Area 7: Jose Rodriguez

Adams Elementary (from Area 2)
Sherman Thomas Charter School
Washington Elementary
Madera South High career school: School of Health Sciences

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**MADERA UNIFIED SCHOOL DISTRICT
Board of Trustees and District Advisory Committees
*Charge for 2012***

It is the intent of the Board of Trustees to promote community and staff expertise as advisory support to the Board's decision-making process. Consequently, Advisory Committees shall be formed to serve as needed by the Board in keeping with the District Mission. The on-going need for each Advisory Committee shall be assessed and the official Board representatives appointed at the Board's Annual Organizational meeting held in December. The guidelines for Advisory Committees, current Board and District representatives, and the charge to each Committee, the meeting intervals, and the membership eligibility are identified below.

Guidelines for all Advisory Committees include:

1. All meetings are legally posted and open to the public unless otherwise noted.
2. A written record of each meeting is taken and provided to the Superintendent's Office within three days unless otherwise noted.
3. Board representatives will serve as a liaison to the Board and will provide an update following each Committee meeting at the subsequent Board meeting.
4. District representatives will represent the District pre-school to adult perspective and will respond to the Committee's need for department data. The District representative may be called upon to facilitate the Committee meeting.
5. The Board is not bound by votes taken internally by Advisory Committees.
6. Varying viewpoints, both majority and minority, will be included in the written record for your consideration by the Board.
7. Dates and times for Advisory Committees will be established prior to the Board's Organizational Meeting.
8. Board member involvement on the Committee is strictly as a liaison and not as a voting member of that Committee.

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2012 BOARD MEETING DATES

Place/Time

1902 Howard Road, Madera, California 93637

Closed Sessions: Conference Room, 5:30 pm

Public Sessions: MUSD Board Room, 7:00 pm

- **BOARD WORKSHOP 5:30-7:30**
Tuesday, January 10, 2012
- Tuesday, January 24, 2012
- Tuesday, February 14, 2012
- Tuesday, February 28, 2012
- Tuesday, March 13, 2012
- Tuesday, March 27, 2012
- **BOARD WORKSHOP 5:30-7:30**
Tuesday, April 17, 2012
- Tuesday, April 24, 2012
- Tuesday, May 8, 2012
- Tuesday, May 22, 2012
- Tuesday, June 12, 2012
- Tuesday, June 26, 2012
- **BOARD WORKSHOP 5:30-7:30**
Tuesday, July 24, 2012
- Tuesday, July 31, 2012
- Tuesday, August 14, 2012
- Tuesday, August 28, 2012
- Tuesday, September 11, 2012
- Tuesday, September 25, 2012
- Tuesday, October 9, 2012
- Tuesday, October 23, 2012
- **BOARD WORKSHOP 5:30-7:30**
Tuesday, November 6, 2012
- Tuesday, November 13, 2012
- **BOARD WORKSHOP 5:30-7:30**
Tuesday, December 4, 2012
- Tuesday, December 11, 2012