



September 23, 2022
3:30 p.m. – 4:30 p.m.

<https://maderausd.zoom.us/j/82293217954>

Parkwood Elementary School Site Council

Mission Statement:

Parkwood Elementary will be exemplified for having a positive culture. Students, staff, and community will work together to achieve high performance in assessment, discipline, and attendance. As a result, students will be well rounded and prepared to succeed in a global society.

Facilitator: D. Munoz, Principal

Attendees: Denise Munoz (Principal), Martha Galindo (teacher), Alicia Garcia (teacher), Guadalupe Martinez (teacher), Cynthia Moreno (Classified), Gabrielle Garcia (Parent), Mindy Gutierrez (Parent), (Parent), Chrissy Pleasant (Parent), Belen Plasencia (Parent), Elsy Lainez (Parent)

All parents and community members are encouraged to participate in our School Site Council. The School Site Council helps monitor the implementation of our Single Plan for Student Achievement (SPSA), helps evaluate the effectiveness of the allocation of resources, and provides additional input in the modification of the SPSA.

AGENDA ITEMS

1. **Welcome and Introductions - Establish A Quorum**
2. **Call to Order @3:35 called to order by Ms. Munoz**
3. **Adoption of the Agenda: Add or Deletion of the Agenda (motion needed) Mrs. Garcia motion to approved, Mrs. Pleasant 2nd and 6 I's, 0 nay**
4. **Public Input- No Input at this time**

Public Input is for visitors who wish to speak on a subject not on the board agenda.

Ten minutes of this portion of the meeting are reserved for members of the public to address the School Site Council on items not listed on the agenda and within the jurisdiction of the School Site Council.

Speakers are limited to two (2) minutes. The School Site Council is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Council does not respond to public comment at this time. If you wish to address the Board, please state your name and address.

5. **Approval of Previous Minutes – May 24, 2022 (motion needed) Motion to approve made by Mrs. Garcia, and seconded by Mrs. Plascencia, 6 I's and 0 nays; motion carried.**
6. **New Business**

a. **School Site Council Training - Roles & Responsibilities, Robert's Rules of Order**

- **Slides to show the roles and duties of the Council**
- **Chairperson, Vice-Chairperson, Secretary/Recorder and Parliamentarian**
- **Expectation to meet 5 times a school year**
- **Share ideas, participate, give input**
- **We all represent Parkwood Elementary**
- **Look at data to see if we are meeting goals, ELAC, Student plan for student achievement, are we being effective, School Compact, Safety Plan, SSC Bylaws to see if any changes need to be made. The Board of Education has final authority to SPSA . Approved goals. Not a social group. Sign is important for records.**
- **Copies of Agenda, minutes recorded, record discussions, motions and anything that is necessary for public record to know. Effective communication is necessary. All input is taken into consideration and voted on with consensus.**

- Attendance is important.
- Open to Questions
- b. Election of Officers – Chairperson (Principal or designee), Vice Chairperson, Secretary (motion needed) Secretary up for vote for Mrs. Martinez, motion made by Mrs. Garcia, all 6I's Chairperson- Mrs. Pleasant- 6I's, 0 nays; motion carried.
Vice-Chairperson- Mrs. Belen Plascencia 6, I, 0 nays; motion carried.
 - PAC Representative- Nominate - No one volunteer-Oct. 5 first meeting at the DO
 - District Office meetings that represent Bilingual Community
 - They attend SSC then take our needs to the District
 - Spanish meeting or translation available at the meeting
- c. School Site Council Bylaws – distribute for review and revision (motion needed)
 - Develop and recommend the school improvement plan
 - Membership shall not exceed 10
 - 2 years of service-
 - Not transferable
 - Only serve at one school
 - 1st 60 day nominations
 - vacancy due to resigning - Principal can appoint someone in their place
 - Elections at first meeting
 - Dates for tentative meeting at the end to approve
 - Roberts Rule of Order, and quorum is necessary

Motion to approve: Mrs Plascencia motion to approve and Mrs. Garcia, 6 I's approved, 0 nays; motion carried.

- d. Parent Involvement Policy/Parent-School Compact - distribute for review, revision, and approval at the next meeting
 - Share Parent Involvement Policy to review for next meeting
- e. Review Uniform Complaint Procedures (UCP)
 - Flow chart to follow if you have a concern about something at your school.
 1. File complain to CAO
 2. Complaint forwarded
 3. Resolution through informal mediation
 4. If no resolution then an investigation within 5 days
 5. Final Written report within 30 days of filing
 6. Appeal to MUSD Board-five days
 7. MUSD has 60 days to reply
 8. If no resolution it get taken to the California Dept. of Education

7. Old Business

- a. Approval and adoption of the 2022-23 Single Plan for Student Achievement (SPSA)
 - i. Goal 1 is for our students to be well prepared for their future
 - ii. Goal 2 is to provide a safe, caring respectful environment with social emotional support
 - iii. Goal 3 parent involvement - nurture partnerships with families and partners that are invested in Parkwood. Teams for support!
 - iv. Goal 4- Technology- student use technology available and have access for student achievement
 - v. Budget was shared in the minutes previously shown. Motion to approve the Single Plan for Students for the 2022 23 year, Mrs. Garcia motions to approve and Mrs. Plascencia second the motion and 6 I's to approve, 0 nays; motion carried.

8. Reports

- a. State Testing (CAASPP and ELPAC) Results 2021-22
 - Showed data from grades 3-6 grade CAASPP
ELA and Math
 - 47% in 5th grade met or Exceeded Standards in ELA

- **37% 3rd graders in Math met or exceeded standards**
- **Students will take assessment again and a will have new data for new school year**
- **NWEA data: Reading 3-6 grades, Math 1-6grades**
 - **This test is a good predictor of how kids will do on the CAASPP**
 - **Compared last year with this year to see growth**
 - **Some have grown and some have dropped 6% growth school wide**
 - **Good growth from last year to this year but still work to be done**
 - **Take test 3 times in the school year and next test in December**

9. Announcements

Fundraiser coming up. Popcornopolis and Sept. 30 picture day Oct 14 report cards and PTC on the 17-21.

10. Next Meetings (Tentative Dates & Times)

- **December 2, 2022 at 3:30**
- **February 24, 2023 at 3:30**
- **April 14, 2023 at 3:30**
- **May 19, 2023 at 3:30**

11. Adjournment (motion needed) Motion to Adjourn at 4:36 by Mrs. Gabrielle Garcia and Second by the rest.

