



Jack G. Desmond Middle School
26490 Martin Street
Madera, CA 93638
(559) 664-1775



Matt Tobin, Vice Principal

Brad Holck, Principal

Amanda Araim, Vice Principal

School Site Council

Minutes

Meeting #4

Wednesday, April 17, 2024

Time: 3:30pm

Location: Library & Zoom meeting

Agenda

1. **Welcome and Introductions:** Vice Principal, Mrs. Amanda Musso

2. **Call to Order**

- a. *Quorum must be established if items are to be voted upon.*

Members present:

Tanya Lozano

Reina Carrera

Ervin Martinez

Michelle Villacis

Jennifer Toschi

Quorum was established

- a. *Meeting called to order at 3:40 pm*

3. **Adoption of the Agenda**

- a. *First and second must be part of the minutes.*

Vote 1st: Tanya Lozano 2nd: Michelle Villacis

4. **Public Input: None at this time.**

5. **Review and Approval of Minutes from March 6th, 2024**

- a. *Reading and approval of minutes; first and second must be part of the minutes.*

- i. [English Minutes](#)

- ii. [Spanish Minutes](#)

- b. *Vote 1st: Reina Carrera 2nd: Tanya Lozano*

6. **New Business**

- a. 24/25 Budget: Vice Principal, Amanda Musso provided and reviewed the School Site Budget, with SSC members.

- b. Motion to approve the School Site Budget:

- i. *Vote 1st: Ervin Martinez 2nd: Jennifer Toschi*

- c. Intervention Specialist: Vice Principal, Amanda Musso reviewed Behavior Intervention Specialist Job description, and duties.

Background: Vice Principal, Amanda Musso provided SSC members with a description and job duties of Behavior Intervention Specialist. Vice Principal, Amanda Musso explained that Behavior Intervention Specialists are team members of PBIS Tier 2 team meetings. Behavior Intervention Specialists support students who are on Tier 2.

Behavior Specialists check in on students for academic progress and to teach students strategies to help them self regulate when dealing with situations in the classroom that are stressors. Behavior Intervention Specialists create SMART goals based on individual behaviors students on Tier 2 are exhibiting. The SSC team was informed that data is tracked. Also, interventions are monitored. Vice Principal, Amanda Musso informed the SSC team that Behavior Intervention Specialists meet with parents of students on Tier 2 for academics and discipline concerns. Vice Principal, Amanda Musson described how Behavior Intervention Specialists conduct restorative circles, and shared that there is a planned field trip to Monterey Bay Aquarium pending.

Budget reviewed: Motion to approve budget Title 1. for Behavior Intervention Specialist

Vote 1st: Michelle Villacis 2nd: Tanya Lozano

7. Old Business - None

8. Reports

CAASPP Updates: (Process)
Testing Window May 23.

9. Announcements

- LCAP meeting 4/23/24 (Hosted at Desmond)

10. Next Meeting:

- May 22, 2024

11. Adjournment

Motion to adjourn made by

Vote 1st Reina Carrera

2nd Ervin Martinez

Meeting adjourned at 4:15 PM