



# **2021-2022**

## ***Yosemite Unified School District Memorandum of Understanding***

The purpose of this Memorandum of Understanding (MOU) is to specify the operative conditions that will govern the partnership between Madera Unified School District, Lead Agency for the Madera Induction Consortium, and **Yosemite Unified School District.**

The goals of the partnership are:

- (1) provide opportunities for first and second year teachers to fulfill the requirements for the Professional Clear Credential, both General Education and Educational Specialists; and
- (2) provide quality preparation and professional development for mentors to train them in their work with induction candidates.

### **1.0 Certification**

- 1.1 **Yosemite Unified School District** certifies that its hiring practices promote diversity in the teaching force and do not discriminate against any protected group, as required by Federal State Law.

### **2.0 Program Governance**

- 2.1 Operational leadership is provided by the Director of the Madera Induction Consortium.
- 2.2 Participating school districts or schools agree to appoint at least one representative to serve on the Madera Advisory Board.
- 2.3 The Madera Advisory Board members agree to meet two times per year to review Program implementation issues and recommend program revisions based on collected data.
- 2.4 Madera Unified School District will serve as the
  - program's fiscal agent
  - clearing house for information, data and induction completion requirements
  - liaison and contact between state agencies and member districts and schools

### **3.0 General Responsibilities**

- 3.1 **Madera Unified School District** agrees to the following:
  - Provide administration, management and coordination of, and secretarial support for the program activities as described in the Standards for Quality and Effectiveness for Professional Teacher Induction Programs (Induction Standards)

MOU between MUSD and Yosemite Unified School District for Induction of Preliminary Teachers  
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and Common Standards, as established by the commission on Teacher Credentialing.

- Provide access to *Induction* training to mentors.
- Coordinate the training and professional development opportunities for Induction candidates.
- Monitor the implementation of Induction Activities through Google Classroom to ensure participating teachers are receiving formal feedback on a regular basis.
- Provide training for administrators, following the program standards, to acquaint them with the Madera Induction Consortium, *California Standards for the Teaching Profession*, and the Induction Program.
- Provide advisement and assistance in determining the appropriate placement of participating teachers into the Madera Induction Consortium.
- Recommend participants for the Professional Clear Credential when all requirements have been completed.

3.2 **Yosemite Unified School District** agrees to the following:

- If the district wishes to withdraw from participation or change affiliation to another Induction program, the district will notify the Director one year in advance of such action.
- Select and submit the name of designee(s) who will represent the school at Advisory Board meetings prior to the start of the new school year.
- Select mentors for all Induction candidates. Submit names to the MIC Program Director no later than August 15<sup>th</sup>. Match mentors with induction candidates by the second week of school.
- Pay support providers at an agreed upon rate between the certificated employees and the school district.
- Notify participating teachers, including new hires and teachers completing internships, within 6 weeks of their hire date, of the schools or districts expectation of participation in the Madera Induction Consortium.
- Notify participating teachers that they must enroll in an Induction Program within 120 calendar days of the start of their initial teaching contract.
- Place Professional History forms, Notification of Responsibility to Enter and

Induction Program form, and date of Induction Orientations in school or district employment packets. For both new hires and teachers completing internships, submit completed Teacher Information Form, Notification of Responsibility to Enter an Induction Program form, and copy of credential or letter from university for each Induction Candidate to MIC Program Director within one week after new teachers are hired or internship is completed.

- Ensure that all support providers understand their responsibilities as a support Provider and the requirements of the Madera Induction Consortium.
- Provide a structure of dedicated time for the participating teacher and support provide to work together on a weekly basis.
- Ensure full participation in all professional development programs designed and provided for MIC induction candidates, mentors, and administrators.
- Assist site administrators in identifying and amelioration challenging assignments of induction candidates.
- Provide training space when requested.
- Participate in program evaluation.

#### 4.0 Fiscal Responsibility

##### 4.1 **Madera Unified School District**, as the LEA of the Madera Induction Consortium will:

- Assume overall fiscal responsibility for the administration the Induction Program, to include submission of the year-end expenditure reports, and any other Documentation sought by the California Department of Education and/or Commission on Teacher Credentialing.
- Develop and maintain a budget that allocates amounts sufficient to meet the costs of implementing its program responsibilities.

##### 4.2 **Yosemite Unified School District** will:

- Pay an Induction Fee in the amount of 1,500 per participating teaching.
- Pay for all teacher substitution costs and all stipends to mentor teachers

#### 5.0 Management of Data

##### 5.1 The MIC Program Director agrees to the following:

- Provide or contract to provide program assessment to meet the yearly state program requirements.
- Submit required reports and documents to funding agency, the Commission on Teacher Credentialing, and to the Madera Advisory Board as requested.

## 6.0 Other Conditions

6.1 MIC materials shall not be used with non-Induction participants. Reproduction in whole or in part any format is strictly prohibited without the prior written consent of Madera Unified School District.

6.2 The Induction Program will not be used for **evaluation purposes**.

By \_\_\_\_\_  
*Todd Lile*

By \_\_\_\_\_  
*Signature of Authorized Official*

Title: Madera Unified Superintendent

Title: \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Please complete and return to:  
 Kent Albertson,  
 Chief Human Resources Officer  
 Madera Unified School District  
 1902 Howard Road  
 Madera, CA 93737  
 Phone: (559) 675-4500 ext. 275