



Jack G. Desmond Middle School
26490 Martin Street
Madera, CA 93638
(559) 664-1775



Matt Tobin, Vice Principal

Brad Holck, Principal

Amanda Araim, Vice Principal

School Site Council

Agenda

Meeting #1

Tuesday, September 13, 2023

Time: 3:30pm

Location: Zoom Meeting

Agenda

1. [Welcome and Introductions](#)
2. **Call to Order**
 - a. *Quorum must be established if items are to be voted upon.*
Meeting called to order at 3:44pm
3. **Adoption of the Agenda**
 - a. *First and second must be part of the minutes.*
Vote 1st: _____ 2nd: _____
4. **Public Input**
5. **Review and Approval of Minutes from May 24, 2023**
 - a. *Reading and approval of minutes; first and second must be part of the minutes.*
 - i. [English Minutes](#)
 - ii. [Spanish Minutes](#)
 - b. *Vote 1st: _____ 2nd: _____*
6. **New Business**
 - a. [SSC Power Point of responsibility and duties \(Spanish\)](#)
 - b. *Call for Nominations*
 - i. *Chair*
 - ii. *Co-Chair*
 - iii. *Secretary*
 - c. *SSC Elections*
 - i. _____
 - d. *PAC Election*
 - i. *Nominations*
 1. _____
 - e. [School Site Bylaws](#)
 - i. *Make any changes to the Bylaws during the next SSC meeting. Send home a notice to your school community regarding public input and also post on the school website.*
 - ii. *Adhere to the timeline with respect to the election or replacement of SSC members as determined by your Bylaws. Make changes if the timelines if needed.*

- iii. *Roberts Rules*
 - 1. [*English*](#)
 - 2. [*Spanish*](#)
 - f. [*Centralized Services for Madera Unified*](#)
 - i. [*Centralized Services are the costs associated with providing guidance, materials, and assistance to school sites. \(Spanish\)*](#)
 - g. [*Title I Parent Annual Meeting \(Spanish\)*](#)
 - i. *Provide materials to SSC that will be distributed during the Title I Annual Parent Meeting.*
 - h. *Parent Involvement/Education*
 - i. *Discuss ways to enhance parent involvement*
 - ii. *Identify Topics*
 - i. [*Review Uniform Complaint Procedures \(UCP\)*](#)
- 6. **Old Business**
- 7. **Reports**
- 9. **Announcements**
- 10. **Next Meeting:**
 - October 18, 2023
 - January 24, 2024
 - March 6, 2024
 - April 10, 2024
 - May 22, 2024
- 11. **Adjournment**
(time, by whom, and second must be part of the minutes)