



September 24, 2024
3:30 p.m. – 4:30 p.m.
Room 404

<https://maderausd.zoom.us/j/82293217954>

Parkwood Elementary School Site Council

Mission Statement:

Parkwood Elementary will be exemplified for having a positive culture. Students, staff, and community will work together to achieve high performance in assessment, discipline, and attendance. As a result, students will be well rounded and prepared to succeed in a global society.

Facilitator: D. Munoz, Principal

Attendees: Denise Munoz (Principal), Francisca Chavez (teacher), Melissa Pistoiresi (teacher), Guadalupe Martinez (teacher), Cynthia Moreno (Classified), Roxane Rodriguez (Parent), Elizabeth Gonzales (Parent), Clarice Guzman (Parent), Nancy Monreal (Parent), Vacancy (Parent)

All parents and community members are encouraged to participate in our School Site Council. The School Site Council helps monitor the implementation of our Single Plan for Student Achievement (SPSA), helps evaluate the effectiveness of the allocation of resources, and provides additional input in the modification of the SPSA.

AGENDA ITEMS

1. **Welcome and Introductions - Establish A Quorum**
2. **Call to Order- Meeting called to order @ 3:39 by Principal Munoz. She welcomed everyone and introductions were made.**
3. **Adoption of the Agenda: Add or Deletion of the Agenda (motion needed) Guadalupe Martinez motioned to approve the minutes; Clarice Guzman seconded the motion, 6 ayes, 0 nays; motion carried.**
4. **Public Input - None**

Public Input is for visitors who wish to speak on a subject not on the board agenda.

Ten minutes of this portion of the meeting are reserved for members of the public to address the School Site Council on items not listed on the agenda and within the jurisdiction of the School Site Council.

Speakers are limited to three (3) minutes. The School Site Council is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Council does not respond to public comment at this time. If you wish to address the Board, please state your name and address.

5. **Approval of Previous Minutes – May 14, 2024 (motion needed)- Guadalupe Martinez motioned to approve the minutes, and Francisca Chavez seconded the motion; 6 ayes, 0 nays; motioned carried.**
6. **New Business-**

- **School Site Council Training - Roles & Responsibilities, Robert's Rules of Order**

Comprehensive needs assessments to help develop our Single Plan for Student Achievement (SPSA). Ten members; five parents and five staff. The expectation is to come to meetings, ask questions, share ideas and be committed to the process. We assess the needs of students and use data to set goals. That helps how we support our students and look at their needs and how we can support them. We will meet five times during the school year and follow the Roberst rule of order.

- **Election of Officers - Vice Chairperson (motion needed) - Guadalupe Martinez nominated, Francisca Chavez as the Vice Chairperson. Francisca Chavez accepted and Clarice Guzman seconded the motion; 6 ayes, 0 nays; motioned carried.**
- **School Plan for Student Achievement (SPSA) Approval (motion needed)-**

Principal Munoz reviewed four goals within the SPSA. Goal 1: Assets Based Multilingualism, Goal 2: High-Quality Student Engagement Opportunities, Goal 3: Effective Learning Environments, Goal 4: Maximize

Student Achievement. Total funds received \$135,450.00 and Principal Munoz explained the allocations within each goal. Clarice Guzman asked, “What if all of it doesn’t get used?” Principal Munoz explained only 10% can roll over and if we have an excess of 10% it goes back to the District. Clarice Guzman made a motion to approve the SPSA. Guadalupe Martinez seconded the motion. 6 ayes, 0 nays; motion carried.

- **School Site Council Bylaws** (distribute for review and revision, approval at next meeting)
 - i. **Bylaws** copies were given for review to go over before the next meeting. Bylaws will be approved at the next meeting in November.
 - **Parent Involvement Policy/Parent-School Compact** (distribute review and revision, approval at next meeting) - **Parent Involvement Policy/Parent-School Compact** copies were given for review to go over before the next meeting. This will be approved at the next meeting in November.
- Review of Uniform Complaint Procedures (UCP)- UCP process was explained for formal complaints.**

7. Old Business

a. CCSPP Grant - 4 years

- **We are continuing with PREP this year--Positive Recess Engagement Program.** Student Advocate is working with Cafeteria Playground Aides to facilitate teaching structured games during morning recess. We continue to see a decrease in behaviors during recess time since we’ve implemented PREP.
- **Student Advocate continues to provide support to students in the area of social emotional and coordinate interventions services for students and families in need.** She continues to work in conjunction with our school counselor.

8. Reports

a. CAASPP Date 2023-24

CAASPP data was reviewed for ELA and Math. In ELA our growth was stagnant but we saw growth in Math. We looked at overall proficiency by school and grade level.

9. Announcements

- **All announcements are posted in Parent Square during the weekend.**

10. Next Meetings

11. Adjournment (motion needed) Clarice Guzman motioned to adjourn at 4:20 and Guadalupe Martinez seconded the motion.

