



Jack G. Desmond Middle School
26490 Martin Street
Madera, CA 93638
(559) 664-1775



Matt Tobin, Vice Director

Brad Holck, Director

Amanda Araim, Vice Directora

School Site Council

Minutes

Meeting #2

Wednesday 01/24/2024

Time: 3:30pm

Location: Library & Zoom Meeting

Agenda

1. [Welcome and Introductions](#)
2. **Call to Order**
 - a. Quorum must be established if items are to be voted upon.
Members present:
-Brad Holck- -Tanya Lozano
-Reyna Carrera -Michelle Villacis
-Ervin Martinez -Eliza Ramirez
-Jaelynn Venegas -Paola Joaquin Frias
-Bella Loreda
 - Quorum was established
 - b. Meeting called to order at 3:44pm
3. **Adoption of the Agenda**
 - a. First and second must be part of the minutes.
Vote 1st: Paola Joaquin 2nd: Ervin Martinez
4. **Public Input**
No public
5. **Review and Approval of Minutes from September 20, 2023**
 - a. Reading and approval of minutes; first and second must be part of the minutes.
 - i. [English Minutes](#)
 - ii. [Spanish Minutes](#)
 - b. Motion to approve Minutes from September 20, 2023
Vote 1st: Paola Joaquin 2nd: Ervin Martinez
6. **New Business**
 - a. Review of Student Progress
 - i. [NWEA Fall to Winter growth](#)
Mr. Holck when over the NWEA Fall Winter growth with members of the SSC
~ **Math** Achievement not to high, but there was growth
~7th with 78% and 8th with 98%
~500 students had growth
~Need multiple years of growth to get student where they need to be
~Math program and trainings: 3rd year of trainings
~**ELA** overall low
~7th with 78% and 8th with 74%
~Attributed to SAP plan, literacy focus
~Lessons with high level teaching strategies
~Cycle of inquiry helping other teachers see strategies
~Held a party for students to celebrate growth

b. School Safety Plan

i. Mr. Holck reviewed the safety plan with SSC members

- ~ Elements: private information on Safety Plan with some confidential Information
 - ~ Amanda Musso VP worked with Officer Hill to update process/procedures
 - ~ Campus walk to do safety checks to make sure all is in order and if it needs attention
 - ~ A maintenance work order is in process and lead custodian is to follow up with work order in process.
 - ~ Break down of staff member and title during an incident
 - ~ Procedures are the same with minor updates
 - ~ First aid responders and certification
 - ~ Immediate medical safety
 - ~ Procedures for imminent danger
 - ~ Communication Email, phone, Titan App, Intercom, cell phones
 - ~ Notification via Titan App
 - ~ button on what to do during full lock down
 - ~ Danger lock down procedure discussed
- Friday perimeter lockdown practice. Hands on approach to what is expected,

during

- to secure the campus. Last lockdown was conducted in 4 min.
- ~ Threat Procedure: Process discussed
- ~ Evacuation Plan: relocation to different sites
- ~ Staff members who will be part of the reunification process.
- If at MTHS, process explained
- ~ Fire drills and lock down drills explained
- ~ Medical or emotional removal of student was reviewed and explained
- ~ Bomb threat form reviewed with SSC
 - * Elisa Ramirez requested a copy of the Safety plan
 - * Mr. Holck explained, SSP not a Public Document, due to the safety side.
- ~ Staff- Safety school leadership
- ~ Student wellness
- ~ First Aid
- ~ Reunification

ii. Motion to approve the 2023-2024 School Safety Plan

Vote 1st: Paola Juquin, 2nd: Ervin Martinez, 3rd: Michelle Villacis
Safety plan approved by Desmond School Site Council

c. [CCSPP](#)

i. Lunchtime Recess Games

Christiansen: Grants California Community Schools Participation
Items: games, h, and leadership how to utilize funds

7. **Old Business**

No old business to discuss

8. **Reports**

No reports

9. **Announcements**

- 6th Grade visits Last Week
 - ~ Leadership Students, Counselors and Administrators visited incoming 7th graders
 - ~ Counselors helped incoming 7th Grade students to sign up for their 7th grade elective classes
- Toro Preview this Friday
 - ~ 8th graders scheduled to go to Matilda Torres High School -Toro Preview on Friday, January 26, 2024
 - The next SSC meeting on March 06, 2024, Information of the outcome will be announced.

10. Next future Meeting:

- March 6, 2024
- April 10, 2024
- May 22, 2024

11. Adjournment

ii. Motion Adjourn made by

Vote 1st: Reyna Carrera 2nd: Tanya Lozano

Meeting was adjourned at 4:11 pm by Desmond School Site Council